



Meeting Minutes

Printed : 6/30/2020 2:55 PM CST

Regular Meeting

06/09/2020 05:00 PM

Via Zoom Meeting - Telephone Conference

Vision Statement: "Educating and engaging students by challenging them to reach their maximum potential."

District Mission Statement: The Sumter County Public School System is committed to providing the best educational resources that will enable students to become productive citizens in our society.

MOTTO: "Success is the only option"

Attendees

Voting Members

Ms. Tommie Campbell, Chairman
Ms. Julene Delaine, Vice Chairman
Mr Glenn Harris Jr, Board Member
Mrs Jeanette Payne, Board Member
Mrs Daisybelle Quinney, Board Member
Ms Darla Spencer, Board Member

A. CALL TO ORDER

Meeting called to order by Board Chair Campbell at 5:08 pm

B. ESTABLISHMENT TO QUORUM

President Campbell called the roll and the following members were present/absent:

President

Ms. Tommie Campbell

Vice President

Ms. Julene Delaine

Mrs. Daisybelle Thomas-Quinney

Ms. Jeanette Brassfield-Payne

Ms. Darla Spence

Mr. Glenn Harris, Jr.

Superintendent

Dr. Anthony L Gardner

Attorney

Ms. Diane Gamble

President Campbell declared a quorum.

C. TEMPORARILY SUSPEND CERTAIN PROVISIONS OF ALABAMA ADMINISTRATIVE CODE 290-010-010.04

The Board President recommends adoption of a motion "to approve the temporarily suspend certain provisions of Alabama Administrative code 290-010-010.04

Motion made by: Mrs Daisybelle Quinney

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

D. APPROVAL OF AGENDA

The Board President recommends adoption of a motion "to approve the agenda for June 9, 2020

Motion made by: Ms. Julene Delaine

Motion seconded by: Ms Darla Spencer

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

E. APPROVAL OF MINUTES

The Board President recommends adoption of a motion "to approve the Minutes for May 12, 2020

Motion made by: Ms Darla Spencer

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

F. FINANCIAL REPORT

Mrs. Meeks presented the following reports of budget to actual-general fund.

OCTOBER 2019

The comparison of actual to the budget for Oct 2019. The revenues received for October **\$921,768.56** and **\$834,678.21** total expenditures. The beginning Fund Balance -**\$2,370,330.77** and the ending Fund Balance **\$2,458,916.12**

Payroll Total- \$ 939,928.55

Accounts Payable

State Funds	\$137,978.46
Federal Fund	\$166,927.48
Local Fund	<u>\$186,084.93</u>
Total	\$490,990.87

November 2019

The comparison of actual to the budget for November 2019. The revenues received for November **\$1,868,950.63** and **\$1,868,530.33**total expenditures. The beginning Fund Balance - **\$2,370,330.77** and the ending Fund Balance **\$2,373,896.07**

Payroll Total- \$ 948,396.46

Accounts Payable

State Funds	\$154,413.46
Federal Fund	\$3,946.83
Local Fund	<u>\$118,644.91</u>
Total	\$277,008.20

December 2019

The comparison of actual to the budget for December 2019. The revenues received for December **\$2,754,860.07** and **\$2,851,684.75** total expenditures. The beginning Fund Balance **\$2,370,330.77** and the ending Fund Balance **\$2,276,651.09.**

Payroll Total- \$ 968,913.17

Accounts Payable

State Funds	\$165,505.17
Federal Fund	\$149,502.88
Local Fund	<u>\$114,288.57</u>
Total	\$429,296.62

January 2020

The comparison of actual to the budget for January 2020. The revenues received for January \$3,854,190.31 and **\$3,835,282.06** total expenditures. The beginning Fund Balance **\$2,370,330.77** and the ending Fund Balance **\$2,291,583.91**.

Payroll Total- \$ 968,913.17

Accounts Payable

State Funds	\$52,955.69
Federal Fund	\$49,038.78
Local Fund	<u>\$141,778.89</u>
Total	\$243,773.36

Mrs. Meeks informed the board that the FY-2019 Financial Statements was approved on May 18, 2020 and the Indirect Cost Proposal was approved on June 8, 2020.

G. MONTHLY FINANCIAL REPORT

The Board President recommends adoption of a motion "to approve **Payroll, Bills, Claims and Financial Reports**

Motion made by: Mrs Jeanette Payne

Motion seconded by: Mrs Daisybelle Quinney

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

H. NEW ACTION ITEMS

1. Safe Room/FEMA

The superintendent recommends adoption of a motion "to withdraw from the 1971 Project (Storm Shelters) in partnership with Alabama Emergency Management Agency as provided under separate cover herein."

Motion made by: Ms. Julene Delaine

Motion seconded by: Mrs Daisybelle Quinney

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

2. Special Education Services Contracts

The superintendent recommends adoption of a motion to approve the Special Education Services contracts for the 2020-2021 school year as stipulated in Exhibit H2 herein.

Sandra Foster - Psychological testing for the 2020-2021 school year.

ARC Pediatric Speech Services Contract - PT/OT services and Speech Therapy services for the 2020-2021 school year

Glenda Lightfoot – Preschool Services for the 2020-2021 school year

Lily Anthony - Bus Aide Services for the 2020-2021 school year

Sumter County Opportunity, Inc. - Early Childhood Services for the 2020-2021

Motion made by: Ms Darla Spencer

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

3. Revised 2020-2021 School Calendar

The superintendent recommends adoption of a motion “to approve the revised 2020-2021 District School Calendar as stipulated in Exhibit H3 herein.”

Motion made by: Mrs Jeanette Payne

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

4. Approve the Budget Amendment for FY20

The superintendent recommends adoption of a motion "to approve the Budget Amendment for FY20 as stipulated in Exhibit H4 herein."

Motion made by: Mrs Daisybelle Quinney

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

5. Approve Principal's Contract

The superintendent recommends adoption of a motion "to approve the principal's contract as stipulated in Exhibit H5 herein."

Bruno Simmons – Sumter Central High School

Motion made by: Ms. Julene Delaine

Motion seconded by: Mrs Daisybelle Quinney

Voting

Ms. Tommie Campbell - Yes

Ms. Julene Delaine - Yes

Mr Glenn Harris Jr - Yes

Mrs Jeanette Payne - Yes

Mrs Daisybelle Quinney - Yes

Ms Darla Spencer – Yes

Motion Passed

I. PERSONNEL

1. Retirement of Personnel

The superintendent recommends the adoption of a motion to approve the retirement of personnel as stipulated in Exhibit I1 herein

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Certificated Retirement		
Melissa E Woods	CENT/Curriculum/Instructional	07/01/2020

Motion seconded by: Mrs Daisybelle Quinney

Voting

Ms. Tommie Campbell - Yes
Ms. Julene Delaine - Yes
Mr Glenn Harris Jr - Yes
Mrs Jeanette Payne - Yes
Mrs Daisybelle Quinney - Yes
Ms Darla Spencer – Yes

Motion Passed

2. Transfer of Personnel

The superintendent recommends the adoption of a motion to approve the transfer of personnel as stipulated in Exhibit I2 herein.

<u>NAME</u>	<u>FROM/POSITION</u>	<u>TO/POSITION</u>	<u>EFFECTIVE DATE</u>
Burretha A Williams	Alt/Secretary	SCHS/Secretary	07/24/2020

Motion made by: Ms. Julene Delaine

Motion seconded by: Mrs Daisybelle Quinney

Voting

Ms. Tommie Campbell - Yes
Ms. Julene Delaine - Yes
Mr Glenn Harris Jr - Yes
Mrs Jeanette Payne - No
Mrs Daisybelle Quinney - Yes
Ms Darla Spencer – Yes

Motion Passed 5/1

3. Employment of Personnel

The superintendent recommends the adoption of a motion to approve the employment of personnel as stipulated in Exhibit I3 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>	<u>CERT</u>
Certificated				
Joseph M Ray	LJHS/History	Beverly Wade	08/19/2020	Yes

Motion made by: Mrs Daisybelle Quinney

Motion seconded by: Ms. Julene Delaine

Voting

Ms. Tommie Campbell - Yes
Ms. Julene Delaine - Yes
Mr Glenn Harris Jr - Yes
Mrs Jeanette Payne - Yes
Mrs Daisybelle Quinney - Yes
Ms Darla Spencer – Yes

Motion Passed

J. SUPERINTENDENT'S REPORT

- Roadmap to reopen school with the Alabama Dept of Health
- K-12 Curriculum Virtual Training will be rolled out
- ARI (Alabama Reading Initiative Levels of Regional Support to be provided for FY2021. This status is based on third graders proficiency Spring 19. The Sumter County School District levels of ARI Support is identified as ARI Limited Support 1 Schools (LS1) 20%-45%.
- Parent Survey - This survey is in reference to the parents' concerns on reopening schools in the Fall.
- Employee Survey - This survey is on the concerns of employees on reopening school in the Fall.

Board President Campbell

COVID 19 Testing Dates and Sites

Bethel Pine Baptist Church, Coatopa, AL - June 16, 2020 9 am - 12 pm

Whitfield Community Center, Whitfield, AL - June 18, 2020 9 am - 12 pm

Hill Hospital, York, AL - June 19, 2020 3 pm - 6 pm

K. ADJOURN

Adjourn - 6:15 pm

Next Meeting - July 14, 2020 at 5:00 pm

Chairperson

Secretary



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205-652-9641

Tommie Campbell, President
Julene R. Delaine, Vice President
Darla Spencer, Member
Jeanette Brassfield, Payne, Member
Daisy Belle Thomas-Quinney
Glen Harris, Jr., Member

Anthony L. Gardner, Ed.D. Superintendent
716 Country Club Road
Livingston, AL 35470

May 9, 2020

Lacey Thornton
Alabama Emergency Management Agency
5898 County Road 41
Clanton, AL 35046

Greetings Ms. Thornton,

Please allow me to thank you for your efforts in assisting the Sumter County Board of Education in resolving the issues surrounding our inability to complete the approved storm shelter projects in our county. Furthermore, due to a variety of fiscal constraints, I am requesting that you consider this letter our request to withdraw the Sumter County Board of Education from the projects previously approved by the Alabama Emergency Management Agency. Those projects are listed as follows:

Grant I.D.	School Name	Approval Amount	Local Share	FEMA Share	Total Drawn Down	District Total Drawn Down
1971-700	York West End	\$289,257.00	\$72,314.00	\$216,943.00	\$25,734.56	\$129,314.81
1971-706	North Sumter	\$192,837.00	\$48,209.00	\$144,628.00	\$42,399.03	
1971-708	Livingston Jr. High	\$289,257.00	\$72,314.00	\$216,943.00	\$24,907.16	Total Local Share
1971--715	Sumter Central High	\$289,257.00	\$72,314.00	\$216,943.00	\$21,253.20	\$313,360.00
1971-716	Kinterbish Jr High	\$192,837.00	\$48,209.00	\$144,628.00	\$15,020.86	

Moreover, due to the aforementioned fiscal constraints, I am also requesting relief from any and all financial penalties that may be levied against the Sumter County Board of Education as a result of its inability to complete the approved projects.

"Success Is The Only Option"



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205-652-9641

Thank you for considering my request. If you should need any additional information, please feel free to contact me. I can be reached by email at agardner@sumter.k12.al.us or by phone (205) 652-9605.

Respectfully Submitted,

Anthony L. Gardner, Ed.D.

"Success Is The Only Option"



COMMUNITY PARTNERSHIP AGREEMENT

BETWEEN



SUMTER COUNTY BOARD OF EDUCATION

AND

SUMTER COUNTY OPPORTUNITY, INC.

In response to our common concern to educate and enrich the lives of pre-school age children with disabilities in Sumter County, Alabama and assure a rich and a rewarding pre-kindergarten experience, Sumter County Opportunity, Inc. enters this Community Partnership Agreement. Implementation of this agreement will ultimately help in facilitating a smooth transition from Head Start to Public School for children with disabilities and their families.

This main goal of this Community Partnership Agreement is to work in partnership with State Government, Local Communities, and the Private Sector to enhance services provided to special needs children and their families.

Sumter County Opportunity, Inc. represents six (6) Head Start Centers that provide Comprehensive early childhood services to children and families in Sumter County. The Head Start Program is required to have 10% of children with disabilities enrolled, eligible for special education services. It is important that we collaborate with the Sumter County Board of Education to provide services to pre-school children with disabilities to ensure these children receive services that meet their individual needs and promote their inclusion in the full Head Start Program. The Head Start Performance Standards on Disability Services clearly state that children with disabilities cannot be denied placement in a Head Start Program on the basis of the level or type of disability. Head Start is recognized as one of the primary institutions where young children with disabilities receive educational experiences in the least restrictive environment.

SUMTER COUNTY BOARD OF EDUCATION

- Shall coordinate and collaborate the local child find and recruitment activities with the Head Start grantee.
- Shall work with Head Start grantee to provide personal development and pre-service / in-service trainings.
- Shall work cooperatively with Head Start grantee to arrange or provide training and technical assistance for parents.
- Shall work with Head Start grantee to establish and implement referral procedures for Head Start children with disabilities.
- Shall accept referrals and implement appropriate referral procedures according to State and Federal regulations.
- Shall inform Head Start grantee of current procedures relative to IDEA, State/Federal Laws, regulations, policies and procedures.
- Shall keep all personal identifiable information on pre-school children with disabilities with the LEA confidential.
- Shall work cooperatively with Head Start grantee on developing and implementing assessments/evaluations procedures to be used in placement, program planning and service delivery for preschool children with disabilities.
- Shall be responsible for obtaining parental permission before screening or evaluation of all children, birth through five, who are suspected of needing special education and related services.
- LEA with parental permission will share evaluation results with Head Start on prospective and current Head Start enrollees.
- The Sumter County Board of Education will share other requested information authorized by the parent with Head Start to support comprehensive evaluation process.

- Shall establish the Multidisciplinary Eligibility Determination Committee (MEDC).
- Shall ensure the development and implementation of the IEP for pre-school/children with disabilities.
- Shall specify in a joint Head Start/LEA developed IDEA when services are to be provided by Head Start and the LEA.
- Shall coordinate efforts with Head Start to encourage and support Parental Involvement in the development and implementation of their child's IEP.
- Shall develop transition procedures with Head Start.
- Sumter county Board of Education will consider Head Start as a placement option. These options may include joint placement (two children/one slot) shared services. (OT, PT, Speech and shared personnel).

HEAD START

- Shall collaborate with local child find and recruitment activities with the Sumter County Board of Education.
- Shall work with the Sumter County Board of Education to provide joint personnel development and pre-service training.
- Shall work cooperatively with the Sumter County Board of Education to establish and implement referral procedures for Head Start children with disabilities.
- Shall refer children with suspected disabilities to the Sumter County Board of Education as soon as the need is evidenced.
- Shall inform Sumter County Board of Education of procedures under Head Start Performance Standards (CRF1304, 1305, and 1308).
- All personal information on Head Start Children with disabilities shall be kept confidential.
- Shall work cooperatively with the Sumter County Board of Education and other agencies on developing and implementing assessment/evaluation procedures for Head Start Children with Disabilities.

- All children must be screened annually within forty-five (45) days of enrollment with parental permission in the areas of: Speech, Language, Developmental Skills, Medical, Dental, Vision and Hearing.
- Shall refer screening results of children with suspected disabilities to the Sumter County Board of Education with parental permission.
- Will share other relevant and requested assessment information with the Sumter County Board of Education to support a comprehensive evaluation process with parental permission.
- Shall participate, when appropriate, on the Multidisciplinary Eligibility Determination Committee established by the Sumter County Board of Education for children who are served by Head Start.
- Shall collaborate with the Sumter County Board of Education to develop an Appropriate explanation and written notice of students and parental rights under IDEA and Head Start Performance Standards
- Shall encourage and support parental involvement in the development and Implementation of their child's IEP (Individualized Education Plan); including follow-up assistance and activities to reinforce program activities at home.
- Shall develop transition procedures for Sumter County Board of Education.
- Shall ensure that personnel providing special education and related services will meet state personnel requirements.

We enter this Partnership Agreement to assist our children and families on the ____ day of

Signed: _____

Lena A. Hardaway, MS.Ed.
Executive Director/CEO, SCO, INC.

Signed: _____

Superintendent of Schools

Signed: _____

Disability Specialist, SCO, Inc.

Signed: _____

Special Education Coordinator



HELPING HANDS THERAPY

2703 University Blvd E
Tuscaloosa, AL 35404-3226
PHONE: 205/248-7064 * FAX: 205/523-7158
EMAIL: schools@helpinghands-therapy.com
www.helpinghands-therapy.com

2020-2021 Occupational-Physical Therapy Contractual Agreement

This agreement was entered into on _____ (effective date) between – SUMTER COUNTY SCHOOLS (“Client”) and Helping Hands Therapy (“Contractor”). Services for the 2020/21 school year will begin August 2020 and will remain ongoing throughout the school year.

This Agreement shall be effective on the date hereof (the “Effective Date”) and shall end on the first anniversary of the Effective Date. The term of this Agreement shall be automatically extended thereafter for successive one (1) year periods unless, at least ninety (90) days prior to the end of the initial term of this Agreement or the then current succeeding one-year extended term of this Agreement, the Contractor or Client has notified the other that the term hereunder shall terminate upon its expiration date. The initial term of this Agreement, as it may be extended from year to year thereafter, is herein referred to as the “Term.”

Services provided by Helping Hands Therapy include:

- ✎ Annual evaluations/ongoing assessments
- ✎ Therapeutic interventions/treatment sessions: Group, observation, consultative and/or 1-on1 therapy methods
- ✎ Participation in the development of IEP’s
- ✎ Parent/teacher training as needed
- ✎ Technical assistance (consultations, meetings, in-services, etc.)

Helping Hands Therapy will be responsible for the following:

- ✎ Reporting federal and state taxes
- ✎ Ensuring proper credentials and competency for licensed staff
- ✎ Obtaining proper approval before initiating therapy services
- ✎ Submitting evaluations and progress notes in a timely manner
- ✎ Providing timely therapeutic services according to regulations
- ✎ Scheduling evaluations within 30 days of receiving all required documentation from Client
- ✎ Making up any missed visits caused by Helping Hands Therapy
- ✎ Billing Medicaid for all billable therapy services provided to Medicaid-eligible students

School District will be responsible for:

- ✎ Providing therapy prescription, to be renewed yearly
- ✎ Providing updated student information yearly, including parent consent for each child for each discipline requested, and copy of IEPs, where applicable, showing treatment requirements
- ✎ Providing student’s Medicaid information when applicable. *Monthly cost is based on Special Ed Coordinator supplying Contractor with signed parent consent forms for minimum 85% of the caseload. Monthly rates will be increased to \$1700 and \$3000, respectively, if the required % of caseload does not have completed parent consent forms. Percentage of caseload with completed and signed parent consent forms will be calculated as of October 1st of each year contract is in force, and the costs due for all months beginning October of each school year will be determined at that time.*
- ✎ Providing new referrals no later than March 1 each year. The only exception to late submission for new referrals will be for transferred students or students with a new diagnosis.
- ✎ Notifying Helping Hands Therapy/Therapists of IEP meetings at least 2 weeks in advance. (We also appreciate the coordination of the meetings on the days that our therapists regularly come to treat your students.)
- ✎ Agreeing to alternate methods of therapy, typically consultative style, as recommended by therapy professionals for students with behavioral or unstable medical issues.
- ✎ Compensating for technical assistance, any non-billable evaluations, treatments, and/or related services according to the following rate:

Physical Therapy: \$12,000 per year (after multi-discipline discount of 15% applied to standard contract fee of \$14,200 per year) divided into 10 equal installments (\$1200 per month Aug-May) for ≤12 students
(An additional \$120/mo will be billed for each student above 12 on physical therapy caseload)

Occupational Therapy: \$25,000 per year (after multi-discipline discount of 15% applied to standard contract fee of \$29,500 per year) divided into 10 equal installments (\$2500 per month Aug-May) for ≤25 students
(An additional \$120/mo will be billed for each student above 25 on occupational therapy caseload)

Additional fees will be added to monthly rates for contracts confirmed, signed and returned after July 15, 2020 as follows:

- 10% increase for contracts returned after July 15, 2020
- 15% increase for contracts returned after Aug 1, 2020
- 20% increase for contracts returned after Sept 1, 2020

Non-Competition: During the term of this agreement and for one (1) year thereafter, Client shall not (a) offer employment to or employ any Contractor employee either full-time or part-time, or (b) hire or offer to hire any Contractor employee as a consultant, trainee, or the equivalent of Client, to provide services having the same general nature as those provided by Contractor to its students under this Agreement; Client shall not request, cause, or induce the Contractor employees to breach any agreement between the employee and Contractor; and Client shall not request, cause, or induce the employee to leave the employ of Contractor.

Services will not begin until signed contract is received at address listed above. Due to increased liability costs, any services to be provided at locations other than school locations listed in Addendum A will be subject to additional fees at the rate of \$85/hr.

Superintendent

Special Education Director

Helping Hands Therapy

Date: _____

Date: _____

Date: _____

Addendum A

Schools where treatment will be conducted (please update as needed and return with signed contract):

Head Start Programs: Glenda Lightfoot: 205/652-9605, glendalightfoot@mchsi.com

Bellamy Head Start, 39 Cedar Rd., Bellamy, AL 36901

Cuba Head Start: 10659 Kinterbish 10, Cuba, AL 36907-205/392-5446

Campus School, UWA Station 42, Livingston, AL 35470, 205/652-3832

Geiger Center, 187 Broadway Street, Emelle, AL 35459-2041

Gainesville Head Start, 55 Harris Dr., Gainesville, AL 35464, (205)652-9852

Livingston Head Start: 215 Tulip St., Livingston, AL 35470-5536 (205/652-7554)

York Head Start: 1715 E 4th Ave., York, AL 36925-2944 (205/392-5446)

Kinterbish Jr. High (and Elementary), 5586 Kinterbish 10, Cuba, AL 36907-9733 (205/392-4559)

Teachers:

Angela Nicholson, 205/392-4557, anichols@sumter.k12.al.us

Livingston Jr. High: 1351 N Washington St., Livingston, AL 35470-9790-(205)652-2125

Teachers:

Teresa Davis: 205/652-2125, tgmackins@sumter.k12.al.us

Scottie Jones: 205/652-2125, sjones@sumter.k12.al.us

Felicia Sharp: 205/652-2125

Devonte Giles: 205/652-2125, dgiles@sumter.k12.al.us

Sumter Central High School: 13878 US Hwy 11, Livingston, AL 35470, (205)652-1501

Teachers:

Danielle Scott: 205/652-1501, dscott@sumter.k12.al.us OR sdanielle729@gmail.com

Miranda Artis: 205/652-1501, martis@sumter.k12.al.us OR mirandaartis@yahoo.com

Felicia Harris Yates: 205/652-1501, fharris@sumter.k12.al.us OR fhayates94@gmail.com

Simuel Toole IV: 205/652-1501, stoole@sumter.k12.al.us

York West End Jr. High: 515 Lincoln St., York, AL 36925-2822-(205)392-5901

Teachers:

Stacie Pritchett: 205/392-5901, spritchettywe@sumter.k12.al.us

Glenda Evans: 205/392-5901, gproctor@sumter.k12.al.us

Addendum B
School District Key Contacts

Superintendent for School System:

Name: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Special Education Director for School System:

Name: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Special Education Director Assistant for School System (if applicable):

Name: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Email address(es) where student evals/ notes should be sent: _____

Email address(es) where invoices should be sent monthly: _____

Billing Contact (Accounts Payable) for School System:

Name: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Addendum B continued

Special Ed Teachers in School System (please copy and use additional sheets as needed)

Name: _____

School: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Name: _____

School: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Name: _____

School: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Name: _____

School: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Addendum C
Helping Hands Therapy Key Contacts

Pediatric Caseload Team Leader:

-Point of contact for invoices as well as all paperwork required for each student, referrals, therapy documentation, and all documentation associated to student's duration and frequency

Name: Lisa Smith

Address: 2703 University Blvd E

City, State, Zip: Tuscaloosa, AL 35404

Email: schools@helpinghands-therapy.com or lisa@helpinghands-therapy.com

Note: We employ Citrix ShareFile, a secure file sharing, data storage and collaboration tool that allows large files to be easily shared within a company, with remote workers, and with external partners. The solution satisfies HIPAA requirements for data security, with appropriate access and authentication controls. Users connect to the solution via an encrypted secure SSL/TLS connection and data is protected at rest with AES 256-bit encryption. In each of Lisa's emails is a "Send files" link which will allow you to send files to us securely. We also will send files to you through a ShareFile link to ensure protection of all of your students' sensitive data.

Phone: 601/490-1723 (cell)

Personal Fax: 888/501-7784

Clinical Rehab Manager:

-Point of contact for all questions and concerns related to therapists, quality or content of therapeutic sessions and evaluations

Name: Dana Ramer

Email: Dana@helpinghands-therapy.com

Phone: 601/616-9730 (cell)

Scheduling Manager:

-Point of contact for questions and concerns regarding scheduling of evaluations, visits, IEP meetings, etc.

Name: Ken Hogue

Email: khogue@helpinghands-therapy.com

Phone: 330/509-8077 (cell)

Fax: 888/501-7784

Invoice Payments (Change of remit address for 2020-21):

-Please make all checks out to Helping Hands Therapy and remit to:
2703 University Blvd East
Tuscaloosa, AL 35404-3226



2020/21 Helping Hands Therapy Authorization/Referral Form

Requires Parent and Physician Signatures

Therapy desired (check all that apply): ____ PT ____ OT ____ ST

Student Information

Child's Name:	Date of birth:
Social Security Number:	Medicaid Number:
Guardian's Name and relationship:	Home Address:
Child's Gender:	Phone Number:

School Information

School's Name:	School System/County:
Grade:	Teacher:
School Phone Number:	Special Accommodations or Equipment:
Location for therapy treatments?: <input type="checkbox"/> At school listed <input type="checkbox"/> Other, please specify:	

Medical Information

Diagnosis:	Medications:
Primary Physician's Name:	Clinic's Name:
Additional Information: Does child receive outpatient therapy: <input type="checkbox"/> Y <input type="checkbox"/> N If yes, where:	

Parent or Legal Guardian:

- I give Helping Hands Therapy permission to treat my child.
- I give permission to bill Medicaid for therapy services if applicable and to obtain/share medical information on my child with our physician listed.

Signature _____ Date _____

Physician's Approval: I refer the above mentioned child for ____ PT ____ OT ____ SLP therapy services. This approval is good from the current date through the end of the 2020/21 school year, unless marked otherwise.

Physician's signature _____ Date _____

Address: _____

Phone: _____ Fax: _____

Please print physician's name: _____

Contact: Caseload Coordinator

• Phone: 334/624-3950 • Fax: 334/624-3960 • email: schools@helpinghands-therapy.com



2020/21 Helping Hands Therapy Authorization/Referral Form

Requires Parent and Physician Signatures

Therapy desired (check all that apply): ____ PT ____ OT ____ ST

Student Information

Child's Name:	Date of birth:
Social Security Number:	Medicaid Number:
Guardian's Name and relationship:	Home Address:
Child's Gender:	Phone Number:

School Information

School's Name:	School System/County:
Grade:	Teacher:
School Phone Number:	Special Accommodations or Equipment:
Location for therapy treatments?: <input type="checkbox"/> At school listed <input type="checkbox"/> Other, please specify:	

Medical Information

Diagnosis:	Medications:
Primary Physician's Name:	Clinic's Name:
Additional Information: Does child receive outpatient therapy: <input type="checkbox"/> Y <input type="checkbox"/> N If yes, where:	

Parent or Legal Guardian:

- I give Helping Hands Therapy permission to treat my child.
- I give permission to bill Medicaid for therapy services if applicable and to obtain/share medical information on my child with our physician listed.

Signature _____ Date _____

Physician's Approval: I refer the above mentioned child for ____ PT ____ OT ____ SLP therapy services. This approval is good from the current date through the end of the 2020/21 school year, unless marked otherwise.

Physician's signature _____ Date _____

Address: _____

Phone: _____ Fax: _____

Please print physician's name: _____

Contact: Caseload Coordinator

• Phone: 334/624-3950 • Fax: 334/624-3960 • email: schools@helpinghands-therapy.com

SUMTER COUNTY BOARD OF EDUCATION
CONTRACT FOR SERVICES

This agreement between Sandra Foster (hereinafter called the Contractor) and the **SUMTER COUNTY BOARD OF EDUCATION**, a local education agency, with principal offices located at 716 Country Club Road, Livingston, Alabama 35470, sets forth the terms and conditions for the provision of payment for contract services.

WHEREAS, the Contractor will provide the following services during the 2020-2021 school year:

Administer psychological assessments (IQ testing) for students in conjunction with assessment for special education services

Create psychological reports summarizing results of testing

WHEREAS, the Contractor will be paid a fee of \$135 per test administered, plus the current IRS Standard Mileage Rate.

WHEREAS, the Contractor and The Director of Special Education shall collaborate to create a schedule and/or calendar for the completion of psychological assessments during the 2020-2021 school year.

WHEREAS, this contract may be canceled by the Contractor, or by the Sumter County Board of Education, provided written notice is given by either party ten (10) days before the cancellation date, unless otherwise mutually agreed to by both parties.

WHEREAS, this contract constitutes the entire and only agreement between the parties hereto and may be amended by an instrument in writing by authorized signatures and date thereof with the intent to bound thereby.

Mrs. Sandra Foster, Psychometrist

Date

Mrs. Mary B. Whitehead, Director of Special Education

Date

Dr. Anthony L. Gardner, Superintendent

Date

**ARC Pediatric Therapy Services
AND
Sumter County Public Schools
Agreement for Services**

This agreement for services, made between **ARC Pediatric Therapy Services PLLC**, located at 8865 Townsend Rd, Porterville, MS 39352 and **Sumter County Board of Education (SCBOE)**, located at PO BOX 10, Livingston, AL 35470 shall be for the services listed below.

1. **Term** - The term of this Agreement, unless otherwise terminated pursuant to the terms of this Agreement, shall be for the period between August 10, 2020 (First Day of School) through May 26, 2021 (Last Day of School).
2. **Services** - ARC Pediatric Therapy Services shall perform all Speech and Language Therapy, Occupational Therapy, and Physical Therapy in a satisfactory and proper manner in accordance with the state and national licensing board. ARC Pediatrics will comply with national standards for caseload limits and will return any client of the school system that exceeds state guidelines.
 - a. **Provision of Services** - ARC Pediatric Therapists will provide a range of services identified by SCBOE including but not limited to, evaluation, participate in student meetings, development and production of Individualized Education Plan (IEP), necessary treatment, as outlined in IEP, collaboration with school staff on behalf of students, and participation in IEP meetings, when invited by School.
 - i. All ARC Pediatric Therapists provided to SCBOE pursuant to this agreement shall be qualified to perform all services requested and will be licensed in accordance with national and state licensing. ARC Pediatrics will provide a copy of Therapist's national and state licensure information.
 - ii. ARC Pediatric Therapy Services will be responsible for Therapist payment of wages, payroll taxes, deductions, workers compensation, and insurance.
 - b. **Request for Services** - ARC Pediatric Therapy Services will use its best efforts to supply SCBOE with Therapists for the hours and times requested. If a Therapist is unable to complete an assignment for any reason, ARC Pediatrics will use its best efforts to procure a replacement Therapist for School as requested.
 - c. **Evaluation** - Therapists provided to School will complete evaluations. SCBOE will provide all materials necessary for Therapist to complete Speech and Language Evaluations.

- d. **Documentation** - In accordance with School Board policy and administrative regulations, any and all documents produced by ARC Pediatrics in fulfilling the contract are and shall remain the property of the SCBOE.
-

3. **SCBOE's Obligations**

- a. **Facility** - SCBOE will provide an adequate or designated space for Therapist to perform Therapy Service and a designated storage area for Therapist to store student records appropriately.
- b. **School Procedures** - SCBOE will provide instruction and orientation for Therapist assigned to work in its facility. SCBOE will notify ARC Pediatrics and any Therapist providing services of all documentation/record-keeping procedures required by SCBOE.
- c. **Equipment**- All diagnostic and evaluation tools with protocols, therapeutic instruments and pertinent school records (medical and educational) will be made available to Therapist while at a particular school site.

4. **Therapist Assignments and Rates**

- a. SCBOE will provide Therapist with work assignments consistent with SCBOE's standard workday and calendar.
- b. **Rates** - SCBOE agrees to pay ARC Pediatric Therapy Services **\$60,000.00** for Speech and Language services and **\$28,000** for Occupational and Physical Therapy services provided for the 2020-2021 school year for any and all time required to fulfill the above duties for SCBOE.
 - i. ARC Pediatric Therapy Services Therapists will sign in and out from all schools.
 - ii. **Invoicing** - ARC Pediatric Therapy Services will send monthly invoices to SCBOE. Upon receipt of invoices, payment will be made to ARC Pediatric Therapy Services within thirty (30) days of date on invoice.
 - iii. **Payment** - SCBOE will remit 10 payments of \$8,800.00 (September- June) due by check to the address provided below or to Ashley Cusimano.

ARC Pediatric Therapy Services
8314 Red Baron Rd
Meridian MS 39305

Contact: Ashley Cusimano 601-480-1141

5. **Non-Solicitation** – During the term of this Agreement and for a period of twelve (12) months thereafter, SCBOE agrees not to either directly or indirectly through a third party, hire, attempt to hire, contract with independently, or solicit for employment a Therapist who was referred to SCBOE by ARC Pediatric Therapy Services.
6. **Confidentiality** – SCBOE and ARC Pediatric Therapy Services agree to keep the terms of the Agreement confidential and not to disclose the terms to any third party, including without limitation employees of ARC Pediatric Speech Services; however, this shall not apply if such disclosure is required by law or court order.
7. **Termination** – This Agreement may be terminated by either party if either party commits a material breach of any of its obligations under the terms of this Agreement and fails to cure such breach within thirty (30) days following receipt of written notice from the non-defaulting party with the particularities of such breach.

This Agreement is made in and shall be enforced in the State of Alabama. Any and all actions arising from this Agreement shall be brought and maintained in Sumter County, Alabama.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and date first written above.

ARC PEDIATRIC Therapy SERVICES, LLC

Signature: _____
Print Name: _____
Title: _____
Date: _____

Sumter County Board of Education

Signature: _____
Print Name: _____
Title: _____
Date: _____

SUMTER COUNTY BOARD OF EDUCATION

CONTRACT FOR SERVICES

This agreement between Glenda Lightfoot (hereinafter called the Contractor) and the **SUMTER COUNTY BOARD OF EDUCATION**, a local education agency, with principal offices located at 716 Country Club Road, Livingston, Alabama 35470, sets forth the terms and conditions for the provision of payment for contract services.

WHEREAS, the Contractor will provide the following services during the 2020-2021 school year:

Provide special education services for qualifying preschool students enrolled in Sumter County in accordance with Individualized Education Programs and manage associated paperwork.

Attend referral, eligibility and reevaluation meetings for preschool students enrolled in Sumter County and manage associated paperwork.

Maintain communication with general education teachers, case managers and other school personnel regarding the educational program for students.

Complete evaluations and assessments for preschool students enrolled in Sumter County in order to determine special education eligibility.

WHEREAS, the Contractor will be paid a fee of \$25 per hour.

WHEREAS, the Contractor and The Director of Special Education shall collaborate to create a schedule and/or calendar for the provision of special education services during the 2020-2021 school year.

WHEREAS, this contract may be canceled by the Contractor, or by the Sumter County Board of Education, provided written notice is given by either party ten (10) days before the cancellation date, unless otherwise mutually agreed to by both parties.

WHEREAS, this contract constitutes the entire and only agreement between the parties hereto and may be amended by an instrument in writing by authorized signatures and date thereof with the intent to bound thereby.

Glenda Lightfoot, Contractor

date

Mary Whitehead, Director of Special Education

date

Dr. Anthony L. Gardner, Superintendent

date



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205/652-9641

Tommie Campbell, President
Julene Delaine, Vice President
Darla Spencer, Member
Jeanette Brassfield-Payne, Member
Daiseybell Thomas-Quinney, Member
Glen Harris, Jr. Member

Page 1 of 2

Contract for Services

This Contract made and entered into this th day of August 2020, by and between The Sumter County Board of Education and Lillie Anthony, CNA hereinafter called contractor, CNA (services) subject to the provisions set forth hereunder. The parties agree to contract for Medical Services/ Bus Aide (services) on a school bus on a contractual basis before and after school to accommodate students with disabilities who live in the Cuba area and attend Livingston Junior High School and Sumter Central High School as more specifically described below. The parties agree as follows:

1. Performance of Service/Price: The Contractor agrees to perform services in accordance with the attached Appendix A at the prices set forth herein \$10.00 per hour, 3.25 hours per day for 5 days per week for the 2020-2021 school term. The SCBOE will not be liable for any costs incurred by the Contractor other than those specified above.
2. The contract service period shall begin August , 2020 and ends May , 2021.
3. Payment Cycle: In consideration for the services rendered, the SCBOE agrees to pay the Contractor monthly, at the time of the normal accounts payable cycle, or on expiration of this contract, whichever occurs first. The amount to be paid the Contractor under the terms of this contract will be that amount stipulated above.
4. Subcontracts: The Contractor will not subcontract parts or the whole of this contract without obtaining the Contracting Officer's consent. If a subcontractor is permitted to execute part or this entire contract, the Contractor will continue to be held responsible for all provision of the contract in total.
5. Licenses, Taxes, Permits, and Fees: The contractor is fully cognizant that this contract is a contract for services and that an employee-employer relationship does not exist between the Contractor and SCBOE. The Contractor is not an employee of the SCBOE and is not covered by Workmen's Compensation, group life, accident or health insurance, nor other benefits associated with an employee relationship. Therefore, it is

"Success Is The Only Option"



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

Page 2 of 2

6. the Contractor's responsibility to obtain, at its own expense, all licenses and permits, and to pay such taxes and fees as may be required of the Contractor by federal, state, and local governments in the execution of the terms of this contract. The Contractor shall comply with all laws, rules, and regulations applicable to the service carried on under this contract.

7. Payment Rates: Payment for services performed by the Contractor will be made at the rate prescribed in paragraph 1, upon submission of the Contractor of proper invoices to the SCBOE designated herein and at the time provided for herein.

In the event that there are changes to this contract, it must be agreed upon in writing and signed by the appropriate personnel.

The contract becomes effective August , 2020.

Print Name of Contracting Officer

Print Name of Contractor

Signature of Contracting Officer

Signature of Contractor

Date

Date

"Success Is The Only Option"

Sumter County Public Schools
2020-2021 SCHOOL CALENDAR

Date	Event	Day
8/17/2020	New Teacher Orientation	Monday
8/18/2020	In-Service/Institute (In-School Teleconference Platform)	Tuesday
8/19/2020	Professional Development/Teachers Workday (In-School)	Wednesday
8/20/2020	Professional Development/Teachers Workday (In-School)	Thursday
8/21/2020	School Opens/First Day for Students	Friday
9/07/2020	Labor Day Holiday (Schools Closed)	Monday
9/24/2020*	1 st Nine Weeks Progress Reports Issued ****	Thursday
9/28/2020	Pre-ACT Testing Window Opens (10 th Grade)	Monday
10/01/2020	ACT Work Keys Testing Window Opens (12 th Grade)	Thursday
10/02/2020	Professional Development (In-School)	Friday
10/26/2020	1 st Nine Weeks End	Monday
10/29/2020*	1 st Nine Weeks Report Cards Issued ****	Thursday
10/16/2020	Pre-ACT Testing Window Closes (10 th Grade)	Friday
11/11/2020	Veterans' Day Holiday (Schools Closed)	Wednesday
11/13/2020	ACT Work Keys Window Closes (12 th Grade)	Friday
11/19/2020	2 nd Nine Weeks Progress Reports Issued ****	Thursday
11/25-27/2020	Thanksgiving Holidays (Schools Closed)	Wednesday-Friday
12/23/2020	First Semester Ends	Friday
12/24/2020 – 1/01/2021	Christmas Holidays and New Year's Day (Schools Closed)	Tuesday-Friday
1/04/2021	Professional Development	Monday
1/05/2021	School Re-opens/Students Return	Tuesday
1/08/2021*	2 nd Nine Weeks Report Cards Issued ****	Friday
1/18/2021	Dr. Martin Luther King, Jr. Holiday (Schools Closed)	Monday
1/19/2021	ACCESS and Alternate ACCESS for ELLs Window Opens	Tuesday
2/18/2021*	3 rd Nine Weeks Progress Reports Issued ****	Thursday
2/15/2021	Presidents' Day/Weather Make-up Day (Schools Closed)	Monday
3/09/2021	ACT with Writing Testing Window Opens (11 th Grade)	Tuesday
3/19/2021	3 rd Nine Weeks End	Friday
3/19/2021	ACCESS and Alternate ACCESS for ELLs Window Closes	Friday
3/19/2021	ACT with Writing Testing Window Closes (11 th Grade)	Friday
3/22-26/2021	Spring Break (Schools Closed)	Monday-Friday
3/30/2021*	3 rd Nine Weeks Report Cards Issued ****	Tuesday
3/29/2021	ACAP (Alabama Comprehensive Assessment Program) Testing Window Opens (Gr.2-8)	Monday
4/06/2021	ACT with Writing Make-up Window Opens (11 th Grade)	Tuesday
4/13/2021	ACT Work Keys (Retest Option) Window Opens (12 th Grade)	Tuesday
4/15/2021	ACT with Writing Make-up Window Closes (11 th Grade)	Thursday
4/23/2021	ACT Work Keys (Retest Option) Window Closes (12 th Grade)	Friday
4/29/2021*	4 th Nine Weeks Progress Reports Issued ****	Thursday
4/30/2021	ACAP (Alabama Comprehensive Assessment Program) Testing Window Closes (Gr.2-8)	Friday
5/28/2021	Second Semester Ends/End of the School Year (Last Day for Students)	Friday
6/01/2021	Professional Development/Teachers Workday	Tuesday
6/02/2021	Professional Development/Teachers Workday (Last Day for Teachers)	Wednesday
6/01/2021	*****Report Cards Mailed*****	

Sumter County Public Schools
2020-2021 SCHOOL CALENDAR

WORKDAYS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Students	7	21	21	17	17	18	19	18	22	20	0	180
Teachers	10	21	22	17	17	19	19	18	22	22	0	187

ATTENDANCE PERIOD	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Ninth	
BEGINNING	8-21	9-21	10-20	11-18	12-21	1-29	3-01	4-08	5-03	
ENDING	9-18	10-19	11-17	12-18	1-28	2-26	4-02	4-30	5-28	
TOTAL DAYS	20	20	20	20	20	20	20	20	20	180

WORKDAYS	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
10 MONTH	5	21	21	22	16	14	19	19	18	22	22	8	202
11 MONTH	8	21	21	22	17	14	19	20	18	22	22	22	222
12 MONTH	22	21	21	22	18	16	19	20	18	22	22	22	240

HOLIDAYS FOR 202, 222, AND 240		
10 Month Employee (10-Month employees' school year is July 27, 2020 – June 10, 2021)	11 Month Employee (11-Month employees' school year is July 22, 2020 – June 30, 2021)	12 Month Employee (12-Month employees' school year is July 1, 2020 – June 30, 2021)
July 27 – Return to Work September 7 – Labor Day November 11 – Veterans' Day November 25-27 – Thanksgiving Holidays December 24 – 31 – Christmas Holidays January 1 – New Year's Day January 4 – Return to Work January 18 – Dr. Martin Luther King Jr.'s Birthday February 15- Presidents' Day/Weather Day March 22 – 26 – Spring Break May 31 – Memorial Day	July 22 – Return to Work September 7 – Labor Day November 25-27 – Thanksgiving Holidays December 24 – 31 – Christmas Holidays January 1 – New Year's Day January 4 – Return to Work January 18 – Dr. Martin Luther King Jr.'s Birthday March 22 – 26 – Spring Break May 31 – Memorial Day	July 01 – Return to Work July 3 – Independence Day Observed September 7 – Labor Day November 25-27 – Thanksgiving Holidays December 24 – 31 – Christmas Holidays January 1 – New Year's Day January 4 – Return to Work January 18 – Dr. Martin Luther King Jr.'s Birthday March 22 – 26 – Spring Break May 31 – Memorial Day

STATE OF ALABAMA
DEPARTMENT OF EDUCATION

Fiscal Year 2020
Original :
Amendment No.: 1

Sumter County

BOARD OF EDUCATION

ANNUAL BUDGET

FOR FISCAL YEAR OCTOBER 1, 2019 - SEPTEMBER 30, 2020

This budget was approved by action of the Sumter County Chairman, Board of Education
on Month Day Year Chairman's signature

I certify that the information in this budget is correct to my best knowledge and belief, that expenditures will be in accordance with state and federal laws and regulations and approved program applications and plans, and the length of the school term shall not be less than 180 full instructional days or the hourly equivalent thereof.

Subscribed and sworn to before me this the
day of

Notary Public

Superintendent
Date

Reason for Amendment: (Be specific)

2019 Carryover Funds, New Allocations, and Line Item Adjustments

Jackie Meeks (205) 652-9605
Contact Person Phone Number

APPROVED

State Superintendent of Education

Revised: May 1, 2019