



Bradford-Tioga Head Start, Inc



5 Riverside Plaza, Blossburg, PA 16912
(570)638-1400 (570)638-1425 Fax
www.bradfordtiogahs.org

August 5, 2024

Dear Vendor:

Bradford-Tioga Head Start, Inc. is accepting proposals from qualified dealers to supply:

One new small or mid-size SUV or crossover with comfort and cargo space

Delivery guaranteed by November 15, 2024.

If interested in submitting a proposal, please reach out to obtain the required documents.

Bradford Tioga Head Start, Inc.
Wendy Swingle, Executive Director
FAX #: 570-638-1425
5 Riverside Plaza
Blossburg, PA 16912

The following documents must be attached to all proposals:

- The Specifications Listing.
- All proposals must be received on the attached Proposal Form.
- A full Car Specification listing must accompany the Proposal Form.
- The Certification Regarding Debarment and Suspension must be signed/returned with Proposal.

Bradford-Tioga Head Start, Inc. reserves the right to reject any and/or all proposals received and to waive any formalities connected with this process. ***Proposals must be received by August 19, 2024.*** You may email, fax, and/or mail your proposal.

Upon delivery, the vehicle will be inspected and approved to ensure that all specifications are met prior to trade/transfer being completed.

Notification of awarded proposal is expected by August 20, 2024. For additional information, contact me @ 570-638-1408.

Sincerely,

Wendy Swingle
Executive Director

Attachments: Proposal Form, Specifications Listing, Cert Regarding Debarment & Suspension