

**BITTERROOT VALLEY EDUCATION COOPERATIVE
MANAGEMENT BOARD**

Tuesday, December 21, 2021
9:00 A.M.
Cooperative Conference Room/Zoom

MINUTES – FINAL

1. **Call to Order** – Dr. DoBell called the meeting to order at 9:07. Board Members in attendance: Ms. Woodard, Mr. Toynbee, and Dr. DoBell. Dr. Moore joined the meeting at 9:43. BVEC staff in attendance: Ms. Rammell and Mr. Hughes. Staff Representative Wendi Wood. Board Clerk Jill Reynolds.
2. **Introduce Staff Representative-Wendi Wood, Physical Therapist BVEC member districts** – Ms. Wood stated she is looking forward to working with their school teams on the monitoring audit. She has been through this before and will help the school staff with any questions they have as will other BVEC staff. If they don't know the answer, they will follow up with Ms. Rammell to get the answers.
3. **Consent Agenda** – Motion to approve the Consent Agenda as written by Ms. Woodard, second by Mr. Toynbee. Consent agenda approved by vote 3-0.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations
 1. None
 - E. New Hires
 1. Brynn DuBose- CSCT Mental Health Therapist
 - F. Next Meeting – January 25, 2022, at 9:00 am
4. **Public Comment** – None.
5. **Correspondence** – None.
6. **Board Action**
 - A. **Resignation-Ashley Fuchs CSCT Mental Health Therapist, Florence Elementary**

Ashley Fuchs resignation effective December 10, 2021. Ms. Rammell explained that the employee was experience medical issues that prevented her from doing the job and recommended the early resignation penalty be waived. Mr. Toynbee made a motion to accept Ms. Fuchs resignation and waive the penalty as recommended. Second by Dr. DoBell. Motion carries 3-0.
 - B. **Amend Contract to Increase Number of Days for Terese Athman** – Ms. Rammell explained the Victor Speech caseload has doubled since school began and therefore additional FTE would be needed to meet the school needs. Ms. Athman is willing to add a day to her work schedule to cover the additional caseload. This will add 20 days and approximately \$8,000 to Ms. Athman's contract. Ms. Woodard made the motion to add the additional days to Ms. Athman's contract as recommended. Second by Chris Toynbee. Motion carries 3-0.

7. Information and Discussion

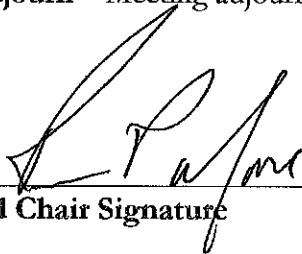
A. OPI Pre-Monitoring Training and Additional Training Opportunities – Ms. Rammell explained that she has received multiple requests for additional training, and she has dates set with some of the schools and is offering to extend this to all co-op member schools. Ms. Woodard asked about any guidance for grading alignment within Special Education. Ms. Rammell will gather information and follow up with Ms. Woodard. Mr. DoBell asked that we “self-report” to OPI that Lone Rock is aware that some of their IEPs are late. This is due to COVID 19 and staffing issues, but they are working on getting them all up to date.

B. Superintendents Participating in the Collective Bargaining Process – Ms. Rammell asked if the Board members had met to discuss who would represent the Board in the bargaining process this year. Dr. DoBell stated they hadn’t and asked Ms. Rammell what she would like. Ms. Rammell explained she would like to have someone that has history with the Co-op budgets and bargaining process and therefore would like Dr. Moore to participate. Dr. DoBell offered to participate as did Mr. Toynbee. Ms. Woodard offered to participate as an observer to learn more about the co-op budgets. Ms. Rammell to follow up with Dr. Moore.

C. CSCT Report – Mr. Hughes explained the recent progress made with the IGT process that includes, but is not limited to, annual expenditure reporting from schools versus monthly and a face-to-face workgroup in Helena on December 29, 2021. Mr. Hughes will attend this meeting as will Bea Kaleva. Mr. Hughes also spoke to Ms. Kaleva regarding the MOU language issues and she reported that they were making significant progress with the wording.

D. Additional discussion not on agenda – Ms. Rammell discussed the recent applicant for our open OT position and that she had a “meet and greet” meeting with the applicant last week. The applicant is well qualified, is currently working on her doctorate and will graduate in May. Dr. DoBell asked about the para position and Ms. Rammell explained we had an applicant and she had just finished her reference checks on Monday, 12/20/21.

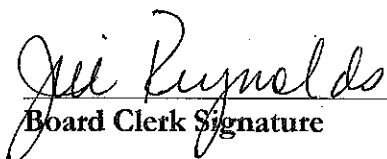
8. Adjourn – Meeting adjourned at 9:48.



Board Chair Signature

1-29-2022

Date



Board Clerk Signature

02/14/2022

Date