

**HATCH VALLEY PUBLIC SCHOOL**  
**BOARD OF EDUCATION**  
**MINUTES**  
**REGULAR BOARD MEETING**  
April 5, 2023

**Board Members Present:**

Greg Mitchell, Elva Garay, and Lupe Castillo

**Board Members Absent or Tardy:**

Chris Montez and Merlinda Hinojos

**School Personnel Present:**

Superintendent Chavez, Toni Hull, Sheila Offutt, Isaac Garcia, Brandy Holguin, Louis Howell, Vicente Zamora, Ana Alvarado, Angel Marin and Elsa Ramirez

**Visitors:**

Regina Gaysina, Heather Boone, Carlos Carranza, Elisabeth Elias, Andrea Alvarez, Layton Gillis, Paul Valdez, Marco Loera, Frank Angel, Lukas Angel, Joaquin Mendoza, Ignacio Pinon, Juan Chairez, and Frank & Loretta Angel

**Call to Order at 6:00 pm by President Mitchell**

**Pledge of Allegiance**

1. **A. Approval of Agenda**

**Action:** Vice President Garay motioned to approve, seconded by Member Castillo  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES  
Motion Carried

**B. Approval of the Minutes from the Regular Board Meeting of March 8, 2023**

**Action:** Vice President Garay motioned to approve, seconded by Member Castillo  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES  
Motion Carried

**C. Approval of the Minutes from the Special Board Meeting of March 14, 2023**

**Action:** Member Castillo motioned to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES  
Motion Carried

2. **Reports**

**A. Superintendent Report**

- CONGRATULATIONS to the Powerlifting Team STATE CHAMPS- the entire team was awarded the Heart of the Bear award.
- The Heart of the Hatch Valley documentary - Presented by Andrea Alvarez
- Shattered Lives - Presented by Ms. Brandy Holguin, High School Principal
- Carlos Carranza was recognized for being a finalist for US Scholar Program
- Sheila Offutt updated the Board with all the projects that are being worked on
- Safety - Mr. Zamora informed the Board that a Gun Safe has been ordered and will be installed in the SRO office; the fencing project is still being worked on; working on the behavior threat assessment, and seeing some progress. New project will be to re-key the High School.
- The District has goats cleaning up around the grounds

3. Limited Public Comment

4. Approval of Financials

A. Approval of March 2023 Bills

**Action:** Vice President Garay motion to approve, seconded by Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES

Motion Carried

B. Consider Approval of Budget Adjustments Requests/Transfers/Cash Requests

*Maintenance & Transfer BARS: 13000,23000,24101,24103 ,24189,24106,24346,31100,24308,*

*Fund 11000 – Increase \$14,371 insurance claim*

*Fund 31703 – SB9 - Increase*

*Fund 24160 Rural Low-Income Schools Program - Increase*

*Permission to work on maintenance & transfer BARS as needed to finish fiscal year*

**Action:** Vice President Garay motion to approve, seconded by Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,

Motion Carried

5. New Business

A. Approval of the Resolution Proposing Capital Improvements Tax Ballot Question and Other Matters Relating Thereto

Regina Gayson, RBC and Heather Boone, Cuddy & McCarthy, LLP presented to the Board the Resolution. A discussion was held. Property taxes will not be raised.

**Action:** Vice President Garay motion to approve this item, seconded by Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,

Motion Carried to TABLE

B. Approval of the 2023-24 School Calendar

The staff voted on calendar B. A discussion was held.

**Action:** Vice President Garay motion to approve calendar B, seconded by Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,

Motion Carried

C. Approval of the Bilingual Application

**Action:** Member Castillo motion to approve, seconded by Vice President Garay

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,

Motion Carried

D. Approval of the Title III Application

**Action:** Member Castillo motion to approve, seconded by Vice President Garay

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Motion Carried

E. Approval of the Casa de Peregrinos Lease

**Action:** Vice President Garay motion to approve, seconded by Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,

Motion Carried

F. Approval of the Application & Site Use Agreement - Casa de Peregrinos  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,  
Motion Carried

G. Approval of the Application & Site Use Agreement - TRIO  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,  
Motion Carried

H. Approval of the Application & Site Use Agreement - Dona Ana County Elections HHS & GES  
**Action:** Vice President Garay motion to approve, seconded by Member Castillo  
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES,  
Motion Carried

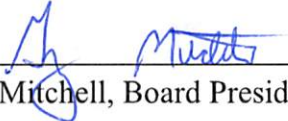
6. Items for Future Meetings  
Approval of Auditors  
Budget

7. Next Board Meeting – Wednesday, May 10, 2023 at 6:00 P.M. at HVPS Central Office

8. Adjournment  
With no further business to be conducted, President Mitchell called for a motion to adjourn.  
**Action:** Vice President Garay motion to adjourn, seconded by Member Castillo  
Voice Vote: Mitchell: YES, Garay: YES,, Castillo: YES,  
Motion Carried  
The meeting was adjourned at 7:26pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on April 5, 2023.

AFFIRMATION:

  
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Greg Mitchell, Board President

ATTEST:

  
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Chris Montez, Board Secretary