

Clinch School Family Engagement Plan 2021 - 2022

1540 Clinch Valley Rd.
Sneedville, TN 37869

Each Title I school is required to establish a Family and Community Engagement Committee. To the extent possible, the Family and Community Engagement Committee will be a demographic representation of the school. The school-level Family and Community Engagement Committee will be responsible for:

- Developing, implementing, and assessing the school-level Family Engagement Policy.
- Determining what action needs to be taken, if any, to plan and increase participation in family engagement activities.
- Identifying barriers to participation in family engagement activities.
- When applicable, integrating family involvement activities with existing community agencies such as Tennessee Early Intervention Services, Head Start, preschools (public and private), etc.
- The Family Engagement Committee will meet every third Thursday of the month from 3:00-3:30. Mrs. Michelle Lamb will be the main contact person and will keep the committee well informed with any changes that may be necessary. Team members who will be participating in the family event nights will be asked to attend the family engagement meetings to plan for the events accordingly.

Additionally, each school will:

- Annually distribute the Home-School Compact to families at the Back to School Bash and at the beginning of the school year. Also, the school will discuss the Home-School Compact with families and students at parent-teacher conferences. In addition, the compact will be posted online on the county and school-level websites.
- Convene an annual family meeting following State and Federal Guidelines.
- Address the importance of communication between teachers and families.
 - provide two parent-teacher conferences to address student progress on the following dates: **September 16, 2021** and **March 29, 2022**.
 - provide frequent child progress reports for families on the following dates: **September 8, 2021, November 17, 2021, February 10, 2022, and April 21, 2022**.
 - provide families with reasonable access to staff through phone numbers, emails and scheduled meetings
 - opportunities to volunteer and participate in their child's class
 - opportunities to observe classroom activities following school procedures
- Provide families with materials to help parents work with their children to improve academic achievement
 - make the Parent Lending Library easily accessible to families.

- promote the use of the Lending Library through newsletters, websites, and classroom communication.
- Provide at least two family training and activities designed to increase families' capacity to help with learning at home.
 - Focus on strategies to improve homework, attendance, and discipline.
 - Convene at varying times to accommodate family schedules.
 - Invite all families to attend activities through written and verbal notice.
 - To the extent practicable, the school will provide full opportunities for participation of families with limited English proficiency, families with disabilities and families of migratory children.
 - The first event will be held on **August 4, 2021 from 1:00 - 3:00 pm**. This event will be the school's Meet the Teacher - Back to School Bash as well as our annual Title 1 meeting. The purpose of the event will be to inform families, students, and all stakeholders of the purpose of our family night events as well as what title 1 allows our school to accomplish.
 - The second event will be held during the month of **October**. The focus of this event will be Math/Stem. Families will gain an understanding of ways to help their children with math concepts and skills based on TN State Standards. Also, families will learn the importance of Stem (The focus on hands-on learning with real-world applications helps develop a variety of skill sets, including creativity and 21st-century skills) and learn activities to enhance their student's understanding.
 - The third event will be held during the month of **December**. This event will focus on Literacy Awareness. We will address Reading and TN State Standards and plan activities that will aid families with understanding literacy, new standards, and show the families how to create easy activities for their students involving Literacy.
 - The fourth event will be held during the months of **March or April**. The purpose of this event will be to cover College/Career Readiness. TNReady testing dates and format will be reviewed at this event and also test taking tips will be shared with families as well as other test preparation ideas.
- Provide families with a student handbook (digitally) at the beginning of each year to provide information on

- procedures to learn about the course of study for their child and have access to all learning materials.
- the right to access their child's official records.
- Utilize the Family Engagement Coordinator for technical assistance on policy development
- Provide families with written procedures on how to access the Parent Involvement Policy, the Hawkins County Schools Family Engagement Plan, and curriculum.
- Increase families' capacity to become involved in the educational process by presenting information in a timely manner and through various means to include information such as
 - a written description and explanation of the curriculum in use at the school.
 - the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - State's academic content standards.
 - State student academic achievement standards.
 - State and local academic assessments, the requirements of parent involvement.
 - How to monitor a child's progress and work with educators to improve the achievement of their child.
 - Students take home progress reports between grade cards being sent home every nine weeks which is to be signed by the caregiver and returned to the teacher.
 - Communication folders are sent home daily.
 - A parent contact log is kept by teachers and completed as families are contacted.
 - IEP meetings are also conducted as needed for students with special needs.
- Set up meetings requested by families to give suggestions and be part of the decision making about their child relating to the education of their child, and respond to the suggestions as soon as possible.
- Coordinate family involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers.
 - Low socio-economic pre-Clinch School students have the opportunity to attend Clinch-Powell Educational Cooperative Head Start Program in Hancock County or the Early Learning Center in Hancock County. Any child with acknowledged and diagnosed physical or mental deficits has the opportunity to attend a learning program at Joseph Rogers Primary School before attending kindergarten at Clinch.
 - Registration flyers will be sent through current students at Clinch School.

- Registration flyers will be passed to community members of whom we have knowledge of intentions or age appropriateness to attend school next year.
 - Registration times will be announced in both the local newspaper and on the local radio station.
 - A booth will be set up during the Meet the Teacher event for Clinch-Powell Educational Cooperative Head Start Program.
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- All information about school and family programs, meetings, and other activities is sent to the families in an understandable language.
 - Provide other reasonable support for family involvement activities as families may request.
 - Provide full opportunities for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports in a language such families understand.