

# COMMITTEE FOR SHARED SERVICES

November 15, 2021

Held Remotely Via Google

Meet 5:00 P.M.

## MINUTES

<b>PRESENT:</b>	Colebrook	Michael Morus
	Hartland	Michelle Ferrari, Vice-Chairperson/Secretary
	Norfolk	Gordon Anderson
	Regional #7	Theresa Kenneson, Chairperson
	Shared Services	Quentin H. Rueckert, Executive Director
	Superintendents' Council	Judith Palmer, Sup't-Regional #7

<b>ABSENT:</b>	Barkhamsted	Donna Farr
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**1. MEETING CALL TO ORDER:**

Chairperson Kenneson called the meeting to order at 5:05 p.m. The meeting was held via teleconference due to the coronavirus.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF September 21, 2021, meeting:**

**MOTION** by Gordon Anderson, seconded by Michael Morus, to accept the minutes as presented.

In favor: Theresa Kenneson, Michael Morus, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

**4. DIRECTOR'S REPORT:**

Quentin Rueckert reported that the hiring process has continued, particularly in the Highlander Transition Academy (HTA) and the Bridges programs. The labor shortage has affected the pool of good candidates. The unusually high census numbers in HTA and Bridges has increased the demand for staff. Shared and its programs and staff are in full compliance with the state vaccine mandate. The vast majority of employees are vaccinated and the very few that aren't, are adhering to the weekly testing requirement. Since the last CSS meeting, Shared Services has been through its annual audit and is awaiting the results. All seems to have gone well.

**5. SUPERINTENDENTS' COUNCIL REPORT:**

Judy Palmer reported that the superintendents have met several times since the last meeting. These are the topics they discussed;

COVID - There are still a lot of cases in our school community. The superintendents all came to an agreement with instituting screen and stay. She shared the Regional #7 process/procedures with the elementary schools so all of their plans would be basically the same. They believe that it is good for families.

CALENDARS - They reviewed the 2022-2023 school calendars. They will be mostly in sync, but not completely which is the standard. They will share one all-district professional development day with focus on mathematics.

NATIONAL BLUE RIBBON CELEBRATION - A celebration will be held on Thursday, November 18<sup>th</sup>. This is a time to celebrate our local officials and feeder districts. The superintendents from all four towns and the Hartland Superintendent will attend, except for Norfolk due to MaryBeth Iacobelli's prior commitment.

**6. CORRESPONDENCE:**

None

7. **OLD BUSINESS:**

- a. Michael Morus was nominated and approved as the new CSS Treasurer.

**MOTION** by Gordon Anderson, seconded by Michelle Ferrari, to approve Michael Morus as the new CSS Treasurer.

In favor: Theresa Kenneson, Michael Morus, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

8. **NEW BUSINESS:**

- a. Presentation of the check register to the CSS treasurer: The check register will be provided to Michael Morus back to September 2021 and each month moving forward.
- b. Quentin reviewed his Proposed Focused Goals for this year and they were accepted.

**MOTION** by Michael Morus, seconded by Gordon Anderson, to accept Quentin's Proposed Focused Goals for 2021-2022.

In favor: Theresa Kenneson, Michael Morus, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

9. **OTHER:**

None

10. **PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**MOTION** at 5:29 p.m. by Gordon Anderson, seconded by Michelle Ferrari, to adjourn the meeting.

In favor: Theresa Kenneson, Michael Morus, Michelle Ferrari and Gordon  
Anderson

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 1-24-2022