

REGULAR BOARD MEETING December 12, 2022 (Monday, December 12, 2022)

Generated by Natasha Kotowicz on Friday, December 16, 2022

Opening

Truth in Taxation presented.

Motion for recess till 7pm by Jones, Second by Boe. CU
 Motion to open meeting by Boe, Second by Westberg. CU

Procedural:Call to Order

In Attendance: Nikki Peterson-Chair; Jeff Steer-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Marshall Westberg-Director, Darby Boe Treasurer, Sally Roller- Director.

Procedural:Pledge of Allegiance was spoke.

Discussion: Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes November 14, 2022

Recommended Action: Motion by: Second by: to approve the minutes of the Regular Meeting on November 14, 2022 and minutes from Monday December 5th, 2022 Work Session to include the following:

Minutes:Approval of Minutes December 5, 2022 Work Session

Approval of Agenda

Action, Procedural:Approval of Agenda

Recommended Action: Motion by: Steer Second by: Roller to approve the agenda as presented or amended to include the following:CU

1. Remove 8.7

Approval of Finances

Action, Reports:Approval of Finances

Recommended Action: Motion by: Boe Second by: Jones to approve payment of the Bremer Credit Card in the amount of \$11,175.06; bills in the amount of \$181,191.08, checks #74456-74541; wires in the amount of \$332,055.71; payroll in the amount of \$300,208.43; and student activity report.

Enrollment

Information, Reports: 2022/23 Student Enrollment K-6 310; 7-12 224; Total 534

Reports

Reports:High School Principal Report by Ben Miska

Monday, 12.12.2022

Staffing

1. 1 Paraprofessional who has went on maternity & 1 that is going to & more student needs
2. Approving the hiring of Jody Pulkrabek as HS Paraprofessional
3. Approving the hiring of Zoe Berndt as HS Paraprofessional
4. Approving the hiring of Abbey Johnson as HS English Teacher
5. Approving the hiring of Mason Wang as HS Social Studies Teacher
6. Rescinding leave of absence and approving the part time hiring of Jerrica Pribula as FACS/Health Teacher
7. High School Staffing Needs for the 22/23 school year & beyond
 - a. Facilities Director
 - b. Paraprofessionals
 - c. Substitutes-Especially Paraprofessional subs & Suburban sub drivers

Events/Meetings

1. QET Cell Phones
 - a. Surveys sent to staff and students, and parents
 - b. Will use data to determine recommended policy changes
2. Fundraisers
 - a. Approval tonight
 - b. WAO Fundraisers
3. QET Goals
 - a. Available on HS Staff Portal
 - b. 22/23 HS QET Goals
4. Work Based Learning
 - a. Sent Information to All Area Businesses Last Week Inviting to Participate

- b. Seniors Will Be Able to Participate Second Semester
- c. Seniors & Juniors Will Be Able to Participate in 23/24 School Year
- d. Work Based Learning Introduction
- 5. Building Project Steering Committee Meetings
 - a. Site Visits to Area Schools
 - i. EGF on Friday, December 9
 - ii. Fertile-Beltrami on Monday, December 12
 - iii. More to Come
- 6. Violence Prevention Symposium in Waite Park
 - a. Mr. Mortimer, Mrs. Hanson, Mrs. Johnson and I attended on Monday, December 5
 - b. Some Very Practical Ideas-Prevention Being Key
 - c. Anonymous Reporting System
 - d. Relationships Are Key
 - e. Crisis Interventions
 - f. Small Class Sizes
 - g. After School Opportunities
 - h. Doors That Lock From the Inside
 - i. Practice Drills & Evacuation Process
 - j. At Home
 - i. Monitor Media Consumption
 - ii. Safe Storage of Weapons

Great Things at WAO High School the Past Month

1. 6th Grade sold \$17,370 in pizza for their 6th grade trip
2. FFA Donations
 - a. Potucek Farms
 - b. Douglas Wonnemberg
3. Esports Donations
 - a. Lone Oak Family Dentistry

Upcoming

1. December 13 @ 7:00 PM 7-12 Band & Choir Concert
2. December 14 @ 1:30 PM NHS Induction Ceremony
3. December 16 Ineligibility Begins for Mid Quarter 2
4. December 19 @ 9:00 AM ASVAB Interpretations
5. December 19 @ 2:45 PM 6th Grade Pizza Arrive
6. December 23 to January 2 Christmas Break
7. January 4 Bore For Building Project In Locations Around School
8. January 10 @ 1:00 PM Spelling Bee
9. January 13 End of Quarter 2/Semester 2
10. January 16 Teacher Inservice/No School For Students

Reports:Elementary Principal Report by Kelsey Johnson

December 12th, 2022 School Board Meeting -

ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- Elementary QET Goals 22/23
- Assessment Data
 - NWEA Results (See Attachment)
 - Benchmark Data
 - Winter assessments begin In January
- Mini classes are back at WAO Elementary!
- January 16th Teacher Inservice
 - NWSC Staff Development Training Sessions
 - LETRS Kick-off Staffing 22/23 School Year
- Recommending Morgan Bukowski - Paraprofessional Remainder of 22/23 School Year
- Seeking Full-time Elementary Special Education Teacher
- Seeking Long-Term Substitute - Elementary Social Worker
- Seeking Substitute Teachers & Paraprofessionals

Upcoming Dates of Importance

- Tuesday, December 20th - Elementary Min-Classes
- Thursday, December 22nd - WAO Elementary Christmas Movie Event
- December 23rd - January 2nd - No School Winter Break
- Tuesday, January 3rd - School Resumes
- Tuesday, January 10th - WAO Spelling Bee 1:00 PM
- Friday, January 13th - End of Quarter 2
- Monday, January 16th - No School - Teacher Inservice
- Friday, January 20th - Quarter 2 Recognition Assembly 2:00 PM

Reports:Superintendent by Kirk thorstenson

December 12, 2022 Kirk Thorstenson

Finance & Facilities

- a. Modular classroom update:
 - Architect is working on ramp/stair installation calculations with State.
 - Updates submitted and "Under Review" in ePLANS.

- b. First year of NEW building bond payment will go on this current levy for taxes payable in 2023.
 - \$1,914,612.89 payable 2/1/2024
 - 20 year building bond payment
 - levy schedule & information at Special Board meeting on Monday, Dec. 19 @ 7PM
- c. ICON Steering Committee meetings
 - WAO Steering Committee: Nikki Peterson, Mark Jones, Mark Nelson Kelsey Johnson, Ben Miska, Kirk T.
 - weekly meetings with architect and designer (2 total so far)
 - subject / department meetings to gather staff input will begin in the near future
- d. Inclement weather reminder - on WAO social media & website

Reports:Board Committees

Ed Foundation- by Johnson- meeting was on Dec 16. not enough people at meeting.

Facilities- by Boe- meeting about posting of jobs.

Spring Sports Co-op- by Boe- Ball Field issue was discussed.

Reports:Activities Report by Tony Gullikson

From the Activity Director's Desk,

The shot clocks are working in the main gym! New scoreboards for the auditorium and shot clocks have been delivered. We are looking at dates to have the new auditorium scoreboards and shot-clocks up and running sometime soon.

WAO hosted a One Act Play directors and judges clinic on Thursday Nov 17. Thirteen directors and or future judges attended. Feedback was very positive. WAO hosts the One Act Play Sub Section 31 competition on Jan. 28.

Winter coaches are in place and practices has begun for most winter activities. Boys Basketball has fourteen 7th and 8th graders and twenty-eight 9th - 12 grade players and managers, Girls Basketball has seventeen in 7th and 8th graders and fourteen in 9-12 grade , FCCLA has seventeen active members, and E-Games has ten participants. FFA started up and elected officers and it was reported that between eight and fourteen students will partake in the extra-curricular activities involved with FFA. One Act Play had its first meeting and fourteen students will be participate either on or off stage. Speech is starting up with organizational meetings being held the first week of Dec. Knowledge bowl has also started and numbers are not available at this time. There will be both varsity and JH knowledge bowl.

We had a handful of students participate in bowling as part of Special Olympics Unified Sports on Monday, November 21 in TRF. Seven sophomores were selected to attend a leadership conference at the REA in TRF, where over a hundred and fifty area sophomores participated from schools around the region.

WAO hosted an eight team boys basketball jamboree on Nov. 26. The day went well. It looks like with the addition of a shot clock we will need to hire two clock operators at games.

The sport record boards in the concession stand area have been updated. A second smaller order will be going out before Christmas break and then we all records should be up to date. I looking for ideas concerning the main gym banners and better ways to display the history of the athletic success the schools of our district have had in the past.

We started a Orange Crush Club for elem. students at games. We are asking elementary aged students to sit with their parents or in the NE corner of the gym. A letter went out to all parents in grades K-12 and each class was given an inperson presentation by Mr. Gullikson on expectations at games. The booster club donated money for T-shirts and prizes. The T-shirts were designed by Mr. Engfer's art class and Mrs. Murray's class has agreed to make the promotional shirts. Hopefully we will see less running in and out of the gym while games are in session.

Respectfully Submitted, Tony Gullikson

Policy Reading

Information: First Reading of WAO District Policies

First Reading of District Policies:

Technology Incident Response Plan

(We will have 2 readings of this plan.)

This document describes the plan for responding to information security incidents at Warren-Alvarado-Oslo SD 2176. This document will explain how to detect and react to cybersecurity incidents and data breaches, determine their scope and risk, respond appropriately and quickly, and communicate the results and risks to all stakeholders.
Information:Second Reading of WAO District Policies

Second Reading of District Policies:

722.22.01 - Public Data Requests

410.22.01 - Family Medical Leave

415.22.01 - Mandated Reporting / Maltreatment of Vulnerable Adults

Action (Consent): Adoption of WAO District Policies

Recommended Action: Motion by: Jones Second by: Westberg to adopt the following policies: CU 208.22.01 - Development of Policies 209.22.01 - Code of Ethics 210.22.01 - Conflict of Interest

Adoption of District Policies:

208.22.01 - Development of Policies

209.22.01 - Code of Ethics

210.22.01 - Conflict of Interest

Personnel

Action, Procedural: Hire - Abbey Johnson - English Teacher

Recommended Action: Motion by: Roller Second by: Johnson to approve the hire of Abbey Johnson as BA Step 1 English Teacher for the remaining 22/23 school year. CU

Action, Procedural: Hire - Mason Wang - Social Studies Teacher

Recommended Action: Motion by: Boe Second by: Steer to approve the hire of Mason Wang as BA Step 1 Social Studies Teacher for the remaining 22/23 school year. CU

Action: Hire - Morgan Bukowski - Elementary Paraprofessional

Recommended Action: Motion by: Westberg Second by: Jones to hire Morgan Bukowski as Elementary School Paraprofessional at Step 8 Training for the 22/23 school year. CU

Action: Hire - Brice Miller - C team Boys Basketball Coach

Recommended Action: Motion by: Roller Second by: Steer to hire Brice Miller as C Team Boys Basketball Coach at 8% of BA Step 1. CU

Action: Resignation - Britton Smith - Facilities Director

Recommended Action: Motion by: Westberg Second by: Boe to accept the resignation of Britton Smith, Facilities Director, effective December 9, 2022. CU

Action: Rescind Jerrica Pribula Leave of Absence

Recommended Action: Motion by: Jones Second by: Boe to rescind the Leave of Absence of Jerrica Pribula FACS teacher for the 22/23 school year. CU (School Board approved June 13, 2022)

District Business

Action: 2022 Payable 2023 Levy Certification Resolution

Recommended Action: Final Property Tax Levy for Taxes Payable in 2023 School boards must adopt their final property tax levy and certify the levy to the home county auditor no later than five working days after December 20 (December 28 for the 2022 Payable 2023 levy). Motion by: Boe Second by: Westberg to certify the 2022 payable 2023 Levy; Referendum Market Value levy of \$727,868.41 for a total UNDER-LEVY of \$418,579.20 in Referendum Market Value, Net Tax Capacity levy of \$2,566,889.02 (total includes \$652,419.02 pre-certified in September, minus a \$142.89 adjustment, plus the first year of NEW building bond payment of \$1,914,622.89) Total Levy amount of \$3,294,757.43 for the 2023-24 school year.

Roll Call Vote:

Roller- aya
Steer-aya
Boe-aya
Johnson-aya
Westberg-aya
Jones- aya
Peterson-aya
Motion passed

Action: Combined Polling Place Resolution

Recommended Action: Motion by: Westberg Second by: Steer to approve combining all polling places in WAO School District #2176 and designating the sole polling place as the Multi-purpose Room of WAO High School as said combined polling place in the event any standalone or special elections need to be called in the coming year of 2023, per Minnesota Statute 205A.11 Subd. 2.

Roll Call vote

Steer-aya
Boe-aya
Johnson-aya
Westberg-aya
Jones-aya
Peterson-aya
Roller-aya

Motion passed

Action, Discussion:WAO Fundraiser Master List

Recommended Action: Motion by: Jone Second by: Boe to approve the WAO Fundraiser Master List annual with any changes brought back to board for approval. CU

Action:Purchase of Network Firewall

Recommended Action: Motion by: Westberg Second by: Boe to approver the purchase of a new Network Firewall at a cost of \$18,349.25. CU

Action:ASEC Federal Flow-Through Resolution

Recommended Action: Motion by:Jones Second by:Roller Resolution appointing Superintendent Kirk Thorstenson the official representative for ISD #2176, to spend Federal Flow-Through IDEA (SPED) funds, cooperatively with the ASEC. (Area Special Education Cooperative) CU

Roll Call Vote:

Steer-aya

Boe-aya

Johnson-aya

Westberg-aya

Jones-aya

Peterson-aya

Roller-aya

Motion passed

Action:E-Sports Donation - Lone Oak Dentistry

Recommended Action: Motion by: Boe Second by: Roller to accept a donation of \$1000 from Lone Oak Dentistry for the WAO E-Sports program. CU

Action:Elementary Donation - Frandsen Bank

Recommended Action: Motion by: Westberg Second by:Johnson to accept a \$500 donation from Frandsen Bank for WAO Elementary School books. CU

Action:Agriculture & FFA Program Donation

Recommended Action: Motion by: Johnson Second by: Boe to accept the donation of \$7,900 for the WAO High School Agriculture and FFA program. CU

Discussion: Discussion - HS Bathroom doors

Bathroom Doors-

Move forward with install bathroom doors all areas; but not in the east wing.

Motion: Johnson

Second:Westberg

to install bathroom doors. CU

Discussion: Discussion - School Board Work Sessions

DISCUSSION AT WORK SESSION ON 12.5.22

Final thoughts and ideas for work sessions. Stacking meetings. Working on how to move forward with Work Sessions.

Discussion: Discussion - Facilities Director position

Kirk presented what was talked about from facilities meeting. Ideas on what the needs are for our buildings, how can we utilize our current staff, duties that can be an outside source.

Do some reorganization of duties and look at our staffing needs.

Reports:Board Member Jeff Steer recognition

Thank you Jeff Steer for your 6 years of service to the Warren/Alvarado/Oslo School & Board of Education.

Important Dates

Information:December Communication & Events

December Events:

12 - School Board meeting @ 7PM

BBB vs. Northern Freeze at WAO

13 - WAO Booster Club meeting @ 7AM

High School Band & Choir Christmas Concert @ 7PM

14 - National Honor Society Induction @ 1:30PM

15 - GBB vs. RLF at WAO
BBB vs. Goodridge-Grygla at Goodridge

17 - Community Ed. Dance Recital
GBB vs. Win-E-Mac @ Ralph Engelstad Arena @ 1:30PM
BBB vs. Win-E-Mac @ Ralph Engelstad Arena (following girls game)

19 - BBB vs. KCC at WAO

20 - GBB vs. GGG at WAO

22 - GBB vs. RLCC at Plummer

23 - No School - Christmas break

27 - GBB vs. Northome @ Northome HS

28 - BBB vs. Bertha-Hewitt @ Walker-Hackensack-Akeley HS

(Tuesday, Jan. 3 - School Resumes after break)

Adjourn

Action: Adjourn. Next Special Meeting will be December 19, 2022 at 7:00 pm in the H.S. Multipurpose room. (Ehlers Bond work)
Recommended Action: adjourn at: motion by Boe second by Steer at 8:47pm