

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting

December 15, 2021

6:30 p.m.

1. **Call to Order** – Chair Ed Johnson-6:30 p.m.
 - 1.1 Flag Salute
2. **Recognize Fall Athletes**
3. **Consent Agenda- (Motion for approval needed)**
 - 3.1 Minutes from the November 17, 2021 Regular Board Meeting-**P.2-5**
 - 3.2 Second Read OSBA Policy Update- (see attached list)-**P.6-7**
 - 3.3 Loyalty Incentive-**P.8-9**
 - 3.4 Personnel Update-**P.10**
4. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.
5. **Student Body Reports**
 - 5.1 KHS-**P.11**
 - 5.2 HLMS
6. **Old Business**
 - 6.1 Telehealth Discussion- (Sherrie Ford)
 - 6.2 Suspend Essentials Skills Requirement for the Class of 2022-Policy IKF-**P.12-13**
7. **New Business**
 - 7.1 Approve 2021 Bond Measure 4-212- (motion for approval needed)-**P.14-20**
 - 7.2 Resolution Authorizing Sale of Bonds- (motion for approval needed)-**P.21-32**
8. **District Reports**
 - 8.1 **Financial Report-** (motion needed)-**P.33-34**
 - 8.2 **Superintendent Reports-P.35-43**
 - Hilda Lahti Elementary/Middle School
 - Knappa High School
9. **Board Member Reports and Future Agenda Items**

Next Meetings • Wednesday, January 5, 2022 Board Work Session Meeting 5:30 p.m., January 19, 2022 Regular School Board Meeting, Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

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Board of Directors' Regular Board Meeting

Wednesday, November 17, 2021

6:30 p.m.

Present

Ed Johnson-Chair
Cullen Bangs-Vice Chair
Will Isom-Director
Michelle Finn-Director

Absent

Christa Jasper-Director

William Fritz-Superintendent
Diane Barendse-Business Manager
Jennifer Morgan-Board Secretary
Tammy McMullen-HLE/HLMS Principal
Laurel Smalley-KHS Principal

1. **Call to Order** – Chair Ed Johnson
 - 1.1 Flag Salute-6:30 p.m.
2. **Musical Performance**-Students under the direction of Jim Achilles-the choir and band gave a presentation and demonstrated some of the new instrument we have purchased this year.
3. **Consent Agenda- (Motion for approval needed)**
 - 3.1 Minutes from the October 20, 2021 Regular Board Meeting, and November 3, 2021 Work Session
 - 3.2 Personnel Update
 - 3.3 MOU with OSEA-Driver Training

Finn moved to approve as presented, Isom seconded, moved to vote, approved unanimously.

4. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

Ashley Meadows-gave a statement regarding the local control.

Glenn Gauthier-gave a statement on mask and vaccine mandates.

Tom Teague had a questions regarding the bond.

Nina Maher-gave a statement on segregation due to masks and vaccine mandates.

Chris Morey-asked the board what the process is for the board to respond to public comments.

Mary Nauha-gave a statement regarding wearing masks.

Student Body Reports

KHS-Jacob Morey gave a presentation on the happenings at the high school and the ASB conference the leadership attended. Johnson asked what plans the ASB has to put what they learned into place at the school. He stated painting, teacher appreciation, joke of the day, student of the week and spotlight anything good that they see happening in the school.

HLMS-Gunner gave a presentation on the good things and staff at Hilda Lahti.

Old Business

Bond Update- (presentation and discussion)-Fritz reviewed the PowerPoint that was included in the board packet. Discussion followed.

New Business

2021 OSBA Board of Directors Vote- (motion needed)-Bangs moved to approve Gregory Kintz as the OSBA board of directors, Finn seconded, moved to vote, Isom, stated that he would not feel comfortable voting on someone he doesn't know enough about, he stated he will abstain from voting, Finn yes, Bangs, yes, Johnson yes, Isom, abstained, motion passes.

OSBA Policy Update- (First Reading)-Bangs asked about policy BBAA, need a majority of the board to seek legal advice, he stated the board chair needs some authority to seek legal counsel without board approval, Isom stated we could have limited authority for the chair to pursue legal counsel, he suggested we model the process after the agenda setting process, two members would need to approve before seeking counsel.

IGBHA-on parent approval to parent consultation, was that an ORS or just OSBA recommendation? If not required change keep the language on parent approval.

IL-discipline for testing improprieties, was this a rule requirement, the updated policy has more detailed information. Fritz will review with OSBA to see if this change is required. It is an annual decision to opt out of the state testing.

JFCJ-would like to keep the statement that is struck out regarding weapons and law enforcement.

IGDA-the board would approve this policy

Isom-**IKF** would like to keep the essential skills portion in the graduation requirements. Discussion followed.

Possible Student Vaccine Mandate- (Discussion only)-Finn stated she asked for this topic to be a discussion item. She stated we don't know what is happening with the student vaccine and that student's vaccine status should be kept private and that students should not be treated different from any other students. Would like parents to know they have options when it comes to vaccines exemptions. Johnson asked if Fritz had any updated information on vaccine mandates, he stated that there has been mention on adding the COVID 19 vaccine to the list of required immunizations for next fall, he stated it's a pretty lengthy process. In Oregon he has heard nothing about separating students by vaccination status. Finn stated would she would like to be prepared so that our students and parents know they have a choice before they pull them out of school. Bangs thanked Finn for the discussion.

8. District Reports

8.1 Financial Report- (motion needed)-Barendse reviewed the October financials with the board. Discussion followed. Bangs moved to approve as presented, Isom seconded, move to vote, approve unanimously.

8.2 Superintendent Reports

- Hilda Lahti Elementary/Middle School
- Knappa High School

Fritz reviewed the reports with the board. He stated that things are moving towards more normal compared to last year. Bangs asked how the archery program was going, McMullen stated that 6th-8th students have had a crash course recently and she worked with the 6th graders for about a week, it was a huge hit. It's designed to be a PE unit. No further discussion.

Board Member Reports and Future Agenda Items

Finn-nothing at this time. Enjoyed the student presentations this evening.

Isom-he stated he had thoughts on what is the best way for the board to address the community questions. Possibly have a town hall meeting with only one or two board members and have a Q&A with the community. He felt it was important process to have.

Bangs-expressed his gratitude to all those who worked on the bond process over the past 5-year process.

Johnson-stated would be willing to have a sit down with community members. Will have Fritz put out a time to meet.

Johnson moved to adjourn-8:25 p.m.

Next Meetings • Wednesday, December 15, 2021 Regular School Board Meeting 6:30 p.m., January 19, 2022 Regular School Board Meeting, Knappa High School Library.

121521 Second Read October 2021 Policy Update

Superintendent recommends all required changes outlined in the OSBA October 2021 policy update, with the additional changes as noted below.

AC – Nondiscrimination, **Required-ORS 659A.001**

BBAA – Individual Board Member’s Authority and Responsibilities, Optional-**change language to state (must be approved by two board member’s instead of majority vote)**

BDDH - Public Comment at Board Meetings, Highly Recommended-
changed due to virtual requirement. *Superintendent Recommends “Sign on public comment sheet provided or submit their name electronically prior to the Board meeting”*

CM – Compliance and Reporting on Standards, Highly Recommended -
Change in timing for Division 22 Report *Superintendent Recommends changes in timelines as presented by OSBA*

DJC – Bidding Requirements, Highly Recommended (Versions 1)
Change to Version 1 is minor. *Superintendent recommends change as presented by OSBA.*

GBA – Equal Employment Opportunity, **Required –due to House Bill 2935 and 3041**

GBEA – Workplace Harassment *, **Required –same as above**

GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements *, **Required - House Bill 2136 and 51**

GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements, **Required**

IB – Freedom of Expression, Required **IGBHA** – Alternative Education Programs**, **Required**

IGBHA-Alternative Education Programs-Required

IGBI - Bilingual Education**, **Required**

IDGJ-Interscholastic Activities-**Optional**-updated to add language to include students who live in the district and enrolled in a “**district or ESD GED program**”

IIA – Instructional Resources/Instructional Materials, Highly Recommended- **House Bill 3041**

IJ – School Counseling Program, Highly Recommended- **House Bill 3041**

IKF – Graduation Requirements**, Conditionally Required-**OSBA removing version 2 and consolidating language into one version, removing the essential skills language House Bills 2056 and 744.**

IKFB – Graduation Exercises, Optional-**adds language to allow Native American items due to HB 2025**

IL – Assessment Program, Highly Recommended- **Aligns with HB 3041 on definition of protected classes. Removes Assessment of Essential Skills, Annual opt-out. Superintendent recommends changes as presented by OSBA**

JB – Equal Educational Opportunity [**], **Required- HB 3041**

JECB - Admission of Nonresident Students, Highly Recommended- **Change to align with HB 3041 Can't deny admission of students based on legally discriminatory reasons Superintendent Recommends changes as presented by OSBA**

JFC – Student Conduct, **Required**

JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**, **Required-HB3041**

JFCJ – Weapons in Schools****Required-keep the original statement in current policy regarding weapons under the control of law enforcement, accept all other changes per OSBA**

JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements, **Required**

JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements *, **Required**

AR's-Administrative Regulations-Will be updated as required by OSBA changes and administration.

Knappa School District #4
Board Meeting Background Information

☐ Policy
☒ Financial
☐ Discussion

☐ Vision & Goals
☐ Information
☐ Resolution

☒ Personnel

Item Title: Loyalty Incentive

Presenter: Bill Fritz, Ph.D.

Background Information Related to this Issue:

All employees in the Knappa School District have worked much harder this year than in a typical year. Substitute shortages have caused people to need to cover for each other, perform duties beyond the normal scope, and “pinch hit” in a number of cases. This includes doubling up on school routes, custodians helping supervise students when no PA is free, principals teaching classes, the nurse doing COVID testing and interpreting complicated quarantine requirements, teaching children with special needs with less PA help, increased communication channeled through the office, managing more grants than is typical, and preparing Chromebooks for immediate quarantines at home, among other things.

These duties have been borne by people at every level in the organization, and the Knappa team has worked hard to provide the best possible experience for the students.

In recognition of these extra efforts we would like to provide some additional compensation for every employee (except the Superintendent) to honor their hard work.

On December 17, we would like to compensate each employee with what amounts to an additional \$250 gross pay to say thank you.

This has been discussed as a possibility with both Associations, and their leadership has agreed that this would help morale in these most challenging times.

While net pay will vary depending on tax brackets and elective benefits, the average net pay is estimated to be about \$150.

Background (con't)**Financial Impact:**

The cost to the General Fund budget will be \$10,000. This will fit within the Board approved personnel budget due to some unfilled positions. The remainder of the cost will be borne by the ESSER 3 budget which allows for employee incentives.

Recommended Action:

It is the recommendation of the Superintendent that the Board approve a one-time loyalty incentive payment of \$250 gross for every regular district employee who was actively working on November 30, 2021 (sick leave included but long term leave excluded) and has not tendered a letter of resignation by December 17, 2021.

Knappa School District # 4

**Changes of Employee Status
December 15, 2021**

The Superintendent recommends accepting the following:

The resignation of Julia Davis as HLE Program Assistant.

The return of Melissa Collier as a .5 HLE PE Teacher.

The hiring of Kathy Newman for high school SPED EA.

The hiring of Cayla Starr as the OT Motor room EA.

The hiring of Tom Ferrenburg as the part time Bus Mechanic

The resignation of David Brandon as the HLE PE Teacher.

Fall sports;

Football, 7-2 record losing to Jefferson in the playoffs, we had 3 player of the year winners, 6 players win all state awards, and 10 all leagues award winners.

Volleyball, Record 11-9, losing to Nestucca in the playoffs as well

Cross Country, the team finished 5th in state, and Isaiah Rodriguez placed 2nd

Winter sports:

Wrestling; Mix 'n Match December 1st, all wrestlers went 1-1

Girls Basketball; won their first game last Tuesday 35-18 against Kenendy

We hosted a two day tournament with Western, Astoria, Toledo, Valley Catholic.

Boys Basketball; Boys lost a tight game to the number one seed Western Christian. The next day beating Toledo 65-38

Winter week:

This week has started off with a bang, we had a very interesting Monday with the theme "everything but a backpack day" and the next day, we had "Generation day", where each class was given an age group to dress as. And today we had, "white lie t-shirt day" where we wrote a white lie on a white t-shirt. PJ day, and Ugly sweater day. For our activities; MONDAY, Christmas card, TUESDAY, scavenger hunt, WEDNESDAY, DIY ornaments, THURSDAY, Movie day, FRIDAY, breakfast and Christmas assembly. Wed-Fri Secret Santa

Art sweatshirts:

Sierra Brown won the sweatshirt design contest last week.

Knappa School District #4
Board Meeting Background Information

☒ Policy
☐ Financial
☐ Discussion

☐ Vision & Goals
☐ Information
☐ Resolution

Item Title: Suspension of Essential Skills Requirement for Graduation Class of 2022

Presenter: Bill Fritz, Ph.D. Superintendent

Background Information Related to this Issue:

The State Legislature has suspended the Essential Skills requirement for graduation for the next three years. Essential Skills is called for within Policy IKF and its accompanying AR.

In Knappa, students have had the opportunity to participate in live, in-person instruction for most of the 2020-21 school year and all of this year.

School districts may implement graduation requirements that are more rigorous than the minimal state requirements.

When students in the class of 2022 were scheduled to participate in state testing (spring of 2021), they had knowledge of the State's suspension of the requirement, and therefore, many students opted out of exams.

The ability of the Knappa High School team to implement work samples for all of the students who have not yet demonstrated essential skills, given these circumstances, is limited.

While many School Districts in Oregon are eliminating the essential skills requirement indefinitely, our District believes in high expectations and accountability, and our student have had ample opportunity to access in-person instruction.

Accordingly, a one-year suspension is more appropriate.

Background (con't)

Financial Impact:

None

Recommended Action:

It is the recommendation of the Superintendent that the Board suspend the Essential Skills requirement in Policy IKF for the graduating class of 2022 only, and that it be reinstated for the class of 2023 and beyond.



Clatsop County
Clerk and Elections

820 Exchange St., Suite 220, Astoria, OR 97103
(503) 325-8511 phone / (503) 325-9307 fax
Website: www.co.clatsop.or.us
Email: clerk@co.clatsop.or.us

November 22, 2021

Knappa School District 4
Attn: Jennifer Morgan
41535 Old Hwy 30
Astoria, OR 97103

Enclosed you will find a copy of the Abstract of Votes for **Knappa School District 4** relating to the Regular Election held on **November 2, 2021**.

In accordance with ORS 255.295, please canvass the votes and notify the Clatsop County Clerk & Elections Department within forty (40) days of receipt by signing and returning this letter to:

Tracie Krevanko, County Clerk
Clatsop County Election Office
820 Exchange Street, Suite 220
Astoria, OR 97103

I appreciate your prompt reply.

With regards,

A handwritten signature in dark ink, appearing to read "Tracie Krevanko".

Tracie Krevanko, CERA, CEA
Clatsop County Clerk



This is to verify receipt of the Abstract of Votes from Clatsop County Clerk & Elections. I have canvassed the votes for **Knappa School District 4**, relating to the **November 2, 2021 Regular Election**.

It has been determined those persons having received the highest number of votes are qualified to hold the office, and any exceptions are noted below.

Authorizing Signature

Date

Summary Results Report
Clatsop County November 2021 Regular Election
November 2, 2021

OFFICIAL RESULTS

Clatsop

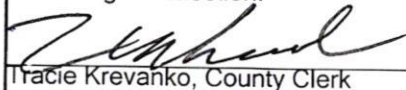
STATISTICS

TOTAL

Registered Voters - Total	3,995
Ballots Cast - Total	1,878
Ballots Cast - Blank	2
Voter Turnout - Total	47.01%



I certify the votes recorded on this canvass correctly summarizes the tally of votes cast for the November 2, 2021 Regular Election.


Tracie Krevanko, County Clerk

11/22/2021
Date

Summary Results Report
Clatsop County November 2021 Regular Election
November 2, 2021

OFFICIAL RESULTS

Clatsop

4-212 Knappa School Dist GOB

Vote For 1

TOTAL

Yes	756
No	366
Total Votes Cast	1,122
Overvotes	0
Undervotes	2

4-210 City of Cannon Beach Food/Bev Tax

Vote For 1

TOTAL

Yes	379
No	375
Total Votes Cast	754
Overvotes	0
Undervotes	0

30 - Knappa

Statistics	TOTAL
Registered Voters - Total	1,438
Ballots Cast - Total	579
Ballots Cast - Blank	1
Voter Turnout - Total	40.26%

4-212 Knappa School Dist GOB

Vote For 1

	TOTAL
Yes	415
No	163
Total Votes Cast	578
Overvotes	0
Undervotes	1

44 - Svensen

Statistics	TOTAL
Registered Voters - Total	808
Ballots Cast - Total	322
Ballots Cast - Blank	1
Voter Turnout - Total	39.85%

4-212 Knappa School Dist GOB

Vote For 1

	TOTAL
Yes	197
No	124
Total Votes Cast	321
Overvotes	0
Undervotes	1

50 - Westport

Statistics	TOTAL
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Registered Voters - Total	6
Ballots Cast - Total	2
Ballots Cast - Blank	0
Voter Turnout - Total	33.33%

4-212 Knappa School Dist GOB

Vote For 1

	TOTAL
Yes	1
No	1
Total Votes Cast	2
Overvotes	0
Undervotes	0

Precinct Summary Results Report
Clatsop County November 2, 2021
November 2, 2021

OFFICIAL RESULTS

Clatsop

52 - Hillcrest

Statistics	TOTAL
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Registered Voters - Total	539
Ballots Cast - Total	221
Ballots Cast - Blank	0
Voter Turnout - Total	41.00%

4-212 Knappa School Dist GOB

Vote For 1

	TOTAL
Yes	143
No	78
Total Votes Cast	221
Overvotes	0
Undervotes	0

RESOLUTION NO. _____

A RESOLUTION OF KNAPPA SCHOOL DISTRICT NO. 4, CLATSOP COUNTY, OREGON AUTHORIZING THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$14,000,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE, BOND COUNSEL, UNDERWRITER; AUTHORIZING APPOINTMENT OF A PAYING AGENT AND BOND REGISTRAR; AUTHORIZING A BOND PURCHASE AGREEMENT; AND RELATED MATTERS.

WHEREAS, the Board of Directors of Knappa School District No. 4, Clatsop County, Oregon (the “District”) submitted to the voters of the District at an election on November 2, 2021, Measure 4-212 which sought the authorization to contract a general obligation bonded indebtedness in an amount not to exceed \$14,000,000 to finance capital costs and pay the costs of issuance of the bonds; and

WHEREAS, a majority of the voters of the District voting on Measure 4-212 approved of the issuance of the general obligation bonded indebtedness; and

WHEREAS, the District now desires to proceed with the issuance of general obligation bonds under the authorization of Measure 4-212 in an amount not to exceed \$14,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF KNAPPA SCHOOL DISTRICT NO. 4, CLATSOP COUNTY, OREGON THAT:

Section 1. Issuance of Bonds. The Board of Directors of the District authorizes the issuance and sale of general obligation bonds in the aggregate principal amount not to exceed \$14,000,000 (the “Bonds”), under the authority of Measure 4-212.

The Bonds shall be issued as negotiable general obligation bonds of the District for a term not to exceed 25 years from date of issuance and may be issued in one or more series as determined by the Authorized Representative. The Bonds shall bear interest at a true interest cost not to exceed Four percent (4.00 %) per annum and shall be sold at not less than 98 percent (____%) of par value, disregarding any original issue discount. The District authorizes the Superintendent or his designee (the “Authorized Representative”), to designate the principal amount of each series, dated date, interest rates, maturity dates, bond structure, optional redemption dates and premiums, if any, principal serial maturities, with or without discount or premium, term bond maturity or maturities, denominations, interest payment dates, applicable discount or premium, whether to participate in the Oregon School Bond Guaranty Program or obtain bond insurance or some other form of guaranty or security for the payment of the Bonds, to obtain one or more ratings for the Bonds and such other provisions as are deemed necessary and desirable for the sale and issuance of the Bonds.

Section 2. Title and Execution of the Bonds. The Bonds shall be entitled “Knappa School District No. 4, Clatsop County, Oregon, General Obligation Bonds, Series 2021” (the “Bonds”), or such other name designated by the Authorized Representative. The Bonds shall bear the manual or facsimile signature of the Chair of the Board of Directors of the District and the manual or facsimile signature of the Superintendent. The Bonds may be initially issued in book-entry form as a single, typewritten bond for each maturity and issued in the registered name of the nominee of The Depository Trust Company or registered in the name of the purchaser. The Bonds may be issued without certificates being made available to the bondholders.

Section 3. Book-Entry-Only System. If the book-entry-only system is utilized, ownership of the Bonds shall be recorded through entries on the books of banks and broker-dealer participants and correspondents that are related to entries on The Depository Trust Company book-entry-only system. The Bonds shall be initially issued in the form of a separate single fully registered type-written bond for each maturity of the Bonds (the “Global Certificates”). Each Global Certificate shall be registered in the name of Cede & Co. as nominee (the “Nominee”) of The Depository Trust Company (the “Depository”) as the “Registered Owner”, and such Global Certificates shall be lodged with the Depository until redemption or maturity of the bond issue. The Paying Agent shall remit payment for the maturing principal and interest on the Bonds to the Registered Owner for distribution by the Nominee for the benefit of the bondholder (the “Beneficial Owner” or “Record Owner”) by recorded entry on the books of the Depository participants and correspondents. While the Bonds are in book-entry-only form, the Bonds will be available in denominations of \$5,000 or any integral multiple thereof.

The Authorized Representative shall file with the Depository a Letter of Representation to induce the Depository to accept the Bonds as eligible for deposit at the Depository. The Underwriter for the Bonds is authorized to provide the Depository with the Preliminary Official Statement, together with the completed Depository’s underwriting questionnaire.

The execution and delivery of the Letter of Representations and the providing to the Depository of the Preliminary Official Statement and the underwriting questionnaire shall not in any way impose upon the District any obligation whatsoever with respect to persons having interests in the Bonds other than the Registered Owners of the Bonds as shown on the registration books maintained by the Paying Agent and Bond Registrar. The Paying Agent and Bond Registrar, in writing, shall accept the book-entry-only system and shall agree to take all action necessary to at all times comply with the Depository’s operational arrangements for the book-entry-only system. The Authorized Representative may take all other action to qualify the Bonds for the Depository’s book-entry-only system.

In the event the Depository determines not to continue to act as securities depository for the Bonds, or the District determines that the Depository shall no longer so act, then the District will discontinue the book-entry-only system with the Depository. If the District fails to identify another qualified securities depository to replace the Depository, the Bonds shall no longer be a book-entry-only issue but shall be registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Beneficial Owner as appearing on the registration books of

the Paying Agent and Bond Registrar and thereafter in the name or names of the bondholder transferring or exchanging Bonds in accordance with the provisions of Section 4 herein.

With respect to Bonds registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Nominee of the Depository, the District, and the Paying Agent and Bond Registrar shall have no responsibility or obligation to any participant or correspondent of the Depository or to any Beneficial Owner on behalf of which such participants or correspondents act as agent for the Registered Owner with respect to:

(i) the accuracy of the records of the Depository, the Nominee or any participant or correspondent with respect to any ownership interest in the Bonds,

(ii) the delivery to any participant or correspondent or any other person, other than a Registered Owner as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any notice with respect to the Bonds, including any notice of redemption,

(iii) the selection by the Depository of the beneficial interest in Bonds to be redeemed in the event the District redeems the Bonds in part, or

(iv) the payment to any participant, correspondent or any other person other than the Registered Owner of the Bonds as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any amount with respect to principal or interest on the Bonds. Notwithstanding the book-entry-only system, the District may treat and consider the Registered Owner in whose name each Bond is registered in the registration books maintained by the Paying Agent and Bond Registrar as the Registered Owner and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, or for the purpose of giving notices of redemption and other matters with respect to such Bond, or for the purpose of registering transfers with respect to such Bond, or for all other purposes whatsoever. The District shall pay or cause to be paid all principal of and interest on the Bonds only to or upon the order of the Registered Owner, as shown in the registration books maintained by the Paying Agent and Bond Registrar, or their representative attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligation with respect to payment thereof to the extent of the sum or sums so paid.

Upon delivery by the Depository to the District and to the Registered Owner of a Bond of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee then the word "Nominee" in this Resolution shall refer to such new nominee of the Depository, and upon receipt of such notice, the District shall promptly deliver a copy thereof to the Paying Agent and Bond Registrar.

Section 4. Transfer of Bonds. If the book-entry-only system is not utilized, the Bonds will be issued in certificate form. In such a case, the Bonds are transferable, or subject to exchange, for fully registered Bonds in the denomination of \$5,000 each or integral multiples thereof by the owner thereof in person, or by the owner's attorney, duly authorized in writing, at the office of the Bond Registrar. The Bond Registrar shall maintain a record of the names and addresses of the owners of the Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statutes 192.410(4).

All Bonds issued upon transfer of or in exchange for Bonds shall be valid general obligations of the District evidencing the same debt and shall be entitled to the same benefits as the Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the District. The Bond Registrar shall not be required to transfer or exchange any Bond after the close of business on the record date as determined by the Authorized Representative or transfer or exchange any Bond called or being called for redemption.

Section 5. Printing Bonds. If the Bonds are not in book-entry-only form, then the Authorized Representative is authorized to contract for the printing of the Bonds. The Authorized Representative may provide for the printing of, in addition to the original issue of Bonds, if any, additional bonds to be printed in blank form as to registration and to be designated by appropriate number for the Bond Registrar for delivery to the owner upon transfer or exchange of Bonds. The additional bonds shall bear the dated date of the Bonds, shall be signed by the manual or facsimile signature of the Chair and shall be attested by the manual or facsimile signature of the Superintendent and, if by facsimile, and the Paying Agent and Bond Registrar shall manually sign the Certificate of Authentication as of the date of delivery or transfer of the Bonds.

Section 6. Sale of Bonds. The Bonds may be sold by a negotiated sale pursuant to ORS 287A.300 as determined by the Authorized Representative. The Authorized Representative shall determine the requirements for the sale of the Bonds, subject to the provisions of this Resolution, that provide the most advantageous terms to the District. The Authorized Representative is authorized to negotiate and execute a purchase agreement setting forth the terms of the sale of the Bonds.

Section 7. Payment of Bonds. If the book-entry-only system is not utilized, the principal of the Bonds shall be payable upon presentation of the Bonds at maturity at the designated corporate trust office of the appointed Paying Agent or the District, as determined by the Authorized Representative. Payment of each installment of interest due each year shall be made by check or draft of the Paying Agent or District mailed on each interest payment date to the owner thereof whose name and address appears on the registration books of the District maintained by the Paying Agent or the District as of the close of business on the record date as determined by the Authorized Representative.

Section 8. Form of Bonds. The Bonds shall be issued substantially in the form approved by the Authorized Representative and Bond Counsel.

Section 9. Appointment of Paying Agent and Registrar. The Authorized Representative is authorized to designate a Paying Agent and Bond Registrar for the Bonds and to negotiate and execute on behalf of the District a Paying Agent and Registrar Agreement. In addition, the District requests and authorizes the Paying Agent and Registrar to execute the Certificate of Authentication as of the date of delivery of the Bonds.

Section 10. Tax Levy and Pledge. The Bonds shall be a general obligation of the District. The full faith and credit of the District is pledged to the owners of all the Bonds for the payment of the principal and interest on the Bonds when due. The District shall levy annually, as provided by law, a direct ad valorem tax upon all of the taxable property within the District in sufficient amount, without limitation, to pay the principal of and interest on the Bonds promptly as they become due and payable. The District covenants with the owners of the Bonds to pledge such ad valorem taxes in sufficient amount to pay the principal of and interest on all the Bonds as they respectively become due and payable. Pursuant to ORS 310.145, the District hereby classifies the tax levy described in this section to be taxes imposed to pay the principal and interest on exempt bonded indebtedness and such taxes are not subject to the limits of sections 11 or 11b, Article XI of the Oregon Constitution. The District shall give notice of the classification of the tax levy as provided in ORS 305.583(9)(a) and (10).

Section 11. Conditional Redemption. Any notice of optional redemption may state that the optional redemption is conditional upon receipt by the Registrar of moneys sufficient to pay the redemption price of the Bonds or upon the satisfaction of any other condition, and/or that such notice may be rescinded upon the occurrence of any other event, and any conditional notice so given may be rescinded at any time before payment of such redemption price if any such condition so specified is not satisfied or if any such other event occurs. Notice of such rescission or of the failure of any such condition shall be given by the Registrar to the Registered Owner as promptly as practicable upon the failure of such condition or the occurrence of such other event.

Section 12. Defeasance. The District may defease Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Bonds to be defeased, cash or direct obligations of the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Bonds until their maturity date or any earlier redemption date. Bonds which have been defeased pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

Section 13. Authorized Uses of the Proceeds of the Bonds. For purposes of ORS 305.583(9)(b), the proceeds of all the Bonds issued under the authority of Measure 4-212 shall be used for capital costs, including:

- Replace existing middle school portables
- Middle school science center to replace existing portable science center
- Middle school "learning hub" containing library resources, technology, and group learning spaces specifically for middle schoolers

- Improved access to mental health
- Construct gym at Hilda Lahti School
- Improved safety and security
- Address critical repairs and maintenance, including roofs, HVAC systems, electrical systems, plumbing, and weather sealing of buildings
- Paying costs of issuance

The District shall give notice of the specification of the authorized uses of the proceeds of bonded indebtedness as provided in ORS 305.583(9)(b) and (10).

Section 14. Contract with Owners of Bonds. In consideration of the purchase and acceptance of the Bonds, the provisions of this Resolution and the Bonds shall be deemed to be and shall constitute a contract between the District and the owners of the Bonds. The covenants and agreements to be performed by or on behalf of the District shall be for the equal benefit, protection and security of the owners of any and all Bonds, all of which shall be of equal rank without preference, priority, or distinction among the Bonds.

Section 15. Tax Covenant. The proceeds of the Bonds shall be used and invested in such manner that the Bonds shall not become “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and the applicable regulations. The District covenants that, within its lawful powers, it will not do, and will refrain from doing, anything in the issuance of the Bonds and in the investment and expenditure of the proceeds thereof which would result in the interest on any tax-exempt Bonds becoming taxable for federal income tax purposes.

Section 16. Appointment of Underwriter. Piper Sandler & Co. is appointed as the Underwriter in connection with the issuance and sale of the Bonds.

Section 17. Appointment of Bond Counsel. The law firm of Mersereau Shannon LLP of Portland, Oregon is appointed as Bond Counsel to the District for the issuance and sale of the Bonds.

Section 18. Appointment of Financial Advisor. If the Authorized Representative deems it advisable, the Authorized Representative is authorized to appoint a Financial Advisor to the District for the issuance of a series of Bonds.

Section 19. Preliminary and Final Official Statement. The District shall, prepare, or cause to be prepared, a preliminary official statement for the Bonds which shall be available for distribution to prospective purchasers of the Bonds. The Authorized Representative is authorized to deem such preliminary official statement final pursuant to Rule 15c2-12 of the Securities and Exchange Commission. In addition, an official statement shall be prepared and ready for delivery to the purchasers of the Bonds no later than the seventh (7th) business day after the sale of the Bonds after determining that the final official statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the official statement not misleading in the light of the circumstances under which they are made, the

Authorized Representative is authorized to certify the accuracy of the official statement on behalf of the District.

Section 20. Closing of the Sale and Delivery of the Bonds. The Authorized Representative is authorized to determine and execute all the documents, including a tax certificate, and perform any and all other things or acts necessary for the sale and delivery of the Bonds as herein authorized. Such acts of the Authorized Representative are for and on behalf of and are authorized by the Board of Directors of the District.

Section 21. Continuing Disclosure. The District covenants and agrees that it will comply with and carry out all of the provisions of any Continuing Disclosure Certificate executed by the District. Failure by the District to comply with the Continuing Disclosure Certificate will not constitute an event of default; however, any owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 22. Post Issuance Compliance Procedures. The Authorized Representative may, and in the event the District participates in the Oregon School Bond Guaranty Program shall, establish post issuance compliance procedures in substantially the form attached to this resolution as Exhibit A, with such changes as are approved by the Authorized Representative, to ensure the interest on the Bonds remains exempt from federal income tax, and the obligation of the District to provide continuing disclosure as described in the Continuing Disclosure Certificate, if any, is met.

Section 23. Confirmation of Election. Pursuant to ORS 255.295, the Board has reviewed the abstract of votes related to Measure 4-212 prepared by the County Clerk and determines that Measure 4-212 passed.

ADOPTED by the Board of Directors of Knappa School District No. 4, Clatsop County, Oregon, this 15th day of December 2021.

**KNAPPA SCHOOL DISTRICT NO. 4
CLATSOP COUNTY, OREGON**

Chair

ATTEST:

By _____
Superintendent

EXHIBIT A

KNAPPA SCHOOL DISTRICT NO. 4, CLATSOP COUNTY, OREGON
BOND POST-ISSUANCE COMPLIANCE PROCEDURES

This Procedure establishes the requirements and procedures for ensuring compliance with federal tax laws and securities laws relating to the issuance and post-issuance monitoring of bonds and related disclosure obligations. This Procedure statement represents the objectives of Knappa School District No. 4, Clatsop County, Oregon (the “Issuer”) and will be adhered to by all employees, officials, and financial representatives affiliated with the Issuer.

The Issuer will provide opportunities for education and training for the parties identified in this procedure in order to facilitate their performance of the responsibilities in this procedure. The *[Responsible Employee Title]* and his or her designated staff are responsible for staying current with any changes in the rules for tax-exempt bonds and disclosure. The *[Responsible Employee Title]* may rely upon outside advisors for assistance and guidance with these matters.

The *[Responsible Employee Title]* will monitor compliance with the guidelines contained in this Procedure as well as any other covenants related to bonds not specifically included herein.

FEDERAL TAX LAW COMPLIANCE

The Issuer shall comply with all federal tax laws related to tax-exempt bonds and tax-exempt bond financed facilities prior to and after issuance. The *[Responsible Employee Title]* is assigned the primary responsibility to monitor compliance with federal tax requirements. The *[Responsible Employee Title]* may assign staff responsibility for components of this Procedure.

1. Use of Proceeds

The *[Responsible Employee Title]* will monitor expenditure of bond proceeds and permit expenditures only as permitted in the authorizing documents and under federal tax law. If any proceeds remain following completion of the project, the *[Responsible Employee Title]* will, in consultation with bond counsel, direct the use of remaining proceeds in accordance with the authorizing documents or to the redemption or defeasance of outstanding bonds.

2. Use of Project Financed

To maintain the tax-exempt status of the bonds, the projects financed must be used for governmental purposes during the life of the bond issue except for permitted de minimus amounts or remedial actions. The *[Responsible Employee Title]* will monitor and maintain records regarding any private use by third parties (including business corporations, partnerships, limited liability companies, associations, non-profit corporations, natural persons engaged in trade or business activity, and the United States of America and any federal agency) of the project financed with tax-exempt bonds. The *[Responsible Employee Title]* will consult with the Issuer’s bond counsel prior to any private use of the project (including sale or lease of all or a portion of the project, easements, use arrangements, management contacts, preference arrangements, “naming rights” contract, “public-private partnership” arrangements, or any similar use arrangement that provides special legal entitlements for the use of the bond financed property) to obtain federal tax advice in whether that use arrangement, if put into effect, will be consistent with the restrictions on private business use. If the *[Responsible Employee Title]* determines that the use of bond proceeds or bond financed projects is different from the covenants and representation in the tax certificate, the *[Responsible Employee Title]* will contact bond counsel in a timely manner. The Issuer will work with bond counsel to implement any remedial action necessary to preserve the tax-exempt status of the bonds.

3. Arbitrage Rebate

Arbitrage is the difference (profit) earned from investing tax-exempt proceeds in investments that have a higher yield than the yield on the bond issue. The *[Responsible Employee Title]* will monitor ongoing compliance with

regards to arbitrage rebate obligations of the Issuer for each bond issue.

- A. Timeline – an arbitrage rebate installment payment is required to be paid no later than 60 days after the end of every 5th bond year throughout the life of a bond issue and within 60 days of retirement of the bonds.
- B. Schedule – the *[Responsible Employee Title]* will maintain a schedule of each bond issue and the 5th bond year. The *[Responsible Employee Title]* shall review the schedule no less than annually to determine when a 5th bond year is approaching. Arbitrage rebate calculations on outstanding bond issues may be performed as often as annually or in alternating years, but never longer than the 5th year.
- C. Calculations – the Issuer has the option to perform arbitrage calculations internally or to contract with a third party provider for arbitrage rebate calculations and preparation of IRS Form 8038-T (Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate). The Issuer will either complete the calculations internally or provide a third party provider with copies of all applicable records 30 to 60 days before the reporting deadline for the third party provider to prepare the arbitrage calculations and submit a report and IRS Form 8038-T, if applicable, to the Issuer. If positive arbitrage exists at the end of a 5th year bond period, the Issuer will prepare payment to submit with IRS Form 8038-T. Upon redemption of a bond issue, a payment of 100% of the amount due must be paid no later than 60 days after the discharge date.
- D. Yield Restriction – The *[Responsible Employee Title]* will monitor ongoing compliance with regards to yield restriction. Interim arbitrage calculations will be used to evaluate investment strategies or optional elections that may reduce future rebate liabilities.
- E. Yield Reduction Payments – If the Issuer fails to expend all amounts required to be spent as of the close of any temporary period specified in the Tax Certificate (generally three years for proceeds of a new money issue and 13 months for amounts held in a debt service fund), the *[Responsible Employee Title]* will determine and pay any required yield reduction payment.
- F. Exceptions – there are exceptions to the general rebate requirements applicable to government bond proceeds: the most common being the small issuer exception and spending exceptions. The *[Responsible Employee Title]* shall consult with the Issuer’s bond counsel to determine if any exceptions to rebate apply. The small issuer exception applies if the total principal amount of tax-exempt governmental obligations of the Issuer issued by or on behalf of the Issuer and subordinate entities during the calendar year, including the new issue, will not be greater than \$5,000,000, plus such additional amount not in excess of \$10,000,000 as is to be spent for the construction of public school facilities. If the small issuer exception does not apply, the *[Responsible Employee Title]* will monitor expenditures prior to semi-annual target dates for any expected spending exception outlined in the tax certificate for each issue (the six-month, 18-month, or 24 month spending rebate exceptions) to determine if the Issuer met the spending exception.
- G. “Bona fide” debt service funds – when possible, debt service funds will be accounted for and funded to achieve a proper matching of revenues with principal and interest payments within each bond year so the earnings are exempt from arbitrage.
- H. Advance Refunding Escrows – State and Local Government Securities (SLGs) are commonly used for refunding escrows to yield restrict the investments. There are times when the purchase of open market securities will be required. The *[Responsible Employee Title]* will ensure SLGS and any open market securities purchased for a refunding escrow account meet the yield restriction requirement and any purchase requirements of the Internal Revenue Code of 1986, as amended (the “Code”).

4. Information Filing and Monitoring

At the time of issuance and throughout the life of the bond issue, issuers of governmental bonds must comply with certain information filing requirements under §149(e) of the Code. The *[Responsible Employee Title]* shall work with the Issuer's bond counsel to complete and file each applicable form by the required due date after each bond issue.

- A. Tax-exempt bonds: IRS Form 8038-G (Information Return for Tax-Exempt Governmental Obligations) must be filed by the 15th day of the second calendar month following the quarter in which the bonds were issued. For example, the due date of Form 8038-G for bonds issued on February 15th is May 15th.
- B. IRS Form 8038-T (Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate) must be filed within 60 days after each five year period reporting deadline or within 60 days after the debt is retired, if arbitrage rebate applies (See Section 3).

5. Reimbursement Resolutions

The *[Responsible Employee Title]* is responsible for ensuring that Reimbursement Resolutions are prepared in accordance with §1.150-2 of the U.S. Treasury regulations for projects the Issuer intends to finance with bonds.

RECORDS RETENTION

The *[Responsible Employee Title]* shall maintain the following records for the life of the bond issue, and for the life of any bond issue that refunds the bond issue, and for a period of three years thereafter:

- 1. The bond transcript (including the Official Statement, Board minutes and resolutions authorizing issuance, trustee statements, and bond counsel opinion);
- 2. Documentation showing expenditure of bond proceeds, including receipts, purchase contracts, construction contracts, progress payments, invoices, cancelled checks, and payment of bond issuance costs;
- 3. Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts, leases, user agreements);
- 4. Documentation evidencing all sources of payment or security for the bonds;
- 5. Documentation pertaining to any investment of bond proceeds (including the amount of each investment, the date the investment is made, the date the investment matures, the sale date, the interest rate and/or yield, the actual investment income received, SLGs subscriptions, yield calculations, guaranteed investment contracts, and records of interest earnings on reserve funds).
- 6. Arbitrage rebate reports prepared internally and by outside consultants.
- 7. If applicable, information, records and calculations showing that, with respect to each bond issue, the Issuer was eligible for the "small issuer" exception or one of the spending exceptions to the arbitrage rebate requirements.
- 8. All tax returns and other communication related to the bonds such as certificates, forms and returns filed with the IRS.

FEDERAL SECURITIES LAW COMPLIANCE

The Issuer will comply with all continuing disclosure agreements under SEC Rule 15c2-12 (the “Rule”). The Rule prohibits any broker, dealer, or municipal securities dealer from acting as an underwriter in a primary offering of municipal securities unless the issuer promises in writing to provide certain ongoing information. The annual financial information is to be sent to the MSRB or as designated by the SEC. The *[Responsible Employee Title]* will coordinate with staff, and may engage a dissemination agent, counsel or other professionals to assist in performing the actions listed below:

1. Compile and maintain a set of currently effective continuing disclosure agreements of the Issuer (the “Current Agreements”).
2. Ensure that all necessary financial and operating data is filed in the manner and by the filing dates set forth in the Current Agreements. The *[Responsible Employee Title]* shall review the Current Agreements annually prior to the filing dates keeping in mind the information and timing requirements may differ between Current Agreements. As part of the annual review, the *[Responsible Employee Title]* shall also review prior filings made within the past five years and the *[Responsible Employee Title]* will remedy any late or missing filings.
3. Keep a calendar of filing dates required under the Current Agreements and subscribe to notification services made available through the EMMA system.
4. Monitor the occurrence of the following events and/or other events set forth in the Current Agreements and shall provide notice of the same in the manner required by the applicable Current Agreement (likely within 10 days of occurrence):
 - a. Principal and interest payment delinquencies;
 - b. Non-payment related defaults, if material;
 - c. Unscheduled draws on debt service reserves reflecting financial difficulties;
 - d. Unscheduled draws on credit enhancements reflecting financial difficulties;
 - e. Substitution of credit or liquidity providers, or their failure to perform;
 - f. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other events affecting the tax status of the Bonds;
 - g. Modifications to rights of Bond holders, if material;
 - h. Bond calls, if material, and tender offers;
 - i. Defeasances;
 - j. Release, substitution or sale of property securing repayment of the Bonds, if material;
 - k. Rating changes;
 - l. Bankruptcy, insolvency, receivership or similar event of the Issuer;
 - m. The consummation of a merger, consolidation, or acquisition involving the Issuer, or the sale of all

or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- n. Appointment of a successor or additional trustee or the change of name of a trustee, if material.
- o. Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- p. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For the purposes of paragraphs o. and p. above, “financial obligation” means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii); the term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

- 5. The *[Responsible Employee Title]* shall review drafts of any official statement for a new offering of securities and with assistance from its financial advisor, dissemination agent, counsel, or other agents of the Issuer, as applicable, shall determine that the official statement accurately and completely describes the Issuer’s continuing disclosure compliance history within the five years prior to the date of the official statement. This compliance review is not intended to limit the Issuer’s other reviews of or diligence procedures relating to its official statements.
- 6. The *[Responsible Employee Title]* shall arrange for annual disclosure training with bond counsel for the *[Responsible Employee Title]* and designated staff to include education on these procedures and the disclosure obligations under federal and state securities laws.

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**December 15, 2021
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the November 30, 2021 financial report for your review. Property tax revenue received to date is 96% of our budgeted amount. Total expected State School Fund revenue is adjusted down by \$166,875.03 due to a revision in enrollment made in October, but is still within .5% of our initial budgeted amount. An adjusted SSF grant estimate was received on November 2, 2021. I should have the final 2020-2021 audit report this week to get filed with the state. I have invited the auditors to come to our February 23, 2022 meeting.

2021-2022 REVENUE AND EXPENDITURES

GENERAL FUND

As of November 30, 2021

		ACTUAL	PROJECTED REV	Total Expected	Balance	BALANCE
		through	through	Revenue	From Budget	as % of
REVENUES	BUDGET	November 30, 2021	June 30, 2022			BUDGET
Property Taxes	1,352,000.00	1,303,558.09	165,722.73	1,469,280.82	(117,280.82)	109%
County School Fund	200,000.00	102,658.61	99,000.00	201,658.61	(1,658.61)	101%
State School Fund	4,295,491.00	2,206,209.00	2,068,024.85	4,274,233.85	21,257.15	100%
Unrestricted Grants (Small High School)	28,000.00	-	28,000.00	28,000.00	-	100%
Common School Fund	53,466.00	-	52,069.90	52,069.90	1,396.10	97%
State Managed County Timber	75,000.00	356.35	74,500.00	74,856.35	143.65	100%
Asset Recovery	-	9,435.52	-	9,435.52	(9,435.52)	0%
Total State Support Formula Revenues	6,003,957.00	3,622,217.57	2,487,317.48	6,109,535.05	(105,578.05)	102%
Revenue ESD				-	-	
Other Local Sources	58,000.00	25,096.26	35,545.19	60,641.45	(2,641.45)	105%
Total Revenue	6,061,957.00	3,647,313.83	2,522,862.67	6,170,176.50	(108,219.50)	102%
Interfund Transfers	-			-	-	
Beginning Fund Balance	2,252,000.00	1,883,257.00	-	1,883,257.00	368,743.00	84%
				-	-	
TOTAL RESOURCES	8,313,957.00	5,530,570.83	2,522,862.67	8,053,433.50	260,523.50	97%

		ACTUAL	ENCUMBERED	Total Expected		BALANCE
		through	through	Expenditures	BALANCE	as % of
EXPENDITURES BY OBJECT	BUDGET	November 30, 2021	June 30, 2022			BUDGET
Personal Services	3,487,912.00	1,167,010.34	2,146,155.61	3,313,165.95	174,746.05	5%
Associated Payroll Costs	1,763,854.00	546,601.08	882,500.38	1,429,101.46	334,752.54	19%
Purchased Services	683,191.00	102,731.83	145,304.10	248,035.93	435,155.07	64%
Supplies & Materials	214,600.00	112,867.70	65,289.38	178,157.08	36,442.92	17%
Capital Outlay				-	-	0%
Other Objects	130,700.00	120,040.92	1,652.90	121,693.82	9,006.18	7%
Transfers	1,315,000.00		1,315,000.00	1,315,000.00	-	0%
Total Expenditures	7,595,257.00	2,049,251.87	4,555,902.37	6,605,154.24	990,102.76	13%
Contingency / Unappropriated	718,700.00	-	-	-	718,700.00	100%
				-	-	
TOTAL EXPENDITURES	8,313,957.00	2,049,251.87	4,555,902.37	6,605,154.24	1,708,802.76	21%

		ACTUAL	ENCUMBERED	Total Expected		BALANCE
		through	through	Expenditures	BALANCE	as % of
EXPENDITURES BY MAJOR FUNCTION	BUDGET	November 30, 2021	June 30, 2022			BUDGET
1000 - Instruction	3,713,260.00	1,068,117.95	1,956,069.93	3,024,187.88	689,072.12	19%
2000 - Support Services	2,566,997.00	981,133.92	1,284,832.44	2,265,966.36	301,030.64	12%
5000 - Other Uses/Debt Services/Transfers	1,315,000.00	-	1,315,000.00	1,315,000.00	-	0%
Total Expenditures	7,595,257.00	2,049,251.87	4,555,902.37	6,605,154.24	990,102.76	13%
6000 - Contingency / Unappropriated	718,700.00		-	-	718,700.00	0%
				-	-	
TOTAL EXPENDITURES	8,313,957.00	2,049,251.87	4,555,902.37	6,605,154.24	1,708,802.76	21%

Superintendent Report

This winter is a bit more “normal” than last year, but not quite the same as before COVID. Sports are happening at the correct time, all of our students are at school to enjoy winter festivities, and we have a music concert this week (12/16 at 7pm) to celebrate the season.

Our elementary teachers continue to grow in their math instructional skills (through training), we are making progress on several of the curriculum adoption processes (while some others are slightly delayed due to inability to get sample copies of materials).

The high school women’s team had their third game last week, with a 35-18 win against Kennedy. They had the opportunity to travel to Eugene over the weekend to watch the Ducks play Long Beach State. One of the reasons they went was to see Maddi Utti of Seaside who now plays for LBS. This was a fun teambuilding experience for them. The men’s team is 2-1 in non-league play having beat Toldeo and Kennedy in their last two games. The boys are playing against Columbia Christian during the Board meeting. The wrestling team attended all league duals last Thursday and hosted a match earlier in the month.

We are seeing an increase in COVID cases for both students and staff as well as quarantines. We really need people to continue to practice proper safety as we get into the winter months, so we can keep school as normal as possible. Masks are expected to be worn properly both during school and for fans at events.

We remain short-staffed (i.e. not enough subs, and we have some program assistant positions open). If anybody in the community is looking for work where they can make a difference, we invite them to contact us. We did identify a part-time bus mechanic (on the agenda tonight), but are still looking for a full time person to fulfill this important duty. We now have three bus drivers in training, which will take a pinch out of the transportation situation.

On January 5, the School Board will meet to discuss construction contracting approaches for the upcoming bond project. We are excited about the future of our buildings. This weekend, construction will begin on the boiler room roof at Knappa High School. We are in the process of making application for a seismic grant for KHS as well.

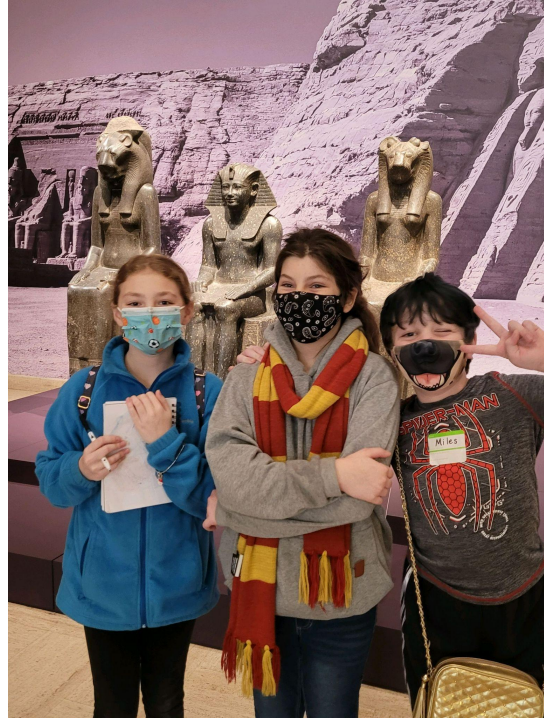
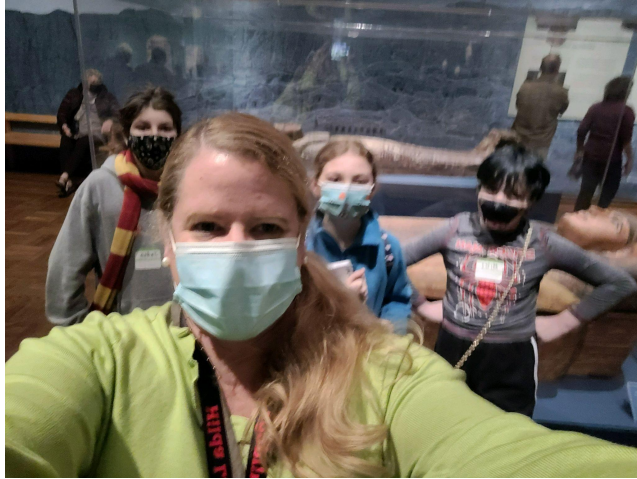
HILDA LAHTI BOARD REPORT

DECEMBER 2021

Enrollment Report

Grade	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
PreK					16						
Kg	25	29	29	29	28						
1	42	36	36	38	38						
2	33	30	31	31	32						
3	44	34	34	34	34						
4	35	31	31	31	33						
5	36	33	34	34	33						
6	36	33	33	33	34						
7	37	37	37	37	36						
8	45	38.5	38.5	39	39						
KVA		14	14	14	16						
Total	333	316	318	320	323 + 16 preK						


Perseverance is the key during this season. Staff continue to flex and work to make each day a wonderful learning experience for our students. We make progress in staffing, and then another challenge or two come up. Here are a few pictures depicting some of the great instruction and opportunities given our students.



Sixth grade is finishing up a unit on Ancient Egypt and went to the Portland Art Museum as a culminating activity.

Melissa Reid schedules a STEM Friday with her students. Below is the Smith family project in which they used a structure to build a taller tower of marshmallows and toothpicks.



Melissa created a slideshow to share with all the KVA families.  Project #1, Round I We are so blessed to have such a talented and engaging teacher in KVA.

Kindergarten works on reviewing their letters A to Z every year.



They culminate this with an A to Z parade.



We have had several guest teachers in PE this month, and the kids really enjoyed this fun day!

Holiday Hoopla started off with Candy Cane day! The day with the most



participation was Camo/Orange Day!

We will end with Pajama Day and a hallway dance party for K-5 before they go to the buses. The middle school will have "Sock Hop" activities the last period of the 17th.

Internet safety class: On December 16th, our 6th to 8th graders will be taking an Internet safety class with Deputy Humphries from the Clatsop County Sheriff's Department.

Our student of the month assembly is Dec. 17th at 2:00pm if you would like to attend!

Respectfully submitted,

Tammy McMullen

Principal

Hilda Lahti Elementary/Middle School

Knappa Early Learning

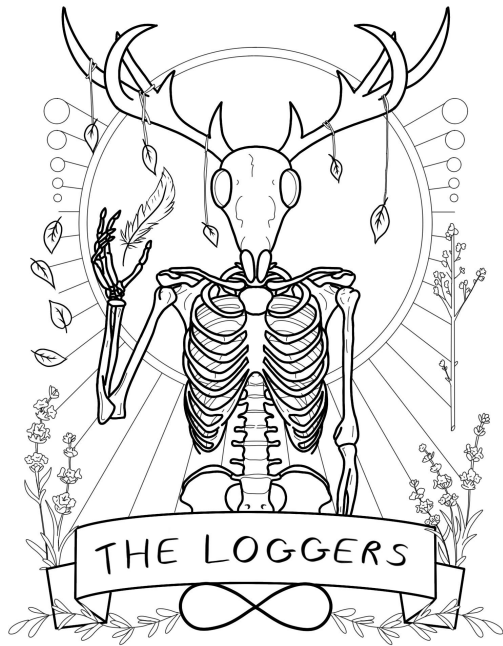
December 2021
KSD Board Meeting
Knappa High School

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	43/1	44	44	44	43						
10	39/1	40/2	40/2	40/2	38/2						
11	35	33/1	33/1	34	33						
12	34/4	34/4	34/4	34/4	33/4						
Total	151/6	151/7	151/7	152/6	153						

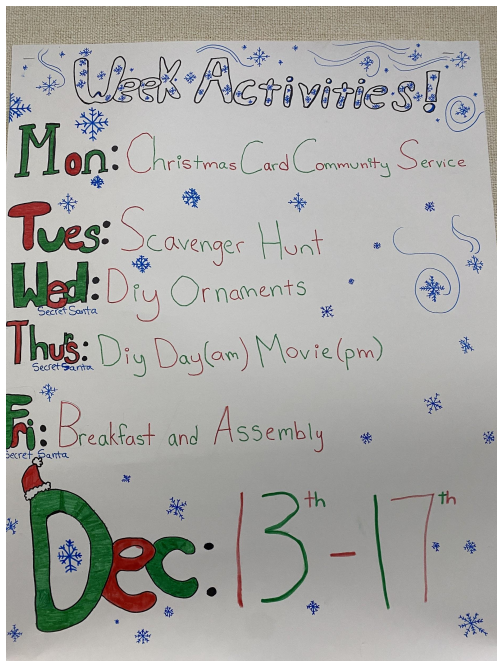
*KHS enrollment/KVA enrollment

- Winter sports have begun!
 - Wrestling kicked off their season with a Mix & Match tournament on December 1st. Seven schools participated this year.
 - Girl's and boy's basketball started their season playing in the Astoria Jamboree on December 1st and 2nd. Their first home competition was the Logger Tip-off Dec. 3rd and 4th. Four visiting schools participated in the Tip-off tournament.
- On Wednesday, Dec. 8th, half of the junior class and all interested seniors took the ASVAB test. The ASVAB is an aptitude test and interest survey administered by the Department of Defense. The remaining juniors will participate in January.

- Senior Sierra Brown had her artwork chosen to be displayed on this year's KHS art sweatshirt. Two additional designs were chosen from the middle school art classes.



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- Winter Week begins Monday, Dec. 13th



- Leadership students designed and facilitated a variety of winter crafts for the Pre-K, K, and 1st grade classes.



- KHS art students are exhibiting the self portraits.

