



Community Action Inc. of Central Texas
Board of Directors Meeting
March 27, 2025, 6:00 P.M.
San Marcos, Texas
FINAL Agenda-

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Diane Insley**
Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”
- 2.0 Roll Call – Doug Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –**Diane Insley**
- 4.0 Minutes-Diane Insley**
Board Meeting Minutes January 16, 2025 (for approval)
- 5.0 Correspondence, for review and discussion-Doug Mudd**
 - 5.1 OHS Performance Update Letter for Head Start Enrollment
 - 5.2 OHS Monitoring Review of W. Crook Incident
 - 5.3 OHS FA1 Monitoring Review
- 6.0 Leadership Programmatic Reports**
 - 6.1 Executive Director-Doug Mudd**
 - 6.1.1 CAP Plan, Strategic Plan & Analysis of Outcomes [OS 6.5 & 9.3] (for approval)**
 - 6.1.2 Training of Duties and Responsibilities of Board Members [OS 5.8]**
 - 6.1.3 Remove Diversity Page from Employee Handbook (for approval)**
 - 6.2 Human Resources-Ruth Salinas
 - 6.3 Agency Financial-Keith Herington**
 - 6.3.1 Basic Financials**
 - 6.3.2 Grant Financial Report**
 - 6.3.3 Head Start Program Budget Reports**
 - 6.3.4 Head Start In-Kind**
 - 6.3.5 Head Start Program CACFP Report**
 - 6.3.6 Credit Card Report**
 - 6.3.7 Other Credit Card Purchases**
 - 6.4 Adult Education-Mary Helen Martinez
 - 6.5 Community Services- Francesca Ramirez
 - 6.6 Health Services-Stacey Martinez
 - 6.7 Head Start – Danielle Engelke**
 - 6.7.1 March Board Report**
 - 6.7.2 Head Start Parent Satisfaction Survey**
 - 6.7.3 Updated Head Start Eligibility Criteria (for approval)**
 - 6.8 Home Visiting-Megan Campbell
 - 6.9 Youth Services-Cristal Lopez
- 7.0 Action Items-Review, Discuss and Take Proper Action**
 - 7.1 Grant Budget Approvals (2024-25) Doug Mudd**
 - 7.1.1 Texas Home Visiting HOPES grant for \$949,483 (for approval)**
 - 7.1.2 St. Mark’s Episcopal Church grant for GED vouchers for \$11k (for approval)**
 - 7.1.3 Dollar General Grant for GED vouchers \$10k (for approval)**
 - 7.1.4 Youth Services Grant for \$143k (for approval)**
 - 7.2 New Board Members Insley**
 - 7.2.1 Consider appointment of Caldwell County Commissioner Horne as elected representative to be on Community Action Board (for approval)
 - 7.2.2 Introduce Karen Lovin for neighborhood representation; Angie Sanchez for Lockhart City Council representation; and David Sergi attorney for private representation
- 8.0 Success Story- None**
- 9.0 Board Member’s Opportunity to Share**

- 10.0 Board President's Report. -Diane Insley**
Next Board of Directors Meeting: May 15, 2025
- 11.0 Adjournment – Insley**

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.