**LSAT Committee Meeting**

**Date**: October 5, 2021

**Scheduled Time**: 5:00pm

**Meeting Start Time**: 5:10pm

**Facilitator:** Kassekert (Chair)

**Member Attendance**: Adams-Johnson, Bradley, Craig, Hurt, Kassekert, Little, Venzant (Secretary)

**Staff Attendance:** Falquez, Henry, Mullins

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Points of Discussion**

1. **Norms**
	1. Cameras On
	2. Solutions Oriented
	3. Keep the students at the heart of the discussion
2. **Old Business**
	1. New Hires
		1. ELA, SPED, and Instructional hires are currently in the onboarding process
		2. Admin will see where the needs are most and assign new hires accordingly
3. **Membership**
	1. If you have people to recommend, please send contact information to Kassekert by COB Friday, October 9th.
	2. Currently there are more names than spots available. Kassekert will contact recommendations individually to discuss expectations. Final confirmation is pending.
4. **Recurring Updates**
	1. Enrollment
		1. Current ASPEN count: 605 Final ASPEN snapshot will occur on October 6th
		2. Project number for SY 20-21: 695. Final audit will occur in December 2021.
		3. Note: Central Office determines our position funding depending on our projected enrollment. Enrollment impacts positions.
		4. Note: Home schools get funding for students who are enrolled. For example, Ballou will receive funding for virtual Ballou students who receive instruction at RSTAY. Less than 10 students are taking classes at both Ballou and RSTAY.
		5. Note: Central Office looks at data over the span of a few years and determines our projections from there.
		6. LSAT Concern: There are many students from Ballou that we will not receive funding for, and a solution should be discussed regarding this.
	2. Attendance
		1. ISA data is not available. Conversation will occur next meeting.
		2. Trends in attendance: survey (of) teachers regarding the number of students who are present in class during the actual day (point person: Bradley)
	3. CSP
		1. Expectations: Track where we are with the CSP and update the committee regarding we are meeting our goals.
		2. Leads:
			1. Attendance: Bradley
			2. Academics: Kassekert
			3. Engagement: Craig
			4. Shared Leadership: TBD
		3. Be prepared to support by next meeting
5. **New Business**
	1. Roles and Responsibilities
		1. Various departments present regarding their roles and responsibilities to LSAT
		2. Organizational chart and DCPS job descriptions will be shared with LSAT
	2. SYA (Acceleration Academy)
		1. Concept: teachers working with students after school Monday-Thursday to help accelerate their academics (3:30-5:30p with flexibility). Teachers will have the flexibility to utilize the time as they see fit. Students are not enrolled in a specific class during this time period. Teachers will invite students to their specific class. `C
		2. Teachers will receive admin premium for their time (funds will be pulled from Esser funds which currently sits at $200k for this venture)
		3. The program must be offered to at least 30% of our student population. There is no requirement of who attends and participates.
		4. Kassekert will develop guidelines for the academy.
		5. Kassekert will send out Esser fund guidelines to LSAT.
		6. Potential opportunities: Spring Break, Senior Boot Camp, etc.
		7. Acceleration Academy needs to happen ASAP and will occur in-person.
6. **Next Steps**
	1. Next meeting will be scheduled for November 9th due to Election Day occurring on Noember 2nd.
7. **Closing**
	1. Meeting Adjourned: 6:27pm