

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
Monday, October 19, 2015  
7:00 P.M.  
Elementary Media Center**

**I. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

**II. APPROVE MINUTES**

1. Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on September 21, 2015. **(Exhibit A)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

**III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

**File BDDH (also KD)**

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.

B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.

C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.

D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.

E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.

F. The presiding officer may:

- 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.
- 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
- 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
- 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
- 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC [121.22\(C\)](#)

[3313.20\(A\)](#)

CROSS REFS.: [BCE](#), Board Committees

[BD](#), School Board Meetings

[BDDB](#), Agenda Format

[BDDC](#), Agenda Preparation and Dissemination

[BG](#), Board-Staff Communications (Also [GBD](#))

**IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS**

Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**  
 Monthly Bank Reconciliation  
 FIN SUM  
 Check Register  
 Investment Report
2. Approve the 5-Year Forecast as presented **(Exhibit C)**
3. Approve the contract with Northern Buckeye Education Council (NBEC) for Fiscal Support Services, on an as-needed basis beginning on Oct. 1, 2015 and ending on June 30, 2016, at the rate of \$45.00 per hour up to 40 hours per week. Any time over 40 hours, will be charged at \$67.50 per hour. In addition, the district will be invoiced for expenses such as mileage, as applicable. **(Exhibit D)**
4. Approve the advance of \$30,000 from the General Fund to the Lunchroom Fund. This money should be repaid by the end of FY16.

Approve Advance

001 7410 921	Advance- out- General Fund	\$30,000.00
006 5210	Advance- in- Lunchroom Fund	\$30,000.00

5. Approve the amended SADD/Stand for the Silent Student Activity Budget as presented. **(Exhibit E)**
6. Declare transportation to be impractical for two (2) parochial students who will be attending Lial Catholic School and offer these students payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2015-16. **(Exhibit F)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_  
Mr. Bowers\_\_\_

**V. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

Superintendent's Report-Mr. Tod Hug

Consent Items

1. Approve an overnight trip for Mrs. Goble, Mr. Oberhaus, and students to travel to Washington, D.C. from June 1-5, 2017. **(Exhibit G)**
2. Approve the purchase of a Dell Kace K1100 Systems Management Appliance for the total amount of \$29,759.54, which will be financed over a 3-year period with a \$1.00 buyout at the end of that time.

3. Approve the process of sole source specification bid request for both wireless network installation and telephone installation into the new building.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_  
Mr. Bowers\_\_\_

## VI. PERSONNEL RECOMMENDATIONS

### Consent Items

1. Accept the resignation of Glenn Badenhop, as Assistant Boys' Basketball Coach, effective Sept. 21, 2105. **(Exhibit H)**
2. Move Stephen Doseck to the Masters column on the LCCTA's Salary Schedule, retroactive to the beginning of the 2015-16 school year.
3. Offer Jessica Capretta a one-year limited contract for 1.5 hours per day as a Monitoring Aide, retroactive to Oct. 5, 2015. She will be placed at Step 0 on the Monitoring Aide salary schedule, per the OAPSE Negotiated Agreement. All benefits will be per the OAPSE Negotiated Agreement.
4. Offer Amber Flory a one- year limited contract as a full-time Intervention Paraprofessional, retroactive to October 2, 2015. She will be placed at Step 0 on the Intervention Aide salary schedule, per the OPASE Negotiated Agreement. All benefits will be per the negotiated agreement.
5. Offer Diane Lankenau a one-year limited contract as a full-time Intervention Paraprofessional, retroactive to Sept. 24, 2015. She will be placed at Step 0 on the Intervention Aide salary schedule, per the OAPSE Negotiated Agreement. All benefits will be per the negotiated agreement.
6. Offer Dottie Kalisik, custodian, a two-year contract effective Nov. 20, 2015 through Nov. 19, 2017. Her salary and benefits will be per the OAPSE Negotiated Agreement.
7. Offer Ruth Niese, a two year plus contract, as the district's EMIS Coordinator, effective Nov. 17, 2015 through June 30, 2018, starting at step 7 on the 2015-16 Non-Union Wage Schedule.
8. Approve the following individuals as volunteers in the Elementary for the 2015-16 school year, pending a clear criminal records check:
  - Thomas Asmus
  - Michelle Bailey
  - Melissa Bartels
  - Tabitha Bergstedt
  - Lori Bostelman
  - Nan Bretz
  - Jill Burdue
  - Jessica Capretta

Laura Case  
Tammy Chadwick  
Steve Chapa  
Sandra Conrad  
Tammy Crow  
Kelsey Crow  
Brad Crow  
Judy DiSumma  
Kara Estelle  
Lani Flory  
Jill Fitzenreiter  
Seth Hammontree  
Teresa Hanson-Smith  
Heather Garretson  
Mary Hernandez  
Emily Hill  
Kristen Hill  
Kelly Hoffman  
Jody Hollenbaugh  
Catrina Hopkins  
Jennifer Huber  
Alyssa Johnson  
Mary Kern  
Linda Klamer  
Kristen Krueger  
Sara Lawniczak  
Cassie Maynhart  
Chrissy McCullough  
Bonnie McGilvery  
Erica McGreevy  
Anna McMaster  
Bernadette Meyer  
Brandy Minnich  
Randi Murdock  
Tiffany Mohler  
Aimee Naveau  
Jill Overmier  
Jenny Perry  
Alisha Pieracini  
Janet Ruple  
Floetta Rupp  
Barb Sekula  
Julie Shultz  
Angie Sonnenberg  
Ruth Small  
Nathan Soto  
Dawn Thompson  
Quinn Wheeler  
Keith Witte  
Brianne Wymer

Brandi Zeiter  
Carly Zeiter  
Carrie Zeiter

9. Approve the 2015-16 Middle School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Kim Jones
  - Cassie Hartzell
  - Betsy Rees
  - Nettie Rose
  - Annette Niekamp
  - Stephen Doseck
  
10. Approve the 2015-16 High School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Kati Weaks
  - Heather Underwood
  - Megan Kolasinski
  - Alicia Soto
  - Becky Tejkl
  - Jeff Ressler
  - Shelley Ahleman
  
11. Approve the 2015-16 Elementary Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Kim Rettig
  - Sarah Feehan
  - Christy Myers
  - Dianna Szabo
  - Jen Schroeder
  - Carey Pogan
  - Traci Chapman
  
12. Approve the 2015-16 District Building Level Team (DLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:
  - Brett Green
  - Shelley Ahleman
  - Kim Jones
  - Kaitlyn Goble
  - Annette Niekamp
  - Nicole Hartzell
  - Cassie Hartzell
  - Nettie Rose
  - Kim Rettig
  - Dianna Szabo
  
13. Approve Jamie Bialecki, a certified individual, to tutor a homebound student for the 2015-16 school year, at the LCCTA tutor rate of \$20.00 per hour, for approximately 5 hours per week.

14. Approve Bonnie McGilvery as a substitute monitoring aide, lunchroom aide, and library aide in the Elementary for the 2015-16 school year.
15. Approve Katherine Brown as a long-term substitute teacher.
16. Approve the following individuals as volunteer van drivers for the 2015-16 school year, pending completion of all necessary paperwork:
  - Paula Maurer
  - Luke Hutchinson
  - Tyler Short
  - Krysteena Brown-Lawrence

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_  
Mr. Bowers \_\_\_

17. Approve the Tech Committee, led by Trevor Hug, Technology Director, comprised of the following certified individuals, each of whom will be compensated at \$10.00 per hour, up to a maximum of \$50.00 per day:
  - Brett Green
  - Danett Setmire
  - Emily Wesley
  - Jeff Ressler
  - Jen Schroeder
  - Karen Rettig
  - Kathy Bishop
  - Kati Weaks
  - Krysteena Lawrence
  - Stacy Bowers

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. BOARD MEMBERS' COMMITTEE REPORTS**

1. Facilities Report-Mr. Carter and Mr. Bowers

**X. EXECUTIVE SESSION**

The Board entered Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_  
\_\_\_\_\_.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_

Returned from Executive Session at \_\_\_\_\_ p.m.

**XI. ADJOURNMENT**

Move to adjourn the October 19, 2015 regular meeting of  
the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_  
Mr. Bowers \_\_\_