

SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

August 21, 2018

4:30 P.M.

This workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Steve Scott, Chairman; Mr. Tyrone D. Smith; Mr. Charlie D. Frost; and Mr. Isaac Simmons. Also present were Mr. Roger P. Milton, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mrs. Audrey D. Lewis was absent.

1. Call To Order

The workshop was called to order by the Chairman, Mr. Steve Scott, at 4:33 p.m.

2. Financial Information

Mrs. Wood stated that today (August 21st) was the last day for insurance benefits open enrollment.

Mr. Craig McMillan, Pat Thomas Insurance Associates, shared with the Board an update on the health insurance benefits enrollment. He stated that currently 750 employees have completed the enrollment process, 12 employees incomplete, 42 employees not started, and 59 employees were pending the enrollment process. He stated that he and his staff are making home visits to complete the enrollment process for employees who are unable to come to the office. He thanked the Superintendent and staff for notifying employees of the open enrollment dates. He stated that employees are now able to see what is paid to vendors. He stated that there are many options available to employees. He also shared with the Board an update on the Florida Municipal Insurance Trust Renewal Comparison for the district. He stated that the insurance coverage included general/professional liability, automobile liability, automobile physical damage, property, and worker's compensation. He stated that the 2018 - 2019 insurance premium totaled \$1,136,680.00. He stated that the return on premium was -\$37,569.00 with total net premium of \$1,099,111.00. He stated that with the deletion of Gretna and St. Johns property the return on premium would be -\$26,325.00 with a possible net premium of \$1,072,786.00. He stated that possible items affecting insurance premiums are payroll increase, claims and property reinsurance for storms.

Mrs. Wood stated that an increase in claims are contributing to the rising cost of insurance. She stated that the Board can be proactive to reduce worker's compensation claims. She stated that incentive programs can help give back to departments for not filing claims. She stated that the July payroll included a pay increase and retirement compensations increased.

Mr. Mays shared with the Board a brief update on the district's budget. He stated that the Finance Department and the Human Resource Department are working closely together during the conversion process. He stated that the charter school appropriations are non-negotiable.

Mrs. Wood stated that weekly meetings will be established with Human Resource to ensure a clear communication between the departments. She stated that monthly reports will be submitted. She announced the Final Budget Hearing on Tuesday, September 4th at 6:00 p.m.

Following Mr. Simmons' request for a workshop, the Board scheduled a workshop on Monday, August 27th at 10:00 a.m. to discuss the budget.

3. Discussion Items

a. Contracts from UNISIG

In response to Mr. Scott's concern about how the hourly rates are set for contractual agreements paid from UNISIG, Ms. Raynak stated that the principal sets the pay range based on the individual's qualification. She stated that the hourly rate for administration is higher. She stated that the principal provide guidance and support.

4. School Board Requests and Concerns

None.

5. The workshop adjourned at 6:00 p.m.