RAMAH NAVAJO SCHOOL BOARD, INC.
NAVAJO PREFERENCE EMPLOYER
JOB VACANCY
Thursday – November 18, 2021

POSITION	PROGRAM/ DEPARTMENT	CLOSING DATE
Middle School Teacher	Education Services/**Pine Hill School**	Open Until Filled
Elementary Teacher(s) K-5	Education Services/**Pine Hill School**	Open Until Filled
Gifted & Talented Teacher K-12	Education Teacher/**Pine Hill School**	Open Until Filled
Counselor K-6	Education Services/**Pine Hill School**	Open Until Filled
Substitute Teacher(s)	Education Services**/Pine Hill School**	Open Until Filled
Dean of Students	Education Services/**Pine Hill School**	Open Until Filled
Bus Driver	Education Services/**Transportation**	Open Until Filled
Bus Driver (**Temporary**)	Education Services/**Transportation**	Open Until Filled
Housekeeper (**Temporary**)	Community Services/**Residential Housing**	Open Until Filled
Clinic Nurse **(Part-Time**)	Health & Human Services/**PHHC**	Open Until Filled
Security Officer – Temporary (As needed)	Administrative Services/**Support Services**	Closing Date: 12/6/21
Administrative Services Director	Administrative Services/**Finance Office**	Closing Date: 12/6/21
Controller	Administrative Services/**Finance Office**	Open Until Filled

Applicants must successfully complete & pass a pre-employment criminal background check, character investigation, & drug screening
Applicants are <u>REQUIRED</u> to file an application for <u>EACH</u> advertised position.
<u>HOW TO APPLY</u>: Submit the following required documents to: Ramah Navajo School Board, Inc. (RNSB, Inc), Human Resource Dept., PO Box 10, Pine Hill, New Mexico 87357
Website: https://www.rnsb.k12.nm.us/humanresources

1.) RNSB, Inc. Employment Application (Employment Application MUST be filled out COMPLETELY

2.) Required documents: Official Transcripts, Copies of High School Diploma/GED or College Diploma, Certificates, License, etc.
      a.   Resume's are optional which <u>SHALL NOT</u> be accepted in lieu of an RNSB, Inc. Employment Application.
      b.   Credits for education <u>SHALL NOT</u> be granted <u>WITHOUT</u> verification.
3.) Application and all accompanying documents <u>MUST</u> be received by the closing date of the job vacancy announcement. Application submitted <u>AFTER</u> the closing date <u>SHALL NOT</u> be considered. Application <u>SHALL NOT</u> be duplicated or returned. Incomplete application <u>SHALL NOT</u> be considered.