

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, October 10, 2023
AGENDA

TIME: 4:00pm

PLACE: Main Office Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President
Mr. John Mendonca, Clerk
Mr. Joey Benevedes, Trustee
Mr. Mark Nunes, Trustee
Mr. Joseph Meneses, Trustee

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF AGENDA

Motion by _____ Second _____ ACTION ()

(2.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on September 26, 2023 are presented for Board approval.

Motion by _____ Second _____ ACTION ()

(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

(Action cannot be taken on anything that is not already on the agenda).

(4.0) CORRESPONDENCE:

Letter dated Sept. 15, 2023 from Fernie Marroquin, TCOE, RE: approval of budget fiscal year 23/24.

(5.0) ADMINISTRATORS' REPORTS

1. *Superintendent Report*
 - *Williams 3rd Qtr report*
2. *Principal Report*

(6.0) BUSINESS SERVICES

- 1.) Approval authorization to pay vouchers as presented.

Motion by _____ Second _____ ACTION ()

- 2.) Approval of Budget Revisions as presented. **NONE**

Motion by _____ Second _____ ACTION ()

(7.0) DISTRICT ADMINISTRATION

- 1.) Approval of Morris Levin & Son quote for electricity installation outside the cafeteria for a new external walk in freezer.

Costs: \$10,821

Funding Source: KIT funds

Motion by _____ Second _____ ACTION ()

- 2.) Approval of Morris Levin & Son quote for electricity installation to the Student Store.

Costs: \$20,402

Funding Source: Deferred Maintenance

Motion by _____ Second _____ ACTION ()

- 3.) Discussion and approval of a forklift.

Costs: \$35,000-\$60,000 depending on choice

Funding Source: USDA grant

Motion by _____ Second _____ ACTION ()

- 4.) Discussion and approval of an Ag/Work truck.

Costs: \$30,000-50,000 depending on choice

Funding Source: USDA grant

Motion by _____ Second _____ ACTION ()

- 5.) Approval of Resolution #2023-11 approving participation in the 2024-2025 classified school employee summer assistance program (CSESAP)

Motion by _____ Second _____ ACTION ()

Ayes:

Nays:

Abstain:

Absent:

6.) Approval of Resolution #2023-10 in the matter of directing compliance with requirements of Title 24, Part 1, Section 4-310 authorizing exemption from DSA review of ground mount solar installations and electrical infrastructure for non-school facility.

Motion by _____ Second _____ ACTION ()

Ayes:

Nays:

Abstain:

Absent:

7.) First Read of CSBA Policy updates June 2023

(8.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

(9.0) ADJOURNMENT

Motion by _____ Second _____ ACTION ()

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING
October 24, 2023 @ 4:00p m School Office conference room

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact Heather Pilgrim, Ed.S., Superintendent, at least one week in advance of the meeting, at 688-2909. Requests made closer to the meeting may not be able to be accommodated.

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, September 26, 2023
MINUTES

TIME: 4:05pm **PLACE:** Main Office Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF AGENDA

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

(2.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on September 12, 2023 are presented for Board approval.

Motion by J. Mendonca Second J. Benevedes ACTION (5-0)

(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted (5) minutes to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.
(Action cannot be taken on anything that is not already on the agenda).

Board President, Doug Mederos introduced Mrs. Terri Dominguez and Mrs. Almeida, Teachers as guests.

(4.0) CORRESPONDENCE:

Letter from TCOE dated Sept. 11, 2023 from Tim Hire RE: Election of members to the County Committee on School District Organization

Supt. Pilgrim presented the letter from TCOE containing the ballot for the Election of members to the County Committee on School District Organization. Trustee Joey Benevedes, filled out the ballot on the behalf of the Oak Valley School District Board.

(5.0) ADMINISTRATORS' REPORTS

1. *Superintendent's Report*

- *CEI Cohort IV acceptance*

Supt. Pilgrim explained that along with the Community School Implementation Grant that has been awarded to OV, Supt. Pilgrim applied to be in a CEI Cohort IV and was accepted. The cohort allows different districts to come together statewide and collaborate to find the resources needed to connect with families. Supt. Pilgrim gave details of a series of meetings that would take place over the next two years. Additionally the district is building a foundation of support by creating an Advisory Council to help serve our schools population in the best way possible.

(6.0) BUSINESS SERVICES

- 1.) Approval authorization to pay vouchers as presented. **NONE**

Motion by _____ Second _____ ACTION ()

- 2.) Approval of Budget Revisions as presented. **NONE**

Motion by _____ Second _____ ACTION ()

(7.0) DISTRICT ADMINISTRATION

- 1.) Approval of annual subscription to Renaissance for Accelerated Reader and STAR Reading.

Costs: 7,651.50

Funding Source: Restricted Lottery

Supt. Pilgrim presented the annual contract renewal for Renaissance which is the program used for AR and the STAR reading program.

Motion by J. Meneses Second M. Nunes ACTION (5-0)

- 2.) Approval of Resolution #2023-9 in the matter of determining that pupils have sufficient textbooks or instructional materials for the 2023-2024 SY.

Supt. Pilgrim stated that the district is compliant in all subject areas regarding student access to all adopted textbooks and instructional materials. Supt. Pilgrim shared the current list of the adopted textbooks/materials for the current school year. She also reminded the Board that the FIT was reported out at the last meeting.

Motion by J. Mendonca Second J. Benevedes ACTION (5-0)

Ayes: Mederos, Mendonca, Nunes, Benevedes, Meneses

Nays: None

Abstain: None

Absent: None

(8.0) CLOSED SESSION

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)
- 2.) Superintendent Salary

(9.0) RECONVENE IN REGULAR SESSION

- 1.) Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Certificated Personnel

Kylee Weatherford, TK teacher, immediate due to sudden opening

Classified Personnel

Kristen Cabrera, RSP Instructional Aide

Discussion and approval of an 8% salary increase for the classified employees, including classified management and certificated management and certificated administration for the 23/24SY. This also includes H/W costs for those fulltime employees. The board reviewed and approved salary schedules for all the aforementioned.

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

- 2.) Superintendent Salary

Discussion and approval of an 8% salary increase for Superintendent Pilgrim for the 23/24SY.

Motion by J. Meneses Second J. Benevedes ACTION (5-0)

(10.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

Parking lot expansion

(11.0) ADJOURNMENT @ 6:44pm

Motion by J. Mendonca Second M. Nunes ACTION (5-0)

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING
October 10, 2023 @ 4:00pm School Office conference room

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4.0

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

September 15, 2023

Ms. Heather Pilgrim, Superintendent
Oak Valley Union School District
24500 Road 68
Tulare, CA 93274

SUBJECT: REVIEW AND APPROVAL OF BUDGET, FISCAL YEAR 2023-24

Dear Heather:

We have completed our review and analysis of your district budget for fiscal year 2023-24 and the accompanying certification pursuant to Education Code Section 42127.

The County Superintendent is required to approve, conditionally approve, or disapprove a school district budget on or before September 15th each fiscal year. Beginning with fiscal year 2014-15 a school district budget shall not be approved by the county superintendent of schools before a district's local control and accountability plan or update to an existing plan is approved.

The district's 2023-24 local control accountability plan (LCAP) has been approved by our office. A separate letter regarding that approval was sent to you and the governing board president from the Instructional Services Division of our office.

Our office has completed our review of the district's 2023-24 adopted budget. We find the budget, as submitted, reflects a satisfactory fiscal position and indicates the district will be able to meet its financial obligations during this fiscal year and the two following projection years.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call me at 733-6474.

Sincerely,



Fernie Marroquin, Ed.D.
Assistant Superintendent, Business Services

/es

cc: Douglas Mederos, Board President
District Business Manager

6.D

Accounts Payable Final PreList - 9/28/2023 3:50:39PM

*** FINAL ***

Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014187	AMAZON SALES INC	PV-240170	9/28/2023		6WF9/H3DX		010-26000-0-11100-40000-43000-0-0000	\$767.42		
						Supplies: Elop/Library/Wellness room/General				
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-11000-0-11100-10000-43000-0-0000	\$1,077.92		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-63000-0-11100-10000-43000-0-0000	\$2,074.09		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-00000-0-00000-72000-43000-0-0000	\$374.46		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-00000-0-00000-82000-43000-0-0000	\$149.34		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-58126-4-11100-10000-43000-0-0000	\$704.40		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-00000-0-00000-31400-43000-0-0000	\$76.74		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-30100-4-00000-24950-43000-0-0000	\$86.19		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-63320-0-11100-10000-43000-0-0000	\$534.04		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		130-53100-0-00000-37000-43000-0-0000	\$64.61		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-00000-0-11100-10000-43000-0-0000	\$70.95		
	AMAZON SALES INC		9/28/2023		6WF9/H3DX		010-00000-0-00000-27000-43000-0-0000	\$61.69		
Total Check Amount:								\$6,041.85		
013671	AT & T	PV-240171	9/28/2023		September		010-00000-0-00000-72000-59000-0-0000	\$147.38		
						Phone service charger				
	AT & T		9/28/2023		September		010-00000-0-00000-72000-59000-0-0000	\$27.34		
Total Check Amount:								\$174.72		
012735	BUENA VISTA	PV-240173	9/28/2023		23/24-01		010-00000-0-11100-10000-58000-0-0000	\$7,055.09	L	
						Dist 60% Salary for S Horton- August				
Total Check Amount:								\$7,055.09		
013911	CALIFORNIA WATER SERVICES	PV-240174	9/28/2023		52195		010-81500-0-00000-81100-58000-0-0000	\$4,346.31		
						Monthly Routine Service Fee/Lab Fee				
Total Check Amount:								\$4,346.31		
014268	Cutler-Orosi Joint Unified SD	PV-240175	9/28/2023		2223-13		130-53100-0-00000-37000-58000-0-0000	\$250.00		
						Tri County Co-op				
Total Check Amount:								\$250.00		
013765	DOCUMENT TRACKING SERVICES	PV-240209	9/28/2023		9327413		010-00000-0-00000-72000-58000-0-0000	\$2,547.00		
						Doc Track Svc 2023 SARC/SPANISH LCAP TRANSLATIONS				
Total Check Amount:								\$2,547.00		

Accounts Payable Final PreList - 9/28/2023 3:50:39PM

*** FINAL ***
Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013390	ENVIRO CLEAN	PV-240210	9/28/2023		0146349		010-00000-0-00000-82000-43000-0-0000 Custodial Supplies	\$2,396.90		
								Total Check Amount:		
								\$2,396.90		
014020	ExploreLearning, LLC	PV-240176	9/28/2023	240019	7079717		010-63000-0-11100-10000-41000-0-0000 GIZMOS Teacher+ studeny	\$920.00		
								Total Check Amount:		
								\$920.00		
014035	FIRST QUALITY PRODUCE	PV-240177	9/28/2023		397177/397197/37264		130-53100-0-00000-37000-47000-0-0000 Fresh Fruits & Vegetables	\$1,229.45		
	FIRST QUALITY PRODUCE		9/28/2023		397177/397197/37264		130-53100-0-00000-37000-47000-0-0000	\$740.25		
	FIRST QUALITY PRODUCE		9/28/2023		397177/397197/37264		130-53100-0-00000-37000-47000-0-0000	\$94.15		
								Total Check Amount:		
								\$2,063.85		
014179	GOLD STAR FOODS INC	PV-240178	9/28/2023		6441014/65429/1416		130-53100-0-00000-37000-47000-0-0000 Food Products for Cafeteria	\$4,176.05		
	GOLD STAR FOODS INC		9/28/2023		6441014/65429/1416		130-53100-0-00000-37000-47000-0-0000	\$2,631.33		
	GOLD STAR FOODS INC		9/28/2023		6441014/65429/1416		130-53100-0-00000-37000-47000-0-0000	\$2,187.03		
								Total Check Amount:		
								\$8,994.41		
014052	GUTIERREZ, GABRIELA	PV-240179	9/28/2023		None		010-00000-0-00000-27000-43000-0-0000 Reimbursement Milage/ Reimbusment for Speaker lunch	\$11.53		
	GUTIERREZ, GABRIELA		9/28/2023		None		010-00000-0-00000-72000-52000-0-0000	\$65.57		
								Total Check Amount:		
								\$77.10		
013789	HANCOCK A/C & HEATING	PV-240180	9/28/2023		11272/30206/2892		010-00000-0-00000-82000-56000-0-0000 Replace Thermostat/Plugged Condensate/Refrigerant	\$242.01		
	HANCOCK A/C & HEATING		9/28/2023		11272/30206/2892		010-00000-0-00000-82000-56000-0-0000	\$100.00		
	HANCOCK A/C & HEATING		9/28/2023		11272/30206/2892		010-00000-0-00000-82000-56000-0-0000	\$264.95		
								Total Check Amount:		
								\$606.96		
014039	Imperial Bag & Paper Co LLC	PV-240181	9/28/2023		5259/5025/3659		130-53100-0-00000-37000-43000-0-0000 Paper products for Cafeteria	\$715.55		
	Imperial Bag & Paper Co LLC		9/28/2023		5259/5025/3659		130-53100-0-00000-37000-43000-0-0000	\$700.15		
	Imperial Bag & Paper Co LLC		9/28/2023		5259/5025/3659		130-53100-0-00000-37000-43000-0-0000	\$516.00		

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*** FINAL ***

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total Check Amount:								\$1,931.70		
014261	ITC	PV-240213	9/28/2023	240010	18463		010-07200-0-00000-24200-64000-0-0405 50% Intercom PA System	\$39,579.00	F	
Total Check Amount:								\$39,579.00		
013465	LANGE PLUMBING, INC.	PV-240182	9/28/2023		879943		010-00000-0-00000-82000-43000-0-0000 Sink Faucets/Drinking Fountains/Flush Sensor	\$1,197.68		
	LANGE PLUMBING, INC.		9/28/2023		879943		010-00000-0-00000-82000-43000-0-0000	\$782.58		
Total Check Amount:								\$1,980.26		
014231	LEAF CAPITAL FUNDING LLC	PV-240183	9/28/2023		8010/8009/7371/7370		010-00000-0-00000-91000-74390-0-0000 38 Printers/Toshiba Copier Lease	\$209.71	G	
	LEAF CAPITAL FUNDING LLC		9/28/2023		8010/8009/7371/7370		010-00000-0-00000-91000-74390-0-0000	\$28.57	G	
	LEAF CAPITAL FUNDING LLC		9/28/2023		8010/8009/7371/7370		010-00000-0-00000-91000-74390-0-0000	\$33.85	G	
	LEAF CAPITAL FUNDING LLC		9/28/2023		8010/8009/7371/7370		010-00000-0-00000-91000-74390-0-0000	\$33.85	G	
	LEAF CAPITAL FUNDING LLC		9/28/2023		8010/8009/7371/7370		010-00000-0-00000-91000-74390-0-0000	\$551.94	G	
Total Check Amount:								\$857.92		
013395	MANGIN ASSOCIATES INCORPORATED	PV-240184	9/28/2023		14057		356-77100-0-00000-85000-62100-0-0000 100%: Schematic Design. Des Dev. Agency Appr Bid	\$17,336.71	E	
Total Check Amount:								\$17,336.71		
013821	MENESES, JOSEPH	PV-240185	9/28/2023		None		010-00000-0-00000-71100-43000-0-0000 Reimbursement for Staff Lubcheon	\$134.87		
Total Check Amount:								\$134.87		
013678	MID VALLEY DISPOSAL	PV-240186	9/28/2023		2735094		010-00000-0-00000-82000-55000-0-0000 6yd trash 2xWk 6yd recycle 2xWk	\$1,392.67		
Total Check Amount:								\$1,392.67		
013152	OFFICE DEPOT	PV-240187	9/28/2023		14001/32001/68001		010-67620-0-11100-10000-43000-0-0000 Confrence Tables/Toner for Poster Maker	\$480.41		
	OFFICE DEPOT		9/28/2023		14001/32001/68001		010-00000-0-11100-10000-43000-0-0000	\$223.03		
	OFFICE DEPOT		9/28/2023		14001/32001/68001		010-00000-0-11100-10000-43000-0-0000	\$1,866.21		

Accounts Payable Final PreList - 9/28/2023 3:50:39PM

*** FINAL ***
Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013152	OFFICE DEPOT	PV-240187	9/28/2023		14001/32001/68001		010-00000-0-11100-10000-43000-0-0000 Confrence Tables/Toner for Poster Maker	\$232.72		
								Total Check Amount:		
								\$2,802.37		
014047	ONPOINT	PV-240188	9/28/2023		6012		010-07200-0-00000-24200-44000-0-0102 3 Charging Carts	\$11,625.38		
								Total Check Amount:		
								\$11,625.38		
014034	PILGRIM, JUDITH	PV-240205	9/28/2023		None		010-00000-0-00000-72000-52000-0-0000 Milage Reimbursment for August & Sept	\$610.46	J	
								Total Check Amount:		
								\$610.46		
014111	PITIGLIANO, KELSIE	PV-240190	9/28/2023		August/Sept		010-00000-0-11100-10000-52000-0-0000 Reimbursment for Milage	\$257.87		
								Total Check Amount:		
								\$257.87		
014225	PROJECT SURVIVAL	PV-240189	9/28/2023		None		010-41270-4-11100-10000-58000-0-0000 Deposit for 4th Grade to Cat Conservation Trip	\$200.00		
								Total Check Amount:		
								\$200.00		
014076	RES-COM PEST CONTROL	PV-240191	9/28/2023		2159986		010-00000-0-00000-82000-55000-0-0000 Monthly Pest Service	\$150.00		
								Total Check Amount:		
								\$150.00		
013683	SMART & FINAL	PV-240196	9/28/2023	240002	None		* 130-53100-0-00000-37000-43000-0-0000 Cafeteria Supplies	\$322.86		
	SMART & FINAL	PV-240197	9/28/2023	240011	None		* 010-26000-0-11100-40000-43000-0-0000 Elop Cooking Camp Supplies	\$145.41		
	SMART & FINAL	PV-240211	9/28/2023	240011	None		* 010-26000-0-11100-40000-43000-0-0000	\$397.98		
								Total Check Amount:		
								\$866.25		
012478	SoCalGas	PV-240193	9/28/2023		August		010-00000-0-00000-82000-55000-0-0000 Natural Gas August 8 to Septemeber	\$140.64		
								Total Check Amount:		
								\$140.64		

Accounts Payable Final PreList - 9/28/2023 3:50:39PM

*** FINAL ***
Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-240212	9/28/2023	240001	None		010-00000-0-11100-10000-43000-0-0000	\$540.18		
							Classroom supplies			
							Total Check Amount:	\$540.18		
013676	SPARKLETTS	PV-240194	9/28/2023		August/September		010-00000-0-00000-82000-58000-0-0000	\$1,045.13		
							DRINKING WATER SUPPLIER			
							Total Check Amount:	\$1,045.13		
014062	STUDIES WEEKLY, INC	PV-240195	9/28/2023		477952		010-63000-0-11100-10000-43000-0-0000	\$2,766.21		
							K THRU 5TH GRADE STUDIES WEEKLY			
							Total Check Amount:	\$2,766.21		
012990	SUNDALE SCHOOL	PV-240192	9/28/2023		None		010-00000-0-11100-10000-58000-0-0000	\$100.00		
							Rural School Football/Volleyball Tournament			
							Total Check Amount:	\$100.00		
012222	SYSCO	PV-240202	9/28/2023		384754568		130-53100-0-00000-37000-47000-0-0000	\$607.36		
							Food Products			
							Total Check Amount:	\$607.36		
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-240207	9/28/2023		2400060		* 010-00000-0-00000-72000-58000-0-0000	\$2,400.00	L	
							ActVnet Annual Maintance Fee			
							Total Check Amount:	\$2,400.00		
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-240208	9/28/2023		240338		* 010-73110-0-11100-10000-58000-0-0000	\$300.00		
							School Library PD			
							Total Check Amount:	\$300.00		
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-240206	9/28/2023		240396		* 010-74350-0-11100-10000-58000-0-0000	\$243.00		
							CSS Math Bookmarks			
							Total Check Amount:	\$243.00		

Accounts Payable Final PreList - 9/28/2023 3:50:39PM

*** FINAL ***
Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013242	TULARE JOINT HIGH SCHOOL DISTR	PV-240198	9/28/2023		2024-12		010-00000-0-00000-72000-58000-0-0000	\$2,000.00	L	
							AERIES VIRTUAL SERVER AND SUPPORT 23-24			
							Total Check Amount:	\$2,000.00		
012571	VALLEY PUBLIC TELEVISION	PV-240199	9/28/2023		7588		010-00000-0-00000-72000-58000-0-0000	\$750.00		
							FOGGY DAY SCHEDULE POSTING FOR 23-24			
							Total Check Amount:	\$750.00		
011765	VISALIA TIMES DELTA	PV-240200	9/28/2023		5845978		010-00000-0-00000-72000-58000-0-0000	\$3,491.42		
							Notice of Bidder for TK Construction			
							Total Check Amount:	\$3,491.42		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-240201	9/28/2023		2238		010-00000-0-11100-10000-58000-0-0000	\$254.25	H	
	VISALIA UNIFIED SCHOOL DIST.		9/28/2023		2238		Filed Trip Milage for August-Transport Contract			
							010-07230-0-00000-36000-58000-0-0000	\$5,044.28	H	
							Total Check Amount:	\$5,298.53		
013234	WESTSIDE LOCKER	PV-240203	9/28/2023		102782		010-00000-0-00000-71100-43000-0-0000	\$543.55		
							Meat and Chicken for Staff Recognition Luncheon			
							Total Check Amount:	\$543.55		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-240204	9/28/2023		8034/33/740/649/809		010-00000-0-11100-10000-56000-0-0000	\$298.08		
							Printer/Copier Usage			
	WIZIX TECHNOLOGY GROUP, INC.		9/28/2023		8034/33/740/649/809		010-00000-0-11100-10000-56000-0-0000	\$14.60		
	WIZIX TECHNOLOGY GROUP, INC.		9/28/2023		8034/33/740/649/809		010-00000-0-11100-10000-56000-0-0000	\$11.82		
	WIZIX TECHNOLOGY GROUP, INC.		9/28/2023		8034/33/740/649/809		010-00000-0-11100-10000-56000-0-0000	\$1,745.38		
	WIZIX TECHNOLOGY GROUP, INC.		9/28/2023		8034/33/740/649/809		010-00000-0-11100-10000-56000-0-0000	\$221.63		
							Total Check Amount:	\$2,291.51		

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*** FINAL ***

Batch No 468

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:								\$137,717.18		

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*** FINAL ***

Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014187	AMAZON SALES INC	PV-240214	10/5/2023		N9QK/Q9QF		010-26000-0-11100-40000-43000-0-0000	\$824.23		
						Supplies: ELOP Camp, Wellness Room, ELD Class				
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-11000-0-11100-10000-43000-0-0000	\$2,034.40		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-00000-0-00000-82000-43000-0-0000	\$39.86		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-42030-4-11100-10000-43000-0-0000	\$542.67		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-58126-4-11100-10000-43000-0-0000	\$51.66		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-63320-0-11100-10000-43000-0-0000	\$980.96		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-00000-0-00000-27000-43000-0-0000	\$59.94		
	AMAZON SALES INC		10/5/2023		N9QK/Q9QF		010-00000-0-11100-10000-43000-0-0000	\$296.50		
						Total Check Amount:		\$4,830.22		
014154	CUMULUS GLOBAL	PV-240215	10/5/2023		51387		010-00000-0-11100-10000-58000-0-0000	\$2,465.00		
						493 Google workspace for Education Plus Student				
						Total Check Amount:		\$2,465.00		
014035	FIRST QUALITY PRODUCE	PV-240216	10/5/2023		397429/397636		130-53100-0-00000-37000-47000-0-0000	\$145.00		
						Fresh Fruits & Vegetables				
	FIRST QUALITY PRODUCE		10/5/2023		397429/397636		130-53100-0-00000-37000-47000-0-0000	\$1,249.80		
						Total Check Amount:		\$1,394.80		
013977	Fossil Discover Center	PV-240225	10/5/2023		None		010-41270-4-11100-10000-58000-0-0000	\$590.00		
						2ND GRADE FIELD TRIP TO FOSSIL DISCOVERY CENTER				
						Total Check Amount:		\$590.00		
014179	GOLD STAR FOODS INC	PV-240217	10/5/2023		6536416/6453		130-53100-0-00000-37000-47000-0-0000	\$2,846.53		
						Food Products for Cafeteria				
	GOLD STAR FOODS INC		10/5/2023		6536416/6453		130-53100-0-00000-37000-47000-0-0000	\$521.01		
						Total Check Amount:		\$3,367.54		
013988	JOHNSON FIRE PROTECTION, INC	PV-240218	10/5/2023		S 2573		010-00000-0-00000-82000-58000-0-0000	\$475.00		
						Annual Fire Insprection & Pump Inspection				
						Total Check Amount:		\$475.00		
014174	MESA ENERGY SYSTEMS, INC	PV-240220	10/5/2023		6200567c		010-90112-0-00000-81100-58000-0-0000	\$62,608.80		A
						50% for Thermostate Replacement CalShape Grant				

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*** FINAL ***
Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
								Total Check Amount:		
013678	MID VALLEY DISPOSAL	PV-240219	10/5/2023		2751995		010-00000-0-00000-82000-55000-0-0000 6yd trash 2xWk 6yd recycle 2xWk	\$1,392.67		
								Total Check Amount:		
013152	OFFICE DEPOT	PV-240221	10/5/2023		323001		010-00000-0-11100-10000-43000-0-0000 Toner for yearbook/Front office	\$634.30		
								Total Check Amount:		
014101	R & L CROW DISTRIBUTING	PV-240224	10/5/2023		September		130-53100-0-00000-37000-47000-0-0000 Milk Products	\$648.80	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$677.90	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$404.60	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$572.00	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$213.62	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$530.00	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$603.32	J	
	R & L CROW DISTRIBUTING		10/5/2023		September		130-53100-0-00000-37000-47000-0-0000	\$606.20	J	
								Total Check Amount:		
013511	RENAISSANCE LEARNING, INC.	PV-240223	10/5/2023		None		010-63000-0-11100-10000-41000-0-0000 STAR/ACCELERATED READER/RENAISSANCE RENEWAL	\$7,651.50		
								Total Check Amount:		
014040	RESOURCE BUILDING MATERIALS	PV-240222	10/5/2023		3672500		010-81500-0-00000-81100-43000-0-0000 1 Scoop Playground Chips/2 Scoop Fill Sand	\$309.16		
								Total Check Amount:		
014146	SAN JOAQUIN CATA	PV-240228	10/5/2023		112940		010-58126-4-11100-10000-52000-0-0000 Roadshow Teacher Reg-Pitligiano	\$225.00		
								Total Check Amount:		
014266	Shirt Space	PV-240231	10/5/2023	240020	5717452		010-26000-0-11100-40000-43000-0-0000 Shirts for ELOP Camp	\$393.50		

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*** FINAL ***

Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	\$393.50		
013829	SISC III	PV-240227	10/5/2023		Oct		010-00000-0-00000-00000-95028-0-0000	\$1,717.15	G	
	SISC III		10/5/2023		Oct		Employee/Retiree/Board Health & Welfare 010-00000-0-00000-00000-95024-0-0000	\$85,349.29	G	
							Total Check Amount:	\$87,066.44		
013683	SMART & FINAL	PV-240232	10/5/2023		None		010-00000-0-00000-27000-43000-0-0000	\$90.13		
							Total Check Amount:	\$90.13		
013683	SMART & FINAL	PV-240229	10/5/2023	240014	None		* 010-11000-0-11100-10000-43000-0-0000	\$457.39		
	SMART & FINAL	PV-240230	10/5/2023	240002	None		Student Store Supplies * 130-53100-0-00000-37000-43000-0-0000	\$65.71		
							Total Check Amount:	\$523.10		
012489	SOUTHERN CALIF EDISON	PV-240226	10/5/2023		Sept		010-00000-0-00000-82000-55000-0-0000	\$24,441.78		
							Total Check Amount:	\$24,441.78		
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-240233	10/5/2023	240001	None		010-00000-0-11100-10000-43000-0-0000	\$49.19		
							Total Check Amount:	\$49.19		
014091	TOTAL COMPENSATION SYSTEMS, IN	PV-240234	10/5/2023		12002		010-00000-0-00000-72000-58000-0-0000	\$1,485.00		
							Total Check Amount:	\$1,485.00		
014183	Tyger Bates, CPA	PV-240235	10/5/2023		1407		010-00000-0-00000-73500-58000-0-0000	\$1,430.00	J	
							Total Check Amount:	\$1,430.00		
013932	U.S. BANK CORPORATE PAYMENT	PV-240238	10/5/2023		September		010-11000-0-11100-10000-43000-0-0000	\$205.53	M	
							Total Check Amount:	\$205.53		

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Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013932	U.S. BANK CORPORATE PAYMENT	PV-240238	10/5/2023		September		010-00000-0-00000-82000-43000-0-0000	\$408.68	M	
						Operation/Mailing/Tk Supplies/ELOP/REAP				
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-00000-0-00000-71500-52000-0-0000	\$1,492.34	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-00000-0-00000-27000-43000-0-0000	\$551.08	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-58126-4-11100-10000-43000-0-0000	\$2,569.01	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-00000-0-00000-72000-59000-0-0000	\$54.80	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-60530-0-11100-10000-43000-0-0000	\$2,587.40	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-42030-4-11100-10000-43000-0-0000	\$2,084.11	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-26000-0-11100-40000-43000-0-0000	\$4,095.05	M	
	U.S. BANK CORPORATE PAYMENT		10/5/2023		September		010-00000-0-00000-72000-58000-0-0000	\$283.68	M	
							Total Check Amount:	\$14,331.68		
013862	VAST NETWORKS	PV-240236	10/5/2023		48416		010-00000-0-00000-72000-59000-0-0000	\$295.00		
						5GBPS PTP W/TCOE				
							Total Check Amount:	\$295.00		
013878	WEST COAST SAND & GRAVEL, INC.	PV-240237	10/5/2023		656383		010-81500-0-00000-81100-58000-0-0000	\$722.21		
						Class 2 Aggregate Base 16.2 Tn				
							Total Check Amount:	\$722.21		

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*** FINAL ***
Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:								\$221,028.46		

Since 1934

MORRIS LEVIN & SON, INC.

1816 S. "K" Street, Tulare, CA 93274-6842
(559) 686-8561 Contractors State Lic. 167881
www.morrislevin.com

QUOTE#	_____
PROPOSAL #	<u>26431</u>
BY	EP / SN

PROPOSAL AND CONTRACT (COMMERCIAL)

CUSTOMER NAME:	OAK VALLEY UNION SCHOOL	OWNER OF PROPERTY	
BILLING ADDRESS:	24500 RD 68	ADDRESS:	
City	TULARE	State	CA
Zip	93274-	City	
TELEPHONE:	(559) 688-2908	TELEPHONE:	
DATE:	10/5/2023	JOB LOCATION:	24500 RD 68
	70 050 4		TULARE

Morris Levin & Son, Inc. is not responsible for utilities of any type below ground surface.

We propose to furnish all materials and perform all labor necessary to complete the following:

FURNISH AND INSTALL ONE 30AMP CIRCUIT FROM NEAREST PANEL TO NEW OUTDOOR FREEZER LOCATION AND TERMINATE AT PROVIDED POINT OF CONNECTION.

INCLUDES: SAWCUT/DEMO/PATCHING OF ASPHALT, TRENCH/BACKFILL, CONDUIT, WIRE, TERMINATION, BREAKER, PULL BOX.

EXCLUDES: PATCH/PAINT OF ANY KIND, DEMO/PATCHING OF CONCRETE, START UP OF EQUIPMENT.

PERMITS/INSPECTIONS. MLS DIR# 1000005166/ LIC#167881/TULARE COUNTY

All warranty work to be completed during regular business hours

This proposal is void unless accepted by 19-Oct-23. All work to be done in conformance with State and County codes and standard practices. Price includes all sales tax, labor and materials. Price does not include permits or bonds unless specified. The above work shall be completed for the sum of TEN THOUSAND EIGHT HUNDRED TWENTY-ONE Dollars (\$ 10,821) which shall be paid as follows:

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the contract price. SEE REVERSE FOR ADDITIONAL TERMS AND NOTICES.

MORRIS LEVIN & SON, INC.

SIGNATURE Elias Perez

PLEASE PRINT NAME Elias Perez

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which _____ agree to pay the amount stated in said proposal, and according to the terms thereof. I also acknowledge receipt of Mechanics' Lien Law Notice on reverse side.

CUSTOMER SIGNATURE _____

PLEASE PRINT NAME _____

Date _____

Since 1934

MORRIS LEVIN & SON, INC.

1816 S. "K" Street, Tulare, CA 93274-6842
(559) 686-8561 Contractors State Lic. 167881
www.morrislevin.com

7.2

QUOTE# _____
PROPOSAL # <u>26430</u>
BY <u>EP / SN</u>

PROPOSAL AND CONTRACT (COMMERCIAL)

CUSTOMER NAME: DAK VALLEY UNION SCHOOL OWNER OF PROPERTY
 BILLING ADDRESS: 24500 RD 68 ADDRESS:

City TULARE State CA Zip 93274 City _____ State _____ Zip _____
 TELEPHONE: (559) 688-2908 688-2908 TELEPHONE: _____
 DATE: 10/5/2023 70 050 4 JOB LOCATION: 24500 ROAD 68
TULARE

Morris Levin & Son, Inc. is not responsible for utilities of any type below ground surface.

We propose to furnish all materials and perform all labor necessary to complete the following:

FURNISH AND INSTALL 40AMP CIRCUIT FROM NEAREST PANEL TO RELOCATED SHED AND TERMINATE TO EXISTING SUB PANEL IN SHED.

INCLUDES: TRENCHING/BACKFILL, CONDUIT, WIRE, TERMINATION, BREAKER, PULL BOX, PULL CAN.

EXCLUDES: PATCH/PAINT, DEMO/PATCHING OF CONCRETE, LANDSCAPE OF ANYKIND, REPAIR TO EXISTING.

PERMITS/INSPECTIONS. MLS DIR# 1000005166/ LIC#167881/TULARE COUNTY

All warranty work to be completed during regular business hours

This proposal is void unless accepted by 19-Oct-23. All work to be done in conformance with State and County codes and standard practices. Price includes all sales tax, labor and materials. Price does not include permits or bonds unless specified. The above work shall be completed for the sum of TWENTY THOUSAND FOUR HUNDRED TWO Dollars (\$ 20,402) which shall be paid as follows:

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the contract price. SEE REVERSE FOR ADDITIONAL TERMS AND NOTICES.

MORRIS LEVIN & SON, INC.

SIGNATURE Elias Perez PR

PLEASE PRINT NAME ELIAS PEREZ.

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which _____ agree to pay the amount stated in said proposal, and according to the terms thereof. I also acknowledge receipt of Mechanics' Lien Law Notice on reverse side.

CUSTOMER SIGNATURE _____

Date _____

PLEASE PRINT NAME _____



Genie 5519
2018
Hours: 1376
\$53,000 plus sales tax and
freight
Current on all safety docs

Master Card 3 145 2 1234 5678 9010 1112 1314 1516 1718 1920 2122 2324 2526 2728 2930 3132 3334 3536 3738 3940 4142 4344 4546 4748 4950 5152 5354 5556 5758 5960 6162 6364 6566 6768 6970 7172 7374 7576 7778 7980 8182 8384 8586 8788 8990 9192 9394 9596 9798 9900



Master Craft, 2013, 2 wheel drive diesel, 7467 hours, \$35,500 plus tax, 6k lbs lift capacity

2019 Chevrolet Silverado 1500 Custom Trail Boss

\$40,998* | **42K miles**

Car Available at
CarMax Bakersfield, CA

📄 Stock 24616010

📄 VIN 1GCPYCEF5KZ352172



Features

20 Inch Plus Wheels	4WD/AWD	ABS Brakes	Air Conditioning
Alloy Wheels	AM/FM Stereo	Android Auto	Apple CarPlay
Automatic Transmission	Auxiliary Audio Input	Bluetooth Technology	Cloth Seats
Cruise Control	Daytime Running Lights	Overhead Airbags	Power Locks
Power Mirrors	Power Windows	Rear Defroster	Rear View Camera
Remote Start	Running Boards	Side Airbags	Smart Key
Tow Hitch	Traction Control	Z71 Package	

Specifications

Torque (ft-lbs)	383 torque@4100rpm	Horsepower	355 horsepower@5600rpm
Fuel Capacity	24 gal	Dimensions	231.7" L x 81.24" W x 78.35" H
Wheelbase	147.53"	Front Tire Size (standard)	LT275/65R18C
Driver Leg Room	44.53"	Driver Head Room	43.03"
Curb Weight	4,815 lbs	Towing Capacity (Max)	11,000/11,000 lbs
Miles Per Gallon	14 city/18 hwy	Engine	8-cyl, Gas, 5.3L
Drive Type	Four Wheel Drive	Transmission	Automatic
Color Ext/Int	Burgundy/Black	Prior Use	None
Keys	2		

*Price excludes government fees and taxes, any finance charges, \$85 CarMax document processing charge (not required by law), any electronic filing charge, and any emission testing charge. Price assumes that final purchase will be made in the State of CA, unless vehicle is non-transferable. Vehicle subject to prior sale. Applicable transfer fees are due in advance of vehicle delivery and are separate from sales transactions. See store for written details. We make every effort to provide accurate information, but please verify before purchasing.



2018 Chevrolet Silverado 1500 LT

\$29,998* | 70K miles

Car Available at
CarMax Modesto, CA

📄 Stock 24824948

📄 VIN 3GCUCRER3JG236739

Features

ABS Brakes	Air Conditioning	Alloy Wheels	AM/FM Stereo
Android Auto	Apple CarPlay	Automatic Transmission	Auxiliary Audio Input
Bluetooth Technology	CD Audio	Cloth Seats	Cruise Control
Driver Adjustable Lumbar	Flex Fuel Vehicle	Fog Lamps	Overhead Airbags
Power Locks	Power Mirrors	Power Seat(s)	Power Windows
Rear Defroster	Rear View Camera	Remote Start	Satellite Radio Ready
Side Airbags	SiriusXM Trial Available	Tow Hitch	Traction Control

Specifications

Torque (ft-lbs)	383 torque@4100rpm	Horsepower	355 horsepower@5600rpm
Fuel Capacity	26 gal	Wheelbase	143.5"
Front Tire Size (standard)	P255/70R17	Driver Leg Room	45.27"
Driver Head Room	42.80"	Towing Capacity (Max)	11,100/11,100 lbs
Miles Per Gallon	16 city/23 hwy	Engine	8-cyl, Gas, 5.3L
Drive Type	Rear Wheel Drive	Transmission	Automatic
Color Ext/Int	White/Black	Prior Use	None
Keys	2		

*Price excludes government fees and taxes, any finance charges, \$85 CarMax document processing charge (not required by law), any electronic filing charge, and any emission testing charge. Price assumes that final purchase will be made in the State of CA, unless vehicle is non-transferable. Vehicle subject to prior sale. Applicable transfer fees are due in advance of vehicle delivery and are separate from sales transactions. See store for written details. We make every effort to provide accurate information, but please verify before purchasing.



2014 Chevrolet Silverado 1500 LT

\$25,998* | **110K miles**

Car Available at
CarMax Modesto, CA

📄 Stock 24474356

📄 VIN 3GCUKREC2EG274841

Features

4WD/AWD	ABS Brakes	Air Conditioning	Alloy Wheels
AM/FM Stereo	Automatic Transmission	Auxiliary Audio Input	Bed Cover
Bluetooth Technology	CD Audio	Cloth Seats	Cruise Control
Daytime Running Lights	Driver Adjustable Lumbar	Flex Fuel Vehicle	Fog Lamps
Overhead Airbags	Power Locks	Power Mirrors	Power Seat(s)
Power Windows	Remote Start	Running Boards	Satellite Radio Ready
Side Airbags	SiriusXM Trial Available	Tow Hitch	Traction Control

Specifications

Torque (ft-lbs)	383 torque@4100rpm	Horsepower	355 horsepower@5600rpm
Fuel Capacity	26 gal	Wheelbase	153.0"
Front Tire Size (standard)	P255/70R17	Driver Leg Room	45.27"
Driver Head Room	42.80"	Towing Capacity (Max)	11,100/11,100 lbs
Miles Per Gallon	16 city	Engine	8-cyl, Gas, 5.3L
Drive Type	Four Wheel Drive	Transmission	Automatic
Color Ext/Int	Red/Black	Prior Use	None
Keys	2		

*Price excludes government fees and taxes, any finance charges, \$85 CarMax document processing charge (not required by law), any electronic filing charge, and any emission testing charge. Price assumes that final purchase will be made in the State of CA, unless vehicle is non-transferable. Vehicle subject to prior sale. Applicable transfer fees are due in advance of vehicle delivery and are separate from sales transactions. See store for written details. We make every effort to provide accurate information, but please verify before purchasing.

District Memo

To: District Business Officials
From: Mark Martinez, Accounting Officer
Date: October 4, 2023
Re: Classified School Employee Summer Assistance Program (CSESAP) for 2024-25

Background – The Classified School Employee Summer Assistance Program (CSESAP), was introduced in 2018. California Education Code Section 45500 establishes the CSESAP on an ongoing basis contingent upon an appropriation in the annual Budget Act.

The Classified School Employee Summer Assistance Program shall provide an eligible, participating, classified employee up to one dollar (\$1) for each dollar (\$1) match that the employee has elected to withhold from his or her monthly paycheck. A classified employee shall be eligible to participate in the program if the employee is employed by the local educational agency for fewer than 12 months per fiscal year. An eligible, participating employee may elect to have up to ten percent of monthly pay withheld during the school year, and will choose to receive payment in the summer recess period in one or two payments.

District Action – For the 2024-25 school year, a local educational agency may elect to participate in the Classified School Employee Summer Assistance Program and must notify their classified school employees by January 1, 2024; therefore your Governing Board must determine before the end of the 2023 calendar year whether or not to participate in the program. You may elect to participate by agenda/action item or by Board resolution. You may notify your classified employees via email of your election to participate and may include a PDF of the action item or resolution as a reference. Attached is a Board resolution for your reference prepared by Lozano-Smith.

Attached is a summary of important program dates a link to the CDE website that provides details of the program.

<https://www.cde.ca.gov/fg/aa/ca/csesap.asp>

<https://www.cde.ca.gov/fg/aa/ca/csesapfaqs20.asp>

If you have any questions regarding this information, please contact me at (559) 737-4322.

**Classified School Employee Summer Assistance Program (CSESAP)
Program Funding for School Year 2024-25
Important Dates**

By January 1, 2024	County offices of education (COE) and school districts that elect to participate in the program must notify their classified school employees.
By March 1, 2024	Classified employees that elect to participate in the program shall complete the election form and submit to their district's Payroll Department. Link to the Employee Election Form: https://www.cde.ca.gov/fg/aa/ca/documents/csesap20employeeform.pdf
By April 1, 2024,	COE(s) and school districts must notify the California Department of Education (CDE) of election to participate in the program, specify the number of classified employees that have elected to participate, and estimate the total amount to be withheld from participating classified employee paychecks in the 2024-25 school year. A web-based application will be opened on the CDE's website around March 1, 2024 through April 1, 2024
By May 1, 2024, (Estimate)	CDE will notify COE(s) and the districts of the estimated state match funds can expect to receive.
By June 1, 2024	District are required to notify participating classified employees of the amount of estimated state match funding the participating classified staff can expect to receive as a result of participating in the program.
During the 2024-2025 school year	District will withhold the specified amounts (up to 10% gross salary) that the employee indicated on the election form from employees' monthly paychecks. Employees are allowed to withdraw their election to participate in the CSESAP or reduce the amount of the withholding, by notifying the Payroll Department no later than 30 days after the start of the school year. EC Section 45500(i) allows matching funds to be paid to an employee or former employee based on the amount withheld during the school year provided that the employee or former employee does not request to immediately receive the funds withheld from their monthly paychecks during the school year.
On or before July 31, 2025	District submit a web-based form to request payment from the CDE on or before July 31, 2025 for the amount withholding from the classified employee pays. If the total amount requested by participating COE(s)/districts exceed the appropriated amount available for the CSESAP, the CDE will apply a proration accordingly.
During summer recess in	District are required to pay their classified employees the amounts withheld plus the state match funds. The summer recess payments are to be made either in one or two payments, as specified by the classified

2025

employees at the time of enrollment.

**BEFORE THE GOVERNING BOARD OF THE
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

**RESOLUTION APPROVING PARTICIPATION IN THE 2024-2025
CLASSIFIED SCHOOL EMPLOYEE SUMMER ASSISTANCE PROGRAM**

RESOLUTION 2023-11

WHEREAS, Education Code section 45500 provides the Governing Board of the Oak Valley Union Elementary School District with the option to participate in the Classified School Employee Summer Assistance Program (“CSE SAP”) for 2024-2025 School Year.

WHEREAS, the CSE SAP will allow a classified employee of the District who meets specified requirements to withhold an amount from his or her monthly paycheck during the 2024-2025 school year to be paid out during the summer recess period in 2025 when regular classes are not in session.

WHEREAS, the California Department of Education (“CDE”) will apportion funds to the District to provide to participating classified employee up to one dollar (\$1) for each dollar (\$1) that the classified employee has elected to have withheld from their monthly paycheck during the 2024-2025 school year.

WHEREAS, the CSE SAP is contingent upon an appropriation being provided in the annual Budget Act or another statute.

WHEREAS, the District is responsible for managing an account within its general fund called the “Classified School Employee Summer Assistance Program Fund” where monthly withholdings and CDE’s matching funds will be deposited and then paid out to eligible participating classified employees.

WHEREAS, Education Code section 45500, subdivision (n), specifies that State matching funds received by eligible employees from CDE as part of the CSE SAP are not considered compensation for purposes of determining CalPERS or CalSTRS retirement benefits.

WHEREAS, Education Code section 45500 contains eligibility requirements, responsibilities, and timelines for implementing the CSE SAP, as described by CDE in the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Oak Valley Union Elementary School District that it hereby orders as follows:

1. The District elects to participate in the CSE SAP pursuant to Education Code section 45500 for the 2024-2025 school year.
2. The Superintendent/designee is authorized and directed to take all actions necessary to implement this Resolution.

PASSED AND ADOPTED by the following vote this 10th day of October, 2023.

AYE: _____
NO: _____
ABSTAIN: _____
ABSENT: _____

Doug Medeiros
President of the Governing Board
Oak Valley Union Elementary School District
Tulare County, State of California

I, John Mendonca, clerk of the Governing Board of the Oak Valley Union Elementary School District, do hereby certify that the foregoing Resolution is a true and correct copy of the Resolution that was regularly introduced, passed, and adopted by the Governing Board at its October 10, 2023 meeting.

Name (print): _____
Clerk, Governing Board
Oak Valley Union Elementary School District
Tulare County, State of California

EXHIBIT A

1. Eligibility for the Classified School Employee Summer Assistance Program (“CSE SAP”) shall be determined in accordance with Education Code section 45500. Specifically, a classified employee must:
 - a. Be employed by the District in the employee’s regular assignment for fewer than 11 months out of a 12-month period. A “regular assignment” means a classified employee’s employment during the academic school year, excluding the summer recess period;
 - b. Have worked for the District for at least one year at the time the classified employee elects to participate in the CSE SAP; and
 - c. The classified employee’s regular annual pay, at the time of enrollment, received directly from the District is exactly or less than sixty-two thousand four hundred dollars (\$62,400) for an entire school year. This amount shall not include any pay received by the classified employee during the previous summer recess period, when regular class sessions were not being held during the months of June, July, and August.

2. District Responsibilities (which may be modified as needed to comply with California Department of Education (“CDE”) requirements)
 - a. By January 1, 2024, the District will notify classified employees that the District has elected to participate in the CSE SAP for the 2024-2025 school year.
 - b. By April 1, 2024, the District will notify the CDE in writing that it has elected to participate in the CSE SAP and will specify the number of classified employees that have elected to participate and the total estimated amount to be withheld from participating classified employee paychecks for the 2024-2025 school year.
 - c. By June 1, 2024, the District shall notify participating classified employees regarding the estimated amount of State matching funding that a participating classified employee can expect to receive.
 - d. During the 2024-2025 school year, the District shall deposit the amounts withheld from participating classified employee monthly paychecks in accordance with the choices made by each participating classified employee, pursuant to provision 3(a)(i) below, in an account within its general fund, to be known as the “Classified School Employee Summer Assistance Program Fund” (referred hereafter as “Fund”).
 - e. On or before July 31, 2025, the District will request payment from CDE for a matching amount to that which was withheld by a participating classified employee and deposited in the Fund.
 - f. During June, July, and August 2025, the District will pay participating classified employees an amount equal to their withholdings plus the State match funding received from CDE. This payment will be in either one or two payments, in accordance with the classified employee’s selected option under provision 3(a)(ii) below.

3. Classified Employee Participation

- a. By March 1, 2024, classified employees must notify the District in writing, using the form provided by the CDE¹ that the employee elects to participate in the CSE SAP. The classified employee must specify:
 - i. The amount to be withheld from monthly paychecks during the 2024-2025 school year, which may be up to 10% of monthly pay; and
 - ii. Whether the employee wishes to have the withheld amounts paid out during the summer recess period in one or two payments.
- b. No later than 30 days after the start of school instruction for the 2024-2025 school year, participating classified employees must notify the District if the employee elects to either:
 - i. Withdraw from participation in CSE SAP; or,
 - ii. Reduce the amount to be withheld from monthly paychecks.

4. Mid-Year Termination of Participation

- a. If an eligible participating classified employee separates from District employment during the 2024-2025 school year, the employee may request from the District any pay previously withheld from their monthly paychecks and deposited in the Fund. A classified employee, due to economic or personal hardship, may also request from the District any pay previously withheld from their monthly paychecks and deposited in the Fund. If either request occurs, the employee is not entitled to receive any State matching funds.

¹ <https://www.cde.ca.gov/fg/aa/ca/csesap20forminfo.asp>.

**BEFORE THE GOVERNING BOARD OF THE
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
COUNTY OF TULARE, STATE OF CALIFORNIA**

RESOLUTION # 2023-10

**RESOLUTION DIRECTING COMPLIANCE WITH REQUIREMENTS OF TITLE 24,
PART 1, SECTION 4-310 AUTHORIZING EXEMPTION FROM DSA REVIEW OF
GROUND MOUNT SOLAR INSTALLATIONS AND ELECTRICAL
INFRASTRUCTURE FOR NON-SCHOOL FACILITY**

WHEREAS, the Oak Valley Union Elementary School District Governing Board (“Board”) has endorsed the goal of energy efficiency and directed staff to develop energy efficient practices for use at existing District sites; and

WHEREAS, the Board gave approval to enter into a contract with SitelogIQ Inc concerning energy efficiency improvements to District sites and the installation of electrical infrastructure and photovoltaic system on the ground (“Ground Structures”) on existing property and interconnected as identified in Attachment A, incorporated herein; and

WHEREAS, Title 24 of the California Code of Regulations (“Title 24”) requires that all school construction be reviewed and approved by the Division of State Architects (“DSA”) except for certain structures not considered to be “school buildings” or structures included in specific statutory exceptions; and

WHEREAS, Title 24, Part 1, Section 4-310 (“Section 4-310”) exempts non-school use structures (structures which will not be occupied by pupils or teachers) from DSA review, so long certain conditions are, including safety precautions and inspection; compliance with design and construction requirements of the building code; passage of a resolution stating that the structure will not be used for student or teacher occupancy; and submission of a copy of the resolution to the DSA; and

WHEREAS, the Ground Structures will be installed in an area that will not be used for instructional purposes; will not be accessible to students, teachers or the public, and will not be accessible to or used by persons with disabilities;

WHEREAS, the Ground Structures will be enclosed by a panel fenced enclosure which will include signage ensuring that no students, teachers or the public will be subject to a hazard resulting from potential collapse of the Ground Structures.

NOW THEREFORE, BE IT RESOLVED that the foregoing recitals are hereby adopted as true and correct; and

BE IT FURTHER RESOLVED that the Board finds the Ground Structures to be “non-school use” as defined in Section 4-310; and

BE IT FURTHER RESOLVED that the Ground Structures shall not be used for school classroom purposes and that no pupils or faculty will be permitted to enter the Ground Structures for school classroom purposes; and

BE IT FURTHER RESOLVED that the Board approves the implementation of requirements for installing the Ground Structures listed in this Resolution and in the attached Attachment B and directs the District's superintendent or his designee to complete those requirements; and

BE IT FURTHER RESOLVED that the Superintendent or his designee is authorized to prepare and forward a copy of the adopted and signed resolution to the Division of the State Architect (DSA), and is authorized to take such actions and execute such agreements and documentation necessary to affect the intent of this Resolution.

THIS RESOLUTION WAS PASSED AND ADOPTED by the Governing Board of the Oak Valley Union Elementary School District, Tulare County, California, on this 10th day of October, 2023, at a duly noticed meeting, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

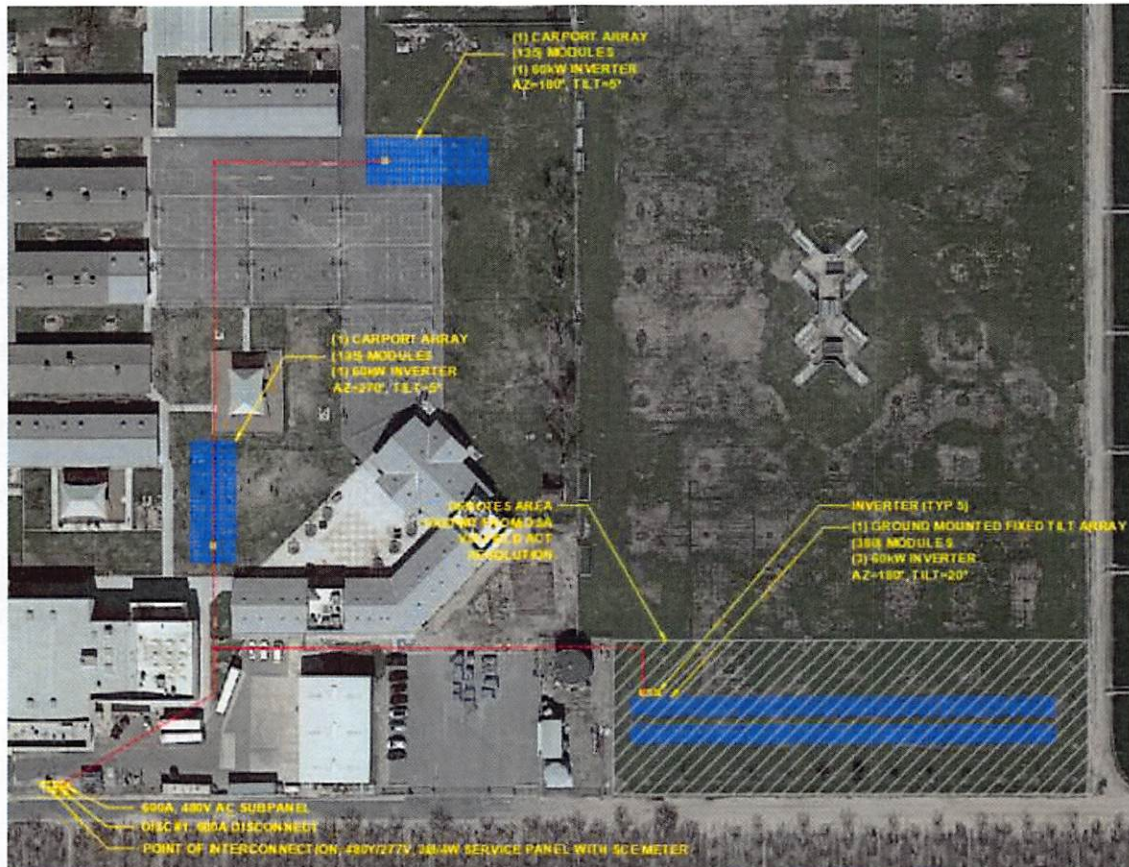
Signed and approved by me after its passage.

Doug Medeiros, President

ATTEST:

John Mendonca, Clerk

ATTACHMENT A
TO RESOLUTION No. 2023-10



**ATTACHMENT B
TO RESOLUTION No. 2023-10
ADDITIONAL REQUIREMENTS
FOR
INSTALLATION OF GROUND MOUNTED PANELS**

1. A California licensed architect or engineer shall prepare the plans.
2. The Board shall assume responsibility for adequate inspection of the materials and work of construction to ensure compliance with the provisions of Parts 2, 3, 4, 5, 6, 7, 11, and 12, Title 24, C.C.R., as adopted by the California Building Standards Commission.
3. The photovoltaic panels shall be ground mounted, less than or equal to 8 feet maximum in height, entirely fenced from student, teacher and public use, not associated with public viewing areas and not located in required side yards. The Ground Mountings shall not encroach into fire access lanes.
4. Signage stating **“Not Open to the Public - Authorized Personnel Only”** shall be posted on the fence surrounding the Ground Mounts.
5. The Ground Mounts shall be entirely surrounded by a fence located at a distance from the equipment equal to or greater than the maximum height of the equipment. The maximum height shall be measured from the finish grade or surface at the equipment to the top of the equipment at its highest point. A fire access gate with a lock that is capable of being cut away during emergency operations or a security lock such as **“Knox Lock”** shall be provided which meets the requirements of the local fire authority having jurisdiction. 10 foot clearance from all vegetation on all sides of the photovoltaic system shall be provided.
6. A disconnect location shall be identified and accessible for fire department fire-fighting operations. The Architect/Engineer of record shall coordinate with the local utility provider regarding requirements for connection to service.

CSBA POLICY GUIDE SHEET
June 2023

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0420.41 - Charter School Oversight

Policy updated to reflect that the Governing Board may deny a request for an expansion that constitutes a material revision to a charter if the request to expand operations is demonstrably unlikely to serve the interests of the entire community in which the school is proposing to locate or the district is not in a position to absorb the fiscal impact of the proposed charter school, and to include a general reference to exemptions from the geographic boundary requirement that charter schools be located within the geographic boundaries of the authorizing district. Policy also updated to include that the district may charge the charter school for the actual costs of supervisory oversight up to one percent of the charter school's revenue if the district provides the charter school with facilities and charges the charter school a pro-rata share of the facilities costs. Additionally, policy updated to reference additional components that must be included in the procedures specified in the charter for when a charter school ceases operation.

Exhibit(1) 0420.41 - Charter School Oversight

Exhibit updated to include that admission preferences may not result in limited enrollment access for specified students and that mandatory parental volunteer hours may not be the basis of a preference or criterion for admission or continued enrollment, reflect **NEW LAW (AB 181, 2022)** which requires identified schools to complete and adopt an Individuals with Disabilities Act Addendum as part of the local control and accountability adoption and annual update, delete the requirement, based on changed guidance from the California Department of Education, to offer transitional kindergarten if the charter school offers a kindergarten program, add material regarding exemption for eligible students with disabilities from coursework and other requirements adopted by the charter school board that are in addition to the statewide course requirements, reflect **NEW LAW (AB 748, 2022)** which requires each school serving students in any of grade 6-12 to create and prominently display, as specified, a student mental health poster, and clarify that the charter school's policy on bullying and harassment be posted on the charter school's website.

Board Policy 1113 - District and School Websites

Policy updated to incorporate concepts from **NEW LAW (AB 2273, 2022)** which, although not necessarily applicable to districts, requires a business that provides an online service, product, or feature likely to be accessed by children to comply with specified requirements and provides good guidance for districts seeking to create a safe online space for students.

Exhibit(1) 1113 - District and School Websites

Exhibit updated to reflect that the California Department of Fair Employment and Housing is now named the Civil Rights Department, amend the title of one of the employment related posters for consistency with other sample policy materials, reflect **NEW LAW (SB 1479, 2022)** which requires the district to post on its website its COVID-19 testing plan, **NEW LAW (AB 185, 2022)** which requires the district to post on its website interim expenditure reports on the use of Learning Recovery Emergency Funds and **NEW LAW (AB 748, 2022)** which requires each school site serving students in any of grades 6-12 to have a digitized mental health poster that is distributed online to students through social media, web sites, portals, and learning platforms at the beginning of each school year.

Board Policy 4112.2 - Certification

Policy updated to reference that the Commission on Teacher Credentialing (CTC) has adopted regulations to implement statutory changes to the subject matter competence requirements, add, to the first philosophical paragraph, demonstration of competency in the subject matter to be taught to the attributes of certificated staff, provide that the Governing Board is required to adopt an annual resolution that it has made reasonable efforts to recruit a fully prepared teacher before hiring, in accordance with a specified hiring hierarchy, a candidate who is not fully credentialed, clarify that the Board's obligation to take action to approve a notice

of intent to employ a provisional internship permit does not require that the item be an action item, and add that the Declaration of Need specify each subject to be listed on the General Education Limited Assignment Single Subject Teaching Permits and the target language on Emergency Bilingual Permits.

Administrative Regulation 4112.2 - Certification

Regulation updated to clarify that the district may charge a fee to persons being tested to cover the cost of developing, administering, and grading the district proficiency test, include administrative leave related to dismissal and suspension proceedings and military leave as types of leaves for which the Superintendent or designee may request the Commission on Teacher Credentialing (CTC) to issue a Teaching Permit for Statutory Leave, and add a new section "Early Childhood Education Emergency Specialist Permit/Emergency Transitional Kindergarten Permit" (ETK) which reflects **NEW LAW (AB 210, 2022)** authorizing the district to request a one-year early childhood education emergency specialist permit which allows the teaching of all subjects in a self-contained transitional kindergarten general education classroom. Regulation also updated to reference **NEW LAW (SB 1397, 2022)** which requires CTC, until July 1, 2024, to waive the basic skills proficiency requirement for the issuance of an emergency 30-day substitute permit and **NEW LAW (AB 1876, 2022)** which requires CTC to accept an alternative verification of substitute teaching as part of the requirements for initial issuance of an emergency career substitute teaching permit.

Exhibit(1) 4112.9/4212.9/4312.9 - Employee Notifications

Exhibit updated to add employee notifications related to (1) homeless liaison services and training, (2) transfer of coursework and credits for highly mobile students, (3) training of volunteers in regard to the administration of emergency anti-seizure medication, and (4) nondiscrimination in the offering of career and technical education courses. Exhibit also updated to clarify that the notice regarding (1) potential exposure to COVID-19 remain posted for not less than 15 calendar days, (2) disability insurance rights and benefits be given upon employment and when the employee goes on leave for pregnancy or non-occupational sickness or injury, and (3) employees assigned to a work area in a laboratory setting be given, within 15 days after receiving a monitoring result related to an employee exposure determination, specified notices. Exhibit additionally updated for conforming changes.

Board Policy 4140/4240/4340 - Bargaining Units

Policy updated to align the definition of "management employee" with code language and to reference **NEW LAW (SB 931, 2022)** which provides that any district found by the Public Employment Relations Board to be in violation of the prohibition against deterring or discouraging district employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization, may be subject to civil penalties of \$1,000 for each affected employee, up to a maximum of \$100,000 in total, and may be ordered to pay attorney's fees and costs to the employee organization. Policy also updated to specify that the Superintendent or designee may communicate with district employees regarding their rights to join and/or support an officially recognized employee organization or to refrain from joining or supporting an officially recognized employee organization, add applicable number of days for compulsory interest arbitration related to access to new employee orientation, expand the material regarding district requirements for new employee orientations that are applicable until June 30, 2025, reference **NEW LAW (SB 1131, 2022)** which extends the Safe at Home address confidentiality program to employees who face threats of violence, or violence or harassment from the public because of the employee's work for the district, and clarify language regarding information that should not be disclosed when an employee submits a written request to keep specified information private.

Administrative Regulation 4161.1/4361.1 - Personal Illness/Injury Leave

Regulation updated to delete outdated material and to reflect **NEW LAW (AB 1041, 2022)** which includes a "designated person" in the definition of family member for whom an employee may take leave to care for.

Administrative Regulation 4261.1 - Personal Illness/Injury Leave

Regulation updated to align language regarding miscarriage with analogous language in administrative regulation for certificated staff, delete outdated material, and reflect **NEW LAW (AB 1041, 2022)** which includes a "designated person" in the definition of family member for whom an employee may take leave to care for.

Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves

Regulation updated to reflect **NEW LAW (AB 1949, 2022)** which requires a district to provide up to five days of bereavement leave to a qualified employee for the death of a family member, and provide clarifying language regarding the definitions of "family member" and "immediate family" and implications for bereavement leave. Regulation also updated to reference **NEW LAW (AB 1041, 2022)** which expands the definition of a family member for whom an eligible employee may take leave to care for to include a "designated person."

Administrative Regulation 4161.8/4261.8/4361.8 - Family Care and Medical Leave

Regulation updated to reflect **NEW LAW (AB 1041, 2022)** which expands the definition of a family member for whom an eligible employee may take leave to care for to include a "designated person," provide that an employee may identify the designated person at the time of the employee's request for leave, and include that the district may limit an employee's use of CFRA leave to care for one designated person per 12-month period.

Board Policy 5117 - Interdistrict Attendance

Policy updated to reference **NEW LAW (AB 185, 2022)** which extends the school district of choice program to July 1, 2028, and to reflect **NEW LAW (SB 941 2022)** which authorizes a district to enter into an Instruction Collaboration Agreement with another local educational agency(ies) (LEA) to offer the same or similar courses and coursework to students from another LEA who have been impacted by teacher shortages, disruptions, or cancellations in science, technology, engineering, and mathematics classes, or dual language immersion programs.

Board Policy 5141.5 - Mental Health

Policy updated to expand the first philosophical paragraph and reflect the U.S. Surgeon General's **NEW GUIDANCE** regarding the importance of social connection and the impact of social media on health and well-being. Policy also updated to reflect **NEW LAW (SB 14, 2021)** which requires the California Department of Education (CDE) to recommend best practices and identify training programs to address student behavioral and mental health, including common psychiatric conditions and substance use disorders, safely deescalating crisis situations involving students with a behavioral health disorder, linking students with referrals, and providing instruction on how to maintain student privacy and confidentiality. Policy also updated to reflect that districts are required to notify students and parents/guardians twice a year about how to access mental health services, **NEW LAW (AB 748, 2022)** which requires each school site serving students in any of grades 6-12 to create a mental health poster, and **NEW LAW (AB 167, 2021)** which requires CDE to develop guidelines for the use of telehealth technology in schools.

Board Policy 5141.6 - School Health Services

Policy updated to expand the first philosophical paragraph to include the unique position of districts to increase health equity and the utilization of telehealth as a method to deliver health care services in schools. Policy also updated to provide for preventative programming and intervention strategies as types of health services to be provided by districts.

Administrative Regulation 5141.6 - School Health Services

Regulation updated to include behavioral health services in the list of school health services that the district may provide, and that the district may deliver health care services to students by way of telehealth technology. Regulation also updated to reflect Department of Healthcare Services Policy and Procedure Letters No. 21-017R and No. 23-004 which require districts to develop a plan to ensure that individuals with disabilities are able to effectively communicate and participate in the Medi-Cal program. Additionally, regulation updated to provide that a district may seek reimbursement from a student's health care service plan when the district provides services or arranges for the provision of services to a student for treatment of a mental health or substance use disorder.

Policy 5145.6 - Parent/Guardian Notifications

Policy updated to reflect Health Care Services Policy and Procedures letter No. 21-017R and No. 23-004 which require districts to develop a plan to meet alternative formatting requirements for individuals with disabilities to enable individuals with speech, vision, and hearing disabilities to effectively communicate and participate in the Medi-Cal program.

Exhibit(1) 5145.6 - Parent/Guardian Notifications

Exhibit updated to add parent/guardian notifications related to (1) the manner in which district-established graduation requirements and career and technical education courses satisfy college entrance A-G course criteria, (2) California's child access prevention laws and laws related to the safe storage of firearms, (3) transfer of coursework and credits for highly mobile student populations, (4) how to access mental health services at school and/or in the community, (5) the online distribution of a digitized mental health poster, (6) type 1 diabetes information, (7) the opportunity to submit written comments on the local control and accountability plan, (8) student's participation in state assessments and option to request an exemption from testing, (9) information related to the district's food service programs, (10) upcoming eye examinations at school site and option to opt-out of eye examinations, (11) potential eligibility for services or accommodations pursuant to Section 504 or an individualized education program, (12) limitations on disenrollment of a child in a preschool or child care program, including expulsion and suspension, including how to file an appeal in the event of expulsion or suspension, (13) program plan for maintaining a child's safe participation in a preschool or child care program when a child exhibits persistent and serious challenging behaviors, (14) receipt of a "Notice of Action, Recipient of Services," prior to suspending or expelling a child in a preschool program, (15) the provision of a suspension and expulsion notice, manifestation determination notice, involuntary transfer notice, and related information to a foster youth's educational rights holder, attorney, and county social worker, and an Indian child's tribal social worker and, if applicable, county social worker, (16) findings from an evaluation of participating in an independent study course when satisfactory education progress is not being met, (17) exemption from district-established graduation requirements for students with disabilities, (18) requirement to stock and make available an adequate supply of menstrual products free of cost, (19) posting of child care license, and (20) requirement to post rates, discounts and scholarship options at child care facilities. exhibit also updated for conforming changes.

Board Policy 5148 - Child Care and Development

Policy updated to reflect **NEW LAW (AB 210, 2022)** which (1) provides grant funding until June 30, 2027 for the purpose of increasing access to inclusive early care and education programs, (2) extends the date by which the California Department of Education and the California Department of Social Services (CDSS) are required to adopt implementing regulations related to early childhood development, and (3) specifies as one of the indicators for the implementation of quality child care and development programs that staff have the appropriate and required training, or any combination of qualifications, experience, or training. Policy also updated to delete material specific to COVID-19 and reflect a district's obligation to provide distance learning when a child care program is physically closed by a local or state public health order, reference that the Commission on Teacher Credentialing has adopted regulations pertaining to the prekindergarten-grade 3 early childhood education specialist credential that include requirements, and accelerated pathways to meet the requirements, in an effort to increase the number of early childhood education teachers, and reference **NEW LAW (AB 2827, 2022)** which requires CDSS to revise its regulations to permit children with disabilities to use outdoor play spaces simultaneously with children who do not have disabilities without having to first seek a regulatory waiver and to specify any health and safety requirements that are required to be met when simultaneous play occurs.

Administrative Regulation 5148 - Child Care and Development

Regulation updated to reference **NEW LAW (AB 2131, 2022)** which authorizes the California Department of Social Services (CDSS) to implement and administer the creation of a single child care center license through all-county or similar written instruction until regulations are adopted and to reflect **NEW LAW (AB 210, 2022)** which (1) specifies as one of the indicators for the implementation of quality child care and development program activities that meet the needs of dual language learners, and (2) provides that when eligibility for child care and development services are based on an adjusted monthly family income at or below 85 percent of the state median income, adjusted for family size, that calculation does not include foster care payments made on behalf of a child or guaranteed income payments. Regulation also updated to delete

outdated material regarding the requirement to test for lead contamination in drinking water for buildings constructed before January 1, 2010, reference **NEW LAW (AB 185, 2022)** which requires CDSS to adopt regulations regarding the exclusion from family income of foster care payments made on behalf of a child or income guaranteed income payments, as described above, and reflect **NEW LAW (SB 1047, 2022)** which (1) extends eligibility for child care and development programs to families in which a member of the family has been certified as eligible to receive benefits from specified means tested government programs and that priority for enrollment must be based on the income declared on the application of the government program, and (2) provides that upon establishing initial eligibility or ongoing ability for child care and development services, a family is considered to meet eligibility and need requirements for services for not less than 24 months before having eligibility or need recertified, unless an exceptions exists. In addition, regulation updated to reflect **NEW LAW (AB 321, 2022)** which provides that in the second priority category for enrollment, when there are two or more families with the same income ranking, children who reside in homes in which the primary language is not English are required to be admitted first, add material regarding a family establishing eligibility for child care and development services on the basis of receiving services under a CalWORKs Stage 1,2, or 3 program since this differs from the 24 month eligibility period as described above, delete material applicable only to the 2021-22 school year, add that licensed child care centers are required to post their rates, and discounts or scholarship policies, if any, in a prominent location adjacent to the license at the child care facility, add a new section entitled "Expulsion/Unenrollment and Suspension Based on Behavior" which reflects **NEW LAW (AB 2806, 2022)** establishing requirements for expulsion, unenrollment, or suspension of a child from a child care and development program and reflects a joint statement by the U.S. Department of Education and U.S. Department of Health and Human Services in regard to ensuring that children with disabilities are not suspended or expelled because of disability-related behaviors. Additionally, regulation updated to more closely align with law the order of disenrollment when necessary due to a reduction in state reimbursements, delete material related to the personal belief exemption as this exemption no longer exists, clarify that medical exemptions are required to specify how long the exemption is expected to be needed and that it may not extend beyond the current grade span, reflect **NEW LAW (AB 1797, 2022)** which requires child care centers to disclose specified immunization information to local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, clarify that verification of an excused absence be signed by the district's authorized representative if verification is made by telephone, include procedures districts are required to follow when a child has been absent and the family has not been in communication with the district's child care and development services program coordinator or site supervisor for seven consecutive calendar days, specify that any appeal from a hearing requested by a parent/guardian regarding a Notice of Action be appealed to the Child Development Division, and add a new section entitled "Coordinating Transitions" which includes material regarding the district's obligations when a child in the district's child care and development program transfers to a local public school and reflects **NEW LAW (SB 188, 2022)** which requires districts to designate a main point of contact for coordinating and completing the transition of a child and family from Part C of the Individuals with Disabilities Education Act (IDEA), infant/toddler programs, to Part B of IDEA, preschool.

Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities

Policy updated to reflect **NEW LAW (AB 181, 2022)** which (1) requires districts to exempt an eligible student with a disability from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements and award such student a high school diploma, and (2) provides that any such exempted student is eligible to participate in any graduation ceremony and school activity in which a student of similar age without a disability would be eligible to participate.

Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education

Policy updated to reflect a December 2022 Davis Joint Unified School District Resolution Agreement with the U.S. Department of Education, Office for Civil Rights, regarding the use of seclusion and restraint as it relates to a free appropriate public education for students with disabilities placed in nonpublic schools.

NEW - Board Policy 6173.4 - Education for American Indian Students

New policy addresses legal implications and best practices for the education of American Indian students, including a philosophical statement which recognizes the unique cultural, language, and educational needs of Indian students and the ways those needs may be addressed, the importance of culturally relevant

curriculum for all students related to local American Indian tribes, and the practice of implementing strategies necessary for the improvement of the academic achievement of American Indian students. Policy also provides for the involvement of a California Indian Education Task Force as encouraged by **NEW LAW (AB 1703, 2022)**, the identification of and related supports for American Indian students most at-risk of not meeting state academic standards, the additional protections for American Indian students prior to a suspension, expulsion, assignment to a supervised suspension classroom, or involuntary transfer to a continuation school in accordance with **NEW LAW (AB 740, 2022)**, the provision of programs to facilitate the successful transition of American Indian students to post-secondary education and employment, professional development to assist those working with students regarding the unique needs of American Indian students, and annual reporting to the Governing Board regarding the outcomes of American Indian students. Additionally, policy includes a section entitled, "Title VI Indian Education Program," with material moved from deleted Administrative Regulation 6173.4 - Title VI Indian Education Program, and reflects major requirements for districts that receive Title VI Indian education funding.

DELETE - Administrative Regulation 6173.4 - Title VI Indian Education Program

Regulation deleted as unnecessary with material moved to new Board Policy 6173.4 - Education for American Indian Students.

Board Policy 6174 - Education for English Learners

Policy updated to remove outdated material and reflect **NEW LAW (SB 941, 2022)** which permits a district to enter into an instruction collaboration agreement with another school district, county office of education, or charter school to offer the same or similar courses and coursework to students who have been impacted by teacher shortages, disruptions, or cancellations to science, technology, engineering, and mathematics classes, or dual language immersion programs.

Administrative Regulation 6174 - Education for English Learners

Regulation updated to remove outdated material and reflect updated information from the California Department of Education's (CDE) English Learner Federal Program Monitoring 2022-23 Instrument, CDE's Reclassification Criteria website, and letters from CDE which provide updated reclassification guidance regarding the criteria used to determine whether an English learner should be reclassified, including a review of the student's curriculum mastery and academic performance, the provision of an interpreter for parents/guardians, when necessary, as part of the parent/guardian involvement, comparison of student performance on an objective assessment of basic skills in English against an empirically established range of performance in basic skills, based on the performance of English proficient students of the same age, which demonstrates whether the student is sufficiently proficient in English to participate effectively in a curriculum designed for students of the same age whose native language is English. Regulation also updated to include that the four years of post-reclassification monitoring should be utilized to ensure that students have not prematurely exited, any academic deficit incurred through participation in the English learner program has been remedied, and the students are meaningfully participating in the standard instructional program compared to students who had never participated in an English learner program. Additionally, regulation updated to clarify that the LCAP advisory committee provides input regarding exiting language acquisition programs and the possible establishment of other programs.

Board Bylaw 9322 - Agenda/Meeting Materials

Bylaw updated to move material regarding public comments to be with content related language, amend language to be more closely aligned with code language, add material regarding the means for in-person and remote public comments, and reflect **NEW LAW (AB 2449, 2022)**, which requires boards to maintain and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation to board meetings for individuals with disabilities. Bylaw also updated to provide that each agenda for a regular meeting is required to list the address designated by the Superintendent or designee for public inspection of documents related to records of a statement threatening litigation against the district to be discussed in closed session, in addition to documents related to open session, when such documents have been distributed to the Governing Board less than 72 hours before a Board meeting, clarify that the Board president and Superintendent decide when an item is placed on the agenda, include that public records under the Public Records Act and which relate to an agenda item which contain a claim or written threat of litigation which will be discussed in closed session are required to be made available to the public, in addition to documents

which relate to an agenda item scheduled for the open session of a regular meeting, and **NEW LAW (AB 2647, 2022)** which clarifies how districts can, without opening their offices after normal business hours, comply with the portion of the Brown Act that requires writings or documents distributed to a majority of a local legislative body less than 72 hours before a meeting to also be distributed to the public.

CSBA UPDATE CHECKLIST – June 2023

District Name: _____

Contact Name: _____ Phone: _____ Email: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.41	Charter School Oversight		
E(1) 0420.41	Charter School Oversight		
BP 1113	District and School Websites	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
E(1) 1113	District and School Websites		
BP 4112.2	Certification		
AR 4112.2	Certification		
E(1) 4112.9	Employee Notifications		
E(1) 4212.9	Employee Notifications		
E(1) 4312.9	Employee Notifications		
BP 4140	Bargaining Units		
BP 4240	Bargaining Units		
BP 4340	Bargaining Units		
AR 4161.1	Personal Illness/Injury Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
AR 4261.1	Personal Illness/Injury Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/>	

CSBA UPDATE CHECKLIST – June 2023

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.1	Personal Illness/Injury Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
AR 4161.2	Personal Leaves		
AR 4261.2	Personal Leaves		
AR 4361.2	Personal Leaves		
AR 4161.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
AR 4261.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	

CSBA UPDATE CHECKLIST – June 2023

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
BP 5117	Interdistrict Attendance	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>	
BP 5141.5	Mental Health		
BP 5141.6	School Health Services		
AR 5141.6	School Health Services		
BP 5145.6	Parent/Guardian Notifications		
E(1) 5145.6	Parent/Guardian Notifications		
BP 5148	Child Care and Development		
AR 5148	Child Care and Development	Fill in Blanks <hr/> <hr/> <hr/>	
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities		
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education		

CSBA UPDATE CHECKLIST – June 2023

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6173.4	Education for American Indian Students	NEW POLICY	
AR 6173.4	Title VI Indian Education Program	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9322	Agenda/Meeting Materials		