HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
October 14, 2025
STUART M. TOWNSEND ES MEDIA 6:30 pm

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

4. PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS/COMMITTEE REPORTS

- Board Appreciation – Mr. Ovitt presented the Board with gifts and thanked them for all of their hard work and support.
- Buildings and Grounds Committee Report – no report
- BCA Presentation – Katelyn Daly from BCA and Michelle Taylor presented the proposed Capital Project inclusive of 2 emergency repairs/replacements: the Elementary roof and the Elementary fire alarm system to be completed first and as soon as possible. The remainder of the project will include boiler replacement at the Elementary school and piping removal, roofing repairs at both buildings, oil tank replacement including upgrades to the piping system and conversion of the water heating system to propane and installation of new underground propane infrastructure at the Jr/Sr High along with modifications to the site for truck access and fuel delivery (site work, landscaping, asphalt parking lot painting and signage). Mr. Ovitt said there are a lot of boiler and roof issues and that the project is proposed to go out for a vote in December and said with voter approval work will begin on the emergency items ASAP and everything else will be Spring 2027. The total project will be $12 million. Mr.Ovitt asked how old the roof was at the Elementary and she said she believed it was installed in the early 90's. Mr.Ovitt said the fire panel was installed in 2001. Mr.Weiss asked if the new roof would be rubber or TPO. Katlyn said it will be rubber. Mr Ovitt said the money for the emergency repairs would be transferred. Katlyn said if the vote were to go down in December the emergency repairs would have to come from the District funds. Mr. Hunt asked how much square footage was in need of repair over the art room at the Elementary. Katlyn said it was approximately 4000 square feet. Mr.Ovitt said Michelle would be working with BCA on the next steps.

Senior trip Presentation – student Board member Lexi Anne Kent presented the Board with the senior class trip options of Boston or Old Orchard. She said it would be around $400 per student before any individual fundraising is applied. Mr. Hamm approved and the Board was agreeable.

5. OLD BUSINESS (ACTION) (PA)

A. Board Meeting Minutes

Resolution #49
As recommended by the Superintendent - to approve the September 15, 2025 Regular Board Meeting minutes

Motion by Mr. Weiss   Seconded by Mr. Hunt

Yes: 5   No: 0   Abstain:0

B. **Approval of Track and Field Merger with Corinth CSD**
Resolution #50
BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the merger of the Track and Field program between the Hadley-Luzerne Central School District and Corinth Central School District under the jurisdiction of the Section II Merger Committee effective November 1, 2025 for the 2025-2026 school year.

Motion by Mr. Hunt Seconded by Mrs. Graham

Yes: 5 No: 0 Abstain:0

C. **Budget Development Calendar**
Resolution #51
Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2026-2027 Budget Development Calendar

Motion by Mrs. Graham Seconded by Mrs. Hack

Yes: 5 No: 0 Abstain:0

6. **<u>NEW BUSINESS</u>** (ACTION) (PA)

A. **SASTA MOA**
Resolution #52
BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District, upon the recommendation of Superintendent, to approve the Memorandum of Agreement between the District and the Southern Adirondack Substitute Teacher Alliance July 1,2025-June 30, 2030.

Motion by Mrs. Hack Seconded by Mr. Weiss

Yes: 5 No: 0 Abstain:0

B. **Permission for HLCS to Dispose of Obsolete School Library Books**
Resolution #53
BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said District hereby grants permission for the administrators to dispose of the attached list of District owned obsolete library books effective October 14, 2025.

Motion by Mr. Weiss Seconded by Mr. Hunt

Yes: 5 No: 0 Abstain:0

C. **Policy First Readings**
Resolution #54
BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Burgess Ovitt to review as the First Reading of the following new policies and policy updates:

4321.12	Timeout and Physical restraint (All Students)
5300.55	Corporal Punishment
5605	Student Voter Registration and Pre-Registration

Motion by Mr. Hunt	Seconded by Mrs. Graham

Yes: 5	No: 0	Abstain:0

D. **John Penman, LLC Consultant Services Agreement**
Resolution #55
Be It Resolved, by the Board of Education of the Hadley-Luzerne Central School District, upon the recommendation of the Superintendent, hereby approves the agreement with John Penman, LLC for the 2025-2026 school year, and terms within.

Motion by Mrs. Hack	Seconded by Mr. Weiss

Yes: 5	No: 0	Abstain:0

E. **BOND Resolution- SEQRA Determination**
Resolution #56
WHEREAS, the Board of Education (the "Board") of the Hadley-Luzerne Central School District (the "School District") is proposing to undertake various capital improvements consisting of (i) the reconstruction, renovation and improvements to various School District buildings, facilities and sites, including but not limited to roof reconstruction and replacement, boiler room upgrades and oil tank replacement, replacement of district wide fire alarm system, the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto, the components of which are more particularly described in Schedule "A" annexed hereto and made a part hereof (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the project is [$12,000,000]; and

WHEREAS, the proposed Project entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures, facilities and or sites, the components of which are more particularly set forth in Schedule "A" annexed hereto; and

WHEREAS, the proposed Project is a routine activity of the School District; and

WHEREAS, the Board has considered information and documentation which describes the design and intent of the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project, and under the applicable standards of New York State Environmental Quality Review Act ("SEQRA") and 6 NYCRR Parts 617.5(c)(2) and 617.5(c)(10), hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of SEQRA.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately.

Motion by Mr. Weiss	Seconded by Mr. Hunt

Yes: 5	No: 0	Abstain:0

F. **Emergency Roof Repair Resolution**

Resolution # 57

WHEREAS, the condition of the roof over the art room at the District's Elementary School building (the "Art Room Roof") makes the art room unusable and is an emergency that requires immediate remediation to preserve the property of the School District and to assure the health and safety of students and staff of the School District; and

WHEREAS, the Board of Education of the School District desires to approve an emergency repair of the Art Room Roof project due to the severity of the roof damage and usability of the Art Room (the "Project"), an ordinary and contingent expense; and

WHEREAS, voter approval is not required with respect to the expenditure of funds to pay ordinary contingent expenses; and

WHEREAS, the proposed Project entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

WHEREAS, the proposed Project is a routine activity of the School District; and

WHEREAS, the Board of Education has considered the information and documentation, which describes the design and intent of the Project;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board of Education, based upon the record before it and the general, specific and detailed knowledge of the Board of Education of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act.

Section 2. The Board of Education hereby determines that the condition of the Art Room Roof is an emergency condition that requires immediate remediation in order to preserve School District property and to assure the health and safety of students and staff.

Section 3. The Board of Education hereby determines that the Project is an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff.

Section 4. Due to such unanticipated ordinary contingent expenses, $122,000 of undesignated fund balance or such amount as shall be necessary shall be transferred into the general fund for such emergency purpose.

Section 5. The 2025-26 general fund budget is hereby increased by an amount not to exceed $122,000 to accommodate this unanticipated expenditure.

Section 6. The District's School Business Manager is hereby authorized to file the necessary and proper paperwork with the State Education Department to proceed with the Project.

Section 7. The District's School Business Manager is hereby authorized to work with the School District's architect to immediately prepare bid specifications.

Section 8. This Resolution shall take effect immediately upon its adoption.

Motion by Mr. Hunt   Seconded by Mrs. Graham

Yes: 5   No: 0   Abstain:0

G. **Emergency Fire Alarm System Repair Resolution**

Resolution #58

WHEREAS, the condition of the fire alarm system at the School District's Elementary School buildings is an emergency that requires immediate remediation to preserve the property of the School District and to assure the health and safety of students and staff of the School District; and

WHEREAS, the Board of Education of the School District desires to approve an emergency project consistent with removal and replacement of the fire alarm system at the Hadley-Luzerne Elementary School building (the "Project"), an ordinary and contingent expense; and

WHEREAS, voter approval is not required with respect to the expenditure of funds to pay ordinary contingent expenses;

WHEREAS, the proposed Project entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

WHEREAS, the proposed Project is a routine activity of the School District; and WHEREAS, the Board of Education has considered the information and documentation, which describes the design and intent of the Project;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board of Education, based upon the record before it and the general, specific and detailed knowledge of the Board of Education of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act.

Section 2. The Board of Education hereby determines that the condition of the fire alarm system at the School District's Elementary School is an emergency condition that requires immediate remediation in order to preserve School District property and to assure the health and safety of students and staff.

Section 3. The Board of Education hereby determines that the Project is an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff.

Section 4. Due to such unanticipated ordinary contingent expenses, $1,138,400 of undesignated fund balance or such amount as shall be necessary shall be transferred into the general fund for such emergency purpose.

Section 5. The 2025-26 general fund budget is hereby increased by an amount not to exceed $1,138,400 to accommodate this unanticipated expenditure.

Section 6. The School District's School Business Manager is hereby authorized to file the necessary and proper paperwork with the State Education Department to proceed with the Project.

Section 7. The School District's School Business Manager is hereby authorized to work with the School District's architect to immediately prepare bid specifications.

Section 8. This Resolution shall take effect immediately upon its adoption.

Motion by Mrs. Graham   Seconded by Mrs. Hack

Yes: 5   No: 0   Abstain:0

7. **PERSONNEL** (ACTION) (PA)

A. APPOINTMENTS-CSEA

Resolution #59

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the probationary positions below.

Name	Position	Effective	Wage
Neisha Fish	PT Teacher Aide	9/22/2025	$17.11/hr
Tara Shippee	Sub. Food Service Helper	9/15/2025	$16.11/hr
Brianna Allen	Sub. Food Service Helper	9/15/2025	$16.11/hr
Katlyn Walsh	Sub. Food Service Helper	9/22/2025	$16.11/hr
Austin Bover	FT Cleaner	9/15/2025	$18.21/hr
Sable Bowers	PT Teacher Aide	9/11/2025	$17.11/hr
Michele Bovee	PT Teacher Aide	10/6/2025	$17.11/hr

Motion by Mrs. Hack   Seconded by Mr. Weiss

Yes: 5   No: 0   Abstain:0

B. **APPOINTMENTS-HLTA/EXTRA-CURRICULAR/SASTA**

Resolution #60

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position(s) below; *Such appointments and the employment of the following individual(s) are subject to the existence of the activity.*

Name		Position	Effective	Stipend/Wage
Wayne	Strong	Varsity Tennis Coach	Spring 2026	C2=$3620
Elizabeth	Pratt	Modified Tennis Coach	Spring 2026	D1=$3006
Grant	Skiff	Modified Baseball Coach	Spring 2026	D10+=$4473
William	McMurray	Varsity Softball Coach	Spring 2026	B4=$4308
Tyler	Ecuyer	Varsity Track & Field Coach	Spring 2026	C3=$3728
Marcia	Kittredge	Modified Softball Coach	Spring 2026	D4=$3284
Jessica	Nevins	Softball Program Assistant	Spring 2026	$1500
Jay	Connelly	Varsity Baseball Coach	Spring 2026	B10+=$5868
Tyler	Byrnes	JV Baseball Coach	Spring 2026	C6=$4351
Alexandria	DeLisle	JV Softball Coach	Spring 2026	C1=$3514
Trista	DeLong	Volunteer Asst. Softball Coach	Spring 2026	No Compensation

Kristin	Byrnes	Baseball Program Assistant	Spring 2026	$1500
Sue	Demos	6th & 7th Period	2025-2026	$5600
Annalise	Beyerbach	Chaperone	2025-2026	$65/event
Mandy	Hughes	Professional Development Planner	2025-2026	$3553/year
Laura	Arcate	.5 7th Period Class	2025-2026	$1400
Kimberly	White	Tutor	2025-26	$140/day
Karyn	Shenker-Gould	.4 Occupational Therapist	10/14/2025	As Per HLTA

Motion by Mr. Weiss Seconded by Mr. Hunt

Yes: 5 No: 0 Abstain:0

8. **COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS** (ACTION) (PA)
Resolution #61
As recommended by the Superintendent, for the Board of Education to accept the CSE recommendations dated 10/1/2025.

Motion by Mr. Weiss Seconded by Mr. Hunt

Yes: 5 No: 0 Abstain:0

9. **SCHEDULE OF BILLS** (ACTION) (PA)
Resolution #62
As recommended by the Superintendent, for the Board of Education to accept warrants #10 ($402,660.87),#11 ($147,355.11), #12 ($677,027.71), #13 ($145,792.22), #14 ($309,591.66)

Motion by Mrs. Graham Seconded by Mrs. Hack

Yes: 5 No: 0 Abstain:0

10. **TREASURER'S REPORT** (ACTION) (PA)
Resolution #63
As recommended by the Superintendent, for the Board of Education to accept the Treasurer's Report for August 2025

Motion by Mr. Hunt Seconded by Mr. Weiss

Yes: 5 No: 0 Abstain:0

11. **PUBLIC/STUDENT COMMENTS -** none

12. **ADMINISTRATIVE/BOARD COMMENTS -** Mr. Baker thanked the Fire Dept. for Fire Prevention Day events and said the kids enjoyed it. He also thanked the PTSA for the upcoming Fall Festival.
Mr. Hamm said Ms. Kenna wanted him to remind everyone that the Blood Drive is happening on November 12th. And thanked the Board for all they do.

Mrs. Taylor also thanked the Board and reported that tax collection is going well and in the first month they collected $8.2million and the new ACH Munipay system is working well and $650,000 was paid online.
Mr. Mark thanked the Board for all their support.
Mrs.Hack thanked Stephanie Gordon and Kristin Byrnes for their work hosting the Power of Pink and also thanked Gary Wilson and the grounds crew and Brian for their work putting together the soccer games under the lights.
Mr.Moulton thanked the students for coming.

13. **ADJOURNMENT** - Mr.Weiss made a motion to adjourn at 7pm seconded by Mr. Hunt. Motion Carried.

SUBMITTED BY: MARY VISSCHER, DISTRICT CLERK