

COMMITTEE FOR SHARED SERVICES

November 21, 2022

Held Remotely Via Google Meet

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Caprice Shaw
 Colebrook Alison Jassen
 Hartland Amy Levan
 Regional #7 Theresa Kenneson, Chairperson
 Shared Services Quentin H. Rueckert, Executive Director

ABSENT: Norfolk Janet Byrne
 Superintendents' Council Judith Palmer, Sup't-Regional #7

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:01 p.m. The meeting was held via teleconference due to the coronavirus.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF October 17, 2022, meeting:

MOTION by Caprice Shaw, seconded by Alison Jassen, to accept the minutes as presented.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw, and Alison Jassen
Opposed: None
Abstained: None

4. DIRECTOR'S REPORT:

Quentin Rueckert reported that there have been changes in personnel. Ashley Holmes has officially left her position as Supervisor of the Highlander Transition Academy and Maura Viens has been hired to replace her. Shared Services is hiring a new social worker for Barkhamsted and the Bridges program to replace Maura Viens. Moira Jones is retiring from her position as Administrative Assistant at Shared Services and we are in the process of hiring to replace her. Shared also continues to hire paraprofessionals as needed due to staff turnover. Shared Services is also working on purchasing two new vans.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer was not present so no report was given.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to the Treasurer.
- b. Quentin reviewed his Proposed Focused Goals.

MOTION by Alison Jassen, seconded by Caprice Shaw, to approve Quentin's Proposed Focused Goals as presented.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstained: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:34 p.m. by Amy Levan, seconded by Caprice Shaw, to adjourn the meeting.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 1-23-23