

Houston County High School



HOCO Bears
Expect Excellence



*Dr. Jay Jones
Principal
Houston County High School*

Assistant Principals



Mr. Jared Allen
Last Names A-D



Ms. Shayna Brown
*Last Names L-R,
CTAE Supervisor*



Mrs. Trinidy Rawlins
*Assistant Principal
of Instruction*



Ms. Greer Wright
Last Names S-Z



Mr. Jason Brett
*Last Names E-K
Athletic Administrator*

All Sports Card

- Gain entry into all regular season home games for all sports
- \$80 per student
- Purchased through GoFan.co, with an additional \$5 fee added for the website usage (\$85 Total cost)
- All single-game entry tickets and tickets to other school events purchased through GoFan.co



Regular Bell Schedule (M, W, T, F)

Time	Period	Group	5th Period Before	Lunch	5th Period After
8:00-8:50	1st Period (50 min)	A	-	11:35-12:00	12:05-1:10
8:55-9:45	2nd Period (50 min)	B	11:40-11:58	12:00-12:20	12:25-1:10
9:50-10:40	3rd Period (50 min)	C	11:40-12:20	12:20-12:45	12:50-1:10
10:45-11:35	4th Period (50 min)	D	11:40-12:45	12:45-1:10	-
11:40-1:10	5th Period & Lunch (90 min)				
1:15-2:05	6th Period (50 min)				
2:10-3:00	7th Period (50 min)				



B.E.A.R. Time Schedule

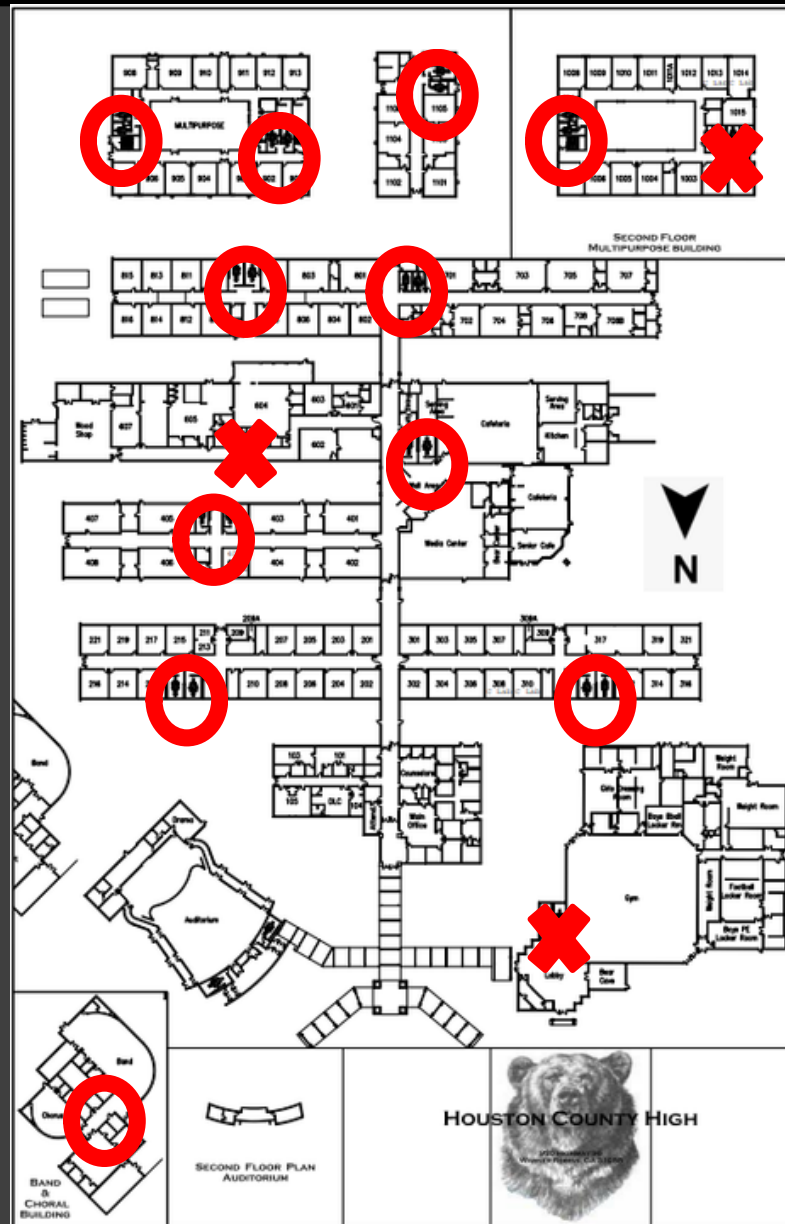
(Tuesday ONLY – Beg. August 20th)

Time	Period	Group	5th Period Before	Lunch	5th Period After
8:00-8:45	1st Period (45 min)	A	-	11:55-12:20	12:25-1:30
8:50-9:30	2nd Period (40 min)	B	12:00-12:18	12:20-12:40	12:45-1:30
9:35-10:25	BEAR Time/Advisement (50 min)	C	12:00-12:40	12:40-1:05	1:10-1:30
10:30-11:10	3rd Period (40 min)	D	12:00-1:05	1:05-1:30	-
11:15-11:55	4th Period (40 min)				
12:00-1:30	5th Period & Lunch (90 min)				
1:35-2:15	6th Period (40 min)				
2:20-3:00	7th Period (40 min)				

PM Activity/Pep Rally Schedule (as needed and advertised)

Time	Period	Group	5th Period Before	Lunch	5th Period After
8:00-8:45	1st Period (45 min)	A	-	11:15-11:40	11:45-12:50
8:50-9:35	2nd Period (45 min)	B	11:20-11:38	11:40-12:00	12:05-12:50
9:40-10:25	3rd Period (45 min)	C	11:20-12:00	12:00-12:25	12:30-12:50
10:30-11:15	4th Period (45 min)	D	11:20-12:25	12:25-12:50	-
11:20-12:50	5th Period & Lunch (90 min)				
12:55-1:40	6th Period (45 min)				
1:45-2:30	7th Period (45 min)				
2:35-3:00	Activity Period (25 min)				

School Maps with Restrooms



Morning Procedures

- May not report to school until 7:15am (Drivers - 7:30am)
- Middle cafeteria doors are the only doors students may enter at 7:15am. Students must stay in lunchrooms unless they have a pass for tutoring.
- Other doors open at 7:50am student drivers and students dropped off after that time to enter.
- Students eating breakfast or arriving prior to 7:50 must stay in the lunchroom until 7:55am
- May only leave the cafeteria before 7:55am if they have a SmartPass assigned by their teacher for a morning tutoring session. Student names will be searched in the system to allow passage.
- May not roam the halls
- At 7:55am, all students in the cafeteria will be released to report **DIRECTLY** to their first period class, using the shortest route possible, and not gathering in the hallways.

Student Drop-Off

- The school day begins at 8:00am.
- Students may be dropped off ONLY in the front or back of the building, beginning at 7:15 am.
- Please have your parent remain in the line and drop you off in designated areas. FOR SAFETY REASONS, DO NOT HAVE YOUR PARENT DROP YOU OFF IN STUDENT PARKING LOTS.
- Parents who are dropping off in the front of the school, please DO NOT let your student out of the car on Hwy. 96 before entering the parking lot.
- The side lot is not to be used for parent pick up or drop off.
- No parents should enter the bus ramp road before or after school unless they have a designated pass.

Bus Riders

- Students who ride the bus will be dropped off on the bus ramp beginning at 7:15 am.
- Students will report to the cafeteria and remain in the cafeteria until 7:55am.
- Students who have a tutoring pass should go through the main cafeteria to show the pass in the mall area.



Student Drivers

- Student parking is assigned by lot, with spaces being first come, first served. Students should only park in white-lined spaces, as yellow-lined spaces are for staff and visitors.
- Student drivers should not arrive on campus prior to 7:30am unless on campus for tutoring.
- ALL student drivers are to remain in THEIR OWN CAR until 7:50am, unless they are eating school breakfast.
- After 7:50, student drivers not eating breakfast may enter the building and report DIRECTLY to their first period class, using the shortest route possible, and not gather in the hallways with friends.
- Only students riding in a student vehicle should be in the parking lots before/after school. Students may not leave the building to go to a student vehicle before school.



Student Drivers

- All student drivers must have a parking permit and park on campus.
- Your parking decal must be displayed in the back window of the vehicle.
- All cars must be off campus by 3:30 unless participating in an after school activity or tutoring. Do not wait for other students.
- Students who park in the side lot will be directed out of the East exit only and must take a right onto Bear Country Blvd. NO LEFT TURNS. Do not cut through the Central Registration Parking Lot or you will be ticketed.
- Students who park in the back lot must take a LEFT onto Jerry Barker Drive.



Student Drivers

- Leaving campus during the school day without permission or signing out through the attendance office will result in parking privileges being revoked.
- Students must bring all items into school that are needed for the day. They will NOT be allowed to return to their cars before school or during the day for any reason.
- Students who violate parking rules and procedures will sign and receive a parking violation notice with progressive consequences being administered.



Breakfast

- Students eating breakfast at school must do so in the main or middle cafeteria and can utilize outdoor dining during nice weather.
- Students are not allowed to gather in the mall area or congregate at the vending machines prior to 7:55am.
- Breakfast ends at the 7:55 bell. All students must exit the lunchroom immediately at this time and report to their first period class.



Daily Dismissal

- All students will be released at 3:00pm.
- Students who ride the bus should know their bus number and/or driver.
- Students may ONLY ride their assigned bus to their designated bus stop.
- Upon being released from class, students should report DIRECTLY to their dismissal area and leave campus as quickly as possible.
 - All tutoring sessions will begin at 3:05
 - All club/organizational meetings will begin at 3:10
- Any student not in their designated area will receive a warning and then be disciplined accordingly.
- All parent pick-up students must be off campus by 3:30pm. If students can't be picked up by 3:30, they will be made to ride the bus.
- Students should leave campus in the same manner each day, as often as possible, to avoid confusion of location and to maintain crowd sizes.

Drop-off, Pick-up, & Parking Map



Behavioral Expectations

ALL ADULTS in our building hold
ALL STUDENTS to high expectations
for behavior and success.

Regardless of which adult is giving
you a directive, you are expected to
do what the adult asks you to do and
always be respectful.

Social Media

- Be careful what you post, because it never goes away!
- College admittance, college scholarships and employment opportunities are just few of the things you potentially jeopardize!
- You are a representative of Houston County High School!
- Be mature, be positive, and be a BEAR!



Expectations by Location

Expectations	Classroom/ Instructional Area	Hallway/ Mall Area	Cafeteria	Restroom	Transportation
B Be Prepared	-Bring all needed materials to class -Have homework ready to turn in	-Have a hall pass -Report to your assigned location	-Know your student ID number -Have money if you are buying lunch	- Have a pass	-Plan ahead -Know your method of transportation
E Expect Excellence	-Follow instructions -Challenge yourself - Do your best work	-Maintain high integrity	-Eat well balanced nutritious meals -Show maturity	-Respect class time -Use your time wisely	-Use appropriate behavior during dismissal
A Always Be On Time	-Arrive to class on time -Turn in homework on time	-Keep moving	-Go to YOUR lunch	-Be quick -Go during class change	-Arrive to school on time -Exit school at your appropriate time
R Respect Everyone	-Respect others' opinions -Respect adults' decisions	-Respect classes in progress -Follow adults' directions	-Be polite to all staff -Use proper table manners -Wait patiently in line	-Respect others' privacy -Keep it clean -Use the facilities in an appropriate manner	-Follow adults' directions
S Show Bear Pride	-Pay attention to due dates -Plan for your future -Be responsible for your actions	-Pick up after yourself	-Clean your area -Put up your tray in an orderly manner -Eat in designated areas	-Wash your hands -Flush the toilet -Place paper towels in the trash	-Obey all bus/traffic rules

P.B.I.S. Bear Bucks

- Much like students received Dojo points in elementary school, Bear Bucks allow us to recognize students who exhibit characteristics of being a Bear outlined on the previous slide.
- Opportunities will be provided throughout the school year for students to “cash in” their Bear Bucks for rewards.
- Bear Buck accrual will also be used to randomly reward students through drawings held throughout the year.



Vapes

- HCSD has a system policy as it relates to all vapor products.
- Discipline for these items is a POSSESSION rule, meaning if you have it on you, you are the one getting the discipline. Students should NEVER hold anything for anyone else.
- Those caught in possession of these items will sign a vape contract on their first offense.
- 3rd time offenders with non-THC/CBD vapes will be recommended for placement at Houston County WIN Academy per that contract.
- Possession of a vape containing THC or CBD results in an immediate recommendation to the WIN Academy on the first offense.
- **Additionally, all students in possession will be immediately referred to the SRO to receive a citation.**



Discipline for Fighting

Offense	Discipline
Minor fight	sent home remainder of the day, 5 days ISS upon return
Major fight	sent home remainder of the day, 2 days OSS, 5 days ISS upon return

Additionally:

- All students involved in a fight will sign a fight contract. Involvement in the 3rd fight in a school year results in a recommendation to the WIN Academy, per that contract.
- All students involved in a fight will be immediately referred to the SRO to receive a citation.

Digital Handbook Agreement

All district handbook digital acknowledgement must be completed through Infinite Campus online or through the IC Parent Portal mobile app.

For assistance, please visit <https://www.hcbe.net/infinitecampus>

Digital acknowledgement is available at this time and the sign-off process must be completed by Friday, August 21st.

Students will not be allowed to participate in any extra curricular activities until digital acknowledgement is complete.



Title IX and Bullying Training



Title IX and Bullying

- The Houston County School District is committed to creating a safe and effective learning environment for all students.
- The district believes every student has the right to learn in a safe and secure environment.
- All district employees, students, and parents are informed twice a year on the steps and procedures for reporting sexual harassment and bullying.



History

Federal law Title IX of the Education Amendments of 1972 prohibits discrimination based on sex, including sexual harassment in education programs and activities.

Department of Education's Office of Civil Rights (OCR) is the federal agency responsible for the enforcement of Title IX in schools.



Title IX Facts

The Law States:

“No person in the United States shall, based on sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

Title IX protects students from harassment connected to any of the academic, educational, extracurricular, and other programs or activities of the schools, regardless of the location.



What is Sexual Harassment?

- Sexual Harassment of a student that is so severe, pervasive, and objectively offensive that it effectively denies the student equal access to an educational program or activity.
- Sexual Harassment is unwelcome conduct of a sexual nature.



What is Sexual Harassment?

Three Types of Sexual Harassment:

- Objectively offensive & denies a student access to education
- Quid Pro Quo (this for that)
- Sexual Assault

Verbal Harassment

- Comments about a person's body.
- Spreading rumors that may be considered sexual.
- Sexual remarks or accusations.
- Telling "dirty jokes" or stories that make those listening feel uncomfortable.

Non-Verbal Harassment

- Displaying or distributing sexually explicit drawings or pictures
- Writing graffiti of a sexual nature
- Sending crude or sexually descriptive emails, letters, texts
- Making obscene gestures

Physical Harassment

- Grabbing or touching oneself or another student in a sexual manner that is unwanted, uncomfortable, embarrassing, or offensive
- Sexual assault



What is Bullying?

- Causes another person substantial physical harm or visible bodily harm
- Affects the student's education or otherwise substantially infringes upon the rights of a student.
- Has the effect of substantially disrupting the orderly operation of the school
- Bullying is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment.



Where Can Bullying Occur?

Bullying can occur on school property, vehicles at school, designated bus stops, or school related functions/activities. Including, but not limited to, extracurricular activities.

Bullying can also occur through the use of data or software that is accessed through a computer, a computer system, a computer network, or any other electronic technology of a local school system.

Such terms include acts of cyberbullying that originate on school property or involve the use of school equipment, including, but not limited to, acts that occur within a school-sponsored online activity.



Mandatory Consequences

- Acts of bullying shall be subject to a range of consequences through the discipline process.
- Georgia law mandates that upon a finding by the disciplinary hearing officer, panel, or tribunal, a student in **grades 6-12** who has committed the offense of bullying for the **third** time in a school year shall be assigned to an alternative school/program.



Reporting Sexual Harassment & Bullying

If a teacher witnesses harassment or bullying, the teacher will immediately report it to a school administrator.

If a student witnesses harassment or bullying, that student should report this to the teacher, counselor, or administrator.

Harassment and bullying should be reported to an administrator, teacher or counselor at each school.

Both can also be reported through the Anonymous Alerts app.

Students are encouraged to report incidents, whether they are the victim or if they witness this occurring to other students. Our concern is that all students feel safe at school.

A counselor is always available to talk to students about these topics.



School's Responsibility

When our school receives a complaint of sexual harassment or bullying, we will:

- Promptly investigate, talk to all witnesses, and look at all evidence
- Determine what occurred
- Take appropriate steps to resolve the situation
- Contact parents to let them know about the situation
- Not tolerate any form of retaliation against a student who reports harassment

We will do all that we can to make certain our students feel safe!



If you see something, say something!



The web tool and download information can be found at
<https://www.anonymousalerts.com/houstoncps/>

Title VI Anti-Harassment Training

Please click the link below (or copy the provided link into your browser) to view the HCSD Title VI Anti-Harassment Training presentation.

Title VI Anti-Harassment Training

https://drive.google.com/file/d/1ok1qrR4eDiopK_wcbHGSMDOpFgdL-_XS/view



Between Classes

- Students have 5 minutes between classes to move to their new locations each period.
- Learn alternate routes to your classes and keep moving.
- Students who are found to be on hallways on which they do not have a class on any given period will be subject to disciplinary action.
- Students are not allowed to gather in groups in restrooms or common areas (mall, vending, outside, etc.) between classes and will be disciplined if found doing so.
- Pay attention to bells. Students will hear a 1-minute warning bell during each class change, indicating they will be counted tardy after the next bell.
- Students will be counted tardy if they enter the gym or a classroom after the bell rings.

Vending Machines

- Procedures
 - Machines will be operational during class changes and during lunch
 - When the 1-minute warning bell rings during the class change, power turns off to the machines.
 - Power returns to the machines at the beginning of the next class change.
- If you put your money into the machine too close to the cutoff, you risk losing your money in the machine when it turns off.
- If this happens, you will not receive a refund. Be sure you are watching the time and do not use a snack to justify a tardy!



Attendance

- If absent, students must bring a written excuse from a parent within 5 school days upon returning to school. The reason must be an approved reason. Otherwise, the absence will remain as “unexcused.”
- Parents can also email an excuse to Ms. Smith (alli.smith@hcbe.net) in the attendance office.
- While all work for absent students will be uploaded to Canvas daily, students have 3-5 days upon their return to complete all missing assignments.



Attendance & Student Parking

- **3 unexcused absences** – warning about parking suspension
- **5 unexcused absences** – 5-day parking permit suspension
- **8 unexcused absences** – parking privileges revoked for remainder of the semester
- Reminder: an absence remains unexcused and counts towards parking consequences when 3 days have passed since the student's return to school without an excuse being turned in.
- Absences are not per day, but are counted on a **period-by-period basis**; i.e. a student who accumulates 8 unexcused absences in 1st period only will lose parking privileges for the remainder of the respective semester.



Tardies

- Unexcused tardies will be cumulative and monitored as explained in the HCHS Student Guide to Academic and Behavioral Success.
- Students arriving 8:00–8:10 should report to the nearest tardy station to where they entered the building (attendance office, media center, South main hall, 2-story building). Teachers' doors will close at 8:00am and you must have a pass to gain entry. If the tardy stations are unattended or after 8:10, report to the attendance office.
- If less than 10 minutes late for a class 2nd–7th period (without an excused note), students will receive an unexcused tardy and be referred to the appropriate administrator. Students more than 10 minutes late to a class will be investigated for potential skipping.



Tardy Discipline

- When students eclipse the 7th unexcused tardy across all periods and days, a tardy contract will be issued (required to be signed by a parent and returned to the school) that explains the next levels of discipline for further accumulated tardies.
- The discipline for accumulated tardies after the tardy contract has been issued will be progressive, as outlined in the HCHS Student Guide to Academic and Behavioral Success.



SmartPass

- Houston County High will continue to utilize the digital hall pass system known as SmartPass.
- Students must enter their hall pass into the SmartPass system AFTER receiving permission from the teacher to leave and BEFORE leaving the classroom.
- Students will have 3 passes out of class to be used daily, if needed. These should only be used in cases of emergency, as it is imperative that students remain in class to learn.
- If out of passes for the day, students will not be allowed to leave their classroom.
- Passes will be timed in the system, and students who are consistently over time on their passes will begin to lose their pass privileges.
- Administrators will be periodically viewing reports and adjusting privileges of students who are forming “pass patterns.”



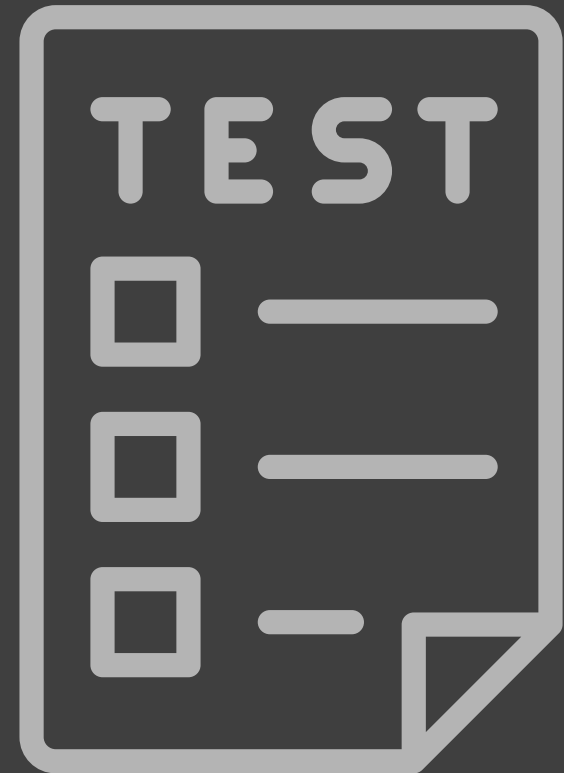
Non-Instructional Absences (NIs)

- NI is the code for absences for activities, such as non-instructional field trips or extracurricular activities, including but not limited to games or competitions.
- It is each student's responsibility to make up work missed while absent because of an NI.
- Having an NI absence does not change the due date of assignments. If an assignment is due on the day a student is coded NI, the expectations is that the assignment is turned in on or before the due date.
- If students are failing two or more subjects, they may be denied attendance for that event and are expected to be in their classes on that day.



Semester Final Exam Exemption

- First Semester Exams: Dec 16 – 18
- Second Semester Exams: May 17–19
 - Must have an 80% or higher in the class.
 - Must not have had ISS/OSS for that semester.
 - Must have 5 or less absences, excused or unexcused.
 - Must not owe any fines.



Electronic Devices

- In conjunction with the Distraction-free Environment law that was passed by the state of GA for grades K-12, changes have been made to the electronic device procedures at HCHS.
- This year, classrooms at HCHS during instructional time, will be distraction-free environments.
 - “Instructional Time” is defined as the time between the tardy bell and the dismissal bell for each class period.
 - Distraction-free means that electronic devices must be **POWERED OFF** (not on silent or ‘do not disturb’) and stored away so they are neither **visible nor accessible** to the student.
 - Electronic devices include cell phones as well as personal devices (ipad, tablet, Macbook, etc.), headphones, ear buds, smart watches, Meta glasses, etc.



Electronic Devices Discipline

N15-1 N15-2	N15- 1 Possession of electronic devices (Conference)	1st offense	Warning
		2nd offense	Alternative Discipline
		3rd offense	3 days ISS
		4th offense	5 days ISS/Behavior Contract
	N15-2 Possession of electronic devices (Assign Discipline)	5th offense	1 days OSS
		6th offense	2 days OSS/Parent Meeting
		7th offense	WIN Academy Placement (Willful & Persistent)

Electronic Devices

- For devices to be considered not visible nor accessible, they must be stored in a backpack, purse, etc. If the student does not carry a backpack or a purse to allow permitted storage, or if devices are too large to store during class time, the device should not be brought to school.
 - No devices will be permitted on the desktop, floor, teacher's desk for safe keeping, etc. during class time.
- Failure to properly store away electronic devices during instructional time will lead to the device being confiscated and a discipline referral being entered into Infinite Campus by the teacher.
 - Discipline for these incidents will be progressive, with increasing consequences for failure to follow HCHS electronic device procedures.



Electronic Devices

- Understanding that electronic devices must be stored away during instructional time, USE of an electronic device during instructional time will carry the same consequence.
- **Argument with a teacher or administrator will lead to additional discipline for disrespect of an adult.**
- **Refusal to give a teacher or administrator your electronic device automatically results in 5 days of ISS beginning the following day (extreme disrespect).**
- Only District-issued Chromebooks are to be used for technology-enhanced assignments during instructional time. Students are not permitted to use personal devices if they do not have their Chromebook and no personal devices are allowed to connect to a district network.
- Items confiscated must be picked up by the student in the front office at the end of the school day and prior to 3:30pm.
- Cell Phone offenses do not start over at the semester break but are cumulative for the school year and consequences will continually progress in severity.

Devices during Non-Instructional Time

- Cell phones may be used during non-instructional times (before/after school, class changes, & lunch)
- This includes use of ear buds/air pods & headphones.
- No portable speakers allowing music to be heard coming from a device are permitted.
- Devices should NOT be removed from their storage location prior to the bell ringing to end class.
 - Instructional time ends when the bell rings, not before.
 - Students will be written up regardless of the time remaining in the class period or school day.

Cell Phone Guidelines

When allowed during non-instructional times, there are still some guidelines that must be followed for appropriate and acceptable cell phone use:

- NO PHOTOS/VIDEOS TAKEN AT ANY TIME (including selfies).
 - Taking photos/videos will lead to confiscation of your device.
- NO MUSIC IS TO BE AUDIBLE FROM A PHONE/DEVICE AT ANY TIME (including sounds from videos).
 - Phones and/or speakers heard will be disciplined accordingly.
- NO CALLS ARE TO BE MADE OR RECEIVED AT ANY TIME.
 - All calls will be required to be immediately terminated and the device will be confiscated.
 - Necessary calls to/from parents or guardians must be made in the front office.

Earbud and Headphone Safety

- When allowed, students should only have ONE earbud in or ONE headphone covering the ear and the other ear should be clear of obstruction.
- This is a safety precaution for emergencies when students must hear announcements made or instructions given in the hallways and at lunch.
- Failure to follow this procedure may result in confiscation of the earbuds/headphones.





TECHNOLOGY GUIDELINES



Awareness of Monitoring

- Administrators have the ability to view content accessed on student computers.
- Monitoring applies whether students are at home or at school.

Appropriate Use of Technology

- Students should only access appropriate websites and adhere to district technology guidelines.
- The use of proxies, VPNs, or other tools to bypass district security measures is strictly prohibited.

Transparency in Online Activity

- Students must not attempt to hide their online activities, such as:
 - Renaming web page tabs to mislead observers.
 - Using proxy websites or similar methods to obscure browsing history.

Parental Notification

- Parents will be notified of inappropriate websites accessed by their child.
- This includes sharing detailed information about the content viewed and any attempts to bypass security measures.

Consequences for Misuse

- Violations of these rules may result in disciplinary actions.

Cafeteria Reminders

- Stay in designated areas during lunch until the bell rings.
- Do not exit cafeteria until the bell rings. Students should not wait on the bell in the mall area or leave the outdoor dining area early.
- Students are not allowed to gather in the mall or vending areas during lunch times. Students should buy snacks and then return to the cafeteria.
- The Senior Dining Room is for Seniors Only.
- No cutting in line, or you will be told to go to the back of the line.
- Throw away your trash. Custodians will sweep the floors and wipe down the tables, but you are responsible for your own trash. Be Respectful!
- The outdoor dining area is not a playground. Students who are not seated at a table, run through the dining area, or act inappropriately for the space will be directed inside to eat.
- Failure to follow these procedures results in lunchroom cleanup duty.

Pep Rallies

- We will have several Pep Rallies throughout the year to celebrate our students, athletes, and accomplishments.
- Students who choose to not attend pep rallies are required to report to the main cafeteria for study hall.
Phones will not be allowed during study hall.
- Any student leaving campus during this time will be considered skipping and will receive appropriate discipline.
- **School Spirit is part of our culture.**
We want all our students to participate!



Dress Code

- Student dress code violations fit into one of two categories:
 - a. Dress Code Violation: student's current outfit is out of dress code and CANNOT be fixed to comply
 - Student will be removed from class to call home for a change of clothes and receive a discipline referral in Infinite Campus.
 - Student will be placed in ISS to wait for new clothes to be delivered to the school
 - b. Student has manipulated their clothes to be out of dress code (tied up shirt, rolled shorts, hat/hood, sunglasses, sagging pants, etc.)
 - Student will be instructed to correct their clothing issue and will receive an Minor Incident Report (MIR). Four MIRs will result in a discipline referral in Infinite Campus for failure to follow school procedures.

Dress Code

- The school dress code can be found clearly outlined in the HCHS Student Guide to Academic and Behavioral Success.
 - Please note that the examples are not all-inclusive and dress will be determined to be appropriate for school by the administration.
 - Dress Code also applies to school events, such as Homecoming & Prom. Students determined to be dressed inappropriately for these events will be asked to leave and will not be refunded.
- Repeated violations of the dress code or failure to follow school procedures in terms of dress will incur progressive discipline measures.



B.E.A.R. Time

- BEAR Time is an opportunity for students to receive Bonus Enrichment And Remediation weekly during the school day.
 - Every Tuesday, beginning August 25th.
 - After 2nd period (9:35–10:25).
 - Students will sign up for BEAR Time sessions during 5th period each Friday.
 - When the bell rings to end 2nd period on Tuesdays, students are expected to report directly to the BEAR Time session for which they registered or were assigned to as a priority session.
 - Students in the hall after the bell rings to begin BEAR Time will be assigned a session to attend by a counselor.
 - Students who consistently avoid signing up for BEAR Time sessions will incur discipline for failure to follow procedures.

B.E.A.R. Time Sign-up

- Students sign up for sessions in the SmartPass FLEX program.
- Each Friday, during 5th period, students will log into SmartPass FLEX and select a session to attend on Tuesday.
- Two content areas will be assigned as priority contents for each week's BEAR Time session.
 - Students assigned to a priority session by their teacher or a counselor will not be able to pick a different session to attend and are expected to be present in their assigned session.



HCHS Counselors

Mrs. Leah Dorsey	Last Names A - D
Mrs. Tene Everette	Last Names: E - K
Mrs. Hannah Wells	Last Names: L - R
Mrs. Ana Hernandez	Last Names: S - Z
Dr. Lori Sarazine	Special Projects / Testing

Reasons to see your Counselor

Plan for your future!

- Map out your high school course selection
- Discuss college/career options
- Find scholarship information (the scholarship notebook)
- Get information about internet resources

Struggling in a class or classes

- Need a student tutor? We can help!
- Get suggestions on how to improve in your academic performance in class

Non-Emergency Personal/Social Issues

Please visit the bookcase outside of the counselor's office to review the information that is readily available to you!

Digital Handbook Agreement

All district handbook digital acknowledgement must be completed through Infinite Campus online or through the IC Parent Portal mobile app.

For assistance, please visit <https://www.hcbe.net/infinitecampus>

Digital acknowledgement is available at this time and the sign-off process must be completed by Friday, August 21st.

Students will not be allowed to participate in any extra curricular activities until digital acknowledgement is complete.

Have a great year, and...



BEAR DOWN!