

August 13, 2025

Date

Regular

Kind of Meeting

Library

Where Held

Jean Jaeger

Presiding Officer

Members Present:

Jean Jaeger  
Loni Koument-Holdridge  
Heidi Schwarz  
Alan Trinkle  
John Wiktorko, Superintendent of Schools  
Michelle Mattice, Treasurer  
Karen Van Valkenburgh, District Clerk

Members Absent:

Melissa Maldonado

Others Present:

Lara McAneny  
Anthony Taibi

A public hearing was held on the new Cell Phone Policy

Board President, Jean Jaeger, called the meeting to order at 5:08 p.m.

Ms. Jaeger led those assembled in the Pledge of Allegiance.

Public Comments – None

The next item of business is the following Consent Agenda.

1) Routine Matters

- i. **RESOLVED**, the Board approves the minutes of the Reorganizational/Regular Meeting held on July 2, 2025.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Treasurer's Report for June 2025, as presented.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Treasurer's Report for July 2025, as presented.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Superintendent's Transfers for August 2025, as presented.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for August 2025 as presented:  
General Fund: Ck #54497 – Ck #54502 - totaling \$15,201.59  
General Fund: Ck #54503 – Ck #54587 - totaling \$313,067.94  
Capital Fund: Ck #10119 – totaling \$36,547.92  
Federal Fund: Ck #2534 – totaling \$5,860.00
- vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Extra-classroom Activity Fund Account Balances Reports for the months of May and June 2025.

Routine  
Matters

2) New Business

a) Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints the following individual to the following extra-curricular position for the 2025-2026 school year pending a Clearance of Appointment:

Boys Modified Assistant Soccer Coach – Tenjing Sherpa

Extra  
Curricular  
appointmen  
ts

i.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the appointment of Susan Kern as a Teacher Aide beginning August 25, 2025, pending a Clearance for Appointment from the Commissioner of Education <b>AND BE IT FURTHER RESOLVED</b> that she will be compensated as outlined in the current W-A-J Support Staff Agreement.	Kern, S Teacher Aide Appt
ii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the appointment of Judy Prizzi as a Teacher Aide beginning on September 2, 2025 and ending on June 30, 2026, (or until such time as circumstances dictate the position is no longer necessary) which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD, pending a Clearance for Appointment from The Commissioner of Education and <b>AND BE IT FURTHER RESOLVED</b> that she will be compensated as outlined in the current W-A-J Support Staff Agreement.	Prizzi, J Teacher Aide Appt
iii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the appointment of Danielle Evans Borman as a Teacher Aide beginning on September 2, 2025 and ending on June 30, 2026, (or until such time as circumstances dictate the position is no longer necessary) which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD, pending a Clearance for Appointment from The Commissioner of Education and <b>AND BE IT FURTHER RESOLVED</b> that she will be compensated as outlined in the current W-A-J Support Staff Agreement.	Evans- Borman Teacher Aide Appt
b) <u>Other</u>		
i.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the recommendation from the Committee on Special Education, Committee on Pre-School Special Education and the American with Disability Act, Section 504 for student #'s: 1796, 1801, 2133, 2183, 2246 and 2252.	CSE/CPSE
ii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the Shared Services Agreement for contract #2026-001 between the Windham-Ashland-Jewett CSD and the Hunter-Tannersville CSD for the 2025-2026 school year as presented under separate cover.	HTC Shared Services 2026-01
iii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the Shared Services Agreement for contract #2026-002 between the Windham-Ashland-Jewett CSD and the Hunter-Tannersville CSD for the 2025-2026 school year as presented under separate cover.	HTC Shared Services 2026-02
iv.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the Shared Services Agreement for contract #2026-003 between the Windham-Ashland-Jewett CSD and the Hunter-Tannersville CSD for the 2025-2026 school year as presented under separate cover.	HTC Shared Services 2026-0
v.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the tax warrant for the 2024-2025 school year in the amount of \$11,927,906.00, and the tax rates per thousand as presented under separate cover, with collection to begin September 1, 2025 and end November 3, 2025.	2025-2025 Tax Warrant
vi.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves any additional meals purchased beyond the Community Eligibility Provision free meals for all students, to be as follows; the basic student extra breakfast meal price to be set at \$1.60, the basic student extra lunch meal price to be set at \$2.80 and the adult meal price to be set at the rate mandated by the Child Nutrition Program of the State of Education Department for the 2025-2026 school year.	2025-2025 Extra Meal Prices
vii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board accepts the 1 <sup>st</sup> reading of policy# 7315 "Students and Personal Electronic Devices" and waives the 2 <sup>nd</sup> reading and adopts it as Policy.	Cell Phone Policy 7315
viii.	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the Transportation Contract Extension for Pupil Transportation with Coxsackie Transport, Inc. for the 2025-2026 school year, as presented under separate cover.	Coxsackie Transport Contract Ext.

- ix. **RESOLVED**, the Board accepts the \$5,000.00 grant from the Windham Foundation, to be used to support the Afterschool Enrichment Program.

Windham  
Foundation  
Grant After  
School

The consent agenda, Items 1i through 2bix, was approved on motion by Loni Koument-Holdridge, second by Heidi Schwartz. Yes: Alan Trinkle, Loni Koument-Holdridge, Jean Jaeger and Heidi Schwarz. Absent: Melissa Maldonado

Consent  
Agenda

Correspondence – None

Important Dates

September 2 & 3	Superintendent Conference Days (Faculty/Staff)
4	Classes begin for K-12
8	Pre-K begins
10	AFC/BOE meetings – 4:15/5:00pm

Important  
Dates

Superintendent's Report

Building Principal presented on the following:

- Student Personal Electronic Devices Policy
- Activity Updates 2024-2025 School Year
- New Clubs/Activities
- Attendance

Super  
Report

Assistant Superintendent presented on the following:

- WAJ Enrollment Data 2020-2021 through 2025-2026
- Performance Data
- The Portrait of a Graduate
- Continued Initiatives
- A Glimpse at Superintendent Conference Days

Mr. Wiktorko thanked both for their reports and asked the Board to come up with topics that they would like to see covered and presented on at future Board Meetings.

Public Comment – None

**RESOLVED**, that the Board go into Executive Session at 6:29 p.m., for the purpose of discussing collective bargaining, on motion by Loni Koument-Holdridge, seconded by Alan Trinkle, and carried by those present.

Executive  
Session

The Board reconvened in regular session at 6:55 p.m., on motion by Alan Trinkle, seconded by Loni Koument-Holdridge, and carried by those present.

With no further business, the meeting adjourned at 6:56 p.m. on motion by Loni Koument-Holdridge, second by Alan Trinkle, and carried by those present.

Adjourned

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Minutes Prepared by:  
Karen Van Valkenburgh, District Clerk

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John Wiktorko, Clark Pro Tem