

**Clark-Shaw Magnet School of Math, Science, and Technology**  
**Parent and Family Engagement Plan**

**2023-2024**

To improve student achievement and to maintain strong school/family/community partnerships, Clark-Shaw Magnet School shall:

1. Hold an Annual Title I meeting at several convenient times, to which all parents of participating students shall be invited and encouraged to attend. The school will explain Title I requirements and the parents' rights to be involved in the planning process on both local and district levels; and decide on how local funds allocated for parental involvement are to be used.
2. Offer flexible parent meetings; parents will be notified by School Messenger, Schoology, and monthly bulletins of the scheduled times. Parents will be an intricate part of the planning and review of our CIP through participation on the Parent Advisory Committee and the CIP Committee. Clark-Shaw's CIP will be available online for parent and family viewing and a hard copy will be placed in the office.
3. Involve our parents in an organized, ongoing, and timely way in the planning, review, and improvement of the Parent and Family Engagement Plan and joint development of the Federal Program Plans. Parents will receive an explanation of the curriculum in use at the school, the assessments used, and the proficiency levels students are expected to maintain. If requested, parents will have opportunities for meetings to formulate suggestions relating to the education of their children. The Parent and Family Policy will be sent out to every parent in September and will be available at the Annual Title I Meetings.
4. Clark-Shaw's school's Compact was developed in the summer of 2023 in compliance with the regulations. The Compact was given to parents at Open House and they received a copy at that time. A second copy was placed in the teacher's data binder for use during conferences and a third copy is kept on file for Title I documentation.
5. Allow our parents to make and submit comments if they disagree with any aspect of the components of the Parent and Family Plan. In May Clark-Shaw Magnet School will bring in the Advisory Council to review, evaluate and revise the plan. The parents on the Council will represent all the parents of the school. For the review process, all parents will be notified of the review through notices sent home, school messenger, Schoology, and e-mails. These notices make parents aware that the plan is under review, that a copy of the plan is available for review, and that parents have the right to give input regarding the revision of the plan. After the plan is finalized and approved, if parents find the plan to be unsatisfactory, they will have the right to submit their concerns in writing.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Clark-Shaw Magnet School shall:

1. Work with parents in understanding State Student Academic Achievement Standards and local and state assessments such as iReady, HMH, and ACAP. An Open House will be held at the beginning of the school year; at this time parents will be informed about the overall school program, Title I, and the state academic assessment results. Informational sessions will be held during the State Parenting Day for parents to have individual sessions with teachers and the counselors.
2. Participate in state parenting day. Materials will be given to help parents work with their children to become/maintain success in our program. A parent education workshop survey will be completed by parents at the Annual Title I Meeting to determine areas of interest for future workshops.
3. Provide professional development for teachers and staff for improvement of parent conferences and parent communication. Parents will also receive information regarding improved communication with teachers.
4. Invite and encourage our parents to visit their child at our school. Clark-Shaw participates in the state parenting day where parents visit with their child. Many parents volunteer to help at school and on field trips. A Parenting Center and meeting place will be set up for parent usage.
5. Provide information and school reports in a language that parents can understand.
6. Encourage our parents to attend meetings and activities such as Awards/Recognition Ceremonies (Honor Roll, Perfect Attendance, National Junior Honor Society Induction, Alabama Comprehensive Assessment Program ACAP recognition, and the Eighth Grade Honor Ceremony. Invitations to our monthly Parenting Meetings which focus on topics suggested by our parents will take place the second week of each month. Teachers contact parents as needed; are available for parents requesting conferences; and encourage parents to participate in the education of their child. Parents are asked to and have volunteered in all aspects of our school including joining PTA, assisting with all on campus student activities, assisting with distribution of chrome books, working in the library, campus clean up, and so much more.
7. With support of the LEA, ensure the provision of full opportunities for participation of parents with limited English proficiency; parents with disabilities, and parents of migratory students; including providing information and school reports in a format and to the extent practicable, in a language that parents can understand. As many notices and communications as possible will be given to parents of these children in their language Every effort will be made to accommodate parents with disabilities. Our school is a handicapped-accessible campus with ramps and restrooms.

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Mrs. Timesha Taylor-Jackson, Principal

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Date