

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**August 26, 2019**

The Liberty Center Local Board of Education met in regular session on Monday, August 26, 2019 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, and Mrs. Andrea Zacharias were in attendance. The Pledge of Allegiance was recited.

Ms. Jennifer Arps, a representative from the CIC, gave a presentation on the Community Reinvestment Area.

Mrs. Stacy Bowers, Technology Integration Coach, gave a presentation about the \$10,000 @America's Farmers Grow: Rural Education Grant the district won. The district was nominated by eight local farmers. The funds will be used to purchase 30 virtual reality headsets, which will be used by students in grades K-12. There will be a ceremony on September 20<sup>th</sup> accepting the grant. Mrs. Bowers also reported the Liberty Center Education Foundation donated towards the purchase of 12 iPads, a MacBook, robotics and video projects.

**#93-19 Approve Minutes**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to approve the minutes of the Regular meeting held on July 22, 2019 with the following correction: Resolution #86-19, correct the spelling of Bowers to Bowser. Also approve the Special meeting held on August 5, 2019 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reported on the regular monthly reports. She noted that there is no Budget vs. Actual report this month as the Five Year Forecast for FY20 has not been completed yet. She also explained the donation from the Athletic Boosters. They donated \$10,000.00 towards the irrigation system at the football field and \$4,500.00 towards the Hudl software. Mrs. Buenger told the Board the reason for the amended High School Principal Fund budget was to account for field trips. The amended Elementary Principal Fund was due to the \$10,000.00 @America's Farmers Grow Rural Education Grant. Mrs. Buenger explained the payment in lieu of transportation items. These are approved each year, and the amount is set by ODE in the spring of each year.

**#94-19 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report

Approve the following donations:

Athletic Boosters	\$10,000.00	Irrigation system at the football field
Athletic Boosters	\$4,500.00	Hudl software for athletic teams
LC Education Foundation	\$7,523.88	Technology Grant
Nominations from Local Farmers	\$10,000.00	@America's Farmers Grow Rural Education Grant

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Approve the following student activity budgets for the 2019-20 school year:

High School Principal Fund (Amended)  
Baseball Mom's Group  
Elementary Principal's Fund (Amended)

Declare transportation to be impractical for three parochial students who will be attending Monclova Christian Academy and offer these students payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2019-20.

Declare transportation to be impractical for two parochial students who will be attending St. Joseph Catholic School and offer these students payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2019-20.

Declare transportation to be impractical for a parochial student who will be attending NOC Academy and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2019-20.

Declare transportation to be impractical for a parochial student who will be attending Lial Catholic School and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2019-20.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

### **Principal's Reports**

#### **Elementary**

Ms. Postl reported that the majority of the American Reading Company (ARC) curriculum has arrived and been accounted for. The first official PD for implementation of the curriculum was scheduled for Tuesday, August 20, 2019. After this initial training, the literacy coach from ARC will follow-up with PD days that consist of observation, conferencing and working alongside teachers during implementation. Additional ARC resources are scheduled to ship August 28, 2019. Ms. Postl also explained the Elementary has decided to replace the AIMSWeb benchmark testing platform with NWEA MAP. She explained she has been using the program for six years, which will be helpful for teachers when executing testing, looking at data and making decisions about what is best for students based on what the data is showing.

Ms. Postl explained the classroom number for grades 3 and 4 range from 22-24 students per class. The PBIS team met earlier in August to determine implementation and ideas for continuing PBIS at the Elementary. The first assembly is scheduled for the first day of school.

#### **Middle School**

Mr. Mariano reported on the success of the start of a new school year. He noted it was one of the smoothest starts in a while. On August 19, 2019, guest speaker Diana Patton presented to the teaching staff, focusing on 'knowing your why.' Many of the teachers were grateful to have her speak and appreciated her message on remembering why they first became an educator.

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Mr. Mariano provided information to the Board on the Middle School PBIS program. He has met with all of the grade levels to discuss the new rules, old rules and overall expectation for the new PBIS program. The Middle School is currently in phase one of the program. The goal is to develop the culture the teams want to create in the Middle School. They are focusing on R.O.A.R.: Responsibility, On Task, Academically Involved and Respectful.

Mr. Mariano provided information on the Middle School and High School Guidance Offices collaboration to conduct the 9<sup>th</sup> annual Yellow Ribbon Campaign the week of September 16<sup>th</sup>. During that week, experts from Maumee Guidance Center and school counselor Shelley Ahleman will provide students in grades 6-12 with age appropriate education and how to recognize signs of depression in themselves and others. The numbers for 24 hour text and voice crisis helplines can be programmed in the cell phones of students who have them. All students will receive cards to carry the numbers with them. There will also be the annual Bake Sale Duel on Friday, September 20<sup>th</sup> during the varsity football game against Delta. Proceeds will benefit the Four County Area Suicide Prevention Coalition.

On Friday, October 11<sup>th</sup>, the Henry County Prosecutor's Office will speak to Middle School students in grades 6-8 regarding electronic responsibility. Prosecutors Gwen Howe-Gebbers and Melissa Peper-Firestone will help students understand the legal boundaries surrounding electronic communication.

**High School**

Mr. Black thanked Ms. Nettie Rose and Mrs. Shelley Ahleman for assisting in the High School Guidance Office. Mr. Black informed the Board that there will be an assembly on September 19<sup>th</sup> called "Think Fast." Safe driving skills will be promoted.

**Athletic Report**

Mr. Pohlman gave an update on the fall sports season, as well as sports activities that happened over the summer. He reported he is working with Memmer's Water Tech to improve the watering techniques of the new irrigation system on the football field. They are taking every precaution to make sure the field is ready for the first varsity football game. Mr. Pohlman and Mr. Peters thanked Kurt Davis for fertilizing and spraying the field. Mr. Pohlman also reported he is working with Mr. Gary Dulle to ensure that the cross country course is ready for the Widewater Invitational on September 21<sup>st</sup>. The Athletic Booster golf outing had a successful year as they had a record attendance.

**Superintendent's Report**

Mr. Peters informed the Board they have come to an agreement with enTrust for the solar project. They will use two acres of unusable land and hope to engineer 62% of the District's electric, which should generate \$27,000.00 of savings per year. The lighting in the Varsity Gym building will be updated. The project is expected to be completed in February.

Mr. Peters reported that Mr. Spangler, Mr. Carter, Mr. Black, Mr. Pohlman and Mr. Mark Bly, Athletic Booster President, will meet on September 4<sup>th</sup> to discuss the restroom building and concessions building project.

**#95-19 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

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Approve the bus routes for the 2019-20 school year as presented.

Approve the 2019-20 agreement with the Wood County Educational Service Center for the Wood County Juvenile Detention Center and the Juvenile Residential Center of Northwest Ohio at the following rates:

Per student per day for our students assigned to JDC	\$75 Per Diem
Per student per day for our students assigned to JRC	\$75 Per Diem

Approve the agreement with A Renewed Mind to provide behavioral health (mental health and substance abuse) treatment services to Liberty Center students on an as-needed basis for the 2019-20 school year.

Appoint Todd Spangler as the Board's delegate and Andi Zacharias as the alternate to the OSBA's annual Capital Conference, which will be held in Columbus, Ohio from November 10-12, 2019.

Approve the review of Policy #2413 – Career Advising.

Approve the FFA students, advisors and chaperones to travel to Indianapolis, IN for the National FFA Convention from October 30-November 1, 2019.

Approve the contract with Andrew Pratt to provide services for a student who has been identified as Limited English Proficient. Mr. Pratt will provide one-on-one English Language services as a tutor and translator. He will receive \$45 per day for up to 90 days.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#96-19 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the Superintendent's Personnel Consent Agenda items as follows:

Approve the following individual as a substitute to the department listed for the 2019-20 school year, pending completion of all necessary paperwork and training:

Amanda Flathers – Bus Driver

Rescind the 2019-20 District Mentor supplemental contract issued to Patrick O'Dwyer.

Rescind the 2019-20 Archery Advisor supplemental contract issued to Brandon Readshaw (25%).

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2019-20 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

District Mentor – Karen Rettig, Heather Underwood and Mary Chamberlin  
Archery Advisor – Jacob Rupp (25%)

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Approve the following volunteers to the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

James Norris – Boys Soccer  
Shane Hollenbaugh – Girls Soccer  
Brandon Readshaw – Archery

Per Board Policy 4130 and Article 7 in the OAPSE Negotiated Agreement, approve the reassignment of Norene Keller for the 2019-20 school year from Monitoring Aide for two hours per day to a Lunchroom Aide for two hours per day.

Approve Liz Halleck as a tutor for an elementary student for a maximum of five hours per week during the weeks of August 5<sup>th</sup> and 12<sup>th</sup> at the LCCTA tutor rate.

Approve Tracy Krueger and Lori Giesige as tutors for a middle school student for a maximum of two days per week the weeks of August 5<sup>th</sup> and 12<sup>th</sup>.

Approve Ashley Chapa and Julie Masuwa as tutors for an elementary student for a maximum of four days per week for four hours per day the weeks of August 5<sup>th</sup> and 12<sup>th</sup>.

Offer Charlie Krueger a continuing contract as a Custodian/Maintenance employee effective September 12, 2019. His salary and benefits will be per the Liberty Center Schools OAPSE Negotiated Agreement's Salary Schedule.

Approve the following Student Growth Measures (SGM) Committee members at the position and rate indicated for the 2019-20 school year, as well as a rate of \$25 per hour for each hour he/she attends committee meetings out of the contractual work day:

Ryan Miller: Co-Chair - \$1,000.00  
Kati Weaks: Building Representative - \$500.00  
Cindy Hageman: Building Representative - \$500.00  
Jen Schroeder: Building Representative - \$500.00  
Karen Rettig: General Member - \$250.00

Approve advancing Amy Spieth, Classroom Teacher, to the Masters +15 column on the LCCTA Negotiated Agreement's Salary Schedule, effective at the beginning of the 2019-20 school year.

Approve advancing Brittany Meyer, Classroom Teacher, to the Masters column on the LCCTA Negotiated Agreement's Salary Schedule, effective at the beginning of the 2019-20 school year.

Approve advancing Luke Crozier, Classroom Teacher, to the Masters +15 column on the LCCTA Negotiated Agreement's Salary Schedule, effective at the beginning of the 2019-20 school year.

Approve the following certified individuals to serve on their Building Leadership Teams for the 2019-20 school year and receive a \$300.00 stipend, per the LCCTA Negotiated Agreement:

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Elementary

Abbey Lamb  
Brooke Keefer  
Julie Masuwa  
Karen Rettig  
Brittany Meyer  
Carey Pogan  
Traci Chapman

Middle School

Andrea Panning  
Jill Evans  
Cassie Hartzell  
Betsy Rees  
Steven Doseck  
Amber Pingle  
Shelley Ahleman

High School

Heather Underwood  
Patrick O'Dwyer  
Brett Green  
Megan Kolasinski  
Ashley Braucksieck  
Mary Chamberlin  
Kathy Bailey

Approve the following certified individuals to serve on the District Leadership Team for the 2019-20 school year and receive a \$300.00 stipend, per the LCCTA Negotiated Agreement:

Elementary

Brooke Keefer  
Karen Rettig  
Stacy Bowers

Middle School

Jerry Oberhaus  
Betsy Rees  
Jill Evans

High School

Patrick O'Dwyer  
Heather Underwood  
Brett Green

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Approve the following volunteer van drivers for the 2019-20 school year, pending completion of all necessary paperwork and trainings:

Kyle Bostater  
Brett Green  
Doug Hinton  
Paula Maurer  
Annette Niekamp  
Brandon Readshaw  
Jeff Ressler  
Pam Righi  
Stephanie Sager  
Tyler Short  
Diana Smith  
Amy Spieth  
Tim Atkinson

Approve the following certified individuals to serve on the Local Professional Development Committee (LPDC) for the 2019-20 school year and receive a stipend of \$25.00 per hour for work performed outside their contractual working hours per the LCCTA Negotiated Agreement:

Jodi Biederstedt  
Jerry Oberhaus  
Kathy Bailey

Appoint Nick Mariano and Allison Postl as the Administrative Representatives on the Local Professional Development Committee (LPDC) for the 2019-20 school year.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#97-19 Power Purchase Agreement**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler to enter in to a Power Purchase Agreement (PPA) with enTrust, Ltd. (SUT IX, LLC). Specifically, the PPA will allow Liberty Center Local Schools and enTrust to enter into a legal contract which will provide Liberty Center Local Schools with a 555,000 Watt (DC) solar power array and LED lighting upgrades. This authorizes the Superintendent and Treasurer to negotiate specific terms and conditions of the contract.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#98-19 Van Purchase**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver that the Board award the bid for a 2019 Transit-150 Low Roof Passenger Van to Terry Henricks Ford, Archbold, OH in the amount of \$32,097.50. The van will be paid for by the Permanent Improvement Fund.

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VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#99-19 Bus Purchase**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson that the Board award the bid for one 84 Passenger T3FE 4004 Blue Bird All American Bus to Cardinal Bus Sales and Service, Lima, OH, in the amount of \$90,245.00. The bus will be paid for by the Permanent Improvement Fund.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#100-19 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approve Christopher Zacharias as a volunteer van driver for the 2019-20 school year, pending completion of all necessary paperwork.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter  
Abstain: Mrs. Zacharias  
Nays: None – Motion Carried

**#101-19 Community Reinvestment Area Agreement Resolution**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approve the Community Reinvestment Area Agreement between the City Council of the City of Napoleon, Ohio and American Road Holdings, LLC. **(Exhibit O)**

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**Old Business**

None

**New Business**

The next Board Meeting is September 23, 2019 at 7:00 p.m.

**Board Members' Committee Reports**

None

**#102-19 Executive Session**

The motion was made by Mr. Weaver and seconded by Mr. Benson that the Board enter Executive Session at 7:48 p.m. for the purpose of:

Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.



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VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

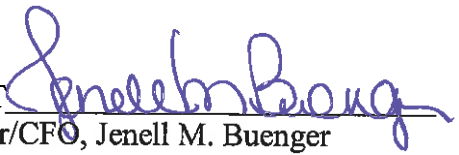
The board returned from Executive Session at 8:19 p.m.

**#103-19 Adjournment**

Mr. Weaver made the motion and Mr. Benson seconded the motion to adjourn the August 26, 2019 regular meeting of the Liberty Center Local Board of Education at 8:20 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger