

**POLICY TITLE: Charging School
Meals
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It is policy of Wendell School District that all students establish a “Lunch Account” prior to eating in the schools cafeterias.

All families are required to fill out a new lunch application at the start of each school year.

If a student qualified as free/reduced last year, the family has until October 1st to get their new application before being dropped from the free/reduced status they had last year. (They will have to pay for meals if they do not have a current application on file by October 1.)

If a family failed to fill out a free/reduced lunch application or their income has changed since the last time one was filled out, Wendell school district strongly recommends filling out a new application any time during the school year. If a family does not wish to complete the application or if they do not qualify for meal benefits after completing the application Wendell School district is not obligated to continue to provide meals without receiving payment.

Account Charging

Students and staff will only be allowed to charge up to, and not exceed 4 meals; this is approximately \$12.20 for breakfast and \$17.00 for lunch for students and \$19.80 for staff. After the first meal is charged, 1st through 8th graders will receive a note to take home to their parents as a notification of a negative account balance. These notifications will continue until the above described charge limit is paid in full and letters and phone calls to parent will occur if no payment has been made.

Students in 9-12th grade will receive a verbal notification after the first meal is charged. Students who do not have money in their account will be given a bill until their account is paid in full.

All negative accounts must be settled at or before the end of the school year. This district reserves the right to take additional action as appropriate to collect on delinquent accounts.

Students who are graduating at the end of the year will be given a refund of their balance. Funds can be transferred to sibling’s account with a written request form the parent/guardian. Students who withdraw from the district must submit a written request for a refund of any money remaining in their account.

Account balances may be checked at any time by contacting the kitchen staff at any of our school cafeterias.

Angel fund donations are appreciated and go towards students lunch debts.

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LEGAL REFERENCE:

Idaho Code Sections

33-512 – Governance of Schools

33-603 – Payment of Fees or Returning of Property

ADOPTED: February 21, 2012

AMENDED: August 20, 2024