



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
March 10, 2025**

The Shippensburg Area Board of School Directors met on March 10, 2025 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Mr. Caleb Barwin, Business Administrator/Board Secretary
Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mr. Curtis Litten, Director of Maintenance

Student Representatives

Leonardo Blount

1.f AGENDA APPROVAL

Scott made a motion, seconded by **Carey**, to approve the agenda as presented.
The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

None

3. REPORTS:

3.a. Student Representative - Leonardo Blount

3.b. Franklin County Career Center Report

Update was given by Dr. Lyman.

3.c. Board Committee Reports

3.c.a. Policy Committee Meeting

Mr. Carey gave an update on the policy committee meeting that was held on March 5, 2025.

3.c.b. Facilities Committee Meeting

Mr. Naugle gave an update on the meeting held on March 6, 2025.

3.d. Curriculum Report - Dr. Susan Donat

3.e. Superintendent's Report

3.e.a. Enrollment/Historical Report - See agenda manager

4. CONSENT AGENDA:

Scott made a motion, seconded by **Carey**, to approve items 4A - 4G of the Consent Agenda.

4.a. Approval Minutes

Recommend approval of the minutes as presented and attached from the February 24, 2025 Board meeting.

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

2. Financial Reports - Will be presented on March 24

a.) Treasurers

b.) Construction Fund

c.) Capital Reserve Fund

d.) Cafeteria Fund

3. Tax Report - Will be presented on March 24

4. Budget Reports

a.) Budget Summary

b.) Budget Transfers

4.c. Revised 2024-2025 School Calendar

4.d. Shippensburg Senior High School Prom 2025

4.e. Partnership for Better Health

4.f. Appointment of School Dentist

4.g. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following resignation for the purpose of retirement:

1. Robert L. McCurdy Jr. – First Grade Teacher at James Burd Elementary School, effective June 30, 2025

Support Staff

Administration recommends approval of the following resignations:

2. Cassandra R. Commerer – Part-Time Kitchen Helper at James Burd Elementary School, effective retroactive February 28, 2025

3. Tara G. Hedge – Part-Time Classroom Assistant at Shippensburg Area Intermediate School, effective retroactive February 25, 2025. Requests to remain a substitute classroom assistant.

4. Erin N. Longo – Part-Time Cashier Helper at Shippensburg Area Middle School, effective retroactive February 28, 2025

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

5. Andrea E. Gulnac – Classroom Assistant at Shippensburg Area Middle School effective retroactive March 6, 2025

6. Ashley L. Nevling – Building Secretary at Nancy Grayson Elementary School effective retroactive February 13, 2025

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

7. Tammy S. Damore – Part-Time Classroom Assistant at James Burd Elementary School at an hourly rate of \$16.95, working 5.75 hours/day, 182 days/year, effective March 11, 2025 (replacing Danielle N. Stine – resignation)

8. Christopher L. Eichelberger – Head Custodian at Shippensburg Area Middle School at an hourly rate of \$16.12, working 8 hours/day, 260 days/year, effective approximately March 24, 2025 (replacing Devin L. Rotz – resignation)

9. Kira Keller – Part-Time Classroom Assistant at Shippensburg Area Middle School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective approximately March 17, 2025 (replacing Natasha M. Cover – resignation)

10. Madison E. Shively – Part-Time Noontime Aide at James Burd Elementary School at an hourly rate of \$13.45, working 2.50 hours/day, 180 days/year, effective approximately March 13, 2025 (replacing Kelly L. Rosenberry – transfer)

Administration recommends approval of the following substitute:

11. Melinda G. Hager – custodian

Summer Custodial/Maintenance Workers

12. Administration recommends approval to have up to seven (7) summer workers for the custodial and maintenance department to assist with custodial and grounds work over the summer. Applicants must be at least 16 years old. Summer workers will work approximately June 9, 2025 through August 15, 2025 at the custodian/maintenance sub rate.

Supplemental Staff

Administration recommends approval of the following resignations:

13. Caitlin M. Cressler – Department Chair, Special Education/Speech/Psychologist (6-12) effective the last day of the 2024-2025 school year

14. Hannah M. Geesaman – High School Girls Assistant Volleyball Coach effective retroactive March 1, 2025. Requests to remain a volunteer volleyball coach.

Administration recommends approval of the following volunteer coaches:

15. Noah J. Foust – High School Track and Field

16. Nicholas R. Gustafson – High School Track and Field

The motion passed unanimously.

Carey made a motion, seconded by **Naugle** to approve item 4H of the Consent Agenda.

4.h. Personnel - Administration

Administration

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

1. Eric Day – Assistant Business Administrator at Shippensburg Area School District at an annual salary of \$82,500.00 effective March 17, 2025 (new position: job description to be approved on the March 10, 2025 board agenda)

On roll call vote, all present voted yes except for Bard who voted no; motion passed.

5. ACTION AGENDA:

Scott made a motion, seconded by **Bard**, to approve item 5a of the Action Agenda.

5.a. Grant Approval for SASHS, SAMS, GBLUES and Nancy Grayson

The motion passed unanimously.

Donovan made a motion, seconded by **Lyman**, to approve item 5b of the Action Agenda.

5.b. Confidential Employees' Handbook

The motion passed unanimously.

Donovan made a motion, seconded by **Goates**, to approve item 5c of the Action Agenda.

5.c. Assistant Business Administrator Job Description

On roll call vote, all present voted yes except for Bard who voted no; motion passed.

Scott made a motion, seconded by **Carey**, to approve item 5d of the Action Agenda.

5.d. Armed Security at Sporting Events

The motion passed unanimously.

Naugle made a motion, seconded by **Scott**, to table item 5e of the Action Agenda.

5.e. Contracted Pupil Transportation Request for Proposals (RFP) Revised - 3/7/2025

On roll call vote, all present voted yes except for Eberly & Cressler who voted no; motion passed.

Goates made a motion, seconded by **Carey**, to re-negotiate a 1 year contract with Boyo Transportation and complete the Transportation RFP in the fall of 2025 for the school year 2026-2027.

The motion passed unanimously.

Naugle made a motion, seconded by **Carey**, to approve item 5f of the Action Agenda.

5.f. Mid-state Change Order EC-01

The motion passed unanimously.

Naugle made a motion, seconded by **Carey**, to approve item 5g of the Action Agenda.

5.g. Mid-state Change Order PCO-02

The motion passed unanimously.

Naugle made a motion, seconded by **Carey**, to approve item 5h of the Action Agenda.

5.h. UGI- Relocation of Gas Line

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the March 24, 2025 Meeting:

6.a. Senior Class Trip 2025

6.b. Multicultural Club Instagram

- 6.c. GBLUES Summer Camps
- 6.d. Camp GBLUES 2025
- 6.e. Secondary Curriculum Courses
- 6.f. Memorandum of Understanding Between SASD and SAESPA
- 6.g. Summer Food Service Program (SFSP) & Staffing for 2025
- 6.h. Capital Area Intermediate Unit General Operating Budget for 2025-2026
- 6.i. Appointment of Insurance Agent
- 6.j. Wyebot Wireless Monitoring/Troubleshooting Sensors 2025
- 6.k. Battery Backups - CDW-G Mini-bid
- 6.l. Acer Student Chromebooks for 2025-26
- 6.m. Board Committee Restructure Plan - Revised on 3/5/2025 by the Policy Committee
- 6.n. 2001 GMC Bucket Truck

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Trisha Maciejewski - commented on the need and urgency to educate our students, faculty and community regarding the proper use of the internet and the toxic environment the digital world could provide. Also suggested that internet safety be a part of the curriculum.

Amanda Kirkpatrick - commented on the need for internet safety to be a part of the curriculum.

8. BOARD COMMENTS:

Dr. Lyman - thanked the community members that showed up to the meeting and spoke and asked when teams can use the stadium for spring sports.

Mr. Cressler - asked about the updates to the high school gymnasium. Commented on Mr. Day being approved as the assistant business administrator and his passion for serving the community.

9. INFORMATION:

9.a. Date Saver

March 12 - Athletics Committee Meeting

March 20 - Facilities Committee Meeting

March 24 - Committee of the Whole/Planning/Action Meeting

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**March 13** - Art-rageous Event - SASHS 5:30-7:00, Coffee House - SASHS library 7:00 pm

**March 18** - Internet Safety Presentation 6:30pm - SASHS Auditorium


**March 20th** - Evening of Jazz 7:00pm - SASHS Auditorium

**April 18-21** - Spring Break {No school, District Closed}

**May 26** - Memorial Day {No school, District Closed}

**ADJOURNMENT**

The meeting was adjourned at 9:41pm

A handwritten signature in blue ink, appearing to read "Caleb Barwin", written over a horizontal line.

Caleb Barwin, Board Secretary

