



ELMORE COUNTY BOARD OF EDUCATION

100 H.H. Robison Drive
P.O. Box 817
Wetumpka, AL 36092

Phone: 334-567-1200
Fax: 334-567-1405

Richard E. Dennis, Superintendent
Jason M. Mann, CSFO

LAWN MAINTENANCE BID NO. 23-019

for

STANHOPE ELMORE HIGH SCHOOL and COOSADA ELEMENTARY SCHOOL

Sealed bids will be received by the Elmore County Board of Education, 100 H. H. Robison Drive, Wetumpka, Alabama, 36092 at **10:00 A.M.** on **Thursday, August 31, 2023**, and publicly opened and read aloud for lawn maintenance in the central office maintenance facility conference room.

All contractors bidding this project are encouraged to visit the site and examine all existing conditions prior to submitting their proposal. A site visit may be scheduled to discuss details of the project and receive a bid package. To schedule a site visit please contact the principal, Ewell Fuller at 334-285-4263 or ewell.fuller@elmoreco.com

All bidders shall have general liability of no less than \$500,000.00 and a current business license.

NOTICE TO ALL BIDDERS: Compliance with the Alabama Illegal Immigration Act. Vendor must be in compliance with E-Verify requirements of the Alabama Illegal Immigration Act 2011-535 and as amended in Act 2012-491 and provide proof before the contract is executed.

The bids must be submitted on company letterhead and the company name, bid number, and proof of insurance are to be posted on the outside of the bid envelope. ****This is required for the bid to be accepted and opened.****

The project shall be bid excluding taxes. No bid may be withdrawn after scheduled closing for receipt of bids for a period of sixty (60) days. The Owner reserves the right to reject any or all proposals.

Questions may be directed to Mike Czerpak or Kenneth Garner at 334-567-1420 or mike.czerpak@elmoreco.com or ken.garner@elmoreco.com.

Owner:

Elmore County Board of Education
100 H H Robison Drive
Wetumpka, AL 36092

Every student empowered. Every student succeeds.

BOARD MEMBERS

Michael Morgan-Chairman Dale Bain-Vice Chairman Leisa Finley Kitty Graham Joey Holley David Jones Wendell Saxon

EXHIBIT "A"

LAWN MAINTENANCE EXPECTATIONS/RESPONSIBILITIES

The duration of this contract shall be from September 20, 2023 through February 29, 2024.

1. The vendor shall furnish all labor, materials, supplies, equipment and supervision to perform services as required
2. Vendors must provide documentation of enrollment in the E-Verify program
3. Provide 25 cuts per year
4. Trim around all buildings, trees, borders, sidewalks, curbs, structures, and playgrounds (work will not be performed when students are in the area)
5. Pinestraw will be installed in existing flower beds twice a year at owners' choice of dates.
6. Fences may be sprayed in lieu of trimming but is not a mandatory requirement. The spray may not exceed 3 inches on either side of the fence.
7. NO chemical sprays are to be used unless an employee of the company holds a valid license from the State of Alabama
8. Areas will be blown or swept and cleaned after each visit to the campus
9. Disposal of lawn litter, sticks, trimmings, and trash
10. Invoices will be submitted no later than the 10th of the month for review and approval
11. The contract shall be for one year and may be rolled over for two additional years at the same agreed amount of the contract
12. Vendor must maintain a current business license
13. Vendor must maintain liability insurance of not less than \$500,000.00
14. Either party may terminate this agreement for non-compliance by the other party, budgetary restraints of the owner or other just cause by written 30 day notice delivered to the other party
15. Employees will not have any contact with any student, this will be grounds for immediate termination of the contract
16. Blowing grass away from HVAC units when cutting
17. No smoking on any campus

Not included: (unless it was included in contract)

1. Football fields and/or football practice fields
2. Band practice fields
3. Baseball fields or areas inside the fenced areas at the baseball complexes
4. Softball fields or areas inside the fenced areas at the softball complexes
5. Areas that are bush hogged

EXHIBIT "B"

LAWN MAINTENANCE EXPECTATIONS/RESPONSIBILITIES

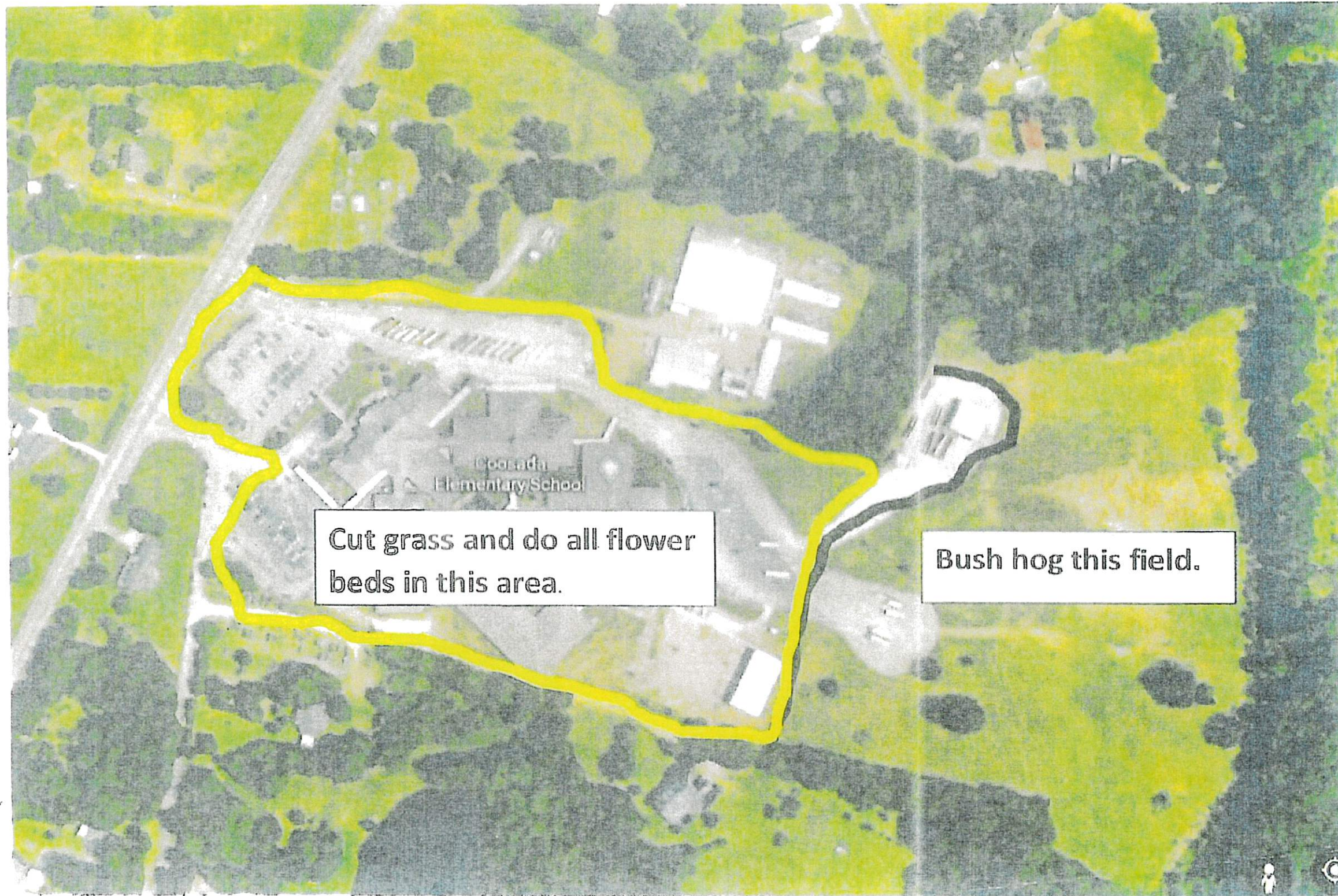
1. All flower beds will be weeded once a month
2. At every cut the Vendor will weed eat against the buildings, fence lines, curbs where they meet the asphalt, playground equipment, flagpoles, and any other object in the grass areas.
3. Weeds may be sprayed in lieu of trimming but is not a mandatory requirement.
4. NO chemical sprays are to be used unless an employee of the company holds a valid license from the State of Alabama
5. Edging will be done at every cut around sidewalks, patios, curbs, and other areas that need edging.
6. All areas; sidewalks, drives, parking lots, porches, patios, and curbs will be blown after each cut
7. Before each cut the Vendor will notify the front office and give them time to move cars away from curbs.

Elmore County Board of Education
Lawn Care Bid #

Proposed Service Schedule

Proposed Services	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1.) Turf Areas													
A. Treatment (fertilization & weed control)*													
B. Mowing Service (mow, edge, weedcut, blow)	1	1	2	3	4	4	4	4	2	2	1	1	25
C. Leaf Service *													
D. Fire Ant Treatment *													
2.) Shrubs & Ornamentals													
A. Fertilization*													
B. Shrub Service			1			1	1	1	1	1		1	7
C. Ornamental Trees*													
3.) Shrub Beds													
A. Pre-Emergent *													
B. Post Emergent Application*													
C. Perennials (winter pruning) *													
D. Mulch (longneedle pinestraw)			1					1					2
YEARLY BUDGET													
MONTHLY BREAKDOWN													

Coosada Elementary School



Cut grass and do all flower beds in this area.

Bush hog this field.



SEHS

* Pink - No Cut
 * Green - Cut + Weed Control
 * Weed control around all buildings