

**Bamberg County School District
Board of Trustees Special Called Meeting
Bamberg County School District Office
September 7, 2022
6:00 p.m.**

Members present: Board Chair Janeth Walker, Vice Chair Beverly P. Bonaparte, Secretary Tonie A. Holman, Trustee Gwendolyn D. Bamberg, Trustee Naomi Eckels, Trustee John L. Hiers, Trustee Cynthia “Cindy” F. Hurst and Trustee Blossom J. Thompson.

Absent: Trustee Harriet Coker.

1. **Call meeting to order:** Board Chair Janeth Walker called the meeting to order.

Notice to Media: In accordance with the S. C. Code of Laws of 1976, as amended, Section 30-4-80(E), The Times and Democrat Newspaper, The Bamberg County Leader, WIIZ 97.9 FM, WBSC-LP 102.3 FM, and the Bamberg County School District website have been notified of the time, date, place and agenda of this meeting.

2. **Approval of Agenda**
Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to approve the agenda as presented. The motion passed 8-0.

3. **First Reading -- BCSD Policies – Section B – Board Governance & Operations:**
 - a. BCB – Board Member Conflict of Interest

Superintendent Brown presented policy BCB for first reading.

After brief discussion, **Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to approve for first reading of Policy BCB – Board Member Conflict of Interest.** The motion passed 8-0. [Board Packet Enclosures]

4. **First Reading -- BCSD Policies – Section G – Personnel:**
 - a. GBAC-R – Discrimination, Harassment, and Retaliation
 - b. GBAC-E(2) – Discrimination, Harassment, and Retaliation Complaint Process
 - c. GCD – Professional Staff Vacations and Holiday
 - d. GCQA/GCQB – Professional Staff Reduction in Force
 - e. GDD – Support Staff Vacations and Holiday

Superintendent Brown presented policies GBAC-R, GBAC-E(2), GCD, GCQA/GCQB, and GDD for first reading.

After brief discussion, **Trustee John Hiers moved and Secretary Tonie Holman seconded to approve for first reading of Policies GBAC-R – Discrimination, Harassment, and Retaliation, GBAC-E(2) – Discrimination, Harassment, and Retaliation Complaint Process, GCD – Professional Staff Vacations and Holiday, GCQA/GCQB – Professional Staff Reduction in Force, and GDD – Support Staff Vacations and Holidays with approved changes.** The motion passed 8-0. [Board Packet Enclosures]

5. **First Reading -- BCSD Policies – Section J – Students:**
- a. JFAB – Admission of Nonresident Students
 - b. JFABC-E – Transfer Request Form (*Information Only*)
 - c. JIAB-R – Discrimination, Harassment, and Retaliation (Students)
 - d. JIAB-E(2) – Discrimination, Harassment, and Retaliation Complaint Process
 - e. JICA-R – Student Dress
 - f. JJI – Interscholastic Athletics
 - g. JKD – Suspension of Students
 - h. JQ – Student Fees, Fines, and Charges
 - i. JRA-R – Student Records
 - j. JRA-E(2) – Model Notice for Directory Information

Superintendent Brown presented policies JFAB, JIAB-R, JIAB-E(2), JIAC-R, JJI, JKD, JQ, JRA-R, and JRA-E(2) for first reading. Superintendent Brown presented exhibit JFABC-E for information only, advising this exhibit had minor changes that included adding spaces for parental information and no further readings were required.

After brief discussion, **Vice Chair Beverly Bonaparte moved and Trustee Naomi Eckels seconded to approve for first reading of Policies JFAB – Admission of Nonresident Students, JIAB-R – Discrimination, Harassment, and Retaliation (Students), JIAB-E(2) – Discrimination, Harassment, and Retaliation Compliant Process, JICA-R – Student Dress, JJI – Interscholastic Athletics, JKD – Suspension of Students – JQ – Student Fees, Fines, and Charges, JRA-R – Student Records, and JRA-E(2) – Model Notice for Directory Information.** The motion passed 8-0. [Board Packet Enclosures]

6. **First Reading -- BCSD New Policies – Section D – Fiscal Management:**
- a. DA – Fiscal Management Goals and Objectives
 - b. DB – Annual Budget
 - c. DBJ – Budget Transfers
 - d. DC – Taxing and Borrowing
 - e. DD – Funding Proposals, Grants, and Special Projects
 - f. DDA – Federal Fiscal Compliance
 - g. DDA-R – Federal Fiscal Compliance
 - h. DDB – Online Fundraising Campaigns/Crowdfunding
 - i. DFAC – Fund Balance
 - j. DFG – Tuition Income
 - k. DGA – Authorized Signatures
 - l. DGD – Credit Card Use
 - m. DHA – Contracting Authority
 - n. DI/DIE – Fiscal Accounting/Audits
 - o. DI/DIE-R – Fiscal Accounting/Audits
 - p. DID – Inventories/Fixed Assets
 - q. DJ – Purchasing
 - r. DJ-R – Updated Procurement Code from SCDE
 - s. DJGA – Sales Calls and Demonstrations
 - t. DK – Payment Procedures

- u. DKA – Payroll Procedures/Schedules
- v. DKB – Salary Deductions
- w. DKC – Expense Authorization/Reimbursement
- x. DKC-R – Expense Authorization/Reimbursement
- y. DKC-E – Expense Authorization/Reimbursement – Travel Expense Form
- z. DM – Cash in School Buildings
- aa. DN – School Properties Disposition

Superintendent Brown presented policies DA, DB, DBJ, DC, DD, DDA, DDA-R, DDB, DFAC, DFG, DGA, DGD, DHA, DI/DIE, DI/DIE-R, DID, DJ, DJ-R, DJGA, DK, DKA, DKB, DKC, DKC-R, DKC-E, DM, and DN for first reading.

After brief discussion, **Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to approve for first reading of Policies DA – Fiscal Management Goals and Objectives, DB – Annual Budget, DBJ – Budget Transfers, DC – Taxing and Borrowing, DD – Funding Proposals, Grants, and Special Projects, DDA – Federal Fiscal Compliance, DDA-R – Federal Fiscal Compliance, DDB – Online Fundraising Campaigns/Crowdfunding, DFAC – Fund Balance, DFG – Tuition Income, DGA – Authorized Signatures, DGD – Credit Card Use, DHA – Contracting Authority, DI/DIE – Fiscal Accounting/Audits, DI/DIE-R – Fiscal Accounting/Audits, DID – Inventories/Fixed Assets, DJ – Purchasing, DJ-R – Updated Procurement Code from SCDE, DJGA – Sales Calls and Demonstrations, DK – Payment Procedures, DKA – Payroll Procedures/Schedules, DKB – Salary Deductions, DKC – Expense Authorization/Reimbursement, DKC-R – Expense Authorization/Reimbursement, DKC-E – Expense Authorization/Reimbursement – Travel Expense Form, DM – Cash in School Buildings, and DN – School Properties.** The motion passed 8-0. [Board Packet Enclosures]

7. **First Reading -- BCSD New Policies – Section E – Support Services:**
- a. EA – Support Services Goals and Priority Objectives
 - b. EB – Environmental and Safety Program
 - c. EB-R – Maintaining Healthy Environments
 - d. EBAB – Hazardous Materials
 - e. EBBA – Prevention of Disease/Infection/Other Condition Transmission
 - f. EBC – Emergencies
 - g. EBC-R(1) – Remote Work
 - h. EBC-R(2) – Remote Instruction
 - i. EBC-R(3) – Virtual Board Meetings
 - j. EBCB – Safety Plans and Drills
 - k. EBCE – School Closing and Cancellations
 - l. EBCE-R – School Closings and Cancellations
 - m. EC – Buildings/Grounds/Property Management
 - n. ECA – Security
 - o. ECAA – Threat Assessment
 - p. ECAA-R – Threat Assessment
 - q. ECAA-E(1) – Threat Assessment – Levels of Consideration

- r. ECAA-E(2) – Threat Assessment – Threat Assessment Management Process
- s. ECAC – Vandalism
- t. ECAF – Video Monitoring/Buildings and Grounds
- u. ECAG – Video Monitoring/School Buses
- v. ECB – Buildings and Grounds Maintenance
- w. ED – Materials and Equipment Management
- x. ED-R – Materials and Equipment Management
- y. EDE – Resource Conservation/Waste Management and Recycling
- z. EEA – Student Transportation
- aa. EEA-R – Student Transportation
- bb. EEAE – Bus Safety Program
- cc. EEAE-R – Bus Safety Program
- dd. EEAE-E – Bus Safety Program
- ee. EEAEC – Student Conduct on Buses
- ff. EEAEC-R – Student Conduct on Buses
- gg. EEAEC-E – Student Conduct on Buses
- hh. EEAG – Student Transportation in Private Vehicles
- ii. EF – Food Services
- jj. EF-R – Food Services
- kk. EFE – Competitive Food Sales/Vending Machines
- ll. EFE-R – Competitive Food Sales/Vending Machines
- mm. EFE-E(1) – Competitive Food Sales/Vending Machines
- nn. EFE-E(2) – Competitive Food Sales/Vending Machines
- oo. EGAD – Copyright Compliance
- pp. EGAD-R – Copyright Compliance
- qq. EHB – Data/Records Retention
- rr. EI – Insurance Program/Risk Management

Superintendent Brown presented policies EA, EB, EB-R, EBAB, EBBA, EBC, EBC-R(1), EBC-R(2), EBC-R(3), EBCB, EBCE, EBCE-R, EC, ECA, ECAA, ECAA-R, ECAA-E(1), ECAA-E(2), ECAC, ECAF, ECAG, ECB, ED, ED-R, EDE, EEA, EEA-R, EEAE, EEAE-R, EEAE-E, EEAEC, EEAEC-R, EEAEC-E, EEAG, EF, EF-R, EFE, EFE-R, EFE-E(1), EFE-E(2), EGAD, EGAD-R, EHB, and EI for first reading.

After brief discussion, **Trustee John Hiers moved and Secretary Tonie Holman seconded to approve for first reading of Policies EA – Support Services Goals and Priority Objectives, EB – Environmental and Safety Program, EB-R – Maintaining Healthy Environments, EBAB – Hazardous Materials, EBBA – Prevention of Disease/Infection/Other Condition Transmission, EBC – Emergencies, EBC-R(1) – Remote Work, EBC-R(2) – Remote Instruction, EBC-R(3) – Virtual Board Meetings, EBCB – Safety Plans and Drills, EBCE – School Closing and Cancellations, EBCE-R – School Closings and Cancellations, EC – Buildings/Grounds/Property Management, ECA – Security, ECAA – Threat Assessment, ECAA-R – Threat Assessment, ECAA-E(1) – Threat Assessment – Levels of Consideration, ECAA-E(2) – Threat Assessment – Threat Assessment Management Process, ECAC – Vandalism, ECAF – Video Monitoring/Buildings and Grounds, ECAG – Video Monitoring/School Buses, ECB – Buildings and Grounds Maintenance, ED –**

Materials and Equipment Management, ED-R – Materials and Equipment Management, EDE – Resource Conservation/Waste Management and Recycling, EEA – Student Transportation, EEA-R – Student Transportation, EEAE – Bus Safety Program, EEAE-R – Bus Safety Program, EEAE-E – Bus Safety Program, EEAE-C – Student Conduct on Buses, EEAE-C-R – Student Conduct on Buses, EEAE-C-E – Student Conduct on Buses, EEAG – Student Transportation in Private Vehicles, EF – Food Services, EF-R – Food Services, EFE – Competitive Food Sales/Vending Machines, EFE-R – Competitive Food Sales/Vending Machines, EFE-E(1) – Competitive Food Sales/Vending Machines, EFE-E(2) – Competitive Food Sales/Vending Machines, EGAD – Copyright Compliance, EGAD-R – Copyright Compliance, EHB – Data/Records Retention, and EI – Insurance Program/Risk Management. The motion passed 8-0. [Board Packet Enclosures]

8. **First Reading -- BCSD New Policies – Section F – Facilities Planning and Development:**
- a. FA – Facilities Development Goals and Priority Objectives
 - b. FB – Facilities Planning
 - c. FF – Naming Facilities

Superintendent Brown presented policies FA, FB, and FF for first reading.

After brief discussion, **Vice Chair Beverly Bonaparte moved and Trustee John Hiers seconded to approve for first reading of Policies FA – Facilities Development Goals and Priority Objectives, FB – Facilities Planning, and FF – Naming Facilities.** The motion passed 8-0. [Board Packet Enclosures]

9. **First Reading – BCSD New Policies – Section I – Instruction:**
- a. IJNDB – Use of Technology Resources in Instruction

Superintendent Brown presented policy IJNDB for first reading.

After brief discussion, **Vice Chair Beverly Bonaparte moved and Trustee Cynthia Hurst seconded to approve for first reading of Policy IJNDB – Use of Technology Resources in Instruction.** The motion passed 8-0. [Board Packet Enclosures]

10. **Adjourn**
Vice Chair Beverly Bonaparte moved and Trustee Naomi Eckels seconded to adjourn the meeting. The motion passed 8-0.

The meeting was adjourned at 7:15 p.m.

Board of Trustees Meeting Minutes
Page 6 of 6
September 7, 2022

Minutes approved:

Janeth Walker, Board Chair

Tonie A. Holman, Secretary