

REGULAR BOARD MEETING June 13, 2022 (Monday, June 13, 2022)

Generated by Natasha Kotowicz on Tuesday, July 5, 2022

Opening

Procedural: Call to Order

In Attendance: Nikki Peterson-Chair; Jeff Steer-Vice Chair; Mark Jones-Clerk; Darby Boe-Treasurer; Jordan Johnson-Director; Sally Roller-Director; Marshall Westberg-Director

Procedural: Pledge of Allegiance was spoken

Discussion: Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes May 09, 2022 Regular Meeting and May 19, 2022 Special Board Meeting

Recommended Action: Motion by: Jones Second by: Boe to approve the minutes of the Regular Meeting on May 09, 2022 to include the following: CU

1. Sally Roller- correction was not in attendance at the May 19th Meeting.

Approval of Agenda

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Jones Second by: Roller to approve the agenda as presented or amended to include the following: CU

Approval of Finances

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Jones to approve payment of the Bremer Credit Card in the amount of \$11,842.77; bills in the amount of \$100,573.08, checks #73925-74003; wires in the amount of \$448,662.05; payroll in the amount of \$787,501.11; and student activity report. CU

Enrollment

Information, Reports: 5.1 2021/22 Student Enrollment K-6 284; 7-12 229 Total 513.

Reports

Reports: High School Principal Report by Ben Miska

Monday, 6.13.2022

1. Recommending Tamara Diaz as One Act Play Coach/Advisor
2. Jane Strand Ag Teacher
 - a. Would like to add FFA to Master Agreement-Similar to when FACS was added
 - i. 5.5% of the base of 22/23 would be \$2,340.25
 - ii. Need Approval
 - b. Also would like to have a 1 time budget to bolster the program-Similar to when FACS was added
 - i. \$20,000
 - ii. Need Approval
 - c. Summer Staff Development to start the program-One time expense, have budget remaining for this school year in HS
 - i. 21 days x \$160 = \$3,360
3. High School Teachers for the 22/23 school year & beyond
 - a. Art-Currently no applicants
 - b. Social Studies-Working on a potential candidate
 - c. English-Working on a potential candidate
 - d. Industrial Tech or Ag-Currently no applicants
 - e. FACS or Health/PE-Working on a potential candidate
 - f. JH Football Coach
 - g. Robotics Coach
 - h. Speech Coach
4. Need subs-Especially para subs

Events/Meetings

1. Summer School
 - a. 7 students invited in Grades 6-8 for Math & Reading skill building
 - b. 25 students invited in Grades 9-11 for credit recovery

Great Things at WAO High School the past month

1. A lot that happened in May
2. Graduation
3. Scholarship Night
4. Athletic Banquet
5. Fine Arts Awards Program
6. 6th Grade Trip

7. Community Service Day
8. 3rd-6th Grade Elementary Track Meet
9. Students of the Quarter for Quarter 4
 - a. Grades 6-8 Braden Ellerbusch
 - b. Grades 9-11 Ashley Bishop
 - c. Grade 12 Elizabeth Johnson
10. Staff of the Quarter for Quarter 4
 - a. Aaron Wall
11. Girls Track & Field Team competed in the True Team State meet on May 21
12. Elise Oberg will be competing at the State Golf meet on June 14-June 15
13. Gavin Gullikson (4th Pole Vault), Hannah Pederson (5th Triple Jump & 13th 100 Hurdles) and Markelle Pederson (14th High Jump) competed at the State Track Meet on June 9-June 10

Upcoming

1. Weight Room and Gym are rolling for the summer
2. New Gym closed for floor maintenance June 26 through July 9
3. No contact for coaches and athletes July 2 through July 8
4. Ed Foundation Golf Tournament Friday, July 22
5. Future Staff Meetings before school starts
 - a. 4-12 Math Department to align standards and curriculum
 - b. High School QET to go through survey and set goals
 - c. High School Handbook Committee to revise handbook
6. School Registration August 10
7. Paraprofessional Training August 25
8. Inservices start August 30

Reports:Elementary Principal Report by Kelsey Johnson

June 13th, 2022 School Board Meeting -

ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- Summer School Officially Started
 - Kindergarten/1st Grade students - taught by Michelle Gullikson & JoAnne Ranstrom
 - 21 students in the June session & 17 students in the August session
 - Stacy Hanson - Tutoring 2nd/3rd-grade students | 1:1 instruction/interventions June-July | 9 students
- Summer Adventures/Summer Food Program
 - Busy, busy, busy! ○ Fun to have the kids at the Elementary being cared for and fed throughout the summer
 - Thank you to Missy and all the girls in the kitchen
 - Thank you to Kelsey D., Michelle B., and all the Summer Adventure workers
 - THANK YOU - to our transportation department for running kids everywhere so that they are able to participate in programming over the summer.
- HUGE thank you to our maintenance staff!
 - Classroom transitions/organization
 - Painting
 - Cleaning/Shampooing
- Training for Staff Over the Summer
 - Bridges Math Training - Various dates throughout the summer - New Staff & Refresher Training
 - New Teacher Training - August 9th - New licensed staff members
 - Responsive Classroom Training - August 16th-19th - New Staff & Sara K.
 - Paraprofessional Training - Northwest Service Coop - August 25th - 10 signed up so far!
- Elementary Staff of the Quarter - Q4
 - Annie Olson
- Staffing 22/23
 - Laura Efta - ECFE Coordinator 22/23 school year Open Positions for 22/23 School Year
- Substitute Teachers & Paraprofessionals
- Long-term Substitute Speech/Language Teacher Upcoming Dates of Importance
- June 13th-30th - Elementary Summer School Session 1
- August 1st-18th - Elementary Summer School Session 2
- August 10th - Registration Day
- August 30th - Teacher Inservice

Reports:Superintendent Report

June 12, 2022 Kirk Thorstenson

Community & Family Growth and Engagement Finance & Facilities

a. Communities Facilities Survey update:

- Tuesday, June 7 @ 7PM facilities survey informational meeting
- Monday, June 20 facilities survey due
- Thursday, June 23 @ 7PM community survey results meeting w/Board & Committee * WAO board receives survey results and recommendations
- Monday, July 11th @ 7PM (Regular School Board mtg.) * WAO board announces intentions/decision

b. Modular classroom update:

Continuing work: with our architect and sales company on code fixes. architect & MN Dept. of L&I on plan submission

c. Child Nutrition / lunch program changes in 22/23: handout from Missy Jones - Food Service Director

CHANGES TO THE CHILD NUTRITION PROGRAM '22-23 Child Nutrition Program COVID waivers issued by the federal government will expire at the end of 2021-2022 school year. This means that the FREE lunches will NOT be provided for all students in the 2022-2023 school year. Breakfast will continue to be provided to all students for FREE. All households should complete an Application for

Education Benefits (Free/Reduced Form) to determine meal costs that will generate much needed funding for schools. Applications will be available mid-July 2022. All students will enter their PIN each time they take a school meal. Your child's PIN is their school identification number. Any questions please contact Missy Jones WAO Food Service Director Mjones@wao.k12.mn.us or (701)-739-2714

Reports: Board Committees

Ed Foundation- by Sally Roller.

Events they are working on-

Golf Outing on July 22

Raffle Ticket on sale

Scholarships given out for a total of \$88,750.00

Finance Committee- by Boe. met to review and discuss finances for current board meeting.

Policy Reading

Information: NA First Reading of WAO District Policies

Information: Second Reading of WAO District Policies

102.22.01 - Equal Education Opportunity

406.22.01 & FORM - Public and Private Personnel Data

515.22.01 - Protection and Privacy of Pupil Records

616.22.01 - School District System Accountability

Action (Consent): NA Adoption of WAO District Policies

Recommended Action: Motion by: Second by:

Personnel

Action: Leave of Absence - Jerrica Pribula FACS Teacher

Recommended Action: Motion by: Jones Second by: Roller to approve the Leave of Absence request from Jerrica Pribula for the 22/23 school year. (Jerrica wishes to continue as FCCLA advisor for the 22/23 school year.) CU

Action, Procedural: Resignation - Sara Kostrzewski ECFE Coordinator

Recommended Action: Motion by: Boe Second by: Roller to approve the resignation of Sara Kostrzewski as ECFE Coordinator, effective June 3, 2022. CU

Action, Procedural: Hire - Laura Efta ECFE Coordinator

Recommended Action: Motion by: Jones Second by: Roller to hire Laura Efta as ECFE Coordinator at a rate of \$29.58/hr. for the 22/23 school year. CU

Action, Procedural: Hire - Jane Strand FFA Program Advisor

Recommended Action: Motion by: Peterson Second by: Johnson to hire Jane Strand as FFA Program Advisor at a rate of 5.5% of base for the 22/23 school year. CU

Action, Procedural: Hire - Tamara Diaz One Act Play Coach

Recommended Action: Motion by: Boe Second by: Johnson to hire Tamara Diaz as One Act Play Coach at a rate of 5.5% of base for the 22/23 school year. CU

Action, Procedural: Hire - Zach Relling Head Cross Country coach

Recommended Action: Motion by: Westberg Second by: Johnson to approve Zach Relling as the Head Cross Country coach for the 22/23 school year. CU

Action, Procedural: Hire - Sara Kostrzewski Jr. High Volleyball coach

Recommended Action: Motion by: Johnson Second by: Boe to hire Sarah Kostrzewski as Jr. High Volleyball coach for the 22/23 school year. CU

Action, Procedural: Hire - Brianna Becks C Team Volleyball coach

Recommended Action: Motion by: Westberg Second by: Roller to hire Brianna Becks as C Team Volleyball coach for the 22/23 school year. CU

Action, Procedural: Hire - Kaitlyn Bakken Long Term sub 1st grade

Recommended Action: Motion by: Boe Second by: Roller to hire Kaitlyn Bakken as long term sub for Faith Neuschwander for the 22/23 school year. CU

Action, Procedural: Hire - Stacy Hanson Elem. Summer School Tutor

Recommended Action: Motion by: Second by: to hire Stacy Hanson as Elementary Summer School Tutor for the '22 summer at a rate of \$25/hr. CU

Action, Procedural:Hire - Kirk Thorstenson Superintendent 22/23 & 23/24

Recommended Action: Motion by: Johnson Second by: Roller to hire Kirk Thorstenson as Superintendent for 2 years, at a salary of \$121,540 (22/23) and \$125,187 (23/24). CU

Action, Procedural:Hire - Jeff Loe part-time Social Studies Teacher

Recommended Action: Motion by: Jones Second by: Roller to hire Jeff Low as .29 FTE High School Social Studies Teacher at a cost of \$20,142.70 for the 22/23 school year. CU

District Business

Action, Procedural:Handrails for gymnasium

Recommended Action: Motion by: Johnson Second by: Westberg to purchase handrails for the gymnasium from H&S Manufacturing at a total cost of \$8,800. CU

Action, Procedural: Agricultural Program start up

Recommended Action: Motion by: Johnson Second by: Boe to set aside up to \$20,000 for the one-time costs of the Agricultural program for curriculum, materials, and supplies. CU

Action: Final FY 22 Budget

Recommended Action: Motion by: Boe Second by: Peterson to approve the final FY 22 (21/22) budget. CU

Action (Consent), Procedural:Initial FY 23 Budget

Recommended Action: Motion by: Jones Second by: Boe to approve the initial FY 23 (22/23) school year budget to include additions to the items below. CU

1. Update the Technology section to reflect change in salary for .5 FTE and 1 FTE, correction.
2. Increase the fuel for bus expense line item.

Action, Procedural:Brightly work order system

Recommended Action: Motion by: Westberg Second by: Roller to purchase the Brightly electronic work order system and implementation at a total cost of \$2,973.90 for the 22/23 school year. CU

Action, Procedural:Insurance quote for 22/23

Recommended Action: Motion by: Second by: to accept the commercial insurance quote from North Risk Partners for our property, general & professional liability, cyber, crime, auto, umbrella, and workers compensation at \$80,617. (Increase from our expiring premium (\$62,826) due to increased replacement costs of our property and payroll increase.) Died lack of motion.

Action, Procedural:Shot clock equipment for gymnasium

Recommended Action: Motion by: Westberg Second by: Jones to purchase shot clocks and backboards lighting for the gymnasium from Daktronics at a cost of \$6,087.00 CU

Important Dates

June Communication & Events

2 - Last Day of School for students

3 - Teacher Workshop

7 - Community Survey Informational meeting @ 7pm

13 - School Board meeting @ 7pm

14 - Pony Booster Club meeting @ 7am

15 - WAO Ed. Foundation meeting @ 5:30pm

16 - Facilities Committee meeting @ 5:15pm

23 - Policy Committee meeting @ 7am

Adjourn

Action: Adjourn. Next Meeting will be June 23, 2022 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: adjourn at pm: 8:42 pm.