

Colebrook School Board Meeting Minutes

Date	05/17/2022
Time	6:00 pm
Location	Colebrook Elementary School library
Chairperson	John Falconer

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	John Falconer	P	Robert Murphy	P	Kim Wheelock	P	Debra Taylor
P	Deb Greene	P	Tim Stevens			P	Cheryl Covill
P	Craig Hamelin	P	Tanya Young		Asst. Principal		
P	Nathan Lebel	P		P	Ron Patterson		

Public in Attendance: Anne Ketterer and Jay Doherty of LBPA via zoom.
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Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Chairman John Falconer.	
2.	<p>Non-Public Session: RSA 91-A:3, II(d)</p> <p><u>N. Lebel/R. Murphy:</u> Motion to enter non-public session at 6:01 pm. ROLL CALL VOTE: J. Falconer – yes; D. Greene – yes; C. Hamelin – yes; N. Lebel – yes; R. Murphy – yes</p> <p><u>C. Hamelin/D. Greene:</u> Motion to leave the non-public session at 6:41 pm. ROLL CALL VOTE: J. Falconer – yes; D. Greene – yes; C. Hamelin – yes; N. Lebel – yes; R. Murphy – yes</p>	
3.	<p>Agenda Adjustments:</p> <ul style="list-style-type: none"> • Approve Auditor 	
4.	<p>Reading of the Minutes:</p> <p><u>D. Greene/T. Young:</u> Motion to approve the minutes of May 3, 2022 as presented.</p>	Vote: Motion Carried
5.	<p>Special Report(s):</p> <ul style="list-style-type: none"> • Kiwanis Park Update <ul style="list-style-type: none"> ○ The board walked out to the park and discussed needed improvements. John indicated that Kiwanis would like to make and finance the improvements. He asked for permission for Kiwanis to proceed with the work. <p><u>N. Lebel/R. Murphy:</u> Motion to permit Kiwanis to repair Kiwanis Park.</p>	Vote: Motion Carried

	<p>agenda will include the following items:</p> <ul style="list-style-type: none"> ▪ Construction Estimator ▪ State Aid Application Update ▪ Program Discussion ▪ Existing Gym Reuse Discussion ▪ DRAFT – Conceptual Floor Plan ▪ Project Update <ul style="list-style-type: none"> • Exterior Wall Analysis • Schedule Update 	
7.	<p>New Business:</p> <ul style="list-style-type: none"> • Teacher Appointments <ul style="list-style-type: none"> ○ The Superintendent recommends the following teachers for employment: Todd Facey, North Point CTE Automotive Program, Cynthia Daley, Fifth Grade Teacher, and Haylea Erickson, Secondary English Language Arts Teacher. <p><u>D. Greene/R. Murphy:</u> Motion to approve the teacher appointments as recommended by the Superintendent.</p> <ul style="list-style-type: none"> • Designation of local critical shortage (RSA: 39-A) <ul style="list-style-type: none"> ○ We have had no credentialed applicants for the position of CTE Director. In order to appoint the CTE Director, the Colebrook School Board is required to declare a local critical shortage for CTE Director (# 0053) in accordance with RSA: 39A as this is not a critical shortage area for the state of New Hampshire. The Superintendent recommends that the board take this action. <p><u>D. Greene/N. Lebel:</u> Motion to declare a local critical shortage for the position of CTE Director (#0053) in accordance with RSA:39A.</p> <ul style="list-style-type: none"> • CTE Director Appointment <ul style="list-style-type: none"> ○ The Superintendent recommends Tia Cloutier as CTE Director effective July 1, 2022. This is an administrative position with a 220-day contract. <p><u>D. Greene/T. Young:</u> Motion to approve Tia Cloutier as the new CTE Director.</p> <ul style="list-style-type: none"> • CTE Tuition Approval <ul style="list-style-type: none"> ○ Based on the NH CTE tuition formula, CTE tuition is a proportion of the NHDOE published cost per pupil for 20-21. In Colebrook, students are enrolled in CTE for 110 minutes. This is equivalent to 36% of the instructional day. Therefore, the rate for 22-23 will be \$8,203. 	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>

	<p><u>N. Lebel/D. Greene</u>: Motion to approve the 22-23 CTE tuition rate as \$8,203.</p> <ul style="list-style-type: none"> Debra reported that all CTE positions are filled and that we have been supporting our teachers as they complete applications for CTE credentials if needed. The Superintendent requests that the district reimburse teachers for these fees from district funds. <p><u>D. Greene/R. Murphy</u>: Motion to approve the reimbursement of CTE teachers' applications for credentials.</p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
8.	<p>Other Business:</p> <ul style="list-style-type: none"> Audit Proposal - Request that the Board approves a three-year contract with Plodzik and Sanderson, PA for Colebrook School District and SAU auditing services. <p><u>D. Greene/N. Lebel</u>: Motion to award the three-year contract to Plodzik and Sanderson for auditing services for Colebrook School District.</p> <p><u>N. Lebel/R. Murphy</u>: Motion to cast three votes to award the three-year contract to Plodzik and Sanderson for auditing services for SAU 7.</p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
9.	<p>Information: None</p>	
10.	<p>Non-Public Session:</p> <ul style="list-style-type: none"> RSA 91-A:3, II(d) <p><u>C. Hamelin /N. Lebel</u>: Motion to enter non-public session at 8:08 pm. ROLL CALL VOTE: J. Falconer – yes; D. Greene – yes; C. Hamelin – yes; N. Lebel – yes; R. Murphy – yes</p> <p><u>C. Hamelin/D. Greene</u>: Motion to leave non-public session at 8:20 pm. ROLL CALL VOTE: J. Falconer – yes; D. Greene – yes; C. Hamelin – yes; N. Lebel – yes; R. Murphy – yes</p>	
11.	<p>Meetings:</p> <ul style="list-style-type: none"> Colebrook School Board Meeting: Tuesday, June 7, 2022 @ 6:00 pm – CAES library 	
12.	<ul style="list-style-type: none"> Adjournment: <p><u>T. Stevens/D. Greene</u>: Motion to adjourn the meeting at 8:21 pm.</p>	<p>Vote: Motion Carried</p>

Respectfully Submitted,
Debra J. Taylor
Superintendent

Adopted 06/07/2022