



SHONTO PREPARATORY SCHOOLS

Haleebée Na'nitin Binahjí' Da'ólta'í Binitisékees dóó Bina'nitin Bidziil
Empowering Student Learning Through Quality Education

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Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING MINUTES February 2, 2018

CALL TO ORDER: Ms. Martha Tate, Board President, called the meeting to order at 5:38 PM.
INVOCATION: Mr. Kenneth Y. Begishe gave the invocation.
MEMBERS PRESENT: Mr. Royd Lee, Mr. Ms. Martha Tate, Tom Franklin, Jr., & Mr. Kenneth Y. Begishe.

#5609 ADOPTION OF AGENDA

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

#5610 ASU ENGINEERS WITHOUT BORDERS

That the Governing Board approves the ASU Engineers Without Border Report on the Mountain Bike Project they are pursuing and the proposal of a HS Mountain Biking Team as presented.

#5611 SUPERINTENDENT'S REPORT

That the Governing Board approves the Superintendent's Report as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5612 ELECTION OF BOARD OFFICERS

1. PRESIDENT:

Mr. Royd Lee nominated Mr. Tom Franklin, Jr. and Mr. Kenneth Y. Begishe seconded.

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded to cease nominations.

The motion was approved by a vote of (4, 0, 0) CV

The nomination of Mr. Tom Franklin, Jr. for President was approved by a vote of (4, 0, 0) CV

2. VICE-PRESIDENT:

Mr. Royd Lee nominated Ms. Martha Tate.

Mr. Kenneth Y. Begishe nominated Mr. Royd Lee. Mr. Royd Lee declined.

Mr. Royd Lee moved and Ms. Martha Tate seconded to cease nominations.

The motion was approved by a vote of (4, 0, 0) CV

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The nomination of Ms. Martha Tate for Vice-President was approved by a vote of (4, 0, 0) CV

3. SECRETARY/TREASURER:

Ms. Martha Tate nominated Mr. Royd Lee.

Mr. Royd Lee moved and Ms. Martha Tate seconded to cease nominations.

The motion was approved by a vote of (3, 0, 0) CV Mr. Kenneth Y. Begishe exited the meeting.

The nomination of Mr. Royd Lee for Secretary/Treasurer was approved by a vote of (3, 0, 0) CV

#5613
APPROVAL OF THE MINUTES OF THE REGULAR
BOARD MEETING OF JANUARY 12, 2018

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following items:

That the Governing Board approves the minutes of the January 12, 2018 Regular Board Meeting as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#5614
RATIFICATION OF THE JANUARY 2018 BOARD
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the January 2018 Board Expenditure Report as presented.

#5615
RATIFICATION OF THE JANUARY 2018 MONTHLY
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the January 2018 Monthly Expenditure Report as presented.

#5616
RATIFICATION OF THE JANUARY 2018, FY 2016-17
ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2016-17 January 2018 Accounts Payable Vouchers #1077, 1078, 1082, 1083, & 1084 in the amount of \$307,149.36.

#5617
RATIFICATION OF THE JANUARY 2018, FY 2016-17
PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2016-17 January 2018 Payroll Vouchers #21, 1074, 1075, 1076, 22, 1079, 1080, & 1081 in the amount of \$615,767.61.

#5618
RATIFICATION OF THE JANUARY 2018 STUDENT
ACTIVITIES FUND 850 REPORT

That the Governing Board accepts and ratifies the January 2018 Student Activities Fund 850 Report.

The motion was approved by a vote of (4, 0, 0) CV

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Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following items:

#5619
CERTIFICATION THAT RESIDENTIAL STANDARDS
WILL BE IN CONFORMANCE WITH 25 CFR PART 36
SUBPART H

That the Governing Board certifies that Shonto Preparatory School Residential Standards will be in conformance with 25 CFR Part 36 Subpart H and that we shall report to OIEP with respect to instances of non-compliance with space and privacy requirements due to inadequate facilities.

#5620
CERTIFICATION OF BACKGROUND
INVESTIGATION IN CONFORMANCE WITH 25 CFR
PART 63.11

That the Governing Board certifies that Shonto Preparatory School employees will receive a background investigation and that the employees will meet the minimum standards for character and suitability required in 25 CFR Part 63.11. School Board members, in compliance with Navajo Law (including Navajo Election Law) and Federal laws, will also receive criminal background investigations. The criminal background check will include federal, state, and tribal convictions or *Nolo Contendere* pleas on child related Convictions. No individuals convicted of any child related crimes may serve on the school board

#5621
CERTIFICATION FOR CRIMINAL ACTIVITIES
INVOLVING GRANTS, CONTRACTS, ETC.
PENALTIES WITH 25 USC 450D

That the Governing Board certifies that Shonto Preparatory School Board Members have read and understand 25 USC 450d – Criminal Activities Involving Grants, Contracts, etc.; Penalties.

#5622
CERTIFICATION THAT FUNDS RECEIVED ARE
DEPOSITED INTO INSURED ACCOUNTS

That the Governing Board certifies that Shonto Preparatory School understands that all funds received must be deposited in accounts that are insured by an agency or instrumentality of the United States.

#5623
CERTIFICATION THAT BRD MEMBERS READ &
UNDERSTANDS OMB A-87-ALLOWABLE &
UNALLOWABLE COSTS

That the Governing Board certifies that Shonto Preparatory School have read and understands OMB A-87, particularly those sections that pertain to allowable and unallowable cost.

#5624
CERTIFICATION THAT BRD MEMBERS READ &
UNDERSTANDS INDIAN CHILD PROTECTION &
FAMILY VIOLENCE PREVENTION ACT

That the Governing Board certifies that Shonto Preparatory School has read and understand the “Indian Child Protection and Family Violence Prevention Act of 1990” requiring child abuse reporting procedures plan and background investigation requirement procedures

#5625
CERTIFICATION THAT BRD MEMBERS READ &
UNDERSTAND THE BOARD MEMBER CODE OF
ETHICS

That the Governing Board certifies that each Board Member has read, understands and agrees to abide by the Code of Ethics.

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#5626
CERTIFICATION THAT BRD MEMBERS RECEIVED
TRAINING IN THE CONTENTS OF THESE
REQUIREMENTS

That the Governing Board certifies that Shonto Preparatory School has received training in the contents of these requirements

The motion was approved by a vote of (4, 0, 0) CV

#5627
APPROVAL OF THE SPS PERSONNEL POLICIES
AND PROCEDURES MANUAL UPDATE

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves the SPS Personnel Policies and Procedures Manual update as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5628
APPROVAL OF THE 2ND READING OF THE 2017-2020
TECHNOLOGY PLAN

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves second reading of the 2017-2020 Technology Plan as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5629
APPROVAL OF THE SY 2018-19 CALENDAR

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the SY 2018-19 Calendar with start and ending dates for contracts added as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5630
RATIFICATION OF EMERGENCY PROCUREMENT
FOR REPAIR OF 2 BOILERS IN THE K-8 SCHOOL
EAST BOILER ROOM

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves the ratification of Emergency Procurement for repair of 2 boilers that went down in the K-8 School East Boiler Room with invoices from Emerson Boiler in the amount of \$4,905.67 and Frank Yazzie, consultant, who came out to help do repairs with an invoice amount pending.

The motion was approved by a vote of (4, 0, 0) CV

#5631
APPROVAL TO ESTABLISH AN ACCOUNT WITH
LINCOLN ELECTRIC FOR THE HS CTE WELDING
PROGRAM

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves to establish an account with Lincoln Electric for the High School CTE Welding Program with Lincoln Electric Education Resource and Purchasing Portal for the program to receive educational curriculum materials, rates and prices for the Automotive & Welding Program.

The motion was approved by a vote of (4, 0, 0) CV

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Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following items:

#5632
APPROVAL OF ACCEPTANCE OF DONATION FROM
ONSCENE TECHNOLOGIES, INC FOR THE SCHOOL
SAFETY CONF

That the Governing Board approves a donation from OnScene Technologies, Inc. of Ramsey, NJ in the amount of \$1,000 to be used for the SPS School Safety Conference on January 22-24, 2018.

#5633
APPROVAL OF ACCEPTANCE OF DONATION FROM
SLEEP DISORDER'S CENTER OF PRESCOTT
VALLEY FOR 8TH GRADE

That the Governing Board approves a donation from Sleep Disorder's Center of Prescott Valley, LLC. in the amount of \$100 to be used for the 8th Grade Class trip to California in May 2018.

The motion was approved by a vote of (4, 0, 0) CV

#5634
APPROVAL OF KINDERGARTEN FUNDRAISER
COUNTRY DANCE FOR THE END OF YEAR
ACTIVITIES

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves a Country Dance fundraiser for the Kindergarten and Parents to supplement school funding for the end of year activities.

The motion was approved by a vote of (4, 0, 0) CV

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following items:

#5635
APPROVAL OF CTE AUTO & WELDING STUDENT
TRAVEL TO VISIT TECHNICAL SCHOOLS IN
PHOENIX, AZ ON 2/21-22/18

That the Governing Board approves student travel for the Automotive and Welding Classes to visit Technical Schools in Phoenix, AZ on February 21-22, 2018.

#5636
APPROVAL OF STUDENT TRAVEL TO THE
NAVAJO NATION SCIENCE FAIR IN GALLUP, NM
ON 2/27/18 – 3/1/18

That the Governing Board approves student travel to the Navajo Nation Science Fair in Red Rock State Park, Gallup, NM on February 27-March 1, 2018.

#5637
APPROVAL OF STUDENT TRAVEL FOR THE SPTH
SENIOR CLASS TRIP TO LOS ANGELES, CA ON
MAY 1-5, 2018

That the Governing Board approves student travel for the Senior Class trip to Los Angeles, CA on May 1-5, 2018.

The motion was approved by a vote of (4, 0, 0) CV

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#5638
APPROVAL OF TRAVEL TO THE NAEA
CONVENTION IN SEATTLE, WA ON MARCH 22-24,
2018

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves travel for Mr. Rory Hathale to attend the National Art Education Association in Seattle, WA on March 22-24, 2018.

The motion was approved by a vote of (4, 0, 0) CV

#5639
APPROVAL OF THE PERSONNEL REPORT FOR
CERTIFIED STAFF

1. APPROVAL OF SHORT-TERM CONTRACTS FOR SY 2017-2018:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Short-Term Contracts:

	<u>Name</u>	<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates:</u>
a.	Meyers, Ames (Retro-Active)	HS Teacher – CTE (Automotive/ Welding) (1)	SGBøE, Inc. Saturday Work Session	High School	Charter	per hour	01/20/2018
b.	Miles, Harrison (Retro-Active)	HS Teacher – Math (1)	Teach 9 th Grade Algebra I, 1 st period	High School	Charter	per hour	01/08/2018 – 05/25/2018

The motion was approved by a vote of (4, 0, 0) CV

2. RESIGNATION:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resignation:

	<u>Name</u>	<u>Position</u>	<u>Service</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Morgan, Lance	Elementary Teacher, 1 st Grade	21 years, 6 months	Elementary School	ISEP	02/20/2018

The motion failed by a vote of (1, 3, 0) CV Mr. Royd Lee, Mr. Tom Franklin, Jr. & Ms. Martha Tate opposed.

#5640
APPROVAL OF THE PERSONNEL REPORT FOR
CLASSIFIED STAFF

1. APPROVAL OF SHORT-TERM CONTRACT FOR SY 2017-2018:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Short-Term Contract:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates:</u>
a.	Calamity, Tyson	Student Activities Treasurer	Shonto Preparatory School	District	per semester; 2 semesters per year	02/05/2018 – 05/25/2018

The motion was approved by a vote of (4, 0, 0) CV

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2. APPROVAL OF STIPENDS FOR SY 2017-18:

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following Stipends:

<u>Name</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates:</u>
a. Bearshield, Corilee Burtel, Cassandra Dugi, Shirlandra Johnson, Isaiah Laughter, Marjorie	Staff Health & Wellness -Promotion for SPS Staff	Shonto Preparatory School	District	per semester; 2 semesters per year	07/01/2017 – 06/30/2018

The motion was approved by a vote of (4, 0, 0) CV

3. RESIGNATION:

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following Resignation:

<u>Name</u>	<u>Position</u>	<u>Service</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Blake, Sr., Issac	Substitute Security Officer	7 months	Shonto Preparatory School	District	01/19/2018

The motion failed by a vote of (0, 3, 1) CV Mr. Kenneth Y. Begishe abstained.

#5641
ENTER INTO EXECUTIVE SESSION REGARDING
PUBLIC STATEMENTS FROM BOARD MEMBERS

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board enter into Executive Session regarding public statements from board members at 7:06 PM.

The motion was approved by a vote of (4, 0, 0) CV

#5642
EXIT EXECUTIVE SESSION

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board exits out of Executive Session at 7:53 PM.

The motion was approved by a vote of (4, 0, 0) CV

#5643
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion for adjournment:

That the Governing Board adjourn the Regular Meeting at 8:03 PM.

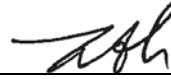
The motion was approved by a vote of (4, 0, 0) CV

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CERTIFICATION

RECORDED BY:

CONCURRED BY:



Ms. Cassandra Burtel, Administrative Assistant
Office of the Superintendent

Mr. Lemual Adson, Superintendent
Shonto Preparatory Schools

APPROVED BY:



Mr. Tom Franklin, Jr., Board President
Shonto Governing Board of Education, Inc.

March 1, 2018

Date

Motion: Mr. Royd Lee

Second: Ms. Martha Tate

VOTE: 4 in favor, 0 opposed and 0 abstained.