

**SAC Agenda**  
**School Advisory Council**  
**Friday, January 20, 2023**

- **Welcome**
- **Review minutes from November and December**
- **Administrative Report—Mrs. Griffiths**
- **Strategic Plan Feedback- Mrs. Griffiths**
  - **Email the results**
- **Charter Renewal Report- Mrs. Griffiths**
- **Teacher Donation to SAC- Mrs. Griffiths**
  - **\$345.00**
- **Open Enrollment/Recruiting- Mr. Miller**
- **Annual School Improvement Assurances- Mrs. Finnell**
- **Title 1 Program and Parent & Family Engagement Summary- Mrs. Finnell**
- **Next Meeting: Friday, February 10, 2023 @ 1:00p.m.**

**Looking Ahead:**

Jan. 23-27- Literacy Week

Jan. 24- Class Pictures

Jan. 27- 3<sup>rd</sup> Grade State World

Jan. 27- PTO Meeting

Jan. 31- Color Run Fundraiser donations start

Feb. 6-10- FTE Week

**Thank you for supporting Janie Howard Wilson!**

## School Advisory Council – Meeting Minutes

Friday, January 20, 2023

**Members Present:** Mr. Miller; Mrs. Soto; Mrs. Outing; Mrs. Medina; Mrs. Finnell; Mrs. Griffiths; Ms. Gunn; Mrs. Grondin; Mr. Unzueta; Mrs. Moye

**Review of Minutes-** Needed to review November and December Minutes due to the attendance.

### **November Minutes**

Motion to Approve: Mr. Unzueta

Second: Mrs. Soto

### **December Minutes**

Motion to Approve: Mrs. Medina

Second: Mrs. Moye

### **Administrative Report- Mrs. Griffiths**

\* Progress Monitoring Results- The testing window does not close until next week and we have started to calculate the data, but the results could still adjust due to makeups and students who do not qualify for JHW's school grade due to not being present for FTE. We have adjusted resource and leadership schedules to address data concerns after we returned from winter break.

#### **Beginning of the Year:**

Level 1's: 3<sup>rd</sup> Grade: 45%; 4<sup>th</sup> Grade: 56%; 5<sup>th</sup> Grade: 69%

Level 2's: 3<sup>rd</sup> Grade: 35%; 4<sup>th</sup> Grade: 15%; Fifth Grade: 15%

Level 3's,4's, 5's: 3<sup>rd</sup> Grade: 10%; 4<sup>th</sup> Grade: 11%; 5<sup>th</sup> Grade: 5%

#### **Middle of the Year:**

Level 1's: 3<sup>rd</sup> Grade: 37%; 4<sup>th</sup> Grade: 43%; 5<sup>th</sup> Grade: 41%

Level 2's: 3<sup>rd</sup> Grade: 26%; 4<sup>th</sup> Grade: 22%; Fifth Grade: 26%

Level 3's,4's, 5's: 3<sup>rd</sup> Grade: 15%; 4<sup>th</sup> Grade: 25%; 5<sup>th</sup> Grade: 21%

\* Tutoring- Janie Howard Wilson has submitted for approval to do tutoring for the second half of the year for during the day and after school. Both have been approved. A grant will cover after school and the budget for during the day was approved by Alricky Smith. This is for students who are unable to get transportation from after school tutoring.

\* Middle School Transition Night- This was a successful night and we appreciate Bok N. and Bok S. coming out and talking to our parents.

\* Spelling Bee- We enjoyed doing our first spelling bee and the winner was Andrew King from third grade. His name was submitted for the next round to compete with other school winners.

\* IB Consultant Visit- A timeline was created to ensure we stay on track for authorization for April 2024. The teachers planned by adding reading standards to the transdisciplinary units. We are updating how we plan for reading with science and social studies. We are working with the charter office so we can merge SIOP and the IB philosophy.

\* IB Family Night- We appreciate the staff and families that came out to support and learn about IB. However, after reflection we feel it is important to have students perform or invite a guest in such as a scientist to increase involvement with IB.

\* Martin Luther King Oratorical Contest: Such a proud moment to see how the Silver Streaks represented at the event. We had two fifth graders take second and third place!

\* Guest Speakers: We want to thank the community for supporting guest speakers for coming on campus and providing motivational speeches to our 5<sup>th</sup> graders. We plan on inviting our 4<sup>th</sup> graders due to the success with our 5<sup>th</sup> graders.

#### **Strategic Plan Feedback- Mrs. Griffiths**

\* The survey results were emailed to the SAC committee. The school plans on writing the draft in February and would like to have this completed by Spring Break. We would like to have feedback on the draft and will share the progress with the SAC, Staff, and PTO.

#### **Charter Renewal Feedback- Mrs. Griffiths**

\* Provided the evaluation results from the Renewal committee. This will go to the PCSB School Board on January 24<sup>th</sup> to be voted on. Reviewed the evaluation results together and explained that Dr. Ortiz is incredible with our ESOL students at JHW. We are excited that FDLRS is working with our ESE department on gradebook, curriculum pacing, and IEP goals. They will also be working with the school to set the master schedule.

#### **Teacher Donation- Mrs. Griffiths**

\* Mrs. Griffiths explained how we like to provide staff treats that are used each month to thank everyone. We want to recognize the efforts of the Bok N. PTO with this program this past year. It is appreciated and we are thankful. The SAC voted to use the \$345.00 for teacher treats.

Motion: Mr. Miller

Second: Mrs. Medina

#### **Open Enrollment- Mr. Miller**

\* We reviewed the steps that we have taken this year such as social media posts, dojo posts, and online application link. The PreK department will pass out flyers to the community. We asked for support for the beginning of the year paperwork as there needs to be a way to do this online. Mr. Miller and Mrs. Moyer discussed bringing this up at the Parent Council meeting with Dr. Rodolfich.

#### **Annual School Improvement Assurances- Mrs. Finnell**

\* Mrs. Finnell passed this out and explained the document. The SAC committee reviewed the document and no further questions were asked.

#### **Title One Program and Parent & Family Engagement Summary- Mrs. Finnell**

\* Mrs. Finnell provided the brochure and reviewed the budget information

# Annual School Improvement Assurances

*for 2022-23 School Improvement Plans and School Advisory Councils*

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## Purpose of the Assurances

Each year, the Florida Department of Education must verify that districts meet two requirements. First, districts with schools meeting the below requirements must have an approved School Improvement Plan (SIP) pursuant to section 1001.42(18), Florida Statutes (F.S.). Secondly, Florida Statutes require that each school's School Advisory Council (SAC) meet composition requirements set forth in s. 1001.452(1), F.S. In order to ensure compliance with these requirements, please complete the required survey of assurances. If a district is unable to complete the assurances, please contact the Bureau of School Improvement for further guidance.

## Assurances of School Improvement Plans

**Assurance 1:** The district shall require implementation of a SIP for each public school in the district that has a school grade of "D" or "F"; has a significant gap in achievement by one or more student subgroups [identified as Targeted Support and Improvement (TSI) or Comprehensive Support and Improvement (CSI)], as defined in the federal Elementary and Secondary Education Act (ESEA); has a graduation rate of sixty-seven (67) percent or less, as defined in the federal ESEA; and/or has significantly lower graduation rates for a subgroup when compared to the state's graduation rate. The district school board shall annually approve the SIP.

Pursuant to s. 1001.42(18)(a), F.S., and 20 U.S.C. s. 6311(b)(2)(C)(v)(II)

**Assurance 2:** The district shall require implementation of a SIP for each public school in the district that has not significantly increased the percentage of students passing statewide, standardized assessments or has not significantly increased the percentage of students demonstrating Learning Gains, as defined in s. 1008.34, F.S., and as calculated under s. 1008.34(3)(b), F.S., who passed statewide, standardized assessments. The district school board shall annually approve the SIP.

Pursuant to s. 1001.42(18)(a), F.S.

**Assurance 3:** The district shall require implementation of a SIP for each public school identified under the Reading Achievement Initiative for Scholastic Excellence (RAISE) program. The SIP shall explicitly address strategies for improving reading performance. The district school board shall annually approve the SIP.

Pursuant to s. 1001.42(18)(a), F.S.

**Assurance 4:** The district shall require implementation of a SIP for each public school in the district, except charter schools, that establish a dropout prevention and academic intervention program. The district school board shall annually approve the SIP.

Pursuant to s. 1003.53(2)(b), F.S.

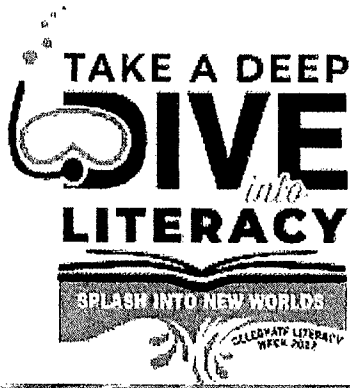
**Assurance 5:** The district shall require implementation of a SIP for each public high school in the district, except charter schools, that includes strategies to improve student readiness for the public postsecondary level based on annual analysis of the postsecondary feedback report data. The district school board shall annually approve the SIP.

Pursuant to s. 1008.37(4), F.S.

## Assurance of School Advisory Council Composition

**Assurance 1:** All public schools in the district, except charter schools, shall have a SAC that assists in preparation and evaluation of the SIP. A majority of the members of each SAC shall not be employed by the school district. Except as noted below, each SAC is composed of the principal and an appropriately balanced number of teachers, education support employees, students, parent, and other business and community members who are representative of the ethnic, racial and economic community served by the school. High school SACs must include students; middle and junior high school SACs may include students.

Pursuant to s. 1001.452(1)(a), F.S.



# Celebrate Literacy Week, Florida

January 23-27, 2023

Janie Howard Wilson Elementary  
K-2nd Grade

## MONDAY, JANUARY 23RD

Kick off and Guest reader  
Color and design their fact bag

## Kick off Literacy Week!

Read Aloud  
Send link to classroom teachers

## TUESDAY, JANUARY 24TH

Diving Deeper into Book Tasting  
Genre and Character

## Book Tasting!

Listen to the read aloud again and  
write down the genre and choose a character to add to your fact bag.

## WEDNESDAY, JANUARY 25TH

Diving Deeper into Book Tasting  
Setting and Type of Eater:

Omnivore  
Carnivore  
Herbivore

## Book Tasting!

Listen to story again and write down the setting and what type of eater the animal. Add this information to your bag.

## THURSDAY, JANUARY 26TH

Diving Deeper into Book Tasting  
What foods the animal/character  
eats. Add to the bag

## Book Tasting!

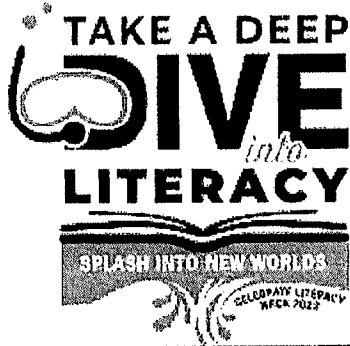
Listen to the story again and write down what food they eat. Add this information to the bag. Hang the bag outside the classroom for others to find some information on their book journey

## FRIDAY, JANUARY 27TH

Book Journey/ Glow Party  
Students with correct grade level points with  
80% accuracy will attend party.

## Book Tasting!

Go on a book journey through Kindergarten, First, and Second grade hall and find information in the bags outside their classroom about other books.



# Celebrate Literacy Week, Florida

January 23-27, 2023

Janie Howard Wilson Elementary  
3rd Grade

## MONDAY, JANUARY 23RD

Kick off and Guest reader  
Color and design their fact bag

## TUESDAY, JANUARY 24TH

Diving Deeper into Book Tasting  
Genre and Character

## WEDNESDAY, JANUARY 25TH

Diving Deeper into Book Tasting  
Setting and Type of Eater:

Omnivore  
Carnavore  
Herbivore

## THURSDAY, JANUARY 26TH

Book Tasting with several Genre

## FRIDAY, JANUARY 27TH

Field Trip

## Kick off Literacy Week!

Read Aloud  
Send link to classroom teachers

## Book Tasting!

Listen to the read aloud again and  
write down the genre and choose a character to add to your fact bag.

## Book Tasting!

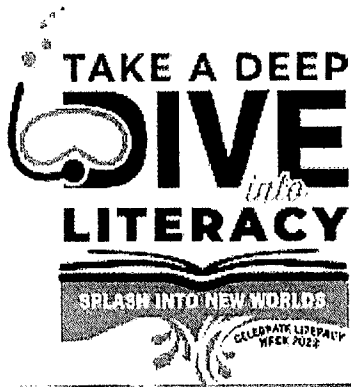
Listen to story again and write down the setting and what type of eater the animal and what they eat.

## Book Tasting!

Looking through several genres and finding information on  
their book journey.

## Field Trip





# Celebrate Literacy Week, Florida

January 23-27, 2023

Janie Howard Wilson Elementary  
4th- 5th Grade

**MONDAY, JANUARY 23RD**

Kick off and Guest reader

**TUESDAY, JANUARY 24TH**

Diving Deeper into Book Tasting  
Genre/ Charters

**WEDNESDAY, JANUARY 25TH**

Diving Deeper into Book Tasting  
Setting

**THURSDAY, JANUARY 26TH**

Diving Deeper into Book Tasting  
Problem and Solution

**FRIDAY, JANUARY 27TH**

Glow Party  
Students with the correct grade level AR  
points with 80% accuracy will attend party.

**Kick off Literacy Week!**

Read Aloud  
Send link to classroom teachers

**Book Tasting!**

Choose a book that you are most interested in  
from the last time we did book tasting.  
Read and write down the genre and characters.

**Book Tasting!**

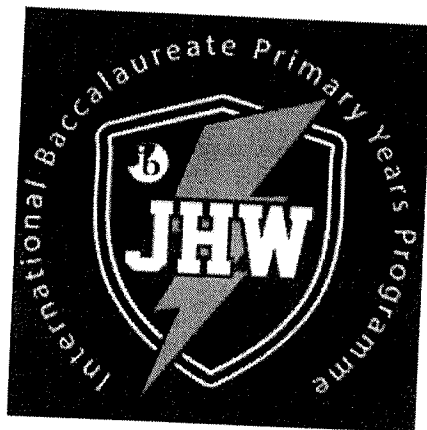
Reread and write down the setting of the story.

**Book Tasting!**

Reread and write down the problem and solution or the  
causes and effects of the story.

**Book Tasting!**

Project!  
Take an AR test on your book!



JANIE HOWARD WILSON  
ELEMENTARY  
CHARTER RENEWAL  
EVALUATION INSTRUMENT  
FALL 2022

Polk County Public Schools / Office of Charter Schools



## Janie Howard Wilson Elementary

Address: 306 Florida Avenue, Lake Wales, FL 33853  
 Grades served: K-5  
 Conversion year: 2004  
 Principal: Kim Griffiths  
 LWCS Superintendent: Dr. Wayne Rodolfich  
 LWCS Board Chair: Mr. Danny Gill  
 Current Contract: July 1, 2013- June 30, 2023  
 Site visit: November 2, 2022  
 Requesting Five-year contract

	2021-22	2020-21	2018-19	2017-18	2016-17	2015-16
<b>English Language Arts Proficiency</b>	32	39	44	43	36	29
<b>Learning Gains English Language Arts</b>	29	42	47	43	42	38
<b>Lowest 25 English Language Arts</b>	23	50	50	43	43	24
<b>Mathematics Proficiency</b>	38	47	54	53	41	45
<b>Learning Gains Mathematics</b>	39	39	59	59	48	50
<b>Lowest 25 Mathematics</b>	50	6	56	43	40	33
<b>Science Proficiency</b>	25	26	30	40	24	37
<b>Percent Tested</b>	100	98	100	99	99	99
<b>Percent of Points School Grade</b>	34	36	49	46	39	37
<b>School Grade</b>	D	*	C	C	D	D

\* For 2020-21, schools may opt-in for a school grade to be recorded and reported.

school year	Enrollment	White	Hispanic	Black	Asian	Multi Racial	Other	White Pct	Hispanic Pct	Black Pct	Asian Pct	Multi Racial Pct	Other Pct	Direct Cert. Students	Direct Cert. Pct	ESE Not Gifted	ESE Percent	Gifted	Gifted Percent	504 eligible
21-22	419	73	190	137	2	12	5	17.42	45.35	32.7	0.48	2.86	1.19	410	97.85	65	15.51	2	0.48	12
20-21	382	72	165	131	1	7	6	18.85	43.19	34.29	0.26	1.83	1.57	372	97.38	66	17.28	6	1.57	11
19-20	414	99	188	116	0	9	2	23.91	45.41	28.02	0	2.17	0.48	406	98.07	72	17.39	6	1.45	9
18-19	394	91	174	119	0	9	1	23.1	44.16	30.2	0	2.28	0.25	385	97.72	72	18.27	8	2.03	6
17-18	425	115	161	138	1	9	1	27.06	37.88	32.47	0.24	2.12	0.24	68	16	73	17.18	13	3.06	3
16-17	433	119	156	135	4	19	0	27.48	36.03	31.18	0.92	4.39	0	37	8.55	57	13.16	6	1.39	9

## Renewal Application/Indicators and Standards:

The following defines specific indicators (the types and level of information and data that will be collected) and standards (the benchmark by which such indicators will be measured) that will be analyzed. A charter school's performance within these indicators is the most important factor in determining a charter renewal decision. The Office of Charter Schools has determined the standard and status based on a review and analysis of pertinent data points, site visits, and other relevant data.

Focus Area	Meets the Standard	Approaches Standard	Does Not Meet Standard
<b>Educational Performance</b>			
A. State Accountability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Educational Program Implementation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Financial Performance</b>			
A. Financial Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Financial Viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Organizational Performance</b>			
A. Student Enrollment & Conduct	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Governance, Staff and Parents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Renewal Application/Indicators and Standards:

### 1. Educational Performance

#### A. State Accountability

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
A. State Accountability	1. FSA achievement	Students at the school demonstrate proficiency in subjects tested (mathematics, reading, writing and science).	FSA and/or other state accountability test as applicable
	2. School Grade	"C" or above	School grade as determined by FDOE
	3. Annual student gains	Students are making one-year worth of growth annually in mathematics and reading.	FSA and/or state accountability test as applicable.
	4. Annual gains of student achieving in the bottom 25%	50 % make one – year worth of growth.	FSA and/or state accountability test
	5. % of Students tested	The school appropriately administering applicable state standardized tests to its students.	FSA and/or state accountability test
	6. Comparable performance	The school's performance meets or exceeds performance of schools with closely comparable student populations (demographics, and if appropriate, geographic proximity.)	FSA and/or state accountability test
	7. School Improvement Rating (if applicable)	The school has not received a rating of declining in two consecutive years of current contract term.	School rating as determined by FDOE

Meets the Standard

Approaches the Standard

Does Not Meet the Standard

#### Findings:

- See historical data on page 1
- Data shows that post-pandemic learning loss and tools and processes are in place to facilitate progress monitoring and interventions to help close this wide gap.
- ACCESS Scores: In the 2022 ACCESS test, the school English language learners experienced a decrease in all test domains. English language gains dropped from 60% in 2021 to 27% in 2022. The index of the federal point dropped from 49% (not TS&I) to 31% (TS&I) in 2022. The school's objective is to increase both parameters to the 2021 numbers.

- FSA Scores: The decrease in Language learners in 2022 passing the FSA ELA/Math/Science reflects the decline in Language proficiency. As ACCESS scores increase, state test scores should also see a positive impact.
- JWH is implementing action steps to improve from a D to at least a C in state accountability
- School administration met with district staff to review SIP before presenting it to PCPS Board in November 2022.

**Renewal Application/Indicators and Standards:**

**1. Educational Performance**

**B. Educational Program Implementation**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
<b>B. Educational Program Implementation</b>	1. Achievement of mission-specific goals	<p>The school is achieving, or making significant progress towards achieving, the school/mission-specific goals as defined in the school's contract.</p> <ul style="list-style-type: none"> <li>• Full complement of grade levels achieved</li> <li>• Target student population is being served as identified in the contract</li> <li>• Innovative programming is being implemented as identified in the application/contract</li> </ul>	<ul style="list-style-type: none"> <li>• Original Application</li> <li>• Charter Contract</li> <li>• Standardized Tests</li> <li>• School Developed Assessments</li> <li>• Special Needs Student Enrollment</li> <li>• Special Needs Staffing</li> <li>• School Generated Reports</li> <li>• School Visit Review</li> <li>• Grade Level Verification</li> <li>• Verification of Innovative Programming</li> <li>• Master Schedule</li> <li>• School Improvement Plan</li> </ul>
	2. Implementation of curriculum and instructional techniques	<p>The school is successfully implementing curriculum and instructional techniques as defined in the school's contract.</p>	
	3. Implementation of specialized instruction for students, particularly of those below grade level	<p>The school implements demonstrably effective instructional techniques that support struggling students to successfully achieve grade level proficiency.</p>	
	4. Data-driven decision-making	<p>The school competently uses qualitative and quantitative data to inform and guide instructional planning and practice aligned with Florida Standards.</p>	

		The school has a sufficient assessment plan and analyzes data from progress monitoring assessments as defined in the school's contract.	
	5. Implementation of Special Education programs	The school provides quality services for exceptional students as defined in the school's contract and as required by applicable law.	
	6. Implementation of English Language Learner (ELL) program	The school provides quality services for ELL students as defined in the school's contract and as required by applicable law.	
	7. Achievement of goals identified in SIP/ Strategic Plan.	The school is achieving or making significant process towards achieving the goals identified in the SIP/ Strategic Plan.	
	8. Graduation Rate / Percentage of Students in a College-Prep curriculum / Evidence of successful transition to post high school education (if applicable).	The school is achieving, or making significant progress towards increasing the graduation rate.	<ul style="list-style-type: none"> <li>SIP/ Strategic Plan. School Generated Reports</li> </ul>
	9. Quality of Pedagogy	Variety of instructional methods; student engagement; summative state accountability results	<ul style="list-style-type: none"> <li>School Visit Review Report</li> <li>Original Charter Application</li> </ul>

Meets the Standard

Approaches the Standard

Does Not Meet the Standard

**Findings:**

- The Pre-IB implementation was evident in many classrooms. Although in the early stages, the students are experiencing the integration of content areas (science, math, social studies, reading) and engaging learning activities. It was also evident that the teachers and students are currently in the early stages of the shift to new BEST standards.
- School ELL Composition: 90 LY students and 17 LFs (two-year follow-up period). 20% of the school population is ESOL, and 40% is Hispanic.

- ESOL Staff: The school increased the ESOL support by adding 1 ESOL teacher, who serves non-English speakers in enrichment courses, and 2 SP ESOL paraprofessionals for in-classroom assistance.
- The mission statement has been revised to align with PYP standards.
- The International Baccalaureate Primary Years Programme (IB/PYP) philosophy and lesson planning is being implemented due to inconsistent student performance over the last five years when meeting the terms of the charter.
- JHW utilizes data points to track academic progress (iReady, STAR, FAST).
- Instructional coaches, interventionists, ESOL teacher, and professional developments are consistently on campus to target specific data points. In 2022, JHW created a Lead Literacy Team to implement state walkthroughs to ensure literacy rates increase.
- Implementing Marzano/Effective Educators for consistent feedback for school-wide growth goals that focus on identifying critical content with the standards and student engagement
- Classrooms have an inviting environment.
- Janie Howard Wilson is utilizing ESE staff and ensuring that all are accountable for their services and accommodations.
- JHW has requested FDLRS look at their master schedule to review placements with current IEPs for the 23-24 school year. To ensure ESE students are scheduled correctly, the LEA created a form for the terminal operator and administration to schedule the minutes in Focus.
- JHW selected and implemented a standards-based curriculum and intervention program to increase proficiency for this school year.

**Recommendation:**

- A suggestion is to continue Professional Development, specifically related to the BEST benchmarks, especially with the Senior Regional Literacy Directors, which is support from Just Read! Florida

**Renewal Application/Indicators and Standards:**

**2. Financial Performance**

**A. Financial Management**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
A. Financial Management	1. Demonstration of professional competence and sound systems in managing the schools financial operations	<p>The school implements an education system if internal contracts over revenues, expenses, and fixed assets, and exercises good for business practices.</p> <p>The school has a clear budgetary objectives and budget preparation procedures.</p> <p>The governing board exercises overs high over and takes accountability for all financial operations of the school.</p>	<ul style="list-style-type: none"> <li>• Annual Budgets</li> <li>• Financial Reports</li> <li>• Annual Financial Audits</li> <li>• Financial Corrective Action Plan</li> <li>• Charter Contract</li> </ul>

	2. Adherence to generally accepted accounting principles	The school adheres to generally accepted accounting principles.	<ul style="list-style-type: none"> <li>• Governing Board Meeting Minutes</li> <li>• Financial Procedure Manual</li> </ul>
	3. Financial Reporting Requirements	<p>The school submits timely and accurate financial information adhering to its financial reporting requirements as defined in the school's contract.</p> <p>The school conducts an effective annual audit of <i>financial operations at the school</i>.</p> <p><i>The school provides appropriate public transparency of school financial health.</i></p>	
Meets the Standard <input checked="" type="checkbox"/>	Approaches the Standard <input type="checkbox"/>	Does Not Meet the Standard <input type="checkbox"/>	



Statutory Reference: 1002.33(7) (a) (10); 1002.33 (7) (a) (11)

**Renewal Application/Indicators and Standards:  
2. Financial Performance  
B. Financial Viability**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
B. Financial Viability	1. Budgeting	The school maintains balanced budgets and positive cash flow.	<ul style="list-style-type: none"> <li>• Annual Budgets</li> <li>• Financial reports</li> <li>• Annual Financial Audits</li> <li>• Financial Corrective Action Plan (if applicable)</li> <li>• Financial Procedure Manual</li> </ul>
	2. Financial Obligations	The school's financial obligations are in good standing.	
	3. Long- term financial planning	The school has a sound and sustainable long-term financial plan.	
Meets the Standard <input checked="" type="checkbox"/>		Approaches the Standard <input type="checkbox"/>	Does Not Meet the Standard <input type="checkbox"/>

Findings:

- Schools operate financials as a system and have sufficient reserves to meet all obligations
- Schools are their LEA and apply for their awards/grants
- Schools have always met enrollment targets (FTE), which have allowed for stability in funding.
- Janie Howard Wilson ending unassigned fund balance is 79.3%

**Renewal Application/Indicators and Standards:**  
**3. Organization Performance**  
**A. Student Enrollment and Conduct**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
A. Student Enrollment and Conduct	1. Student enrollment trends	The school's actual enrollment is consistent with its enrollment projections and grade configuration identified in the current charter contract.	<ul style="list-style-type: none"> <li>• Charter Contract</li> <li>• Student Enrollment / School Generated Reports</li> <li>• FTE Reports</li> <li>• Lottery Procedures</li> <li>• Application Process</li> <li>• Enrollment Process</li> <li>• Wait Lists</li> <li>• Demographics of the school as compared to schools in the same geographic area</li> </ul>
	2. Composition of the student body	<p>The racial/ethnic composition of the school's student body is reflective of the community it services or other public schools in the same school district as the charter school is located.</p> <p>The student population is aligned with the mission of the school as defined in the charter school contract.</p> <p>The school's ESE population is similar to that of the schools in the same geographic area.</p> <p>The school's ELL population is similar to that of the schools in the same geographic area.</p>	
	3. Enrollment/dismissal procedures	The school implements enrollment/dismissal procedures as defined in the school's contract and in compliance with applicable law.	

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
A. Student Enrollment and Conduct	4. School environment	The school maintains a safe and secure environment.	<ul style="list-style-type: none"> <li>• Discipline reporting</li> <li>• SCAM/SPAR reports</li> <li>• In/out of school suspensions</li> <li>• Fire</li> <li>• Health inspections</li> <li>• Fire drill reports (FASI)</li> <li>• Evacuation plans</li> </ul>
	5. Health and safety	The school complies with applicable health and safety laws.	
Meets the Standard <input checked="" type="checkbox"/>		Approaches the Standard <input type="checkbox"/>	Does Not Meet the Standard <input type="checkbox"/>

**Findings:**

- The school campus is well maintained and adequately meets standards.
- The physical and cultural environment of the school was friendly, safe, and inviting. The school demonstrated the attitude of giving back to the community by making great sacrifices to include Bok Academy North's sixth-grade classes due to hurricane damage on their campus. The shifts and sacrifices were admirable.
- Actively changing the culture of the school, improvement is steadily rising.
- The community embraced structural changes in 2021 as student enrollment increased to 450.
- JHW has grown its ESE support model to include the resource model in 2021.
- Follows PCPS Code of Student Conduct and reports in FOCUS
- Student attendance is tracked daily. Here is an average of their student attendance for the following months:
  - August: 91%
  - September: 91%
  - October: 91%
- Discipline data shows a decrease in referrals and an increase in the number of students in class.
  - August- Nov. 1st
  - 2021-2022: 162 referrals
  - 2022-2023: 46 referrals

**Statutory Reference:** 1002.33(7) (a) (7); 1002.33 (7) (a) (8); 1002.33(7) (a) (8); 1002.33 (7) (a) (11); 1002.33(9) (e); 1002.33 (10); 1002.33(16) (a) (4); 1002.33(16) (a) (5)

**Renewal Application/Indicators and Standards:  
3. Organization Performance  
B. Governance Staff and Parents**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
B. Governance Staff and Parents	1. Governance structure	The school implements the governance structure as defined in the school's contract. This structure enables the school to be an academic, operational, and financial success.	<ul style="list-style-type: none"> <li>• Governing Board Meeting Agendas</li> <li>• Governing Board Minutes</li> </ul>
	2. Compliance with Sunshine Laws/ Public Records	The school complies with state Sunshine Laws and laws governing public records.	
	3. Quality and stability of school administration and faculty / High percentage of Highly Qualified Teachers	<p>Stability across years of administration, faculty, and staff.</p> <p>School leader has demonstrated ability to lead the school in fulfilling its mission as defined in the charter contract.</p>	<ul style="list-style-type: none"> <li>• Staffing and Staff Turnover Form</li> <li>• Report from HOUSE</li> <li>• Out-of-Field Reports</li> <li>• Certification Logs</li> <li>• School Generated Reports</li> </ul>
	4. Qualifications of instructional staff	The school employs instructional staff that meet state and federal qualifications.	
	5. Professional Development	Professional development activities for administrators and instructional staff align with the educational program and support continual professional growth.	
			<ul style="list-style-type: none"> <li>• Staffing Reports</li> <li>• School Generated Reports</li> <li>• Data from ACEs</li> </ul> <ul style="list-style-type: none"> <li>• Charter contract</li> <li>• School Visit Review Report</li> </ul>

	6. Parental Involvement	<p>The school is effectively involving parents in its programs as defined in the school's contract.</p> <p>Effective policy for addressing parent grievances.</p>	<ul style="list-style-type: none"> <li>• Parental Surveys</li> <li>• EESAC Membership</li> <li>• Governing Board Membership</li> <li>• Governing Board By-Laws</li> <li>• Evidence of an active PTA/PTSO</li> <li>• Evidence of notification of parents of grievance process</li> </ul>
<p>Meets the Standard</p> <p><input checked="" type="checkbox"/></p>	<p>Approaches the Standard</p> <p><input type="checkbox"/></p>	<p>Does Not Meet the Standard</p> <p><input type="checkbox"/></p>	

**Findings:**

- The school staff has made great strides in increasing parent involvement, based on increase of PTA and the number of participants in parental activities.
- The amount of Professional Development for their teachers is commendable, if not overwhelming, but understandable with all of the changes in curriculum and standards.
- Actively seeking out and promoting parent involvement increased PTO from 2 to 50 in a year's time.
- Currently, 90% of teachers are certified in-field for education.
- ESOL Endorsement- Continued efforts
- 100% of the staff eligible for classes have signed up
- 51% of our staff is ESOL endorsed
- ESE certification for ESE staff is 100%
- Offering training to their ESE staff for developing quality IEPs.
- JHW has transparent communication between governing board and school administration.
- JHW has a strong, active, consistent board, confirmed by board representatives participating in the review.
- They operate following State Sunshine laws.
- JHW complies with statutory requirements.
- JHW maintains open lines of communication between the school and the PCPS charter office.

**Statutory References:** 1002.33 (7) (a) (14); 1002.33 (7) (a) (15); 1002.33(12) (f); 1002.33(12) (g) | 1002.33(16) (b)

Statutory References: 1002.33 (7) (a) (11); 1002.33(7) (a) (13); 1002.33 (9) (e); 1002.33(16) (a) (5); 1002.33(18)

**Renewal Application/Indicators and Standards:  
3. Organization Performance  
C. Facilities**

Focus Area	Indicator	Standard/Criteria	Sources of Evidence Include (but not limited to)
C. Facilities	Facility compliance	The school's facilities comply with applicable laws and codes.	<ul style="list-style-type: none"> <li>• Occupancy Permits</li> <li>• Health, Safety and Fire Reports</li> <li>• Facility Lease</li> <li>• Insurance Coverage</li> </ul>
Meets the Standard <input checked="" type="checkbox"/>		Approaches the Standard <input type="checkbox"/>	Does Not Meet the Standard <input type="checkbox"/>

Findings:

- School campus very well maintained and meets all standards. Total FISH capacity is 727 students.
- The facility was secure, and all State requirements have been met.
- Additional suggestions were provided by Safe Schools to certain areas of the campus.
- JHW was provided a Lake Wales Development map that shows approved residential developments coming to the Lake Wales city limits.

(a); 1002.33(18) (b)

## Janie Howard Wilson Elementary

### Final Comments:

Janie Howard Wilson Elementary is obviously making many changes to meet the many goals they have created. The new administration presented with great knowledge, confidence, and passion. They have already made great strides and appear to have procedures and plans in place that will move them closer to their goals. Would you recommend approval of this charter renewal for a 5-year term?

The Charter Review Team's Recommendation for the board:

Approve (8/8)	100%
5-year Contract (8/8)	100%

Projected Enrollment by School year	Grades	Total
2023-24	K-5	475
2024-25	K-5	520
2025-26	K-5	580
2026-27	K-5	640
2027-28	K-5	700