

**REGULAR MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
May 15, 2018**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held on May 15, 2018 with a closed session at 5:00 p.m. and an open session at 6:30 p.m. Members present: Perez, Palera, Lopez, Garvin, Karamitsos

OPEN SESSION

Ms. Perez called the meeting to order at 5:00 p.m. There were no public comments. The meeting was immediately adjourned to closed session.

RECONVENE IN OPEN SESSION

Ms. Perez called the meeting to order at 6:31p.m. Ms. Lopez led the Flag Salute.

Dr. Richardson announced the closed session items. In closed session the Board approved all personnel actions as submitted and were updated on labor negotiations.

The Board gave the Superintendent a positive evaluation. Ms. Perez added they have been very pleased with Dr. Richardson's job the last six years and look forward to more.

REPORTS

Student Reports

Jennifer Hernandez/SMHS: ASB hosted a Mother's Day event during lunch where they provided supplies to make paper flowers or cards for their mothers. Link Crew is hosting a pool party for the freshmen and is recruiting leaders for next year. Two new STEM based clubs have been brought to campus: Society of Hispanic Professional Engineers and Society of Women Engineers. The first annual SMHS College Commitment Recognition Celebration for seniors will take place on Sunday. AP testing and finals are coming up as well. Senior Prom is on May 27.

Superintendent's Report

2018 Certificated Employee of the Year Recognition

Seventeen SMJUHSD teachers were honored as Certificated Employees of The Year for their work with students and staff. Dr. Richardson spent a little time highlighting the extra efforts of all the nominated teachers before they were called up to the front and presented certificates and plaques by their site principals.

Thirteen educators received certificates and four received plaques. The plaque winners were: Justin Fraser/Delta, Merrie Okie-Golden/SMHS, Annette MacCuish/PVHS and Rebecca Wingerden/ERHS. Certificate recipients included: Scott Authier/PVHS, Eric Blanco/ERHS, Geri Coats/ERHS, Elizabeth Cortez/SMHS, Lisa Crusan/PVHS, Melissa Diaz/PVHS, Jade Fernandez/SMHS, Mary Foley/SMHS, Glynda Maddaleno/Delta, Jennie Maretti/ERHS, Gabriel Ponce/PVHS, Margaret Rucker/ERHS and Kristie Vanhorn/SMHS.

Dr. Richardson also announced that Glynda Maddaleno is receiving a 2018 Santa Barbara Teachers Federal Credit Union Crystal Apple Educator Award later this month.

Jennifer Hernandez, Student Board Representative of Santa Maria High School was recognized by Dr. Richardson and the Board and was awarded a certificate for her dedication to the district. Jennifer will be going to UC San Diego and will major in Environmental Engineering. Aaron Lee, Ruby Estrada and Clarielisa Ocampo will be awarded their certificates by their principals. They had scholarship and award banquets to attend and could not attend the board meeting.

Board Member Reports

Dr. Karamitsos: There are exciting things coming up. She recognizes all the hard work teachers and staff are doing. She was able to go and visit all the sites. She noted that there is a dedication to the students and to providing service to the district that surpasses all the years she has been here. It came to light during the *Footloose* play. She cried it was so amazing. The next night she attended the Film Festival at Righetti. She gave a shout out to her brother George. There are his students' paintings in the foyer of the PAC center and the talent is unbelievable. Everyone is getting anxious for summer and she thanked our student board representatives.

Dr. Garvin: He has been attending the activities that have been going on and the celebration at Delta as a Model School. He has received all the media releases about the FFA youngsters receiving scholarships and the athletes that are given honors and the SMHS Band receiving a huge donation from the Lions Club. He also noted that there is a newsletter that goes out to 20,000 principals, school districts and board members and the Latino Unidos Club at Righetti High School was featured. It is a great example of leadership in our district. Excited by the celebrations in our district.

Ms. Lopez: She thanked the faculty and all the staff for their efforts over the year. It is having an impact on our students. This is the fun time of year (prom, hearing about military, colleges, etc.) and knowing that everyone here contributes to that. We are in the business of human beings and students and we are doing a great job.

Mr. Palera: It is the end of the year. Next time we meet will be after graduation. It is a lot of hard work for the students but also everyone else at the sites that are involved. He took his family to *Footloose* and it was an amazing production. Watching the students (performers and the students that do everything behind the scenes) was fantastic.

Ms. Perez: Congratulations to all our teachers that were recognized tonight. She and Dr. Karamitsos went to Delta and Righetti and it was great to see the students and the staff. The progress of the new building at Righetti is great. She attended PIQE graduation for the Mixteco families and it was a great event. Great job to Ms. Chavarria. She is looking forward to all the graduations.

PRESENTATIONS

Parents on a Mission

Tony Ramos, P.E. teacher from Pioneer Valley High School coordinates “Parents on a Mission” leadership classes. They passed out parent comment sheets to the Board (that the parents completed after attending the classes).

He appreciates that the district allows the program. It has been offered for three years. The program is not a parenting class but a parent leadership class. Parents are important and it is vital to our parents and the peace of our community. The family is under duress in our society. It is crucial to equip the parents with the tools to help them. It is a great challenge to stay ahead of the game.

The mission is to turn the hearts of parents to their children and the hearts of the children to the parents. It is the best practice in getting children to not join negative lifestyles. Healthy family relationships help everyone in the family.

The classes focus on guiding the parent to emotional security and to heal from past hurts and to become the best they can be:

1. Personal growth and maturity (honest self-evaluation).
2. Authority (establishing and/or restoring parental authority and it must be earned).
3. Reconciliation (healing broken relationships is key component for parental authority and loyalty of all family members – willing to forgive or ask for forgiveness).
4. Community – raising good citizens that are productive in society is the responsibility of the home.
5. Loyalty – the result we pursue is loyalty of children to the family (unconditional loving influence).

There are things in the community that pull the loyalty of the child. You can win it but you can't force it.

Lastly, parents on a mission addresses campus and community safety. Cutting edge on being proactive. Safe community isn't reliable on more law enforcement or bigger jails. It is parents building a healthy relationship with their children. The answer is in the home. We try to equip parents to win the loyalty and peace in the household.

Mr. Ramos introduced some of the parents and teachers that participate in the program. They have taught 150-200 parents over the last three years. Would like the program to grow. They have 20 teachers that have been trained and are offering classes in Mixteco.

Parents on a Mission is a nationwide curriculum. It has spread over many different places. They appreciate the support from the district and hope to continue the program.

Dr. Richardson thanked everyone for coming. Dr. Garvin was at the first meeting when Mr. Ramos outlined the program. To have this update and reading the testimonials is exciting. Ms. Perez said to keep up the good work.

ITEMS SCHEDULED FOR ACTION

GENERAL

**Order of Election – Santa Barbara County –
Resolutions #16-2017-2018 and #17-2017-2018**

Pursuant to Section 10509 of the Elections Code, not less than 123 days prior to the day set for the general district election, the secretary shall deliver two copies of this Resolution and Order to the county superintendent of schools, and copies to the county election office. The notice shall bear the secretary’s signature, the district seal, and shall also contain both of the following:

- a. The elective offices of the district to be filled at the next general election.
- b. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Section 13307.

District incumbents coming up for election on November 6, 2018, are Carol Karamitsos, Dominick Palera and Diana Perez.

Resolution Number 16-2017-2018 (ordering the governing board member election and notice to consolidate with other elections to be held on the same day) was presented for approval. In addition, Resolution Number 17-2017-2018 (adopting certain policies in regard to statements of candidates who run for office as members of the governing Board of the district) was also presented for approval.

A motion was made by Dr. Garvin and seconded by Mr. Palera to approve Resolution Number 16-2017-2018 ordering the governing board member election in Santa Barbara County and the notice to consolidate the election and Resolution Number 17-2017-2018 adopting policies on the candidates’ statements. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes

Order of Election – San Luis Obispo County – Resolutions # 18-2017-2018 and #19-2017-2018

Pursuant to Section 10509 of the Elections Code, not less than 123 days prior to the day set for the general district election, the secretary shall deliver two copies of this Resolution and Order to the county superintendent of schools, and copies to the county election office. The notice shall bear the secretary’s signature, the district seal, and shall also contain both of the following:

- a. The elective offices of the district to be filled at the next general election.
- b. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Section 13307.

District incumbents coming up for election on November 6, 2018, are Carol Karamitsos, Dominick Palera and Diana Perez.

Resolution Number 18-2017-2018 (ordering the governing board member election and notice to consolidate with other elections to be held on the same day) was presented for approval. In addition, Resolution Number 19-2017-2018 (adopting certain policies in regard to statements of candidates who run for office as members of the governing Board of the district) was presented for approval.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve Resolution Number 18-2017-2018 ordering the governing board member election in San Luis Obispo County and the notice to consolidate the election and Resolution Number 19-2017-2018 adopting policies on the candidates’ statements. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes

Declaration of Need for Fully Qualified Educators – Resolution # 20-2018-2019

The California Commission on Teacher Credentialing requires the Governing Board to adopt a “Declaration of Need for Fully Qualified Educators” certifying there is an insufficient number of certificated persons who meet the District’s specified employment criteria. The Declaration was presented and shall remain in force for the 2018/19 school year.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve Resolution Number 20- 2018-2019 to certify the Declaration of Need for Fully Qualified Educators for the 2018/19 school year. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes

Approval of MOU for Classified Bargaining Unit – Appendix C

The District and the California School Employees Association (CSEA) have reached settlement agreement regarding union orientation, union member contact information and periodic updates of contact information for current employees.

The Memorandum of Understanding (MOU) tentatively agreed to on March 15, 2018 will take effect upon approval by both parties. (See Appendix C)

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the Agreement with the Classified Bargaining Unit as presented in Appendix C. The motion passed with a vote of 5-0.

Approval of Classified Bargaining Unit Tentative Agreement on Work Calendars for 2018/19 – Appendix D

The District and the California School Employees Association (CSEA) have reached a tentative agreement on work calendars for 2018/19. The Tentative Agreement dated May 8, 2018 will take effect upon approval by both parties. (See Appendix D)

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the work calendars for 2018/19 with CSEA pursuant to the tentative agreement dated May 8, 2018 and pending ratification by CSEA as presented in Appendix D. The motion passed with a vote of 5-0.

Classified School Employee Week – Resolution # 21-2017-2018

Resolution Number 21-2017-2018 declares May 20 through May 26, 2018 to be Santa Maria Joint Union High School District's Classified School Employees Week. Classified school employees play crucial roles in education. From the time students board a school bus to the time they head home at the end of the day, every aspect of their education experience is impacted by a classified school employee. Classified employees are integral to public education. Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees.

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve Resolution Number 21-2017-2018 as presented. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes

Reduction in Force for Classified Staff
Resolution # 22-2017-2018

The district must reduce certain classified positions due to lack of work or lack of funds. Resolution Number 22-2017-2018 authorizes the administration to proceed with the recommended reduction in force.

Due to lack of funds the District must layoff one position and reduce the work year of two positions funded via the Migrant Program.

Due to lack of work the District must reduce the work hours of certain Transportation positions for the beginning of next school year. New routes will be established and will be selected in the new school year, per the CSEA labor agreement.

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve Resolution Number 22-2017-2018 which authorizes the administration to proceed with the recommended reduction in classified staff. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes

INSTRUCTION

Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in April 2018 on the Williams Uniform Complaints for the months of Jan- March 2018. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A public hearing was required. There were no public comments. The hearing was closed.

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A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the Quarterly Report on Williams Uniforms Complaints as submitted. The motion passed with a vote of 5-0.

Approval of Designated Representation to California Interscholastic Federation League (CIF)

Education Code 33353(a) gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues.

Athletic Directors for SMJUHSD:

Kevin Barbarick, Righetti High School
 Greg Lanthier, Pioneer Valley High School
 Brian Wallace, Santa Maria High School

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the district's designated representatives to the CIF league as presented. The motion passed with a vote of 5-0.

BUSINESS

AWARD OF BID FOR 2017/18-001 – DISTRICT BULK FUEL BID

Pursuant to the Public Contract Code section 20111, contracts more than \$90,200, must be contracted by formal procedures. (Pub. Contract Code, § 20111, subd. (a)). If a contract is awarded, it shall be awarded to the lowest responsive, responsible bidder.

The District issued its Notice Inviting Bids for Bulk Fuel in a newspaper of general circulation on or around April 20 and April 27, 2018.

On May 4, 2018, two bids were received for Bulk Fuel in response to the Notice Inviting Bids):

BIDDER	GASOLINE	DIESEL	TOTAL COMBINED UNIT PRICE
Pinnacle Petroleum, Inc.	2.64¢ over OPIS*	14.82¢ over OPIS	17.46¢ over OPIS
JB Dewar	16.0¢ over OPIS*	16.0¢ over OPIS	32.0¢ over OPIS

*OPIS – Oil Price Information Service

The Non-Collusion Affidavit included with the bid from Pinnacle Petroleum, Inc. was not notarized. As Public Contract Code section 7106 no longer requires the signature to be notarized, the error is not material and therefore waivable, thus Pinnacle Petroleum is the lowest responsive bidder.

A motion was made by Mr. Palera and seconded by Dr. Karamitsos to award the contract for 2017/18-001 – District Bulk Fuel Bid to Pinnacle Petroleum, Inc., the lowest responsible bidder, for 17.46¢ over OPIS. The motion passed with a vote of 5-0.

AWARD OF BID #2017/18-002 FOR FOUR (4) – FREE STANDING SATELLITE FOOD SERVICE STATIONS

The administration opened bids on May 4, 2018 for Bid #2017/18-002 for Four (4) – Free Standing Satellite Food Service Stations. The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Icon Enclosures Inc., dba/ServeSmart	\$158,225.00

After review of the one (1) and only bid received by administration, Icon Enclosures, Inc., dba/ServeSmart was determined to be the apparent low bidder.

A motion was made by Mr. Palera and seconded by Ms. Lopez to award the contract for Bid #2017/18-002 for Four (4) – Free Standing Satellite Food Service Stations to the lowest bidder Icon Enclosures, Inc., for the bid amount of \$158,225.00, to be paid from the Cafeteria Fund. The motion passed with a vote of 5-0.

AWARD OF BID FOR PVHS PAVING A B D E - PROJECT #18-278

The District has previously elected to be subject to the California Uniform Public Construction Cost Accounting Act (the “Act”) pursuant to Public Contract Code (PCC) section 22030 et seq. In relevant part, pursuant to the Act, public projects more than \$175,000, must be contracted by formal procedures. (PCC § 22032 (c)). If no bids are received through the formal procedure, the project may be performed by negotiated contract without further complying with this article. (PCC § 22038 (c)).

The District issued Notice[s] Inviting Formal Bids for the PVHS Paving A B D E Project in a newspaper of general circulation and on or around April 13, 2018 and was emailed and mailed to all construction trade journals specified in Section 22036 on or around April 17, 2018.

On May 4, 2018, no bids were received for the PVHS Paving A B D E Project in response to the Notice Inviting Formal Bids. Subsequently, District staff negotiated a contract with S Chavez Construction, Inc. for \$297,000.00, a reasonable amount in the opinion of District staff and engineers.

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to award the contract for PVHS Paving A B D E – Project #18-278 to S Chavez Construction for \$297,000, to be paid from the Deferred Maintenance Fund. The motion passed with a vote of 5-0.

AWARD OF BID FOR PVHS PROP 39 LIGHTING UPGRADES - PROJECT #18-279

The District has previously elected to be subject to the California Uniform Public Construction Cost Accounting Act (the “Act”) pursuant to Public Contract Code (PCC) section 22030 et seq. In relevant part, pursuant to the Act, public projects more than \$175,000, must be contracted by formal procedures. (PCC § 22032 (c)). If a contract is awarded, it shall be awarded to the lowest responsible bidder. (PCC § 22038, (b)).

The District issued Notice[s] Inviting Formal Bids for the PVHS Prop 39 Lighting Upgrades Project in a newspaper of general circulation on or around April 13, 2018 and was emailed and mailed to all construction trade journals specified in Section 22036 on or around April 17, 2018.

On May 3, 2018, two bids were received for the PVHS Prop 39 Lighting Upgrades Project in response to the Notice Inviting Formal Bids as follows:

BIDDER	BASE BID	Additive Alternative #1	TOTAL BID
Clear Blue Energy Corp.	\$258,428.81	\$42,489.56	\$301,278.37
Smith Electric Service	\$268,139.00	\$68,006.00	\$336,145.00

After reviewing the bids received by administration, Clear Blue Energy Corp. failed to acknowledge the second Addendum as required by the bid documents. Therefore, the Clear Blue Energy Corporation’s bid is non-responsive. Smith Electric Service is the apparent lowest responsible bidder.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to find the Clear Blue Energy Corp. bid non-responsive due to their failure to acknowledge the second addendum per the specified requirements; and to award the contract for PVHS Prop 39 Lighting Upgrades – Project #18-279 to Smith Electric Service in the amount of \$336,145.00, to be paid from Proposition 39 funds. The motion passed with a vote of 5-0.

CONSENT ITEMS

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the Consent Items as presented. The motion passed with a vote of 5-0.

- A. Approval of Minutes – April 10, 2018
- B. Approval of Warrants – April 2018
- C. Attendance Report – Eighth Month
- D. Facility Report – Appendix B
- E. Authorization to Utilize Region 4 ESC/National IPA – B & H Foto Electronics Corp. for District-wide Purchases of Audio Visual Equipment, Accessories and Services for the length of the Contract through September 30, 2019
- F. Authorization to Piggyback on Hemet Unified School District for School Buses District-Wide for the Length of the Contract through June 30, 2018

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- G. Authorization to Utilize Region 4 ESC/National IPA – The HON Company, LLC for District-wide Purchases of Furniture and Installation for the length of the Contract through April 30, 2019
- H. Memo of Understanding with SBCEO for Peter B. Fitzgerald Community School Program (July 1, 2017 to June 30, 2018)
- I. Memo of Understanding with SBCEO for Cal Safe Program (August 1, 2017 to June 30, 2018)
- J. Contracts: On Target Student Learning, LLC; Keynote Speaker Michele De Bellis; Future Leaders of America Leadership Conference
- K. Out of State Travel: Ivan Diaz/RTI Institute; Vanessa Carillo/AP Spanish Institute; Angel Hoyos and Ricardo Gabaldon/ANGF National Conference; Jerry Sitton/Transportation Summit; Ricardo Gabaldon/Mariachi Conference
- L. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO18-01414	Innovatory Inc.	\$ 62,383.80	EV2 electric cars / Cafeteria Fund
PO18-01425	Dell Marketing LP	\$ 69,902.99	Computers for publications class / General Fund CTEIG Grant
BPO19-00001	Jordano's	\$ 390,000.00	Misc. food supplies FY18-19 school year / Cafeteria Fund
BPO19-00002	The Berry Man, Inc.	\$ 73,000.00	Food service produce items FY 18-19 school year / Cafeteria Fund
PO18-01454	Caldwell Flores Winters, Inc.	\$ 665,106.00	District reconfiguration & facility program management fees / Fund 25 Developer Fees

- M. Acceptance of Gifts

REPORTS FROM EMPLOYEE ORGANIZATIONS

There were no reports from Employee Organizations.

OPEN SESSION PUBLIC COMMENTS

SPEAKER	TOPIC
Francisco Lozano	General
Mary Jacka	General

ITEMS NOT ON THE AGENDA

There were no items discussed that were not on the agenda.

NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held June 12, 2018. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

FUTURE REGULAR BOARD MEETINGS FOR 2018

June 19, 2018
July 10, 2018

August 7, 2018
September 11, 2018

October 9, 2018
November 13, 2018
December 11, 2018

ADJOURN

The meeting was adjourned at 7:44 p.m.