



Rocky Hill Public Schools

Special Education/504
Parent Information Session: CT-SEDS

10/17/2022

Objectives

1. To provide parents and guardians with an introduction to the Department of Special Education and Pupil Services.
 2. To provide an overview of the new IEP and 504 system (CT-SEDS) and give parents and guardians the opportunity to ask questions.
-

Special Education Department (District)

Amy Stevenson

Assistant Superintendent for Personnel and Student Services

Phone: (860) 258-7701 Ext. 31165

[Email Amy Stevenson](#)

Jessie Herman

Director of Special Education and Pupil Services

Phone: (860) 258-7705

[Email Jessie Herman](#)

Sarah St. Pierre

Supervisor of Special Education

Phone: (860) 258-7761 (West Hill)
(860) 258-7751 (Stevens)

[Email Sarah St. Pierre](#)

Sandy Mal

Executive Assistant to the Assistant Superintendent of Personnel & Student Services

Phone: (860) 258-7701 Ext. 31165

[Email Sandy Mal](#)

Amanda Murd

Administrative Secretary for Special Education and Pupil Services

Phone: (860) 258-7705

[Email Amanda Murd](#)

Monica Wallace

Administrative Secretary for Special Education and Pupil Services

Phone: (860) 258-7705

[Email Monica Wallace](#)

Programs

Stevens	West Hill	Moser	GMS	RHHS
Resource	Resource	Resource	Resource	Resource
Bright Beginnings	Bright Beginnings	Life Skills	Life Skills	Life Skills
Life Skills	COMPASS	COMPASS		Pathways
KIP				DREAM Transition Academy

*All buildings have access to special education teachers, school psychologists, social workers, speech and language therapists, occupational therapists, physical therapists, and a BCBA.

504 & Special Education Resources

- [RHPS Special Education Website](#)
 - [Individualized Education Program](#)
[– A Guide for Parents & Families](#)
 - Rocky Hill Special Education
Advisory Council
 - *Your child's case manager: this
should be your first point of
contact*
-

504





The Connecticut State Department of Education (CSDE) and Bureau of Special Education (BSE) has developed a **NEW** 504 platform. Districts are required to implement the new system as of July 1st, 2022.

Reasons why the State is utilizing this system:

1. To ensure that districts within the state of Connecticut are using the same platform to develop IEPs and 504s.
2. To create a more user-friendly document.
3. To improve the quality and consistency of 504s across the state.



Format Changes

- More streamlined and easier to read.
- Includes the same information as the previous version.
- Template



Parent Portal

The Parent Portal is the new online system for receiving paperwork and communication.

- [Parent Portal Quick Start Guide - English](#)
- [Parent Portal Quick Start Guide - Spanish](#)
- [Parent Portal Training Video](#)



Parent Portal

- The parent portal is connected to the email address(es) on file with your child's school.
- 504 invitations and 504 Plans will be sent to you electronically through the parent portal.
- Parents/Guardians can sign consent electronically at home or during an in-person meeting.
- Translations available in multiple languages: Spanish, Portuguese, Arabic, Creole-Haitian, Mandarin, Albanian, Polish, Urdu, Bengali & Vietnamese

IEP





The Connecticut State Department of Education (CSDE) and Bureau of Special Education (BSE) has developed a **NEW** IEP platform. Districts are required to implement the new system as of July 1st, 2022.

Reasons why the State is utilizing this system:

1. To ensure that districts within the state of Connecticut are using the same platform to develop IEPs and 504s.
2. To create a more user-friendly document.
3. To improve the quality and consistency of IEPs across the state.



Format Changes

- More streamlined and easier to read.
- Several sections have moved within the document to provide a better “flow,” such as the special considerations and present levels.
- Side by Side Comparison
- Template



Parent Portal

The Parent Portal is the new online system for receiving paperwork and communication.

- [Parent Portal Quick Start Guide - English](#)
- [Parent Portal Quick Start Guide - Spanish](#)
- [Parent Portal Training Video](#)



Parent Portal

- The parent portal is connected to the email address(es) on file with your child's school.
- PPT invitations and IEPs will be sent to you electronically through the parent portal.
- Parents/Guardians can sign consent electronically at home or during an in-person meeting.
- Translations available in multiple languages: Spanish, Portuguese, Arabic, Creole-Haitian, Mandarin, Albanian, Polish, Urdu, Bengali & Vietnamese

504 & IEP FAQs





FAQs

Is there anything I need to do to prepare for this system change?

No. The district is responsible for implementing this new system. However, please make sure your current email address is the one listed within PowerSchool.

What is the district doing to train staff?

Central Office has been working hard to make sure the district is ready for this change.

Each building has designated “Expert Trainers” that attended an extended training over the summer.

All other staff attended professional development regarding this topic at the beginning of the school year.

When will I notice a change in my student’s IEP/504?

All referrals, annuals, and triennials **must** be held within the new CT-SEDS system.

Districts are able to process amendments and hold PPTs to Review/Revise an IEP or 504 in the old system (IEP Direct) for the 2022-2023 school year only.



FAQs

<i>Will this change impact the current services my child receives?</i>	No.
<i>Will this plan follow my child if we move into another district?</i>	Yes. This plan can be transferred to another CT district once your child enrolls in another town and you have authorized RHPS to share your child's educational records. An out-of-state district will need to adapt this plan to their platform.
<i>Who do I contact for a copy of my child's special education files?</i>	Please contact Central Office: 860-285-7705
<i>What should I do if I don't think I have access to the parent portal?</i>	<p>Please check your spam folder and contact your child's case manager to confirm they have the correct email on file. They can "push out" another invitation.</p> <p>As a <u>last resort</u>, they can email or mail hard copies of documents.</p>

Questions?

How will the document be translated?	Case manager can translate the document once they are informed that the family would like to receive the document in a specific language.
Are old documents and consents in the Parent Portal?	No, only newly generated documents will be available.
Who can answer questions about CT-SEDs	Start with your child's case manager.
How long will parents have access to the parent portal if their child graduates?	We have not received a clear answer to this question yet.
When will parent portal invitations be sent?	This should occur after a case manager schedules a meeting in the new system.

Questions?

<p>If you have more than one child in special education, do they each have their own log ins?</p>	<p>No - parents should have ONE log in, and they should be able to see multiple children in their portal (if applicable).</p>
<p>Will progress reports be provided through CT-SEDs?</p>	<p>Yes, if your child has already had an annual PPT. If not, it will be provided using the previous format. By next year, all progress reports will be through CT-SEDs.</p>
<p>Will this system apply to preschool?</p>	<p>Yes.</p>

