

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
Monday, Sept. 12, 2016  
7:00 P.M.  
High School Media Center**

**Meet the New Employees at 6:45 p.m. prior to the meeting**

**I. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

**II. APPROVE MINUTES**

1. Move to accept the minutes of the Regular meeting of the Liberty Center Board of Education held on August 15, 2016. **(Exhibit A)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

**III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

**File BDDH (also KD)**

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.
2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.
- B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.
- C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.
- D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.
- E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.
- F. The presiding officer may:
- 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.
  - 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
  - 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
  - 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
  - 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC [121.22\(C\)](#)

[3313.20\(A\)](#)

CROSS REFS.: [BCE](#), Board Committees

[BD](#), School Board Meetings

[BDDB](#), Agenda Format

[BDDC](#), Agenda Preparation and Dissemination

[BG](#), Board-Staff Communications (Also [GBD](#))

#### IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

##### Treasurer's Report-Mrs. Jenell Buenger

###### Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  
2. Approve the following 2016-17 Student Activity Budgets: **(Exhibit C)**
  - FFA
  - Football Camp
  - Junior Class
  - Spanish Club
  - Girls Soccer
  - High School Principal's Fund
  - Volleyball
  - Band
  - Elementary Principal's Fund
  - Jr. High Cheerleaders
  
3. Accept with Thanks the following donations:
  - Fertilizer and application for the football field from Davis Farms Services, Inc., valued at \$335.50
  - \$100.00 to the Athletic Dept. from Custom Molded Plastics in Memory of Bob Young
  - \$25.00 to the Athletic Dept. from Cecile Chambers in Memory of Bob Young
  - \$1,084.53 from the LCHS Prom Committee to the Class of 2017
  - \$2,500.00 from Glenn Hunter to the Sports Complex
  
4. Approve the disposal of the following:
  - Various outdated textbooks in the High School
  - #201 Metal Divider
  - #776 Wood Table 4ft
  - #918 2 Drawer Letter File
  - #1518 File Cabinet
  - #1633 Overhead Projector
  - #1840 4 Drawer File
  - #2493 Computer Cart
  - #2494 Computer Cart
  - #2510 Computer Cart
  - #3041 Computer Cart
  - #3043 Computer Cart
  - #3045 Computer Cart
  - #3060 Computer Cart
  - #3061 Computer Cart
  - #3066 Computer Cart
  - #3068 Computer Cart
  - #3082 Computer Cart

- #3809 Microwave
- #4187 Overhead Projector
- #4505 Rectangle Table
- (22) cheer Skirts
- (25) cheer Vests
- (30) poms
- (5) sweatpants
- (8) bags

5. Declare transportation to be impractical for two (2) parochial students who will be attending Lial Academy and offer these students payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2016-17. **(Exhibit D)**
6. Declare transportation to be impractical for one (1) parochial student who will be attending Monclova Christian Academy and offer this student payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2016-17. **(Exhibit E)**
7. Approve the following Appropriation Modifications:  
 Approve New Fund and Special Cost Center  
 300 953G Cross Country Camp Fund

Approve Intra-Fund Transfer

018 7200 911 981A 001	Transfer Out-Elem. Support Fund	\$2507.39
018 5100 983A 003	Transfer In-MS Support Fund	\$2507.39

8. Approve the permanent appropriations for FY17 as presented **(Exhibit F)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_  
 Mr. Bowers\_\_\_

**V. PRINCIPALS' REPORTS**

**VI. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

**Superintendent's Report-Mr. Tod Hug**

**Facilities Report-Mr. Neal Carter and Mr. Todd Spangler**

Consent Items

Move to approve the above consent items:

1. Approve FFA students and Advisors to attend the National FFA Convention in Indianapolis, Indiana from Oct. 20-22, 2016. **(Exhibit G)**



2. Approve a one-year contract with Napoleon Physical Therapy and Sports Medicine, retroactive to Aug. 2, 2016 at the cost of \$11,500 per year. **(Exhibit H)**
3. Approve a one-year subscription to Ohio School Boards Association, *Communication Plus*, electronic subscription at a cost of \$300.00 per year.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_  
Mr. Bowers \_\_\_

## **VII. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

### Consent Items

1. Offer LeAnn Moser an 18 day contract as the district's Gifted Coordinator, retroactive from August 24, 2016 through July 31, 2017, at the rate of \$335.00 per day. Additional work days will be at the discretion of the Superintendent. **(Exhibit I)**
2. Approve the following individuals as volunteers to the sport indicated for the 2016-17 school year:
  - Andy Storer-Boys Soccer
  - Bob Jones-Jr. High Girls Basketball
  - Lindsay Patterson-Jr. High Girls Basketball
3. Approve the following certified individuals to serve on the Student Growth Measures Committee (SGM) for the 2016-17 school year at the rate of \$25.00 per hour:
  - Ryan Miller
  - Kaitlyn Goble
  - Kati Weaks
  - Jen Schroeder
  - Patty Hill
4. Accept the resignation of Brett Green as the 2016-17 JV baseball coach.
5. Offer the following non-certified individuals one year supplemental contracts for the position indicated for the 2016-17 school year, pending completion of all necessary paperwork:
  - Scott Barrett-Softball Head Coach
  - Ryan Zeiter- Baseball Head Coach
6. Approve the following individuals as substitutes in the cafeteria for the 2016-17 school year, pending approval of all necessary paperwork:
  - Alisha Pieracini (effective Sept, 12, 2016)
  - Paula Brumfiel (retroactive to Aug. 30, 2016)
7. Approve Diana Smith, retroactive to Sept. 7, 2016, as a volunteer van driver for the 2016-17 school year, pending completion of all necessary paperwork.
8. Move Melissa Zenz, Classroom Teacher to the Bachelors +150 column of the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

9. Offer Brett Green a one-year supplemental contract as the Concessions Coordinator for the 2016-17 school year.
10. Approve the Standards-Based School Counselor Evaluation Board Policy, Professional Staff 3223, as presented. **(Exhibit J)**
11. Accept the resignation of Hope Wood, Intervention Specialist Teacher, effective Sept. 16, 2016.
12. Approve Renee Ellis as a long-term substitute teacher effective Sept. 14, 2016, pending completion of all necessary paperwork.
13. Approve the 2016-17 Elementary Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Patty Hill
  - Brooke Keefer
  - Kaylene Atkinson
  - Jodi Biederstedt
  - Jen Schroeder
  - Tracy Krueger
  - Traci Chapman
14. Approve the 2016-17 Middle School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Cassie Hartzell
  - Stephen Doseck
  - Danett Setmire
  - Andrea Panning
  - Kaitlyn Goble
  - Betsy Rees
  - Jill Evans
15. Approve the 2016-17 High School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Alicia Soto
  - Becky Tejkl
  - Heather Underwood
  - Megan Kolasinski
  - Kati Weaks
  - Shelley Athleman
16. Approve the 2015-16 District Building Level Team (DLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Brett Green
  - Cassie Hartzell
  - Kim Jones
  - Kaitlyn Goble
  - Jerry Oberhaus
  - Kim Rettig

17. Approve the following volunteers in the Elementary school for the 2016-17 school year, contingent upon completion of necessary background checks:

Monica Atkinson	Michelle Bailey	Melissa Bartels	Kristin Bauman
Christine Brink	Jodi Buckenmeyer	Jessica Capretta	Trisha Carter
Laura Case	Tammy Chadwick	Steve Chapa	Sandra Conrad
Nicole Cordes	Autumn Cornell	Jill Critchett-Burdue	Kelsey Crow
Tammy Crow	Stephanie Damman	Breanna Davis	Tammy Davis
Judy DiSuma	Brian Dotson	Kara Estelle	Jill Fitzenreiter
Lani Flory	Paula Grabarczyk	Holly Hardesty	Teresa Hansen-Smith
Mary Ellen Hefflinger	Mary Hernandez	Laura Hill	Jody Hollenbaugh
Joseph Hopkins	Catrina Hopkins	Raegan Keller	Ashton Kessler
Crystal Kline	Kristen Krueger	Heather Krugh	Sara Lawniczak
Chrissy McCullough	Bonnie McGilvery	Anna McMaster	Bernadette Meyer
Brandy Minnich	Tiffany Mohler	Randi Murdock	Alisha Pieracini
Tara Reyes	Janet Ruple	Kelsey Schwanz	Julie Shultz
Ruth Small	Angie Sonnenberg	Kristen Strugalski	Darci Tammarine
Tracy Weirich	Keith Witte	Brianne Wymer	Brandi Zeiter
Carrie Zeiter	Carly Zeiter		

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Weaver\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_  
Mr. Bowers\_\_\_

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. BOARD MEMBERS' COMMITTEE REPORTS**

**XI. EXECUTIVE SESSION**

The Board entered Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

Returned from Executive Session at \_\_\_\_\_ p.m.

**XII. ADJOURNMENT**

Move to adjourn the September 12, 2016 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_  
Mr. Bowers\_\_\_