



## New York Mills Summer Childcare Program 2026

Starting Date: Monday, June 1st, 2026

End Date: Thursday August 20th, 2026

Monday - Thursday 6:00 am - 5:15 pm

**The deadline is Friday, May 22, 2026 to save your  
child/children's place.**

Childcare Coordinator: Marissa Witt

EMAIL: [mwitt@nymills.k12.mn.us](mailto:mwitt@nymills.k12.mn.us) or

[childcare@nymills.k12.mn.us](mailto:childcare@nymills.k12.mn.us)

CHILDCARE PHONE: (218) 385-4209

ADDRESS: NYM Childcare

Independent School District #553

209 Hayes St., PO Box 218

New York Mills, MN 56567



# PLEASE READ VERY CAREFULLY

## WHO QUALIFIES TO USE:

Children who are 4 years old (have to be enrolled in NYM Pre-K) through going into 6th grade this coming fall and enrolled in the New York Mills School District. If your child is going into 7th grade this fall they do not qualify.

## DATES and TIMES:

Starting Monday, June 1st - Thursday, August 20th, 2026.  
Monday - Thursday, from 6:00 am - 5:15 pm.



## COST and BILLING:

\*\$4.00 per hour per child. There will be a flat fee of 1 hour. Time will be calculated to the nearest 15 minutes.

**\*If the child/children are not picked up by 5:15 p.m., you will be charged a late fee of \$10.00 per child for every 5 minutes you are late. This is enforced STARTING at 5:16 p.m.!**

\*Billing will be sent out around the 30th of each month. Please make checks payable to District #553 Childcare. Checks should be turned in to the District office. You can also turn the check into me and I can deliver it to the District office.

\*If payment is not received by the next billing period, there will be a surcharge of \$25. In addition, if payment is not received by the 2nd billing period, your child will not be able to attend childcare until the bill is paid in full. Also, your summer bill will have to be paid in full before you can attend childcare in the Fall of 2026.

## CALENDARS:

**\* IMPORTANT: We need monthly schedules/calendars from every family attending Childcare.** On the schedule/calendar we need drop off and pick up times, activities the child/children are involved in during the month (dates and times), and days of the week they are attending childcare. We need to know this information before they can come to childcare. Calendars are located in the black file holder on the sign in/out table in the childcare room.

\*If your child/children are scheduled to come to childcare and then you have a change in schedule, you need to call the Childcare number or let me know. We need to know for staffing reasons. If your child/children does not show up and we have **no prior notice** you will be charged \$25 that day for each child because this is marked as a "No Show/No Call".



## **MEALS:**

There will be free breakfast, lunch, and a snack during the summer program. If your child/children would like to bring their own snack instead of having the snack we offered, that is accepted. The snack that they bring is for them, not other children. The Summer Food Program ends August 14th. We will provide breakfast and snacks for the last week, August 17th-20th. We will serve breakfast from 7:30 am - 8:30 am. Lunch **will not** be provided. Please provide lunch for your child/children for that last week. If there is anyone who has food allergies, please let me know.

## **CLOSED ON THESE DAYS:**

If during the summer there is some large activity for the community or the school is being used, we will cancel for that day. We will also provide notice before. As soon as we know, you will be notified.

## **SOME SPECIFICS:**

**\*ILLNESS** - If your child is sick, they **CANNOT** come to Childcare and have to be symptom-free for 24 hours. We will call you if you send a sick child to childcare.

**\*CLOTHING** - Dress children appropriately. We spend time outside in the mornings and sometimes it is cooler out. Please bring any other items they may need for Summer Recreation/Activities. Children also need to bring a backpack and water bottle with their NAME on **everything** they bring from home so we are not guessing what belongs to who.

**\*WATER BOTTLE** - We are very active in the summer, so please provide a water bottle for your child with their name on it. There is a water bottle refill station in the hallway that they can use to fill their water bottles.

**\*POOL** - We go to the pool every day weather permitting. They will need sunscreen, a swimsuit, towel, flip flops or crocs, and a pool pass which is **\$150** for family, **\$65** for individual or **\$4.00** each time, which the child will be in charge of. Tentative to change. It is easier having a pool pass than there is no money to worry about. Please label these items also.

**\*SHOES or SANDALES** - Footwear is a **MUST** at all times. It is a good idea to have tennis shoes daily for outside play. For the pool you may want to have flip-flops, crocs, or sandals; they are easier to get on when you are wet.

**\*WEATHER** - Remember if it is raining in the morning, it might be sunny in the afternoon. Children need to be prepared for daily activities.

**\*SUMMER RECREATION/ACTIVITIES** - If your child is signed up for an activity they will attend unless we have a verbal or written statement from the parent saying otherwise.

**\*TOYS** - We ask that children **DO NOT** bring toys or collective cards from home. Staff is not responsible for lost or stolen items.

**\*ELECTRONICS** - No electronic toys or cell phones are allowed in childcare. They will be taken away without any warnings and returned to the parents/guardians at the end of the day.

**\*Smart Watches** - are allowed only for communication with parents. Kids are not allowed to be on them any other time and I must be notified from the parent if there will be any communication going on. If not then they really do not need to have them here. If they are caught playing on it, we will have to put it in their backpack/locker until they are picked up.

### **GOALS OF CHILDCARE:**

\*The top goal of childcare is to provide a secure and wholesome environment for your child to spend their time in. We realize that without parent and student support and commitment, we at childcare may not be able to achieve this goal. By combining our energies, we can make childcare an environment that enhances the development of positive and appropriate attitudes and behavior. Parents, please read over the following behavior expectations, rules, and consequences with your child so they are aware of and will support them.

### **EXPECTATIONS - CHILD WILL:**

- \*Respect self and others.
- \*Respect and follow directions when given by all staff.
- \*Respect and consideration for others' feelings.
- \*Respect the personal belongings of others, property, and equipment of the school. This includes helping clean the play area of items used.



### **RULES - CHILD WILL NOT:**

- \*Argue or talk disrespectfully to Childcare staff or Summer Recreation staff.
- \*Bully another child in any form; push, kick, hit, tease, bite, or name-calling another child or staff. This can lead to the dismissal of a child from Childcare.
- \*Use any form of poor language such as screaming or negative words.
- \*Leave the program area without permission from Childcare staff. This is a safety issue.
- \***Wrestle**, play tackle football, do TaeKwonDo, or any activity that requires a coach.
- \*Run in school, climb on the lockers, vandalizing the lockers.

\*Play with balls in the hallways, trophy case areas, or the Multi-Purpose Room. If anything is broken by disobeying this expectation, the parent/guardian of the child will be responsible for the cost of that item.

**CONSEQUENCES:**

\*If a child chooses not to follow the rules, they will receive a break away from others at childcare, which means the child will spend some time with an adult or by themselves until they are calm enough to return to the group.

\*We will work through behavior issues with the parent/guardian. We will not be able to provide childcare services to anyone who puts the safety and well-being of others at risk.

**The top pages are for your reference.**

**Please fill out the attached forms and return the completed forms to the Childcare office.**

**Please feel free to ask any questions.**



# NYM Summer Childcare Program Registration and Emergency Form



1. Child Name \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

2. Child Name \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

3. Child Name \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

4. Child Name \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

Parent/Guardian One:

\_\_\_\_\_

Phone #'s (HOME) \_\_\_\_\_ (CELL) \_\_\_\_\_

(WORK) \_\_\_\_\_ (EMAIL) \_\_\_\_\_

Place of Work

\_\_\_\_\_

Mailing Address for Billing

\_\_\_\_\_

Parent/Guardian Two:

\_\_\_\_\_

Phone #'s (HOME) \_\_\_\_\_ (CELL) \_\_\_\_\_

(WORK) \_\_\_\_\_ (EMAIL) \_\_\_\_\_

Place of Work

\_\_\_\_\_

Mailing Address for Billing

\_\_\_\_\_

List two neighbors or nearby relatives who will assume temporary care of your child if you cannot be reached:

1. Name \_\_\_\_\_ Phone # \_\_\_\_\_

2. Name \_\_\_\_\_ Phone # \_\_\_\_\_

In case of an accident or serious illness, I request that the Childcare staff contact me. If they are unable to reach me, I hereby authorize them to call the local physician indicated below and follow his/her instructions. If it is impossible to contact the physician, the childcare staff may make whatever arrangements are necessary.

Name of local physician/clinic \_\_\_\_\_ Phone # \_\_\_\_\_

List any dietary restrictions, allergies, physical conditions, behavior conditions, health conditions, and others that the childcare staff should be aware of.

**\*IMPORTANT:** If your child/children have one or more of these conditions, please call to set up a meeting first before your child can come to Summer Childcare.

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Persons AUTHORIZED to pick up your child/children: (The child/children will only go home with the people on this list. If you send someone else to pick up the child/children and his/her name is not on this list, the child will not leave Childcare.)

1. \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_

2. \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_

3. \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_

4. \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_

Persons NOT AUTHORIZED to pick up your child/children:

1. \_\_\_\_\_

2. \_\_\_\_\_

Extra Notes for Childcare Staff:

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\*Children must bring their own labeled backpack, water bottle, sunscreen, swimsuit, towel, & whatever they need for any Summer Rec. activities.

\*Calendars will be on the table by the sign-in/out book. Please fill out one every month with drop-in/out times and what activities your child will be participating in.

\*I have read all of the information included and agree to the terms of Summer Childcare. I have informed my child/children what is expected of them while attending Summer Childcare and they agree to do their best and understand the consequences when they don't.

PARENT/GUARDIAN'S SIGNATURE: \_\_\_\_\_

CHILD SIGNATURE: \_\_\_\_\_

CHILD SIGNATURE: \_\_\_\_\_

CHILD SIGNATURE: \_\_\_\_\_

CHILD SIGNATURE: \_\_\_\_\_

My child is allowed to have his/her photo taken during Childcare for the school website with no names attached to the photo & art projects:

YES (\_\_\_) or NO (\_\_\_)

My child is allowed to use hand sanitizer during Childcare:

YES (\_\_\_) or NO (\_\_\_)

My child has permission for the Childcare staff to apply Sunscreen during Childcare:

Lotion \_\_\_\_\_ Spray \_\_\_\_\_ or Both \_\_\_\_\_

My child is allowed to watch G and/or PG movies. If you have questions please ask.

YES (\_\_\_) or NO (\_\_\_)

Any questions or concerns?

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**THANK YOU,**  
**Childcare Staff**