



Sugar Valley Rural Charter School

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Board of Trustees Meeting October 20, 2020

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, September 15, 2020. Ms. Garverick called the meeting to order at 6:00p.m.

Roll Call

Ms. Garverick	Present	Ms. Meixel	Present
Ms. Downing	Present	Ms. Mitchell	Present
Mr. Miller	Present	Mr. Sees	Present
Mr. Rossman	Present	Ms. Mauck	Present
Ms. Doyle	Present	Ms. Weaver	Present

HEARING OF VISITOR

Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, September 15, 2020. Ms. Doyle moved, seconded by Mr. Rossman. Motion passed (7-0).

Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (09/18/2020 – 10/16/2020) in the amount of \$266,511.32 and from the cafeteria account (09/18/2020 – 10/16/2020) in the amount of \$34,013.10 as presented. Ms. Downing moved, seconded by Mr. Miller. Motion passed (7-0).

Action Items

1. Resolved that the Board of Trustees approve Amy Rossman as Elementary Coordinator. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (7-0).
2. Resolved that the Board of Trustees approve reconciliation of odd days attendance with Keystone Central School District. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (7-0).
3. Resolved that the Board of Trustees approve a stipend of \$1,000.00 for full-time staff and \$500.00 for part-time staff as an across the board pay increase that will not be added to any base pay because of COVID. Ms. Downing moved, seconded by Ms. Garverick. Motion passed (7-0).
4. Resolved that the Board of Trustees approve David Wheeler as a long-term Substitute Special Education Teacher at \$38,000.00 a year pro-rated with benefits per email vote September 22, 2020. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (7-0).
5. Resolved that the Board of Trustees approve Whitney Eck as a Substitute Teacher at \$120.00 a day. Mr. Rossman moved, seconded by Ms. Garverick. Motion passed (7-0).
6. Resolved that the Board of Trustees approve the letter of engagement with Strassburger, McKenna, Gutnick and Gefsky. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (7-0)
7. Resolved, that the Board of Trustees approve the following sports stipends:
 - \$2,500.00 to JT Bitner as Head Volleyball Coach
 - \$1,500.00 to Nicole Clark as Assistant Volleyball Coach
 - \$1,000.00 to JT Bitner as Athletic Director
 - \$1,000.00 to Kaylin Smith as Head Junior High Softball Coach
 - \$600.00 to Kristi Bechdel as Assistant Junior High Softball Coach
 - \$2,500.00 to Tyler Koser as Head Golf Coach
 - \$1,500.00 to Stephen Bennett as Assistant Golf Coach

Ms. Doyle moved, seconded by Mr. Miller. Motion passed (7-0).

8. Resolved that the Board of Trustees approve the payment of \$15,441.00 to Willits Copiers, Inc. for the purchase of 3 Copystar CS6003i B&W Copiers, including finishers and accessories per email vote September 23, 2020. Pricing as per PA CoStars contract. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (7-0).

9. Resolved that the Board of Trustees approve the purchase of 36 months of warranty/maintenance services for (3) Copystar CS6003i copiers at a monthly cost of \$147.00 per month for up to 30,000 copies (\$0.049 each for copies beyond 30,000) from Willits Copiers, Inc per email vote September 23, 2020. Ms. Meixel moved, seconded by Mr. Miller. Motion passed (7-0).
10. Resolved that the Board of Trustees approve payment of \$3,170.00 to Jersey Shore State Bank for Moyer Realty Advisors to provide appraisal on construction of the gym per email vote September 24, 2020. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (7-0).
11. Resolved that the Board of Trustees approve payment of \$13,633.44 to CSIU for Fund Accounting, Personnel, SIS and Zaps systems. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (7-0).
12. Resolved that the Board of Trustees approve Christine Baust as a long-term Substitute Teacher at \$38,000.00 a year pro-rated with benefits per email vote September 29, 2020. Ms. Doyle moved, seconded by Ms. Mitchell. Motion passed (7-0).
13. Resolved that the Board of Trustees approve Darcy Heggenstaller as a Teacher at \$38,000.00 a year pro-rated with benefits per email vote September 29, 2020. Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (7-0).
14. Resolved that the Board of Trustees approve payment of \$23,191.87 to HLA for building project. Mr. Rossman moved, seconded by Ms. Downing. Motion passed (7-0).
15. Resolved that the Board of Trustees approve the letter of agreement with Centre County MH/ID/Early Intervention Drug & Alcohol. Mr. Miller moved, seconded by Ms. Doyle. Motion passed (7-0).
16. Resolved that the Board of Trustees gives approval for Administration to proceed with the gymnasium build project per email vote October 14, 2020. Ms. Meixel moved, seconded by Mr. Rossman. Motion passed (7-0).
17. Resolved that the Board of Trustees approve the Change Order Approval Protocol per email vote October 14, 2020. Ms. Downing moved, seconded by Ms. Garverick. Motion passed (7-0).
18. Resolved that the Board of Trustees approve Ashley Rae as Head Cheer Coach. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (7-0).
19. Resolved that the Board of Trustees approve Sonya Downing as Assistant Cheer Coach. Mr. Miller moved, seconded by Mr. Rossman, Ms. Downing abstained. Motion passed (6-0-1).

Informational Items

Executive Session was held October 2, 2020 and today.

Committee Reports

Property – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

None

Community Involvement – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. C Doyle

None

Curriculum – Mr. Rossman, Ms. H Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips

Committee met October 8. The new science resources were discussed. Arranged staff training for February in-service. Reviewed how MAPs testing and Study Island work in conjunction. Will continue to hold meeting quarterly. Working on having the students take the PSSAs on their computers. Reviewing continued use of OnHand software. Discussed Reading Street changes. Next curriculum review will be for Math in 2022. Working on teacher access to student behavior notes.

VoTech/Ag/Env. – Ms. H Doyle, Ms. Meixel, Mr. Bechdel, Ms. C Doyle

Agronomy team performed really well in national competition.

Finance – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck

Working through yearend process with auditor

Personnel – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton
Still need to fill maintenance position

Policy – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy
None

Charter Renewal – Mr. Rossman, Ms. Garverick, Ms. C Doyle, Ms. Hampton
None

Administrative Report

Compliance monitoring for Special Ed is next month, preparation continues
End of first marking period is next week
More virtual students have returned to in-person learning
PSATs were last week
CPR/First Aid training for Seniors happens this month
Tech Department exploring internet services
NHS will be inviting students this year
Still working on additional substitute instructors
Groundbreaking for gym is tomorrow
Title IX training has been going on
Suicide training for staff
Homeless training for staff
Staff has been doing a wonderful job
Halloween parade will be 10/30
Miss Sugar Valley will be announced next week
Surveying staff for Christmas party

Solicitor's Report

None

Secretary/Treasurer Report

None

Adjournment:

Mr. Rossman moved, seconded by Ms. Meixel at 6:52. Motion passed (7-0).

Mary Jude Weaver
Board Secretary/Treasurer