

Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016  
BOARD OF DIRECTORS' REGULAR BOARD MEETING  
September 24, 2018, 6:30 p.m., CES Library

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Ian Wiggins, Kara Harris, Chris Ouellette  
Admin Team Present: Cathy Hurowitz-Superintendent, Tami Burgher-Board Secretary, Jim Helmen-CMHS Principal, Brad Thorud-CES Principal, Daniliz Ortega-Deputy Clerk  
Guests: Foster Evenson-CHS Student Body President, Bryan Points-Student, Billi Leinonen-OSEA Union President, Lucius Jones-CEA Union Co-President, Joelle Ouellette-Parent, Cindy Jaeger-NWRESD Washington Service Center, Cody Mann-The Chief

- I. CALL TO ORDER: 6:30 pm, Megan Evenson-Board Chair called the meeting to order
  - A. Flag Salute
  - B. Agenda Review
  
- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
  - A. Public Comment: Joelle Ouellette addressed the board regarding nutrition issues at Clatskanie Elementary School. She is concerned about candy and sweets being used as rewards by some staff members and cited some examples. Would like to discuss what other alternatives there are to sugary sweets as incentives. She is concerned for those that have food sensitivity issues or allergies.  
*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*
  - B. Student Body Report: Foster Evenson discussed the various events surrounding the upcoming Homecoming Week (the first week in October). It is a Nickelodeon Theme with a wall competition, floats at the game, lip sync competition, muscle volleyball, powderpuff football, a bonfire, etc. They have reached out to Tiger Alumni about having a float at the football game, but there has been no response. Anyone interested? The students are also going to be having a HydroFlask fundraiser coming up.
  - C. Oregon School Employees Association Representative Report: Billi Leinonen gave a brief update on the OSEA union. They are putting together their negotiating team and sending out surveys to find out the important issues to members.
  - D. Clatskanie Education Association Representative Report: Lucius Jones reported that the teacher's union is also getting their bargaining team together, looking at union sponsored professional development and brainstorming on ways to move forward from all of the things that had happened in the past year.
  
- III. OLD BUSINESS
  - A. Appoint Committee Members: Two people with Cathy will be on the negotiating team. Maybe it is possible that one of the unions would extend their contract for a year so negotiations for both unions won't fall in the same year. B. Leinonen and L. Jones will approach their unions about this.
    1. Classified Negotiation Team
    2. Certified Negotiation Team

**A motion was made to appoint Kathy Engel and Chris Ouellette to the classified negotiating team; and, Megan Evenson and Kara Harris to the certified negotiating team.**

**KE/IW - UNANIMOUS**

- IV. NEW BUSINESS
  - A. School Safety: There was much discussion about ways to possible make our schools safer in light of the many school tragedies that have occurred. J. Helmen has looked into having Chown Industries install a hard wired buzzer system at the front door of CMHS for about \$6,000. They would then install buzzers on all CMHS doors and have a camera on each one (would cost extra). At CES, all doors are locked at 8 am except the main office door, recess is difficult. Good to be having this conversation and we need to start somewhere. Where would the money come from? K. Engel thinks fundraising would work, especially when it comes to safety.

- B. Enrollment Information: See attached. This will be provided at each board meeting. We need to know what our trends are.
- C. Developing board goals: The facilitator for these meetings will be Steve Kelley from the Oregon School Boards Association. There will be a dinner first and then we will have five tables with an administrator, a CE, and CMHS teacher, a classified staff member, and two community members. The first session will be for gathering information to figure out what our vision will be.
  - 1. Collaborative Goal Setting Meeting, October 23, 2018, 5:00 pm – 8:00 pm
  - 2. Collaborative Goal Setting Meeting, December 4, 2018, 5:00 pm – 8:00 pm
- D. Board – Superintendent Working Agreement

**A motion was made to adopt the Board/Superintendent Working Agreement**

**CO/TW - UNANIMOUS**

- E. Superintendent Evaluation Timeline/Process for 2018-2019
  - 1. Calendar

**A motion was made to adopt the Superintendent Evaluation Timeline/Process**

**KH/KE - UNANIMOUS**

- 2. OSBA Evaluation Plan with Standards

**A motion was made to adopt the OSBA Evaluation Plan with Standards**

**KE/KH - UNANIMOUS**

- F. February 2018 & June 2018 Policy Updates – 1<sup>st</sup> Reading
  - 1. IKF – Graduation Requirements
  - 2. IKF-AR – Graduation Requirements
  - 3. JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screenings
  - 4. JHFE-AR(1) – Reporting of Suspected Abuse of a Child
  - 5. KBA-AR – Public Records
  - 6. ECACB – Unmanned Aircraft Systems (UAS) a.k.a. Drone
  - 7. GBC – Staff Ethics
  - 8. GBC-AR – Staff Ethics
  - 9. GBN/JBA – Sexual Harassment
  - 10. GBN/JBA-AR – Sexual Harassment
  - 11. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault or Stalking Leave
  - 12. GCBDC/GDBDC-AR – Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave
  - 13. GCDA/GDDA – Criminal Records Checks and Fingerprinting
  - 14. GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting
  - 15. IGBA – Students with Disabilities–Child Identification Procedures
  - 16. IGBAG-AR – Special Education-Procedural Safeguards
  - 17. IGBAH – Special Education–Evaluation Procedures
  - 18. IGBAJ – Special Education-Free Appropriate Public Education (FAPE)
  - 19. IGBAJ-AR – Special Education-Free Appropriate Public Education (FAPE)

**V. SUPERINTENDENT’S REPORT**

- A. K-6 Principal Report: See written report
- B. 7-12 Principal Report: See written report
- C. Superintendent Report: See written report. Cathy is also the Special Education Director. She has overlooked reporting to the board. She is attending a lot IEP’s at CMHS. Jim Helmen helped her complete a compliance report that was submitted to Oregon Dept of Education. She really appreciated his help. The two schools’ programs are running smoothly. There was also a discussion about the OMIC (Oregon Manufacturing Innovation Center) in Scappoose OR. It is modeled after a center in Sheffield England and is the only one in the United States. Kids can attend an apprenticeship program. They partner with major manufacturing companies such as Boeing and Daimler and have the support of Oregon State University and Portland State University. A wonderful opportunity and our kids are going there on October 5<sup>th</sup>.

- Financial Report: See attached report. D. Ortega had a couple of things to note on the reports. Everything is quiet at this time, as our large September payroll has not posted nor has the enrollment for health insurance, which will appear on next month’s report. There are also no beginning fund balances as the exit interview by the auditors has not been completed with the superintendent yet, so it hasn’t been finalized. We will have the numbers after that.

- VI. BOARD MEMBERS REPORTS: I. Wiggins commented on the open houses held at CES and CMHS. He thought they went great, a good job by all. C. Ouellette commented about the Board Retreat. It was very positive and empowering. He would also like the acronyms used in our reports to be spelled out, being new to the education world. K. Engel commented on the upcoming OSBA Conference the Board will be attending in November. She

would like to split up and have people attend different sessions, especially those that will impact our district. K. Harris also commented on the open houses. She really enjoyed the CMHS student activity tables. There were about 8-10 different activities and the kids were really excited and had lots of energy. It was really nice to see and a good variety.

VII. CONSENT AGENDA

A. Financial Report

B. February 2018 Policy Updates – 2nd Reading

1. CM – Compliance and Reporting on Standards
2. GBH/JECAC (also JECAC/GBH) – Staff/Student/Parent Relations
3. GBK/KGC (also KGC/GBK) – Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
4. IGAC – Teaching about Religion
5. IGACA – Recognition of Religious Beliefs and Customs
6. IGACA-AR – Recognition of Religious Beliefs and Customs
7. IGAC – Religion and Schools
8. IGAC-AR – Recognition of Religious Beliefs and Customs
9. IBDJA – Relations with Homeschooled Students
10. IGDJ - Interscholastic Activities

C. Approve Minutes of August 27, 2018 board meeting

**A motion was made to approve the consent agenda as presented.**

**IW/KE – UNANIMOUS**

The public meeting was adjourned at 7:53 pm

EXECUTIVE SESSION:

192.660 2(f)

To consider records exempt by law from public inspection.


At 8:18 pm the public session was re-opened.


**A motion was made to accept the TAG Committee's Report conclusions and findings and that the student's needs were academically met by the school.**

**CO/KH - UNANIMOUS**

ADJOURNMENT: The meeting was adjourned at 8:19 pm

NEXT BOARD MEETING: October 29, 2018

  
Megan Evenson, Board Chair

  
Cathy Hurowitz, Superintendent

# Clatskanie Elementary School



Monday, September 17<sup>th</sup>, 2018

Board Meeting: Monday, August 24<sup>th</sup>, 2018

- **Addressing Chronic Absenteeism:** The CES Main Office has added a morning practice as an intervention to address chronic absenteeism. The office has committed to calling and messaging an additional communication to families when students are absent. The importance of consistent attendance is communicated, and building partnerships with families to help problem solve solutions to obstacles to regular attending is stressed.
- **Social-Emotional Learning: MindUP, Mindfulness, Mindful Moments, Zones of Regulation -**
  - *MindUP* - On Tuesday, August 28th the Certified Staff at CES were trained to implement the MindUP curriculum created by the Hawn Foundation and published by Scholastic. MindUP will be a critical Tier I component of our Social-Emotional Learning system. MindUP is...neuroscience, mindful awareness, positive psychology, and social-emotional learning. By the end of September all Cougars will be taught how their brains work, and the three main parts that control emotion and actions. Every student will learn the function of the Prefrontal Cortex, Amygdala, and Hippocampus. They will be taught how to use Zones of Regulation to recognize their emotions and strategies to regulate them. Finally, they will be taught and invited to participate in Mindful Moments throughout the school day to practice mindful awareness.
  - *Mindfulness* - Being a child today is more stressful than ever before, and the need for students to have the skills to regulate their mindful awareness and emotional state is greater than ever. To support all students in their their social-emotional development, all CES students will be taught mindful awareness and strategies to regulate their emotional state.
  - *Mindful Moments* - In the first week of school all CES students were taught a Mindful Moment regulation strategy that focuses on breathing, calming, and focusing one's mind. Each classroom was provided a chime used in the strategy to teach students to listen and focus. The CES staff has set a goal to have taught ever student the Mindful Moment strategy and build a practice of a morning and afternoon Mindful Moment practice by mid-September.
  - *Zones of Regulation* - Every student at CES has been taught the Zones of Regulation. Zones of Regulation is a strategy, or rather a framework, to support students to develop their self-regulation skills and to monitor their emotional control.

- **Fall Screening Benchmark Screening:** From Monday, September 10<sup>th</sup> through Friday, September 21<sup>st</sup>, the staff at CES will conduct Fall Benchmark Screening of all CES students to determine current academic levels. At CES students are screened three times a year to monitor all students academic progress. We use this data to determine the overall effectiveness of our instructional program, determine students' instructional needs, and to align resources to meet those needs.
- **RTI Intervention Placement Meetings:** On Tuesday, September 25<sup>th</sup> through Friday, September 28<sup>th</sup>, the staff at CES will conduct Intervention Placement Meetings. Intervention Placement Meetings are a process within our RTI system in which grade-level teams meet with specialist and administration to analyze current student data and determine the correct placement of each student in a reading intervention/enrichment group to target their academic need.
- **Back to School Night** - This year CES will hosted Back to School Night on Tuesday, September 11th from 5:00PM-7:00PM, rather than the traditional Open House we have offered in the past. Back to School Night welcomed CES families to Clatskanie Elementary School to attend one of two classroom workshops hosted by each teacher (either 6:00 or 6:30), a CES Parent Information Meeting (5:30 in the Cardiff Gym), PSEA Pizza (5:00-7:00), a book sell, and a community resources fair.
- **Enrollment and Class Sizes:**
  - Total Enrollment = **382**
  - Kindergarten:
    - Jones = 25
    - Turner = 27
  - 1st Grade:
    - Corne = 27
    - Tompkins = 30
  - 2nd Grade:
    - Sittloh = 25
    - Tallman = 26
  - 3rd Grade:
    - Jones = 31
    - Bauman = 29
  - 4th Grade:
    - Rowland = 28
    - Horness = 29
  - 5th Grade:
    - Ingamells = 25
    - Van Voorst = 24
  - 6th Grade:
    - Crawford = 23
    - Weedin = 23
  - Alternative K-6th
    - Takalo/Warren = 10

- **September Events:**

- **Cougar Dens** - All CES students and Staff will meet in Cougar Dens on Friday, September 14th. Cougar Dens are across grade-level “families” that meet once a week to focus on community building, relationship fostering, and social-emotional learning. Cougar Dens will meet every Friday that does not have an already scheduled event, i.e. - PBIS Assembly.
- **September PBIS Assembly** - CES will host our first end-of-the-month PBIS Recognition Assembly on Friday, September 28th beginning at 1:00pm in the Cardiff gym. PBIS Recognition Assemblies are a monthly schedule assembly to honor Cougars accomplishments and to celebrate the amazing things they do.

## Clatskanie Middle/High School

### Home of the "Tigers"



Building Report: 9/24/ 2018

Jim Helmen- Principal

#### Current school events

- Excited to have completed contract agreement with Clatskanie School Based Health Center- Primary Care and Mental Health Services- Medical Services will begin October 1, 2018-Primary Care Hours are Tuesdays & Thursdays from 1 PM-5 PM.
  - Payment: Clatskanie School Based Health Center accepts most major insurance plans, offers a sliding scale or assistance with applying for Oregon Health Plan for those without insurance
- Mental Health Services- Heidi Oliver, Mental Health Counselor from CCMH, is available to see students during the school day at our SBHC
- CMHS Drama Production will be presenting the Musical, *The Adams Family Musical* on the following dates and times at the Donovan Wooley Performing Arts Center:
  - October 19, 2018- 7 PM
  - October 20, 2018-2 PM and 7 PM
  - October 24, 2018- Student Showing time TBA
  - October 25, 2018-7 PM
  - October 27, 2018-7 PM
  - Cost: \$5.00 general admission; \$3.00 Senior
- Clatskanie Health and Safety Fair- Many people have asked about the Safety Fair. The Safety Fair is held every two years. So, we are already planning for next year.
- Forestry Skills Day- October 11, 2018-Scio, OR.
- Open house is scheduled for September 19<sup>th</sup>, 2018 from 6:30 PM to 7:30 PM. Teachers will be in their classrooms and staff will be present to welcome families, explore curiosities about school functions, and answer any questions community members may have. We are really looking forward to this event.
- Homecoming week will begin October 1, 2018 with a large number of events for students and community. I want to provide an open invitation to all board members to come join CMHS in this eventful week.

- As part of Clatskanie School District administrative team's focus on chronic absenteeism, CMHS will be hosting a Community Bingo Night October 25<sup>th</sup> @ 5:30 in Commons in collaboration with CMHS/CES leadership students. The event will focus on community awareness about the importance of attendance at school.

### Academic

#### Online Courses

- Oregon Virtual Education (ORVED) - currently 42 active students taking online foreign language courses in Spanish and French. We were able to receive the ODE Rural Schools Grant this semester to reduce foreign language .5 credit cost from \$375 to-\$100. **With the ODE grant, CMHS saved \$11,550 for the first semester of school year.** This grant requires an application submission every semester so there's no guarantee of further fund reduction.
- BYU-High School Suite- 14 active students in credit recovery. Cost is \$30 per .5 credit- this cost will remain consistent throughout the year.
- BYU- Independent Study- currently for students enrolled taking foreign-language online courses for Korean and Russian. Cost per course is \$175 per .5 credit- cost will maintain throughout school year.

### Classes at CMHS

#### Classes above 30 students:

English I N. Brewer 32	Biology A/B- J. Byrne 35
English III- N. Brewer 32	7th Math A/B- J. Hazapis 33
Leadership- N. Brewer 37	MS ELA 2 – C- Shockley 32
English II M. Sizemore 30	MS ELA 1 – C- Shockley 32
Algebra I- D. Crawford 33	Advisory A/B- C. Shockley 33
Occupational Math- D. Kamppi 39	Health A/B- Van Voorst 30
MS PE- J. Byrne 38	MS PE- T. Kamppi 38
MS Computer Apps- D. Crawford 30	MS Study Lab A/B- C. Shockley 37/39
World Geography- Brewer 30	

\*\*60 separate class sections with 25-29 students.

### Median Class Size in Oregon 2016-17 School Year (Most Recent Data)

Grade 7 -22.5

Grade 8-20.0

#### High School

English Language Arts- 24.0

Fine and Performing Arts- 25.0

Math -24.0

Science -26.0

Social Studies- 26.0

World Language and Literature- 24.0

Multiple Subjects- 23.0

#### **ODE class size report found at:**

[https://www.oregon.gov/ode/reports-and-data/Documents/class\\_size\\_report\\_20172018.pdf](https://www.oregon.gov/ode/reports-and-data/Documents/class_size_report_20172018.pdf)



**Professional Development**

Current PD focus in **Student Learning Targets and Accommodations/Modifications** in the classroom. Professional development training has been completed during Monday PD time with teachers. Teacher practice and admin oversight observed through classroom walk-through and 1:1 teacher meetings.

**Athletics Board Report**

**Fall sports are well under way with great turnout for all sports.**

Football: Football season has started with a Bang- Current record is 3-0 outscoring opponents 165-0

Volleyball: 4 first time Varsity starters on the team. Team is quickly improving learning valuable skills.

Soccer: 4-0-1 and have 14 players. Very exciting play beating some skilled opponents.

X-Country: 8 Athletes currently on team. Gina Lemon has finished top 5 in every race this year.

## Superintendent's Report

9/24/2018

### First Day of School:

I attended the first day of school at CES. Teachers were all prepared and students were excited to get back to school. Classrooms looked great. The Cougar Assembly was fun and the students learned how to be Cougars.

### OMIC:

I attended a stakeholder meeting and toured the OMIC center. The center is the only one of its kind in the US. The center is modeled after the Advanced Manufacturing Research Center in Sheffield England. The center will work and train adults and local students for careers in high demand. According to the research that was conducted the top three needs in our area are: machining, welding, and mechatronics (careers combining electrical engineering and technology.) Schools in the area are aligning their CTE offerings with PCC and OMIC so that students will have access to the most current manufacturing equipment. The center is still in its development and once it is up and running our students will have opportunities to train at the facility. It is not yet clear how our students will participate but I believe this is an exciting opportunity for our students and community. I will provide updates as I learn more and I would encourage you to tour the facility if you have the opportunity.

### CTE:

The NWRESD was able to provide our CTE program with 2 additional 3D printers. They were delivered shortly after school started.

### Chronic Absenteeism:

Jim, Brad, and I brainstormed and worked out a plan and budget for our Chronic Absentee grant. We are planning our first major grant activity on October 25th. The MSHS will host a district family BINGO. Brad and Jim are collaborating on the event. Students from the Leadership group will work the event for additional funds for the ASB. I will have more details regarding the budget and activities after we meet with our "coach. We meet with our ODE "coach" next week.

### Board Retreat:

Was held at Megan's and I believe was a very productive day. Superintendent and Board Agreements are in the Board packet as well as the Superintendent's evaluation.

### Budget:

I will be working with Roxane and the ESD to create open PO's with some of our local vendors. This allows us to more closely monitor and plan for our upcoming budget.

### In Process:

We will be meeting as an admin. Team next week to work on our school and district improvement plans.

Supporting the Board in the development and planning for the Collaborative Goal Setting Committee.

**Clatskanie School District  
Monthly Financial Report  
July 1, 2018 - August 31, 2018**

	<u>Budget</u>	<u>Year-to-Date 8/31/2018</u>	<u>Encumbered<sup>1</sup></u>	<u>Budget Remaining</u>	<u>Percent Remaining</u>
<b>GENERAL FUND</b>					
<b>Revenue:</b>					
Property Taxes	\$ 3,640,000	\$ -	\$ -	\$ 3,640,000	100.00%
Charges for Services	116,500	46,465	-	70,035	60.12%
Earnings on Investments	18,000	5,021	-	12,979	72.11%
Intermediate Sources	13,000	-	-	13,000	100.00%
State Sources	4,152,290	1,022,007	-	3,130,283	75.39%
Other Sources	340,000	-	-	340,000	100.00%
Beginning Fund Balance *	298,549	-	-	298,549	100.00%
<b>Total Revenues</b>	<b><u>\$ 8,578,339</u></b>	<b><u>\$ 1,073,493</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 7,504,846</u></b>	<b><u>87.49%</u></b>
<b>Expenditures:</b>					
Instruction	\$ 5,044,818	\$ 276,235	\$ 2,636,273	\$ 2,132,310	42.27%
Support Services	3,238,521	483,073	1,655,467	1,099,981	33.97%
Transfer of Funds	95,000	-	-	95,000	100.00%
Contingency	200,000	-	-	200,000	100.00%
<b>Total Expenditures</b>	<b><u>\$ 8,578,339</u></b>	<b><u>\$ 759,308</u></b>	<b><u>\$ 4,291,740</u></b>	<b><u>\$ 3,527,291</u></b>	<b><u>41.12%</u></b>
<b>SPECIAL REVENUE FUNDS</b>					
<b>Revenue:</b>					
Charges for Services	\$ 749,645	\$ 44,262	\$ -	\$ 705,383	94.10%
State Sources	202,613	-	-	202,613	100.00%
Federal Sources	551,000	4,375	-	546,625	99.21%
Interfund Transfers	95,000	-	-	95,000	100.00%
Beginning Fund Balance *	282,250	-	-	282,250	100.00%
<b>Total Revenues</b>	<b><u>\$ 1,880,508</u></b>	<b><u>\$ 48,637</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,831,871</u></b>	<b><u>97.41%</u></b>
<b>Expenditures:</b>					
Instruction	\$ 765,779	\$ 24,400	\$ 180,942	\$ 560,437	73.19%
Support Services	207,334	30,684	46,696	129,954	62.68%
Enterprise and Comm Services	427,395	8,534	126,900	291,961	68.31%
Transfer of Funds	340,000	-	-	340,000	100.00%
Other Uses	125,000	-	-	125,000	100.00%
<b>Total Expenditures</b>	<b><u>\$ 1,880,508</u></b>	<b><u>\$ 63,618</u></b>	<b><u>\$ 410,240</u></b>	<b><u>\$ 1,406,650</u></b>	<b><u>74.80%</u></b>

Note 1 - Encumbrances are primarily for payroll.

\* Fund balance available after completion of audit.

**Clatskanie School District Food Service Fund  
Monthly Financial Report  
July 1, 2018 - August 31, 2018**

	<u>Budget</u>	<u>Year-to-Date 8/31/2018</u>	<u>Encumbered<sup>1</sup></u>	<u>Budget Remaining</u>	<u>Percent Remaining</u>
<b>Revenue:</b>					
Federal Reimbursement	\$ 240,000	\$ 4,375	\$ -	\$ 235,625	98.18%
Federal Commodities	23,000	-	-	23,000	100.00%
SSF Lunch Match	10,000	-	-	10,000	100.00%
Cash Sales	127,645	1,574	-	126,071	98.77%
Interest Income	-	-	-	-	0.00%
Transfers in	20,000	-	-	20,000	100.00%
Beginning Fund Balance *	-	-	-	-	0.00%
<b>Total Revenues</b>	<b><u>\$ 420,645</u></b>	<b><u>\$ 5,949</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 414,696</u></b>	<b><u>98.59%</u></b>
<b>Expenditures:</b>					
Salaries	\$ 127,870	\$ 471	\$ -	\$ 127,399	99.63%
Associated Payroll Costs	93,175	1,276	-	91,899	98.63%
Purchased Services:					
Professional & Technical	24,000	-	-	24,000	100.00%
Travel	500	-	-	500	100.00%
Supplies and Materials:					
Consumable Supplies & Materials	500	27	-	473	94.60%
Supplies/Cafeteria	9,000	253	4,663	4,084	45.38%
Food/Cafeteria	158,000	1,899	120,701	35,400	22.41%
Nonconsumable Supplies	-	-	-	-	0.00%
Commodities Used	-	-	-	-	0.00%
Computer Software	1,600	2,623	-	(1,023)	-63.94%
Other Objects	6,000	1,986	1,536	2,478	41.30%
<b>Total Expenditures</b>	<b><u>\$ 420,645</u></b>	<b><u>\$ 8,535</u></b>	<b><u>\$ 126,900</u></b>	<b><u>\$ 285,210</u></b>	<b><u>67.80%</u></b>

Note 1 - Encumbrances are primarily for payroll.

\* Fund balance available after completion of audit.