

## 2018-2019 Title I Parent Family Engagement Plan

# GADSDEN COUNTY HIGH SCHOOL

I, Pamela Jones, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

I, Pamela Jones, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited

### ASSURANCES

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities,
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the
- Provide to each parent an individual student report about the performance of their child on the state assessment in at
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive
- Provide each parent timely notice information regarding their right to request information on the professional
- Provide each parent, at the beginning of the school year, the right to request information regarding any State, or District policy, procedure, or parental right to opt the child out of such assessment.

Signature of Principal or Designee

Date Signed

### MISSION STATEMENT

Gadsden County High School, in partnership with parents and community members, will provide all students with a safe and nurturing environment. The core curriculum will be rich and rigorous and respects diversity in students' learning styles. We have one guiding principle: Restoring Academic Excellence and Pride. We strive for our students to be proficient in all curricular areas.

### INVOLVEMENT OF PARENTS

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will

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be used [Sections 1116(b)(1), 1116(c)(3), and 1114(b)(2)]

Gadsden County High School will involve parents in all aspects of its Title I program. The School Advisory Committee (SAC) along with all other parents provide input into the development, implementation, and evaluation of the Parent Family Engagement Plan (PFEP). The annual Title I parent meeting will provide information to parents about Title I and their rights to be involved and be knowledgeable about the qualifications of the children's teachers and paraprofessionals. The meeting will also inform them of school and district grades, curriculum, school choice, and other assistances their child will receive by virtue of being in a Title I schoolwide program. Other parent meetings and expos will be held throughout the school year especially to seek parent involvement and their input regarding how the school invests federal dollars in parent activities. During the monthly School Advisory Council (SAC meetings), input is solicited from Council members and all parents in attendance in regards to specific goals they have for the school and in decisions involving the use of parental involvement funds for parent activities to reach those goals, and how those goals relate to the development of the School Improvement Plan (SIP) by the SAC. Parents are also surveyed at least once for Title I and again for 21st Century Community Learning Centers (CCLC) for their input on activities and expenditures for those activities that support the PFEP and their children.

### ACCESSIBILITY

Describe how the school will provide opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school shares information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

Gadsden County High School will provide full opportunities for participation in parental involvement activities to all parents, students, and community members. Memos and letters announcing various parental involvement activities will be reviewed for ease of readability, translatability and to make certain all special populations are included. Accommodations will be provided during parent activities for special populations. There will be a close coordination between the school and the ESOL/EL/Migrant offices to blend activities into each other's plans, to provide appropriate services, and to ensure connections to service providers are made available to parents upon identified need. Translating machines with a Spanish translator will be provided at all major parent meetings and will be available upon request for any other school or teacher parent activities. All Skylert messages will be in English and Spanish and any acronyms in written correspondence will be identified and explained. Spanish translations will be provided for school documents as requested. The school facilities are kept in compliance with regulations regarding access for persons with disabilities. Gadsden County High School is a school and parent friendly facility. Parents will be provided information during Open House regarding the availability of parent involvement opportunities and resources. Gadsden County High School will collaborate to make sure every opportunity is given to all families for participation in parent involvement activities and to have access to important resources in a language parents can understand.

### CURRENT YEAR FOCUS BASED ON PARENT INPUT

Based on SAC input and review of parent surveys, the following will be addressed through processes and activities:

Parental Involvement and Student Achievement

#### Building Capacity to Support Parents' Involvement in School

1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.

#### Building Capacity Activity

#### Impact of Activity

English Language Arts Standards, Florida Standards Assessment- English

Improve English Language Arts

Improve proficieny in

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Language Arts, Understanding the Florida Standards Assessment Student Report, Provide information on Parent Engagement and Educational Programs, Training module on parent value and contributions, School Advisory Council Meetings	Achievement	grades 9-10 by 10%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>
Principal, Assistant Principal, Teacher, Resource Teacher		All Parents, Teachers
<b>Timeline of Activity</b>		
<b>Calendar Timeframe</b>	<b>Time of Day</b>	
First Quarter, Second Quarter	Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>		
Parent Training, Title I Annual Meeting, School Advisory Council Meeting, Parent / Teacher Conference		
<b>Communication Tools</b>	<b>Coordination with:</b>	
Skylert, School or District Website, Flyer or Invitation, Campus Display on M	Title I, Part A- Parent Involvement, IDEA- Federal ESE, Title III, Part A- ELL, Title I, Part C- Migrant Student Education, Title VI- Rural Education Program, Title IX Homeless Student Education, Title II, Part A- Staff Training, 21st CCLC	
<b>Evidence of Activity</b>	<b>Reason for Activity</b>	
Meeting/Training Agenda, Meeting Minutes, Meeting/Training Handouts, Copies of Communication Tool Used	To inform parents of ways to assist with phonemic awareness, phonics, vocabulary, fluency, and comprehension, To inform parents of ways to assist with phonemic awareness, phonics, vocabulary, fluency, and comprehension; to provide them with the training and the tools to assist their children at home; to provide parents with an understanding of the testing standards and how standards are scored so that they can work with children to reach higher expectations.	
<b>Building Capacity to Support Parents' Involvement in School</b>		
2. Shall provide assistance to parents of children served to understand State and local assessments.		
<b>Building Capacity Activity</b>	<b>Impact of Activity</b>	
Florida Standards Assessment- English Language Arts, Florida Standards Assessment- Mathematics Grades 9-12, End of Course Exam- Algebra 1, Florida Standards Assessment- End of Course Exam- Biology, End of Course Exam, Parent Teacher Expos, Curriculum nights, Data Chats, Enhance Parent Resource Center at School, School Advisory Council Meetings	Improve parent involvement program, Improve Parent Participation Rates	Improve from baseline by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>
Principal, Assistant Principal, Teacher, Resource Teacher		All Parents
<b>Timeline of Activity</b>		
<b>Calendar Timeframe</b>	<b>Time of Day</b>	
Second Quarter	Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm),	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>		
Parent Training, Title I Annual Meeting, School Advisory Council Meeting		
<b>Communication Tools</b>	<b>Coordination with:</b>	
Skylert, School or District Website, Flyer or Invitation	Title I, Part A- Parent Involvement, Title III, Part A- ELL, IDEA- Federal ESE, 21st CCLC	
<b>Evidence of Activity</b>	<b>Reason for Activity</b>	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Meeting Minutes, Meeting/Training Handouts	To inform parents of ways to assist with ELA, mathematics, science, biology, geometry, U.S. History, Chemistry, and Algebra in preparation for standardized assessments and End of Course (EOC) exams	
3. Shall provide assistance to parents of children served to understand the requirements of Title I.		

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Building Capacity Activity		Impact of Activity	
Provide Information on the Title I Program, Provide other resources that eliminate barriers to greater participation, Training developed in collaboration with parents to support parent involvement, School Advisory Council Meetings		Improve knowledge of the Title I Program	Improve by 5%
Person(s) Delivering Content		Person(s) Receiving Content	
Principal, Director of Federal Programs, School Advisory Council Chair, Assistant Principal		All Stakeholders	
Timeline of Activity			
Calendar Timeframe		Time of Day	
First Quarter		Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY			
Title I Annual Meeting, Online Self-guided Training, Parent / Teacher Conference, School Advisory Council Meeting			
Communication Tools		Coordination with:	
Skylert, Flyer or Invitation, Campus Display on Marquee, School or District Website		Title I, Part A- Parent Involvement, Title I, Part C- Migrant Student Education, Title III, Part A- ELL, IDEA- Federal ESE, 21st CCLC	
Evidence of Activity		Reason for Activity	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Meeting Minutes, Meeting/Training Handouts		To provide parents with awareness and knowledge of the Title I program so that they are better able to assist their children, understand the qualifications of the staff and be fully aware of test results for the district and the school.	
Building Capacity to Support Parents' Involvement in School			
4. Shall provide assistance to parents of children served to understand how to monitor child's progress.			
Building Capacity Activity		Impact of Activity	
Effective utilization of parent/teacher communication tool(s)*, Understanding the Florida Standards Assessment Student Report, Understanding i-Ready Diagnostic Report, Understanding STAR diagnostic, Parent Teacher Expos, Provide other resources that eliminate barriers to greater participation, Enhance Parent Resource Center at School, School Advisory Council Meetings		Improve Parent Participation Rates	Improve by 5%
Person(s) Delivering Content		Person(s) Receiving Content	
Principal, Assistant Principal, Guidance Counselor, Teacher, Resource Teacher, Parent		All Parents, Teachers, Specialized Instructional Support Personnel	
Timeline of Activity			
Calendar Timeframe		Time of Day	
Second Quarter		Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY			
Parent Training, Parent / Teacher Conference, Data Chat meetings			
Communication Tools		Coordination with:	
Flyer or Invitation, Backpack, Skylert, Email		Title I, Part A- Parent Involvement, 21st CCLC	
Evidence of Activity		Reason for Activity	
Copies of Communication Tool Used, Parent/Teacher Conference Completed Forms (Sampling)		To improve student achievement in academic areas	
Building Capacity to Support Parents' Involvement in School			
5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.			
Building Capacity Activity		Impact of Activity	
English Language Arts Standards, End of Course Exam- Algebra 1, End of Course Exam- Geometry, End of Course Exam- Biology, Industry Certification Assessments, Improve Student Behavior*, Provide information on Parent Engagement and Educational Programs		Improve English Language Arts Achievement, Improve Mathematics Achievement, Improve Industry Certification rates	Improve by 5%
Person(s) Delivering Content		Person(s) Receiving Content	

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Teacher, Parent Services Team, Guidance Counselor		All Parents	
<b>Timeline of Activity</b>			
<b>Calendar Timeframe</b>		<b>Time of Day</b>	
First Quarter, Second Quarter, Third Quarter, Fourth Quarter		Morning (7:00am-10:30am), Day (11:00am-2:00pm), Afternoon (3:00pm-6:00pm)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>			
Parent / Teacher Conference, Staff Training			
<b>Communication Tools</b>		<b>Coordination with:</b>	
Flyer or Invitation		Title I, Part A- Parent Involvement, 21st CCLC	
<b>Evidence of Activity</b>		<b>Reason for Activity</b>	
Meeting Minutes, Parent/Teacher Conference Completed Forms (Sampling)		To ensure all parents understand how to improve their child(ren) academic performance	
<b>Building Capacity to Support Parents' Involvement in School</b>			
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.			
<b>Building Capacity Activity</b>		<b>Impact of Activity</b>	
Provide information on Parent Engagement and Educational Programs, Conducting an effective parent/teacher conference, Training module on communicating with parents or diverse populations		Improve Parent Participation Rates	Improve by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>	
Guidance Counselor, Consultant, Professional Learning Team, Parent Services Team		Teachers, School Administrators, Specialized Instructional Support Personnel	
<b>Timeline of Activity</b>			
<b>Calendar Timeframe</b>		<b>Time of Day</b>	
First Quarter		Afternoon (3:00pm-6:00pm), Day (11:00am-2:00pm), Weekend (9 a.m. - noon)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>			
Staff Training, Online Self-guided Training, Professional Learning Community			
<b>Communication Tools</b>		<b>Coordination with:</b>	
Flyer or Invitation, Email		Title II, Part A- Staff Training	
<b>Evidence of Activity</b>		<b>Reason for Activity</b>	
Meeting/Training Agenda, Meeting Minutes, Meeting/Training Handouts, Copies of Communication Tool Used		To ensure all teachers know how to effectively communicate and work with parents and colleagues	
<b>Building Capacity to Support Parents' Involvement in School</b>			
7. Shall provide training to teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents in how to reach out to, communicate with, and work with parents as equal partners.			
<b>Building Capacity Activity</b>		<b>Impact of Activity</b>	
Training module on communicating with parents or diverse populations, Training developed in collaboration with parents to support parent involvement, Provide information on Parent Engagement and Educational Programs, Training module on parent value and contributions		Improve parent satisfaction	Improve by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>	
Guidance Counselor, Professional Learning Team, Consultant		Teachers	
<b>Timeline of Activity</b>			
<b>Calendar Timeframe</b>		<b>Time of Day</b>	
First Quarter		Afternoon (3:00pm-6:00pm), Day (11:00am-2:00pm), Evening (6:00pm-8:00pm), Weekend (9 a.m. - noon)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>			
Staff Training			
<b>Communication Tools</b>		<b>Coordination with:</b>	
Flyer or Invitation, School or District Website, Email		Title II, Part A- Staff Training	
<b>Evidence of Activity</b>		<b>Reason for Activity</b>	

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Meeting/Training Sign-in Sheets, Copies of Communication Tool Used, Meeting/Training Agenda		To improve ties between home and school , To improve communication between home and school	
<b>Building Capacity to Support Parents' Involvement in School</b>			
8. Shall provide training to teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents in building ties between parents and the school.			
<b>Building Capacity Activity</b>		<b>Impact of Activity</b>	
Training module on building tie between parents and the school		Improve Parent Participation Rates	Improve by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>	
Guidance Counselor, Professional Learning Team, Parent Services Team		Teachers, School Administrators, Other Staff	
<b>Timeline of Activity</b>			
<b>Calendar Timeframe</b>		<b>Time of Day</b>	
First Quarter		Afternoon (3:00pm-6:00pm), Evening (6:00pm-8:00pm)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>			
Staff Training, Online Self-guided Training, Professional Learning Community			
<b>Communication Tools</b>		<b>Coordination with:</b>	
Flyer or Invitation, Email		Title II, Part A- Staff Training, Title I, Part A- Parent Involvement	
<b>Evidence of Activity</b>		<b>Reason for Activity</b>	
Meeting/Training Sign-in Sheets, Meeting/Training Agenda		To improve ties between home and school	
<b>Building Capacity to Support Parents' Involvement in School</b>			
9. May pay reasonable and necessary expenses associated with local parental involvement activities to enable parents to participate in school-related meetings and training sessions.			
<b>Building Capacity Activity</b>		<b>Impact of Activity</b>	
Provide other resources that eliminate barriers to greater participation, Provide childcare at activity to eliminate barriers to greater participation		Improve Parent Participation Rates, Improve parent satisfaction, Improve parent involvement program	Improve by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>	
Principal		All Parents, Specialized Instructional Support Personnel	
<b>Timeline of Activity</b>			
<b>Calendar Timeframe</b>		<b>Time of Day</b>	
First Quarter		Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon)	
<b>METHOD(S) TO DELIVER CONTENT OF ACTIVITY</b>			
Parent Training, Parent / Teacher Conference			
<b>Communication Tools</b>		<b>Coordination with:</b>	
Campus Display on Marquee, Skylert, Flyer or Invitation, School or District Website		Title I, Part A- Parent Involvement	
<b>Evidence of Activity</b>		<b>Reason for Activity</b>	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets		To increase parent participation at school-level meetings	
<b>Building Capacity to Support Parents' Involvement in School</b>			
13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement.			
<b>Building Capacity Activity</b>		<b>Impact of Activity</b>	
Provide information on Parent Engagement and Educational Programs		Improve knowledge of the Title I Program	Improve by 5%
<b>Person(s) Delivering Content</b>		<b>Person(s) Receiving Content</b>	
Director of Federal Programs, Director of Elementary Education, Director of Secondary Education, Parent Services Team		All Stakeholders, Community Members	
<b>Timeline of Activity</b>			

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Calendar Timeframe		Time of Day	
First Quarter, Second Quarter, Third Quarter, Fourth Quarter		Evening (6:00pm-8:00pm), Day (11:00am-2:00pm), Weekend (9 a.m. - noon)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY			
Parent Training, School Advisory Council Meeting			
Communication Tools		Coordination with:	
Skylert, School or District Website, Flyer or Invitation		Title I, Part A- Parent Involvement	
Evidence of Activity		Reason for Activity	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets		To improve parent relations with the school district	
EVALUATION OF PREVIOUS YEAR'S IMPLEMENTATION			
1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.			
ACTIVITY		NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Parent Expos		3	75-150
ESTABLISHED GOAL	ACTUAL OUTCOME(S)		
Shared student progression in regards to classwork and assessment data	Parents provided training on FLS and EOC requirements; content specific sessions provided with information on grade level proficiency, strategies parents can use at home and assessment methods		
BUILDING CAPACITY ADDRESSED			
1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.			
ACTIVITY		NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Parent training on curriculum and assessment		2	75
ESTABLISHED GOAL	ACTUAL OUTCOME(S)		
Shared student progression in regards to classwork and assessment data, Shared content specific strategies to increase parents' knowledge of standards assessed in various core subject areas.	Shared content specific strategies to increase parents' knowledge of standards assessed in various core subject areas.		
ACTIVITY		NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Parent Expos		3	200
ESTABLISHED GOAL	ACTUAL OUTCOME(S)		
Shared strategies for working with children at home; shared awareness of standards and how to maximize performance	Shared student progression in regards to classwork and assessment data		
ACTIVITY		NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
College Readiness		2	75
ESTABLISHED GOAL	ACTUAL OUTCOME(S)		
Assist with college readiness for seniors and other classes of students working on graduation requirements			
Activities Not Implemented			
none			