

**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
June 14, 2023**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on June 14, 2023, with a closed session scheduled at 10:00 a.m. and an open session immediately following.

Members present: Perez, Lopez, Garvin, Aguilar, Baskett

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**OPEN SESSION**

**Call to Order**

Ms. Perez called the meeting to order at 10:01 a.m.

**CLOSED SESSION PUBLIC COMMENTS**

No public comments were submitted. The meeting was adjourned to a closed session.

**RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS**

Ms. Perez called the meeting to order at 10:50 a.m. Mr. Baskett led the Flag Salute.

Ms. Perez announced the closed session actions. The Board unanimously approved personnel actions for both Certificated/Classified staff and Student Matters. In addition, the Board determined that the Superintendent's evaluation was satisfactory, and his contract will be extended by one year; this extension does not include changes to compensation.

**REPORTS**

**Board Member Reports**

No reports were submitted by Ms. Perez and Ms. Lopez.

Dr. Garvin: He enjoyed the recent graduations.

Mr. Aguilar: He is glad to be back from out of the country and thanked staff for their help in assisting him join the meetings remotely.

Baskett – He also enjoyed attending the high graduations.

**Superintendent's Report**

Mr. Garcia commended staff for their work on all graduations. He thanked the board for their continued confidence reflected in his evaluation and acknowledged Mr. Davis's retirement.

**REPORTS FROM EMPLOYEE ORGANIZATIONS**

No reports were submitted.

**OPEN SESSION PUBLIC COMMENTS**

No public comments were submitted.

**ITEMS SCHEDULED FOR ACTION**

**GENERAL**

**Board Policy Revision – First Reading. INFORMATION ONLY. Appendix B**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Matt Stockton, Director of Instructional Technology

The administration presented revisions for Board Policies and Administrative Regulations 4033 and 6163.4 (including attachments). The policy, regulation, and attachment updates will be on the next board agenda for approval. For a full description, please see Appendix B in the agenda.

<b>Board Policy Revisions</b>	<b>Description</b>
<b>BP 4040</b>	<p><b>Employee Use of Technology</b></p> <p>The purpose of updating this board policy is to modernize some of its language and outline two forms of district technology that are identified in the Acceptable Use Agreement: Electronic Devices (equipment) and Technological Resources (Services and Access).</p>
<b>AR 4040</b>	<p><b>Employee Use of Technology</b></p> <p>The purpose of updating this administrative regulation is to modernize some of its language and identify specific additions to User Obligations and Responsibilities. Additions include specifics related to ensuring student data privacy, account security, personal use of district technology, district monitoring of technology use, email expectations, and district liability protections.</p>
<b>BP 6163.4</b>	<p><b>Student Use of Technology</b></p> <p>The purpose of updating this board policy is to modernize some of its language and include specifics about keeping the policy reviewed and updated often, as technology is an ever-changing landscape. Our primary goal with this board policy is to provide student access to technology for educational purposes in a safe and secure manner.</p>

<b>AR 6163.4</b>	The purpose of updating this administrative regulation is to provide additional guidelines for students use of personal information while using district technology. Specifically, this focuses on students providing personal information to companies or organizations in which the district does not have agreements or licenses.
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Clarification was given regarding personally owned electronic devices. Any staff member or student who has a district user account can log into the account on or off the district network. The policy updates notify the user that any message that is sent or received with their district email account, whether it is accessed on a personal device, home network, or district owned device, the district can track those messages as it is a district account.

NO ACTION REQUIRED.

**INSTRUCTION**

**Approval of the Local Control Accountability Plan (LCAP)**

Resource Person: John Davis, Assistant Superintendent of Curriculum & Instruction; Steve Molina, Director of Student Services

The Board of Education was presented a draft of the Local Control Accountability Plan (LCAP) for review at the June 6, 2023 regular board meeting. Education Code §52062, requires that the Governing Board conduct a public hearing to review its Local Control Accountability Plan (LCAP) at the same meeting as the hearing for the District’s budget (held at the June 6, 2023 meeting), with adoption of both to follow at a subsequent meeting. The full report is available on the district’s website under [“LCAP.”](#)

A motion was made by Mr. Baskett and seconded by Dr. Garvin to approve the Local Control Accountability Plan (LCAP) as presented.

It was mentioned the Board and district staff held a Board meeting as a study session in March to discuss and receive feedback for next year’s LCAP.

The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

- |             |     |
|-------------|-----|
| Ms. Perez   | Yes |
| Ms. Lopez   | Yes |
| Dr. Garvin  | Yes |
| Mr. Aguilar | Yes |
| Mr. Baskett | Yes |

**BUSINESS**

**Budget Adoption for Fiscal Year 2023-2024**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

Education Code Section 42127 requires that on or before July 1 of each year the Governing Board of the school district shall hold a public hearing on the budget to be adopted for the subsequent year.

Education Code Section code 52062 requires that the Governing Board conduct a public hearing to review its Local Control and Accountability Plan (“LCAP”) at the same meeting as the hearing for the District’s budget, with adoption of both to follow at a subsequent meeting.

The proposed budget for 2023-2024 was presented at the June 6, 2023 meeting and a public hearing was held. The full budget report is available on the district’s website under [“Departments: Business Services, Financial Reports.”](#)

Pursuant to Education Code Section 33127, the adopted budget complies with the standards and criteria as established by the State Board of Education.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve the budget for 2023-2024. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Public Hearing to Receive and Expend Educational Protection Account (“EPA”) Funds – Resolution 21-2022-2023**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Educational Protection Account “EPA” funds result from the passage of Proposition 30 “Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding” in November of 2012. As part of the requirements of the law, the money raised from the taxes was to be set aside in an “EPA” account. As per the District’s 2023-2024 proposed Adopted Budget, EPA funds are estimated to be \$24,769,364.

Prior to spending the funds, districts are required to hold a public meeting to discuss and approve the use of the EPA funds. Funds may be spent on virtually any allowable expense other than administrative expenses. For Santa Maria Joint Union High School District, it is

proposed that the EPA funds be used for employee salaries, wages, and benefits in the functions deemed allowable under the law. In the months that funding is received, the EPA account will be charged for such allowable expenses. At the conclusion of the fiscal year, and as part of the District's year end closing process, allowable amounts of employee salaries, wages, and benefits will be allocated to the EPA account. In addition, a report showing the expenditure of the EPA funds will be posted, as required, on the District's website. It should be noted that these EPA funds are not "new" money; rather they represent a cut that was avoided with the passage of Proposition 30.

A public hearing was required. The public hearing was opened. No public comments were submitted. The public hearing was closed.

A motion was made by Mr. Baskett and seconded by Ms. Lopez to receive public comment, discuss, and approve or disapprove Resolution No. 21-2022-2023 regarding the use of EPA funding. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**CONSENT ITEMS**

Clarification was requested regarding the Community Health Centers contract and services as the Board has approved contracts for similar services at previous Board meetings. This contract includes Licensed Marriage and Family Therapist's (LMFT's), two school psychologists, and four family navigators. The District shares the cost with Medi-Cal. The staff will rotate and provide services at all sites and/or the clinic dependent on the submitted referrals.

A motion was made by Ms. Lopez and seconded by Mr. Aguilar to approve the following consent items as presented. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

A. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Allan Hancock Joint Community College District (AHJCCD)	2022-2023 Amendment #2: AHJCCD will provide Cal-SOAP tutors at various sites. Contract extends to July 30, 2023.	Additional \$75,000 (Total \$325,000) /District Title I	John Davis
AVID	AVID provides support for first-generation college-going students for the 2023-2024 school year.	\$15,027/ LCAP 4.2	John Davis
Community Action Partnership of San Luis Obispo County (CAPSLO)	CAPSLO will provide parents with health education classes and workshops to support student wellbeing during the summer 2022-2023.	\$1,200/ LCAP 2.2	John Davis
Community Action Partnership of San Luis Obispo County (CAPSLO)	CAPSLO will provide health education classes and programs to support student wellbeing for the 2023-2024 school year.	\$327,266/ ESSER III	John Davis
Community Health Centers (CHC)	CHCCC will provide services such as: Individual counseling & guidance, group counseling, guardian/parent/family counseling, and care coordination for the 2023-2024 school year.	\$850,000/ LCAP 4.1	John Davis
Fighting Back Santa Maria Valley	FBSMV will provide administrative support for the Santa Maria SARB for the 2023-2024 school year.	NTE \$12,000/ General SARB	John Davis
John Broussard	Social Emotional Learning Professional Development on January 9, 2024.	\$8,998.29/ Title I	John Davis
McGraw Hill	Special Education Flex Literacy Software renewal for the 2023-2024 school year.	\$15,091.59/ LCAP 1.7	John Davis
Next Gen Science	NGSI will provide professional learning and implementation support that includes workshops and teacher/student resources for the 2023-2024 school year.	\$35,000/ LCAP 1.1	John Davis
San Luis Obispo County Office of Education - Migrant Department	Transportation of 30 migrant students to Migrant Regional Field Trip - Cal Poly Math Academy, SLO from July 10, 2023 to July 14, 2023.	\$2,800/SLO COE Migrant Region	John Davis
Voyager Sopris	Software License for Special Ed Language! Live for the 2023-2024 school year.	\$2,503.46/ LCAP 1.10	John Davis

B. Obsolete Equipment - **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration requested authorization to dispose of obsolete items listed in Appendix C in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at [www.smjuhsd.org](http://www.smjuhsd.org)

C. Student Matters - Education Code Sections §35146 & §48918

Administrative Recommendation to order expulsion: 361571

D. New Course Approval – **Appendix D**

The following new course, AHC AG153 Introduction to Sustainable Agriculture, was presented to the Board of Education for approval:

This Allan Hancock College (AHC) Concurrent course falls under CTE Pathway 106 (Plant and Soil Science) at the Mark Richardson Career Technical Education Center & Ag Farm. This course is an introduction to the history, definitions, concepts, principles, and practices of sustainable agriculture systems. It includes an examination of case studies to connect sustainable agriculture principles to actual farming practices.

E. Teacher Externship Program Agreement between Santa Barbara County Office of Education (SBCEO) and Santa Maria Joint Union High School District

SBCEO is partnering with SMJUHSD to provide a Teacher Externship Program that aims to enhance the professional skills of Career and Technical Education (CTE) teachers, enabling them to incorporate practical, industry-relevant applications into their teaching practices. Educators, students and industry gain from this arrangement by promoting its services, bridging the gap between academic instruction and workforce demands, and strengthening relationships between educational institutions and industry sectors.

F. Authorization to Utilize Region 4 ESC/OMNIA Partners - HON Company, LLC for the Length of the Contract through April 30, 2025.

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, "school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods,

and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that the purchase of Furniture, Installation and Related Services be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - HON Company, LLC Contract #R191804 through April 30, 2023 with the option to renew for two (2) additional one-year periods through April 30, 2025.

G. Notice of Completion

The following project is substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion was formally accepted by the Board of Education.

1) ERHS PHASE 2 MODERNIZATION-LIBRARY DOORS #18-280 with Signs of Success, Contractor. This project was substantially completed on April 28, 2023.

H. Santa Maria High School Reconstruction Project #17-267: Approval of Amendment No. 7 to the Facilities Lease, Including Change Orders No. 7 Increasing the Guaranteed Maximum Price (GMP) amount.

The SMHS Reconstruction #17-267 Project Increment 1, Phase 0 GMP provided by Vernon Edwards Constructors was approved under Amendment No. 1 as \$2,739,104. Amendment No. 2, including Phase 0 Change Order (CO) No. 1, increased the GMP to \$2,778,010.70. Amendment No. 3, including Phase 0 CO's No. 2 and 3, increased the GMP to \$2,817,793.68. Amendment No. 4, including Increment 1, Phase 1 New 50 Classroom and Administration Building, increased the GMP to \$62,291,639.68. Amendment No. 5 included CO No. 4 increasing the GMP to \$62,966,786.19. Amendment No. 6 included CO No. 5 and No. 6 increasing the GMP to \$66,203,742.40.

Amendment 7, including CO No 7, provides for modifications to the New 50 Classroom and Administration Building plans. CO No. 7 utilizes allowances within the Contract for work related to hydroseeding, exit signage, condensate lines, trap primers, light fixture supports, revised flooring, outlets, and network equipment, and electrical panel adjustments. The cost for the work was \$270,481.37, however, as Contract allowances were used, no increase to the Contract amount occurred for this part of the CO. Work at additional cost includes skylight safety railing, guardrail modifications, screen wall adjustments, electrical panel placement, stucco infill, revised science tables, elevator adjustments, irrigation valve relocation, planting substitutions, added privacy curtains in cot rooms, interior cameras, and roof top electrical. The cost of the added work is \$391,238.89 which increases the total GMP to \$66,594,981.29

- I. Authorization to Piggyback on Duarte Unified School District for Flooring Materials and Installation Services District-Wide for the Length of the Contract through December 31, 2023

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as "piggybacking", where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district, may authorize the purchase of such supplies, furniture and equipment.

Duarte Unified School District has awarded their classroom and office furniture bid to Ron Guidry's Floor Covering, Inc. dba Progressive Surfacing Bid #19-20-04, through December 31, 2023. The district recommended that the board find and determines that it is in the best interest of the district to authorize purchasing of flooring materials and installation services under the same terms and conditions. With Board approval the district may "piggyback" on their bid pursuant to the provisions of PCC20118.

- J. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Margarito Frias (SMHS), Paola Ferreira (SMHS), & Mireya Luna-Covarrubias (SMHS)  AP Annual Conference	Seattle, WA  7/19/23-7/21/23	Attend the AP Annual Conference to participate in workshops and sessions for AP Spanish Language and Culture, AP Spanish Literature and Culture, and Pre-AP subject workshops to help prepare students for the AP class.	LCAP Goal 1
Jennifer Montanez (PVHS) & 2 students  National FCCLA Leadership Conference	Denver, CO  7/2/23 – 7/6/23	Qualified students will compete at the yearly National FCCLA Leadership Conference and gain leadership experience through industry tours, networking and guest speakers.	CTEIG

- K. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO24-00007	Turnitin, LLC	\$98,000.00	Formative Writing Bundle / General Fund LCAP 1.9
PO24-00008	Formative – Smartest Edu, Inc	\$63,516.40	District wide premium subscription / General Fund ELO ESR 3 LL

<b>REGULAR MEETING</b> <b>June 14, 2023</b>
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L. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Santa Maria Breakfast Rotary	Various Scholarships	\$9,000.00
Bonita Packing Company, Inc.	FFA Land Judging-Tyler Dickinson	\$5,000.00
<b>Total Pioneer Valley High School</b>		<b><u>\$14,000.00</u></b>
<b>Righetti High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Righetti PTSA	FFA	\$120.00
Bill Libon Elementary School	Marimba Band	\$200.00
Children's Creative Project	Marimba Band	\$650.00
Santa Barbara Bowl Foundation	Marimba Band	\$3,000.00
Old Maud Enterprises, Inc. dba J D Green Construction	Special Warriors	\$500.00
Michael B. Clayton & Associates	Special Warriors	\$400.00
Babe Farms	Special Warriors	\$1,000.00
Tri Counties Wrestling Assoc	Wrestling	\$772.46
Marvel Wrestling Academy	Wrestling	\$800.00
Youth Making Change/David Romero Melendrez	Band	\$250.00
Santa Barbara County Office of Education	Krissy Kurth classroom	\$100.00
<b>Total Righetti High School</b>		<b><u>\$7,792.46</u></b>

**FUTURE BOARD MEETINGS FOR 2023**

The July 11, 2023 meeting is cancelled. Unless otherwise announced, the next regular meeting of the Board of Education will be held on August 1, 2023.\* Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2023:

- |                    |                   |
|--------------------|-------------------|
| September 12, 2023 | November 14, 2023 |
| October 10, 2023   | December 12, 2023 |

*\*Not on the second Tuesday of the month*

**ADJOURN**

The meeting was adjourned at 11:05 a.m.