

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	December 9, 2014
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMPS Retirees: Mrs. Marissa Froehlich and Mrs. Gayle Stewart

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Special Meeting Minutes November 18, 2014

2. Special Meeting Minutes December 3, 2014

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

A. Facilities Sub-Committee – Mr. Littlefield

B. Operations Sub-Committee – Mrs. Faulenbach

C. Policy Sub-Committee – Mrs. Chastain

D. Committee on Learning – Mr. Lawson

E. Education Connection – Mr. Coppola

F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach

G. Negotiations Committee – Mr. Littlefield

10. DISCUSSION AND POSSIBLE ACTION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 9, 2014

RECEIVED
TODAY
2014 DEC -5 P 1:10
NEW MILFORD, CT

- B. Monthly Reports
 - 1. Purchase Resolution D-670
 - 2. Budget Position dated November 30, 2014
 - 3. Request for Budget Transfers
 - C. Approval of the Following Curriculum
 - 1. Allied Health Careers
 - 2. Health I
 - D. Request for New Program or Course
 - 1. Engineering Design and Development
 - E. Request for Course Revision
 - 1. Academic Statistics
 - F. Five-Year Curriculum Plan (2014-2019)
 - G. Policies for Second Review
 - 1. 4112.9/4212.9 Outside Employment
 - 2. 4115 Evaluations
 - 3. 4118.5/4218.5 Electronic Monitoring
 - 4. 4121 Substitute Teachers
 - H. Improvement to Front Baseball Field at SNIS
 - I. SMS Roof Replacement
 - J. Approval of School Boundary Lines for 2015-2016
11. **ADJOURN**

ITEMS OF INFORMATION

Special Committee on Learning Minutes – November 20, 2014
 Facilities Sub-Committee Minutes – December 2, 2014
 Operations Sub-Committee Minutes – December 2, 2014

New Milford Board of Education Budget Hearing January 20, 2015 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Hearing January 27, 2015 – 7:00 p.m. Sarah Noble Intermediate School, LMC
New Milford Board of Education Budget Hearing January 21, 2015 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Adoption January 28, 2015 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Please hold January 22 and 29, 2015 as possible dates for rescheduling due to weather related issues.	

**New Milford Board of Education
Special Meeting Minutes
November 18, 2014
Sarah Noble Intermediate School Library Media Center**

Handwritten initials

2014 NOV 20 P 2:38

NEW MILFORD, CT

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mr. John W. Spatola
Absent:	Mrs. Theresa Volinski

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Dr. Len Tomasello, Principal, Hill & Plain Elementary School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Eric Vazquez, Student Representative
---------------	---

1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Commended Students -2015 National Merit Program: NMHS students Serina Ahmed, Kevin Bun, Marta Gryb, Abigail Hambidge and Zachary Polley <ul style="list-style-type: none"> Dr. Paddyfote noted these students were commended under the National Merit Scholarship program and of the 1.5 million students who took the PSAT, these scored in the top 3%. Mr. Shugrue said these students represented the best of the best. 	Recognition A. Commended Students -2015 National Merit Program: NMHS students Serina Ahmed, Kevin Bun, Marta Gryb, Abigail Hambidge and Zachary Polley

	<p>B. Publication of Dissertation, <i>Holographic Mind: Thinking the Future</i> – Dr. Eileen Cooper</p> <ul style="list-style-type: none"> • Dr. Paddyfote recognized Dr. Cooper for the publication of her dissertation. • Dr. Cooper said the dissertation took her 15 years to write and was based on her 40 years of watching students take things apart and rebuild them. She also thanked the Board of Education for supporting the Talented and Gifted (TAG) program. <p>C. NMPS Retiree: Mrs. Karen Kovacs</p> <ul style="list-style-type: none"> • Mrs. Kovacs is retiring after 30 years in the district. She was not present at the meeting, however Dr. Paddyfote wanted to publicly recognize her many years of work as a paraeducator at Northville Elementary School. <p>The meeting recessed at 7:37 p.m. for a brief reception and reconvened at 7:47 p.m.</p>	<p>B. Publication of Dissertation, <i>Holographic Mind: Thinking the Future</i> – Dr. Eileen Cooper</p> <p>C. NMPS Retiree: Mrs. Karen Kovacs</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Suzanne Metz, a New Milford resident with a student in second and fifth grade, said the timeframe for the transition seems to rushed and wondered if the sixth graders would continue to have recess. • Anne Marie Sarbello handed out a list of activities that needed to be completed before this transition and noted several items on the list had no one assigned to them nor were started. She said staff members felt as if they could not speak up and offer suggestions. She asked the Board not to give students or parents a false sense of security. She noted the discussion about closing the school took ten years but less than one year for the transition was being allowed and asked what the rush was. • Mike Bontempo, a New Milford resident, asked about physical education and why the questions were not being answered. He asked 	<p>Public Comment</p>

	<p>how this transition plan would be educationally sound.</p> <ul style="list-style-type: none"> • Julie Learson, a New Milford resident, said she disagrees with the transition and asked that it be slowed down. She suggested focus groups of parents and that a smooth transition be created for students and staff. • Kathy Flynn, a New Milford resident, asked that a letter written by Kathy Dunlap be entered into the minutes. She wondered how the public could ask questions and get answers since this format did not allow that. • Rorie Doty, a New Milford resident, is a parent of a fifth grader. She noted that at a Facilities Committee meeting the Northville parking lot restructuring was discussed where Mr. Calhoun said the parking was not designed for its current use and yet the school will be part of the transition. She thought it would be best to include these issues and other expenses in the budget year. She also noted that Schaghticoke's enrollment will increase by 50% and asked about lunches, gym, music etc. • Gina Bubbico, a New Milford resident, said she has been coming to these meetings and asked why no one was answering these questions. She asked the Board for honesty in this transition. 	
6.	<p>Student Representatives' Report</p> <p>Mrs. Shook moved the student representatives' report up on the agenda so that Mr. Vazquez could leave if he wished.</p> <ul style="list-style-type: none"> • Winter sports information meeting was held November 12th. • November 13th was the FBLA sponsored basketball game between NMHS teachers and New Milford police. • The Dramatics Club held two showings of "The Worst High School Play in the World". • This week, Monday through Wednesday, has been early dismissal for parent teacher conferences. • A workshop will be held this Thursday at 	<p>Student Representatives' Report</p>

	<p>7:00 p.m. regarding special education and 504 services.</p> <ul style="list-style-type: none"> • On Friday, the Spanish Honor Society will hold the annual NMHS Talent Show beginning at 7:00 p.m. in the Theatre. • December 1st is the fall sports awards program. • December 2nd is the NAMES program for sophomores to help prevent bullying. • December 4th is the date for evening conferences for NMHS. 	
4.	<p>Presentation: Mrs. Rebecca Auger, Planner for Milone and MacBroom, Inc., will present “Pettibone Consolidation Redistricting Review”</p> <ul style="list-style-type: none"> • Mrs. Auger introduced Tim Baird who would be assisting with the presentation. Their report included updated enrollment projections, reconfiguration and consolidation proposals, and revised elementary boundaries and reconfiguration analysis. • Mrs. Auger noted that the projection enrollments that Milone and MacBroom used were off by only 0.59% for this year which suggests the model is working. • She noted that the projections call for a 20% decrease in student enrollment over this 10 year period. • The highest year of migration into town was 2004-05; since then there has been a decline. • Even if the conditions would replicate the 2004-05 levels, total enrollment would still not reach today’s level over next decade. • Pre K-2 elementary grade projections are expected to decrease 13.5% in five years. • Grades 3-5 intermediate projections will decrease 24% over the next five years. • Grades 6-8 middle school projections will increase slightly for 2015-16 but will decline after that for the next four years. • Currently the elementary, intermediate and middle schools are at 50-75% utilization. • The existing district lines were explored for alternatives and the refined scenario B has the 	<p>Presentation: Mrs. Rebecca Auger, Planner for Milone and MacBroom, Inc., will present “Pettibone Consolidation Redistricting Review”</p>

	<p>entirety of Hill & Plain district remaining at Hill & Plain, the entirety of Northville remaining at Northville; the split will occur in the downtown area along the river.</p> <ul style="list-style-type: none">• The Hill & Plain projected classroom realignment allows for one Headstart classroom, 7 Pre-K and special education classrooms, 21 Grades K-2 classrooms, 5 staff/specials classrooms, 3 reading and other district-wide programming classrooms, and one full size unspecified classroom.• The Northville projected classroom realignment allows for one Headstart classroom, 7 Pre-K and special education classrooms, 19 Grades K-2 classrooms, 5 staff/specials classrooms, 3 reading and other district-wide programming classrooms, and 3 full size unspecified classrooms.• The Sarah Noble projected classroom alignment allows for 43 Grades 3-5 classrooms, 12 special education classrooms, 7 staff/specials classrooms, 5 reading and other district-wide programming classrooms, and 4 full size unspecified classrooms.• Schaghticoke will be the most full in the next school year but will begin to decline in enrollment over the next few years. The projected classroom alignment allows for 12 special education classrooms, 5 World Languages classrooms, 15 6th grade classrooms, 12 7th grade classrooms, 13 8th grade classrooms, 14 staff/specialist classrooms, and 1 full size unspecified classroom.• Mr. Shaffer noted that the state may mandate Pre-K and wondered if this plan allowed room for that.• Mr. Lawson said the state has been talking about universal Pre-K which would be a mandate.• Mrs. Auger said Milone & MacBroom did not study this but suggested there would be room in the elementary schools to accommodate.• Mr. Lawson asked what economic activity was	
--	---	--

	considered and Mrs. Auger said it was housing starts and sales and births.	
5.	PTO Report There was none.	PTO Report
7.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes October 14, 2014 Mr. Lawson moved to approve the regular meeting minutes of October 14, 2014, seconded by Mrs. Faulenbach and passed unanimously.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes October 14, 2014 Motion made and passed unanimously to approve the regular meeting minutes of October 14, 2014.
8.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote said she will be presenting a modified proposed calendar for the next school year based on a regional calendar and also on contractual modifications. She noted that the regional calendar will allow some flexibility for next year. The following year the region will start with a consistent start date, regional professional development days, and consistent winter and spring recess. These changes would extend the end of the school year by approximately five days. Thanksgiving break will start next Wednesday at close of school. 	Superintendent's Report
9.	Board Chairman's Report <ul style="list-style-type: none"> Mrs. Shook said the Board will vote on the redistricting lines as proposed by Milone & MacBroom at the next regular Board meeting. There will be a Board Workshop on December 3rd to discuss common core. New Milford received an honorable mention from CABE for the district's electronic newsletter. 	Board Chairman's Report

<p>10.</p>	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> Mr. Littlefield said they received more information on the Schaghticoke roof project and they will get a new proposal with new pricing for the next meeting. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said the items from the Operations Committee meeting are on the agenda tonight. <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said there were four policies on the agenda tonight for first review. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson said the Grade 8 Technology curriculum was on the agenda tonight as well as a request for AP Microeconomics and a revision to AP Physics. Mr. Smith noted that the College Board said the current Physics curriculum was too much for one year of teaching and so they were splitting the course into A and B to be taught over two years. Mr. Lawson said the next meeting will include discussion of Health I, Engineering, Statistics, and an update on the five year plan. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mr. Coppola said there was discussion of the regional calendar and whether it would save districts money. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that Mrs. Shook had announced the honorable mention award for 	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p>
-------------------	--	---

	the district e-newsletter.	
G.	Negotiations Committee <ul style="list-style-type: none"> Mr. Littlefield said the teachers' contract ended up in arbitration and the last best offers were given to the arbitrator with a decision expected November 24th. 	G. Negotiations Committee
11.	DISCUSSION AND POSSIBLE ACTION <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 18, 2014</p> <p>Mr. Coppola moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 18, 2014, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> Mr. Coppola thanked Ms. Baldelli for including extracurricular activities of people on the exhibit. Mr. Spatola asked if the Board would be getting a list of substitutes. Ms. Baldelli said it is part of Exhibit A. Mr. Coppola noted this was part of an upcoming policy change. Mr. Coppola thanked Karen Kovacs for her thirty years of service to New Milford schools. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-669 Budget Position as of October 31, 2014 Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports: Purchase Resolution D-669, Budget Position as of October 31, 2014, and request for budget transfers, seconded by Mr. Littlefield.</p>	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 18, 2014</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 18, 2014.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-669 Budget Position as of October 31, 2014 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-669, Budget Position as of</p>

	<ul style="list-style-type: none"> • Mr. Lawson asked about the internal service fund, noting that the town finance officer and school finance officer were supposed to meet monthly to discuss this fund. He wondered if the fund overfunded to meet the stop gap amount. Mr. Hubelbank said he and Mr. Jankowski meet on a regular basis but this item is not on every agenda. He said he felt that at \$2.2 million the fund is adequate to cover the stop loss of 20% to the 120% before insurance kicks in. • Mr. Coppola asked about the 515 account which he thought paid for field trips but said he has learned it pays for transportation for sports. He asked that the fund be renamed since it says field trips. <p>The motion passed unanimously.</p>	October 31, 2014, and request for budget transfers.
C. Gifts & Donations	<p>1. PTO – Exhibit B</p> <p>Mr. Lawson moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$4,264.00, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> • Mr. Coppola thanked the PTO noting that many field trips would not happen without their continued support. <p>The motion passed unanimously.</p>	C. Gifts & Donations
		1. PTO – Exhibit B
		Motion made and passed unanimously to accept Gifts and Donations: PTO – Exhibit B in the amount of \$4,264.00.
D. Grant Approvals	<p>1. Arts in Education Mini-Grant</p> <p>Mr. Littlefield moved to approve the Arts in Education Mini-Grant in the amount of \$7,325.00, seconded by Mr. Shaffer and passed unanimously.</p>	D. Grant Approvals
		1. Arts in Education Mini-Grant
		Motion made and passed unanimously to approve the Arts in Education Mini-Grant in the amount of \$7,325.00.
E. Approval of the Following Curriculum	<p>1. Grade 8 Technology</p> <p>Mr. Lawson moved to approve the following</p>	E. Approval of the Following Curriculum
		1. Grade 8 Technology
		Motion made and passed

	<p>curriculum: Grade 8 Technology, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Coppola said he listened to the presentation of this Technology curriculum and was very impressed. <p>F. Request for New Program or Course 1. AP Microeconomics</p> <p>Mr. Lawson moved to approve the following new course: AP Microeconomics, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none"> Mr. Coppola asked if there would be a similar program for non-AP students and Mr. Lawson said the Committee on Learning would be discussing this. <p>The motion passed unanimously.</p> <p>G. Revision to AP Physics</p> <p>Mr. Lawson moved to approve the revision to AP Physics, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Lawson thanked Mr. Smith for explaining the need for the revision. Mr. Littlefield asked if something was going to be added to the course since it was taught in only one year previously. Mr. Smith noted that the AP courses are published and structured by the College Board which is how they can offer college credit. He said the division of the course into two courses will allow more time for further review of materials and more in-depth studies. Mr. Shaffer asked if it was structured that a student had to take Part A before Part B and Mr. Smith said Part A would be taught next year and Part B the year after and the prerequisite would be Part A for the future. <p>The motion passed unanimously.</p>	<p>unanimously to approve the following curriculum: Grade 8 Technology</p> <p>F. Request for New Program or Course 1. AP Microeconomics</p> <p>Motion made and passed unanimously to approve the following new course: AP Microeconomics.</p> <p>G. Revision to AP Physics</p> <p>Motion made and passed unanimously to approve the revision to AP Physics.</p>
--	--	--

<p>H.</p>	<p>Policies for First Review</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment <ul style="list-style-type: none"> • Mr. Spatola asked why the last paragraph of this policy had been deleted and Dr. Paddyfote said it had been replaced with one that the Board attorney thought was better. Mr. Spatola felt the prior paragraph more clearly spelled out the expectations. • Mr. Littlefield said he felt the new paragraph is less vague. 2. 4115 Evaluations 3. 4118.5/4218.5 Electronic Monitoring <ul style="list-style-type: none"> • Mr. Coppola said he did not like this policy as he felt it could be abused and he asked why employees had to be monitored. • Mr. Littlefield noted this policy was a modification of an existing policy and was not a new policy. • Mr. Coppola asked what the safeguards would be to prevent abuse. • Mr. Littlefield asked who oversaw and monitored this. • Dr. Paddyfote said it is her responsibility to monitor what is put out electronically by the staff. She noted this policy mirrors what is in the statute. 4. 4121 Substitute Teachers <ul style="list-style-type: none"> • Mr. Coppola asked when the Board would get the list of substitutes and Dr. Paddyfote said the schedule would have to be worked out but possibly at the beginning of the year and once every two months thereafter. <p>I. Project Managers and Contract</p> <p>Mr. Littlefield moved to contract with Arum and Associates, LLC, to serve as Transition Year Project Managers and to accept the terms of their</p>	<p>H. Policies for First Review</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment 2. 4115 Evaluations 3. 4118.5/4218.5 Electronic Monitoring 4. 4121 Substitute Teachers <p>I. Project Managers and Contract</p> <p>Motion made to contract with Arum and Associates, LLC, to serve as Transition Year Project</p>
------------------	---	--

	<p>proposal, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">• Mr. Ed Arum and Mr. Jeff Olefson were present to discuss their proposal.• Mr. Arum said they will schedule a visit to the schools the week of Thanksgiving and begin focus groups the week after.• They will provide a summary of ideas from stakeholders and partner with Milone and MacBroom on their part of this project.• They will meet with All Star Transportation and participate in the room utilization work.• They will help the district create a survey for parents and meet with the parents of students in 2nd, 3rd, 5th and 6th grades as well as post information to the website.• They will collaborate with the Facilities department to make this transition seamless. They will also advise the district administration on strategies for this transition.• Mr. Olefson said they will be providing oversight to make sure that everything is done right. He said a transition is often an opportunity to reflect and focus on what has worked and to try and make this a smooth and effective experience for students.• Mr. Coppola asked which schedule the district was working under as he had different draft documents. Dr. Paddyfote said there is one schedule of activities and then Mr. Calhoun put together a sequence for Facilities to follow which is more specific.• Mr. Coppola asked that instead of having the consultants come back to every meeting that Dr. Paddyfote include in her monthly report an update on what has been accomplished for this transition.• Mr. Spatola asked if the fees were the total or if more time would require a higher fee and if less time would provide a refund. Mr. Olefson said they bid on the scope of work however if the Board or District came back and asked them to do more there would be a charge for that additional work.• Mr. Spatola asked if on the monthly invoice the	<p>Managers and to accept the terms of their proposal.</p>
--	---	---

percentage of what has been accomplished could be listed. Mr. Olefson said this is an ongoing process and that they will give updates and progress reports and list updates on the website.

- Mr. Spatola asked how the meetings with parents and staff would be conducted – at a special Board meeting for instance – and Mr. Olefson said they would meet with parents, faculty and staff to hear a wider range of views beyond the views expressed at the meeting tonight. He said they would collaborate with the building principals to meet with parents and collect feedback on how they want the transition to work.
- Mr. Littlefield asked what qualifications and experience Arum & Associates had. Mr. Arum said he was an Assistant Superintendent for 25 years having retired in 2005. He closed three or four schools in Torrington, opened a new school in Region 15 which required 75% of one of the towns in the region to go to the new school, and he has previously been the project manager for many new building and construction projects.
- Mr. Olefson said he has been a consultant to school districts for a number of years and served on a school board with an increased enrollment where he learned how to manage the process of transitioning students.
- Mr. Shaffer noted the cover page of the proposal used the dates November 2014 – June 2015 but asked if the consultants would be around in the summer when the work was really being done and Mr. Olefson said they would be involved until the opening of the school year noting that the dates were in the original scope of work.
- Mr. Lawson applauded the idea of the focus groups with parents and hoped they would be listened to because many of them were concerned this was a rush job. He noted that six out of the district's six schools were going to be impacted.
- Mr. Olefson noted that the consultants did not

	<p>set the timeline but rather the district did. He said the timeline can work and they do not intend to invalidate anyone's feelings.</p> <p>The motion passed 7-1.</p> <p>Aye: Mr. Spatola, Mr. Littlefield, Mrs. Chastain, Mrs. Shook, Mrs. Faulenbach, Mr. Coppola, Mr. Shaffer No: Mr. Lawson</p>	<p>The motion passed 7-1.</p>
12.	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> Mr. Coppola asked why the English 12 class was going to Hill & Plain and Mr. Smith said the class was writing children's books and reading them to the elementary school children. Mr. Coppola asked why there were no student costs and Mr. Smith said the cost came out of the student activity fund. Mr. Coppola asked where the dollars were in the budget for the student activity fund and Mr. Hubelbank said the student activity account was the 515 object line and it came from program 3212. <p>B. 2012 – 2013 Strategic School Profile</p> <ul style="list-style-type: none"> Mr. Coppola said he did not realize that 20% of the student population was on free or reduced lunch which is why he asks about the field trip costs. He said there are students without the finances to pay for these costs. Mr. Smith noted the report is two years old and the number has gone up from 20%. Mr. Spatola said he remains concerned about the 4th grade and 5th grade reading, writing and math skills. He called the 25 highest ranking high schools according to US News to ask what they do to improve student performance and each said the academic coaches were important. They also told him good teachers were important. 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p> <p>B. 2012 – 2013 Strategic School Profile</p>

	<ul style="list-style-type: none"> • Mr. Spatola was also concerned that only 35% of students scored well on the physical fitness test. • Mr. Smith said many programs have been restructured since this report to promote student learning which in turn should lead to more favorable test scores. He said his goal for the district is not to achieve the state average but to exceed it. He said he looks at the schools within our DRG for comparisons. High performing school districts have the coaching capacity which New Milford has been working to add. He noted it is difficult to retain teachers when Fairfield county schools can pay higher salaries than New Milford can afford to pay. • Mr. Smith noted the physical fitness test has not changed over the years and that it is not a standard that the physical education teachers teach towards. He said physical education teachers focus on life skills versus running a mile and doing sit-ups and push-ups. • Mr. Spatola said one of the interesting things he learned from his calls was that some schools offer lunch at which teachers have professional development. • Mr. Coppola thanked Mrs. Shook for her term as Chairman of the Board understanding that she would not be seeking re-election as Chair. He felt she did a great job leading with all the decisions that had to be made by this Board. Mrs. Shook thanked everyone for their efforts during the year. 	
13.	<p>Adjourn</p> <p>Mrs. Shook moved to adjourn the meeting at 9:43 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 9:43 p.m.</p>

Respectfully submitted:



Angela Chastain

Secretary

New Milford Board of Education

**New Milford Board of Education
Board Workshop Special Meeting Minutes
December 3, 2014
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach – arrived at 7:07 p.m. Mr. Dave Littlefield Mr. David R. Shaffer
Absent:	Mr. David A. Lawson Mr. John W. Spatola Mrs. Theresa Volinski

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools
---------------	---

1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:03 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Presentation Mr. Jonathan Costa, Director of School and Program Services for Education Connection, will present information regarding Connecticut core standards. <ul style="list-style-type: none"> Mr. Costa introduced himself as a former high school history teacher, consultant and member of a Board of Education from 2001 to 2007. Currently he is the Director of School and Program Services for Education Connection. He said his intent with this presentation was to put some context around common core and answer any questions the Board members might have. Mrs. Faulenbach arrived at 7:07 p.m. <ul style="list-style-type: none"> He noted that the standards of common core reflect a growing recognition that traditional educational practices were falling short, that the way we prepare kids for their future needs to change as the world has changed a lot. 	Presentation Mr. Jonathan Costa, Director of School and Program Services for Education Connection, will present information regarding Connecticut core standards. <div style="text-align: right;"> RECEIVED TOWN CLERK 2014 DEC -8 P 1:05 NEW MILFORD, CT </div>

- He said there was nothing in the standards about how to teach – this is a local decision. There are no teaching practices in the standards.
- Mr. Costa spoke of the history of some of the school acts including the 1986 Educational Enhancement Act which passed in Connecticut. Prior to that act, teachers' pay was low and so there was no real call for measuring the results of what teachers were doing for the children. Once the pay started to rise, there was a national movement to measure results.
- In 2001, the No Child Left Behind law was passed which changed everything including that by 2014 all children will be performing at 100% of their ability. There was a sunset provision but since there is no law to replace it, the NCLB law is still the law of the land.
- In 2012, Connecticut passed PA 12-116 which was a response to the NCLB and the schools' inability to get students to achieve at 100%. A waiver was requested from the NCLB law and as part of that waiver application, the state promised to create its own accountability system. As a result, Connecticut adopted the smarter balanced assessment test and the teacher evaluation method.
- Mr. Shaffer asked if the common core ever passed the legislature or did it come directly from the Commissioner of Education. Mr. Costa said the legislature never approves curriculum rather they put "pet" things in to be taught such as civics. The legislature passes budgets that support policy.
- Mr. Shaffer asked about the smarter balanced test and the topics to be covered. Mr. Costa said there is no state law that says a district needs to teach the common core standards but you must administer the test. Parents can opt out of the test for their kids.
- Mr. Costa continued with his presentation noting that some parents feel the common core lowers the standards. He said actually the English Language Arts are 91% aligned with standards and the math is aligned at 83%. He

noted everyone believes these standards have raised the bar dramatically.

- He said the standards do not mean kids get taught the same way – NCLB took away the license for districts to sort kids out and give up on kids they think cannot be taught. These standards set the bar as a floor – not a limit. The differentiation comes in how it is taught.
- Mr. Costa noted that some criticism has come from people suggesting that teachers were not involved with the writing of the standards. He said the writing of the common core standards was virtually identical to any other standards that have been written including teacher input and public comment. He said that the teaching of common core is voluntary and this is not a big government intrusion – he said the intrusion came from the NCLB law.
- Mr. Littlefield asked about the Cradle to Career and the smarter balanced tests results, noting that parents have expressed concern about the Department of Labor looking at the results. Mr. Costa said the Department of Labor has an interest in workplace readiness and the content standards as it relates to workplace readiness but all the data is protected and especially as it relates to kids.
- Mr. Littlefield asked if there is no tracking of data on the smarter balanced assessment testing why are the kids' names put on the test. Mr. Costa said the only group that will get the data is the school district itself. He said there is no way for the State of Connecticut to know who the data comes from because they will only get the numbers.
- Mrs. Shook noted that this is just like the mastery test reporting.
- Mr. Costa said the adaptive testing will allow kids who could not answer questions in the past because they are too hard and those who are not challenged because the tests are too easy to have questions asked that are appropriate for their level. He noted again that the privacy laws when it comes to kids are very strict and data could not be shared. He said he felt with the

NSA and Edward Snowden issue that the ground might have been fertile for people to distrust government.

- Mr. Costa also noted that even though Connecticut did not win the race to the top grant, part of the requirement of those states that got the grant was to share the resources at no expense to the public.
- Mr. Costa explained that for people who think this is an opportunity for a company to make money on common core, companies have always made money on education – textbooks and materials. He said the College Board is a business – when someone pays for their SATs, etc. they are supporting the business of the College Board.
- In regards to Bill Gates being involved, his foundation has granted money to study teacher evaluation and effectiveness. But technology is certainly a big part of today's educational and real world. The Gates foundation did sponsor the MET study on effective schools and some link Bill Gates to school reform efforts around evaluation because of this study.
- Mr. Costa noted that the districts have always collected data and nothing has changed with the common core.
- Mr. Shaffer asked if the smarter balanced testing scores would go on a child's transcripts and Mr. Costa said that was up to the district.
- Mr. Shaffer asked if a parent opts their child out of the test does that effect their ability to graduate and Mr. Costa said that is a Board decision. He said most Boards have a policy that a child must pass this test or a reasonable alternative.
- Mr. Shaffer asked if a child takes an easier test with fewer points based on the answers he gives, how does that score compare to a child who takes a test with harder questions. Mr. Costa said the scale will be a vertical scale and so a child will fall within a level versus the CMT results of below expectations, meets or exceeds expectations. He said the smarter balanced score will allow a more specific

proficiency rating and a more accurate score. This will also allow better data to determine a child's growth over a period of time.

- The new smarter balanced test allows students to take the test in as long or short a time period as they need. Normally, extra time on a test had to be granted through a special education IEP, but the way this test is structured in that no student can know what questions will be asked on any test there does not need to be a set time.
- Mr. Shaffer asked about the pilot test which was conducted last year and Mr. Costa said that test was more to test the items and see what questions may or may not fit; it was not designed so much to test the students.
- Mr. Shaffer asked about kids who might be slower typists for instance and Mr. Costa said that the technology of the test is not the problem as these kids are being prepared for life beyond school.
- Mr. Coppola asked about the CAPT testing and graduation. Mr. Smith said the policy was updated to allow for the state assessment or an alternative and also said the smarter balanced testing may move from testing 11th graders to testing 10th graders but he felt the policy was written to allow this without needing to change the actual policy.
- Mr. Costa also noted that most of the people in the educational world think the K-8 testing is now set in stone but that the high school testing most likely will change in the next legislative session.
- Mr. Coppola asked if there would be an exit test to graduate and Mr. Costa said there would not be a regents like exit exam. He also said there is a proliferation of assessments right now to create data for teacher performance.
- Mr. Costa said of the parents who felt their students were under stress due to these testing issues and common core, he said the children are only stressed because the adults are stressed. He suggested the district use this two year window of no standardized testing to determine what assessments it felt were

	<p>important for the children in this district.</p> <ul style="list-style-type: none">• Mr. Costa said he felt the common core was a step in the right direction but felt there are still too many standards, that the digital tools have to be used for learning too and not just testing, that the core is too text heavy, and finally that we need to do a better job of communicating with the parents.• Mr. Littlefield noted in the Committee on Learning meeting, Mr. Smith had done a presentation with the data coach on district assessments and asked if that was going to be incorporated into the smarter balanced assessment. Mr. Smith said usually the annual testing results came from the CMT and CAPT results. There will be no results from the pilot, so next year's results will be incorporated back into the Committee on Learning. He said this year will be phase two of the pilot with the adaptive testing and the scaled scores. It will be a baseline to start.• Mr. Smith also noted that the instructional part of New Milford's program is much stronger today regardless of the common core. He said the local assessments do not all fit into growth charts as they will look at the whole child and not just one data point.• Mr. Shaffer said the test done last spring did not count and the kids taking the test knew it and blew it off. He asked how that would affect the results. Mr. Costa said the data has not been released and he wasn't sure if it would be or if so in what format. He said again the test was a test of the test more than a test of the student.• Mrs. Shook explained that her school was a pilot school for the test and the teachers first took the test and had problems with the technology so they were worried about the kids – she realized pretty quickly that the kids had no problems with the technology and know more about it than most adults.• Mrs. Shook thanked Mr. Costa for coming to the Board and explaining common core.	
--	--	--

**New Milford Board of Education
Board Workshop Special Meeting Minutes
December 3, 2014
Sarah Noble Intermediate School Library Media Center**

Page 7

3.	Adjourn Mr. Coppola moved to adjourn the meeting at 8:31 p.m., seconded by Mr. Littlefield and passed unanimously.	Adjourn Motion made and passed to adjourn the meeting at 8:31 p.m.
-----------	---	---

Respectfully submitted:



Angela Chastain
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
December 9, 2014
**as of December 5, 2014

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

- | | |
|---|---------------------|
| 1. **Dr. Joanne Brogis , Director of Adult Education, New Milford High School
<u>Move</u> that the Board of Education accept the resignation of Dr. Joanne Brogis as Director of Adult Education at New Milford High School effective January 23, 2015. | Personal |
| 2. Mrs. Marissa Froehlich , World Languages Teacher, New Milford High School
<u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Marissa Froehlich as a World Languages Teacher at New Milford High School effective January 6, 2015. | Retirement |
| 3. **Mr. Norman Remsen , Technology Education Teacher, Schaghticoke Middle School
<u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mr. Norman Remsen as a Technology Education Teacher at Schaghticoke Middle School effective June 30, 2015. | Retirement |
| 4. Mrs. Gayle Stewart , Elementary Teacher, John Pettibone School
<u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Gayle Stewart as an Elementary Teacher at John Pettibone School effective December 12, 2014. | Retirement |
| 5. Ms. Kari Stewart , School Guidance Counselor, Schaghticoke Middle School
<u>Move</u> that the Board of Education accept the resignation of Ms. Kari Stewart as a School Guidance Counselor at Schaghticoke Middle School effective December 12, 2014. | Moving out of state |

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None currently**

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **None currently**

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

1. **Ms. Maria Conte**, Substitute Teacher

Move that the Board of Education appoint **Ms. Maria Conte** as a Substitute Teacher effective December 10, 2014.

Education History:

BA: SUNY, Albany

Major: French

2. **Mrs. Paula Davenport**, Substitute Teacher

Move that the Board of Education appoint **Mrs. Paula Davenport** as a Substitute Teacher effective December 10, 2014.

Education History:

BS: University of Ohio

Major: Elementary Education

MS: University of Bridgeport

Major: Elementary Education

3. ****Ms. Anna Desis**, Substitute Teacher

Move that the Board of Education appoint **Ms. Anna Desis** as a Substitute Teacher effective December 10, 2014.

Education History:

BA: SUNY, Binghamton

Major: Mathematics

MS: Northwestern University

Major: Education

4. **Ms. Shaylene Fink**, Substitute Teacher

Move that the Board of Education appoint **Ms. Shaylene Fink** as a Substitute Teacher effective December 10, 2014.

Education History:

BS: Keene State College

Major: Early Childhood

Education

MS: University of Bridgeport

Major: Middle School Science

5. **Ms. Emily Holland**, Substitute Teacher

Move that the Board of Education appoint **Ms. Emily Holland** as a Substitute Teacher effective December 10, 2014.

Education History:

BFA: University of New

Hampshire

Major: Fine Arts

6. **Mrs. Jennifer McSherry**, Substitute Teacher

Move that the Board of Education appoint **Mrs. Jennifer McSherry** as a Substitute Teacher effective December 10, 2014.

Education History:

BA: University of California,

San Diego

Major: Political Science

MBA: City University of NY

Major: Industrial/

Organizational Psychology

7. **Mr. Peter Miserendino**, Substitute Teacher

Move that the Board of Education appoint **Mr. Peter Miserendino** as a Substitute Teacher effective December 10, 2014.

Education History:

BS: CUNY, Lehman College

Major: Physics

8. **Mrs. Denise Reiss**, Substitute Teacher

Move that the Board of Education appoint **Mrs. Denise Reiss** as a Substitute Teacher effective December 10, 2014.

Education History:

BA: WCSU

Major: Business Management

9. **Mrs. Kimberly Sudwischer**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Kimberly Sudwischer** as a Substitute Teacher effective December 10, 2014.
10. **Ms. Tara Turner**, Substitute Teacher
Move that the Board of Education appoint **Ms. Tara Turner** as a Substitute Teacher effective December 10, 2014.
6. **ADULT EDUCATION STAFF**
 - a. **RESIGNATIONS**
 1. **None currently**
7. **ADULT EDUCATION STAFF**
 - b. **APPOINTMENTS**
 1. **None currently**
8. **BAND STAFF**
 - a. **RESIGNATIONS**
 1. **None currently**
9. **BAND STAFF**
 - b. **APPOINTMENTS**
 1. **Mrs. Heather Szymanski**, Volunteer - Band, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Heather Szymanski** as a Volunteer for Band at Schaghticoke Middle School effective December 10, 2014.
10. **COACHING STAFF**
 - a. **RESIGNATIONS**
 1. **Ms. Nicole Madorran**, Girls' JV Lacrosse Coach, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Nicole Madorran** as Girls' JV Lacrosse Coach at New Milford High School effective November 25, 2014.
11. **COACHING STAFF**
 - b. **APPOINTMENTS**
 1. **Ms. Tricia Blood**, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective December 10, 2014.

Education History:
BS: SUNY, New Paltz
Major: Childhood Education
MS: CUNY, City College
Major: Teaching Students with Disabilities

Education History:
BA: Northeastern University
Major: Journalism

Volunteer

Personal

2014-2015 stipend: \$1,895
Staff member

- | | |
|--|--|
| <p>2. Ms. Tricia Blood, Girls' Intramural Volleyball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Volleyball Coach at Schaghticoke Middle School effective December 10, 2014.</p> | <p>2014-2015 stipend: \$947
Staff member</p> |
| <p>3. Ms. Daniella Duque, Grade 4 Co-Ed Baseball/Softball Coach, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Ms. Daniella Duque as Grade 4 Co-Ed Baseball/Softball Coach at Sarah Noble Intermediate School effective December 10, 2014.</p> | <p>2014-2015 stipend: \$1,895
Staff member</p> |
| <p>4. Ms. Eileen Holden, Grades 5 & 6 Co-Ed Intramural Winter Basketball Coach, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Grades 5 & 6 Co-Ed Intramural Winter Basketball Coach at Sarah Noble Intermediate School effective December 10, 2014.</p> | <p>2014-2015 stipend: \$1,895
Staff member</p> |
| <p>5. Mr. David Mumma, Grades 5 & 6 Co-Ed Intramural Winter Basketball Coach, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mr. David Mumma as Grades 5 & 6 Co-Ed Intramural Winter Basketball Coach at Sarah Noble Intermediate School effective December 10, 2014.</p> | <p>2014-2015 stipend: \$1,895
Staff member</p> |
| <p>6. Mr. Matt Wall, Boys' Intramural Volleyball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Intramural Volleyball Coach at Schaghticoke Middle School effective December 10, 2014.</p> | <p>2014-2015 stipend: \$947
Staff member</p> |

12. LEAVES OF ABSENCE

1. **None currently**

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER DECEMBER 2, 2014**

- B. Monthly Reports
 - 1. Purchase Resolution D-670
 - 2. Budget Position dated November 30, 2014
 - 3. Request for Budget Transfers

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- C. Approval of the Following Curriculum
 - 1. Allied Health Careers
 - 2. Health I

**THE FOLLOWING ITEMS CAN BE FOUND ON THE COMMITTEE
ON LEARNING WEB PAGE UNDER OCTOBER 21, 2014**

- D. Request for New Program or Course
 - 1. Engineering Design and Development
- E. Request for Course Revision
 - 1. Academic Statistics

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER OCTOBER 21, 2014**

- G. Policies for Second Review
 - 1. 4112.9/4212.9 Outside Employment
 - 2. 4115 Evaluations
 - 3. 4118.5/4218.5 Electronic Monitoring
 - 4. 4121 Substitute Teachers

**THE FOLLOWING ITEM CAN BE FOUND ON THE
FACILITIES WEB PAGE UNDER DECEMBER 2, 2014**

- I. SMS Roof Replacement

**NOT BOARD
APPROVED**

Revised: 12/5/14

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan (2014-2019)

Subject/Area	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Business & Practical Arts/ Technology	Revise: Accounting II College '07 AP Statistics '08 Business Law '05 Keyboarding Website Design I '07 Website Design II '07	Revise: Accounting I '09 Accounting II '09 Adv. Auto CAD '09 AP Computer Programming <u>Propose new Course/Elective:</u> "Personal Finance II" Estimated Cost: \$5,567	Revise: Arch. Drafting I '12 Basic Auto Cad '12 Business Computer App. '12 Intro to Programming '11 Marketing I '11 Marketing Work Program '12 Personal Finance I '11	Revise: General Woodworking '13 Introd. Woodworking '13 Marketing II '13	Revise: Arch. Drafting II '15 Arch. Drafting III '15 Introd. to Business '14
English/ Language Arts K-12	Revise: Grades 2-3 Grades 4-6 Grades 7-8 English I, II, III & IV AP Lit. & Composition '07 Children's Literacy & Literature '08 Humanities II '07 Journalism I '07 Journalism II '07 Modern & Cont. Poetry '07 Public Speaking '08 Video Production '08 <u>Propose new Course/Elective:</u> "English SAT Prep"	Revise: Grades 2-3 Grades 4-6 Grades 7-8 English I, II, III & IV Honors Advanced Creative Writing '08 American Studies Honors '09 Estimated Cost: \$15,974	Revise: AP Lang. & Composition '11	Revise: Creative Writing '13 Diverse Voices '13	Revise: Drama Workshop '14 Humanities I '14 Writing Workshop '14 Science Fiction '15

**NOT BOARD
APPROVED**

Revised: 12/5/14

**New Milford Public Schools
Office of the Assistant Superintendent
Five-Year Curriculum Plan (2014-2019)**

Subject/Area	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Fine Arts K-12	Revise: AP Studio Art AP Art History Design Foundations I '04 Design Foundations II '04 Honors Art History Studio Art '05	Revise: K-3 Art '06 4-6 Art '06 Portfolio '09 Sculpture '09 Estimated Cost: \$9,924	Revise: Grade 8 Art '12 Ceramics I '11 Ceramics II '12	Revise: Advertising Art & Design '13 Crafts '13 Grade 7 Art '13	Revise: Cut, Paste & Copy '14
Library Media K-12		Revise: K-3 Library Media '09 4-6 Library Media '09 7-8 Library Media '09 9-12 Library Media '09 Estimated Cost: \$4,840			
Mathematics K-12	Revise: Introductory* Geometry '07 Introductory* Algebra '07 Algebra I '08 Practical Math I Pre-Calculus Honors '08 <u>Propose new</u> <u>Course/Elective:</u> "AP Pre-Calculus BC" "AP Statistics" "Math SAT Prep" *formerly Applied **formerly Elementary	Revise: Grades 6-8 Algebra I Honors '09 Algebra II Honors '09 Integrated Math '09 Practical Math II Statistics '07 Estimated Cost: \$9,197	Revise: Algebra II '12 Algebra III '11 Calculus Honors '11 Geometry '12 Inter. Algebra II '12	Revise: Adv. Algebra & Trig. '13 Geometry Honors '13	Revise: Grades K-6

**NOT BOARD
APPROVED**

Revised: 12/5/14

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan (2014-2019)

Subject/Area	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Music K-12	Revise: Grades 9-12 Chorus Advanced Chorus 9-12 History of Am. Music Theater '97 History of Jazz '98 Music Appreciation '98 Music Theory	Revise: Grades K-3 Gen. Music '01 Grades 7-8 Inst. Music '07 Band Elec. Music Tech. '04 Orchestra Wind Ensemble Honors Estimated Cost: \$11,617	Revise: Grade 7 Gen. Music '12 Grades 4-8 Choral Music '12		Revise: Grade 4-6 Inst. Music '14
PE/Health K-12	Revise: Health K-3 Health 4-6 PE Leader '08	Revise: Health K-3 Health 4-6 Child Development '11 Early Childhood '11 Estimated Cost: \$10,407	Revise: Grade 8 Health '12 Health II '12 PE I '12 PE II '12 Social & Emotional Thinking '12	Revise: EMT '13 Medical Technology '13 PE III & IV '13	Revise: Allied Health. Careers '14 Health I '14 Sports Medicine '15
Science K-12	Revise: AP Physics I Astronomy '06 Biology '07 Biology Honors '07 Chemistry Honors '06 Civil Engineering & Architecture (PLTW) Integrated Science*'06 Integrated Science* Honors '06 Physics '07 Physics Honors '07 <i>*formerly Env. Earth Science</i>	Revise: Grades K-3 Grades 4-6 Grades 7-8 Chemistry '08 Plant Science I '08 Plant Science II '08 <u>Propose new Course/Elective:</u> "AP Physics II" "Digital Electronics (PLTW)" "Engineering Design & Development (PLTW)" "Principles of Engineering" (PLTW) Estimated Cost: \$17,184	Revise: Anat./Phys Honors I '09 Anat./Phys Honors II '09 AP Biology Forensic Science '09	Revise: AP Chemistry Ecology Spring '12 Ecology Fall '12 Introduction To Engineering Design(PLTW) '12 Exper. Chemistry '12	

**NOT BOARD
APPROVED**

Revised: 12/5/14

**New Milford Public Schools
Office of the Assistant Superintendent
Five-Year Curriculum Plan (2014-2019)**

Subject/Area	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Social Studies K-12	Revise: Grades K-3 Grades 4-6 Grades 7-8 Chinese Studies Honors '07 Forensic Psychology Modern America '05 Sociology '04 Dev. Western Civilization '98 Dev. Western Civilization Honors <u>Propose new Course/Elective:</u> "AP Microeconomics"	Revise: Grades K-3 Grades 4-6 Grades 7-8 Am. Studies Honors '09 AP Government AP World History Intellectual History Honors '09 US History '09 US History Honors '09 Estimated Cost: \$18,877	Revise: AP Psychology '12 AP US History Civics '12 Intro to Psychology '11 World History Honors Global Studies Honors	Revise: Economics '12 Global Studies '12 Russian Studies Honors '12 History Through Film '13	
World Languages 7-12	Revise: German III '05 Spanish III '07 Spanish IV '07	Revise: French I '08 French II '08 German IV '05 Spanish V '07 Spanish V AP Estimated Cost: \$6,050	Revise: French III '09 French IV '09 German V AP Spanish I '12 Spanish II '12	Revise: German I '13 French V '11 French AP '12	Revise: German II '15
		Total 2015-2016 Budget: \$109,637			

**New Milford Board of Education
Special Committee on Learning Minutes
November 20, 2014
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mrs. Angela C. Chastain
Mr. John W. Spatola
Mr. Dave Littlefield, Alternate

Absent: Mrs. Daniele Shook

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mrs. Christine Benson, Teacher, New Milford High School
Mrs. Denise Duggan, Teacher, New Milford High School

RECEIVED
2014 NOV 21 P 3:07

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 6:00 p.m. by Mr. Lawson. Mr. Littlefield was seated in the absence of Mrs. Shook.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3. A.	Discussion and Possible Action Review and Approval of Curriculum: 1. Allied Health Careers 2. Health I <ul style="list-style-type: none">Mrs. Christine Benson and Mrs. Denise Duggan authored the rewrite of these curricula. Mrs. Duggan said Health I is a half year freshman course required for graduation. It covers issues of mental health, lifestyle diseases and substance abuse among other topics. All students are given instruction to be certified in CPR. This rewrite adds prescription and non-prescription drug addiction as well heroin addiction as topics in response to community concerns.Mr. Smith commended Mrs. Duggan and Mrs.	Discussion and Possible Action Review and Approval of Curriculum: Allied Health Careers Health I

	<p>Benson for the amount of work they did to connect to community issues and make the course topics specific and real to the students.</p> <ul style="list-style-type: none"> • Mrs. Duggan said Allied Health Careers had been rewritten in the hopes of aligning it with Naugatuck Community College for college credit for students taking the course. It is part of the health career pathway with the EMT and CNA courses. • Mr. Littlefield asked if the credit is only for Naugatuck Community College and Mr. Smith said the credit is transferrable to other colleges depending on individual school guidelines. <p>Mr. Littlefield moved to bring the following curricula to the full Board for approval: Allied Health Careers and Health I seconded by Mrs. Chastain and passed unanimously.</p>	
<p>B.</p> <p>1.</p>	<p>Request for New Program or Course:</p> <p>Engineering Design and Development</p> <ul style="list-style-type: none"> • Mr. Lawson said this course is a continuation of the Project Lead the Way (PLTW) program. He said the PLTW program has been able to grow over the last three years due to a generous benefactor who has contributed greatly. • Mr. Smith said this is a new proposal for a succession course for PLTW. It is a capstone course which would require the student to apply knowledge from all other courses to complete a project. • Mr. Smith said now that the PLTW program is in its third year the district can apply for certification through the University of New Haven which oversees the program in the state. He is confident that the program will be certified. Once certified students can receive up to four engineering credits depending on the number of classes taken. • Mr. Lawson asked if there is a cost to the student and Mr. Smith said not for the course, possibly a small transfer fee from the college. 	<p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Allied Health Careers and Health I.</p> <p>Request for New Program or Course:</p> <p>Engineering Design and Development</p>

	<ul style="list-style-type: none"> Mr. Littlefield asked if the credit could be applied retroactively to students who took classes prior to certification and Mr. Smith said he did not know the answer yet. <p>Mr. Littlefield moved to bring the new course Engineering Design and Development to the full Board for approval seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the new course Engineering Design and Development to the full Board for approval.</p>
C.	<p>Request for Course Revision</p> <p>1. Academic Statistics</p> <ul style="list-style-type: none"> Mr. Smith said the revision changes Academic Statistics from a half year to a full year course which will help students achieve the increased graduation requirement of four credits for math. Currently students who do not take Calculus as seniors have few options. This will provide another one. <p>Mr. Littlefield moved to bring the revision of Academic Statistics to the full Board for approval seconded by Mrs. Chastain and passed unanimously.</p>	<p>Request for Course Revision</p> <p>Academic Statistics</p> <p>Motion made and passed unanimously to bring the revision of Academic Statistics to the full Board for approval.</p>
D.	<p>Five-Year Curriculum Plan (2014-2019)</p> <ul style="list-style-type: none"> Mr. Smith said the five year curriculum plan was developed after the last NEASC visit. It is a malleable document which is reviewed and reprioritized each year depending on need. The document helps track curriculum changes and is useful for budgetary purposes. Mr. Littlefield asked what the number on the side of each curriculum was for and Mr. Smith said that is when the curriculum was last updated formally. He said the document does not reflect what is happening informally in the classroom with updates. An example given is Website Design which was last formally reviewed in 2007 but which has had many adjustments made within the classroom 	<p>Five-Year Curriculum Plan (2014-2019)</p>

	<p>teaching since then to keep up with technological changes.</p> <ul style="list-style-type: none"> • Mr. Lawson asked that the guide be adjusted to reflect the expected approval for AP Microeconomics and Statistics and Mr. Smith said he would make the adjustment. • Mr. Littlefield asked where older curriculum could be viewed and suggested they be put on the district website. Mr. Smith said his office has copies of all curriculum and that curriculum approved after 2011 are listed on the district website. He was hesitant to post older curriculum as guides might not be completely reflective of what is actually taught in the classroom today. He said that prior to 2011 there was no consistent curriculum format so guides vary. • Mr. Lawson said that the list might look heavy in high school revision but reminded the committee that things had been moved for the revision to the elementary math curriculum. <p>Mr. Littlefield moved to bring the Five-Year Curriculum Plan (2014-2019) with changes noted to the full Board for approval seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Five-Year Curriculum Plan (2014-2019) with changes noted to the full Board for approval.</p>
<p>4. A.</p>	<p>Items for Information and Discussion Personal Finance Update</p> <ul style="list-style-type: none"> • Mr. Smith said Personal Finance is currently a half year course at the high school and can be used as a credit for the graduation requirement of Financial Literacy. It is anticipated that the state will make this mandatory within the next few years so staffing may be a consideration. • Mr. Lawson asked if the requirement would be for a half year or full year course. Mr. Smith said it was not yet known but that the district could build on its current half year course with a Personal Finance II course to fulfill a year requirement if needed. 	<p>Items for Information and Discussion Personal Finance Update</p>

5.	Adjourn Mr. Littlefield moved to adjourn the meeting at 6:25 p.m. seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:25 p.m.
----	---	--

Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
December 2, 2014
Lillis Administration Building, Room 2**

RECEIVED
2014 DEC -4 A 9:59
NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Mrs. Sandra Sullivan, Director of Food Services

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Sandy Giancaspro said she wanted clarification on the size of the 1970 and 1990 SMS roof sections and what parts of the roof had been re-roofed already and why it was being recommended that the 1990 project be done first when the 1970 roof section has more issues. Ann Marie Sarbello said she has concerns about the SMS roof. She said SMS was closed in 2011 due to leakage near the front of the school and asked what section of the roof that is. She is concerned that the 1970 section is compromised and asked if it is safe to wait to fix. She wants to know if testing is being done for black mold and other health concerns. She also asked if sections of the building were not being used due to leakage. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Improvement to Front Baseball Field at SNIS	Improvement to Front Baseball

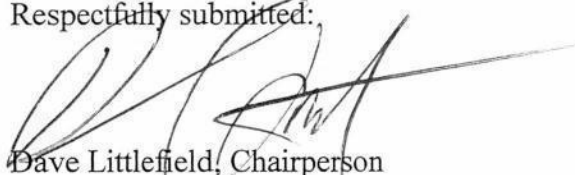
<ul style="list-style-type: none"> • Mr. Calhoun and Mr. Tom Pilla are members of an ad-hoc group put together by the Mayor to assess field facilities in town to look at their current use and evaluate the potential for expansion. • Mr. Pilla said the front field at Sarah Noble Intermediate School has been identified as a good candidate for repurposing as a baseball field. He said the New Milford Little League is willing to do the repurposing at no cost to the district. • Mr. Coppola asked where the field is at SNIS and Mr. Pilla said it is on the right hand side of the school. • Mrs. Chastain asked what is meant by repurposing and if the field will be available for school use. Mr. Pilla said it will be made into a useable baseball field and will be accessible for school use during the day. • Mr. Coppola asked what Mr. Calhoun's recommendation is for the project. Mr. Calhoun said he thought it was a great idea to utilize underused space and repurpose for new use. • Mr. Littlefield asked when the work would be done. Mr. Pilla said the plan is to complete the project by spring 2015. <p>Mrs. Faulenbach moved to bring the improvement to the front baseball field at SNIS by the New Milford Youth Little League to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p> <p>B. SMS Roof Replacement</p> <ul style="list-style-type: none"> • Mr. Hubelbank said he and Mr. Calhoun had done a follow up with the hygienist. They are recommending that the re-roofing of the approximately 20,000 square foot 1990's roof portion be done first. • Mr. Calhoun said this is the original roof which 	<p>Field at SNIS</p> <p>Motion made and passed unanimously to bring the improvement to the front baseball field at SNIS by the New Milford Youth Little League to the full Board for approval.</p> <p>SMS Roof Replacement</p>
--	---

	<p>has not been re-roofed yet. There are no issues with asbestos, pcbs or caulking due to the when the roof was installed.</p> <ul style="list-style-type: none">• Mr. Hubelbank said the project should take four to six weeks and can be completed over the summer. It can be bid contingent on funding.• Mr. Littlefield asked what the cost of the project would be. Mr. Hubelbank said approximately \$400,000.• Mr. Littlefield asked if Garland had done other roofs in New Milford. Mr. Calhoun said no, but they had done many in other area towns and have excellent references.• Mr. Coppola asked if the questions raised in public participation could be addressed.• Mr. Hubelbank said the 1970's roof while not in good shape is not compromised per consultants.• Mr. Calhoun said the leaks are in the layers of roof insulation itself and are not going into the building. The degeneration is not a health issue but is affecting the insulation properties leading to a loss of heat. Air quality tests are done periodically as a matter of course.• Mr. Coppola asked if any part of the building was not being used due to roof concerns. Mr. Calhoun said all areas of the building are in use for many purposes.• Mrs. Chastain said it was her recollection that the 2011 closing was due to snow. Mr. Calhoun said that was correct; the concern was with snow weight not leakage and the building was closed for shoveling.• Mr. Calhoun said the 1970's section is approximately 74,000 square feet.• Mr. Hubelbank said they are still gathering information about the cost of doing the older roof section. If state reimbursement is requested, 1/4" pitch is required and that would mean drains would need to be moved at an additional cost. He said they will have information by January or February as to whether it is more cost effective to apply for	
--	---	--

	<p>state reimbursement or not. If state reimbursement is requested, the project would not be approved before June 2016. Mr. Hubelbank said that the 1990's section would be less expensive without utilizing state reimbursement.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked if the \$400,000 expense could be put into the capital section of the 2015-16 budget or taken from capital reserve and Mr. Hubelbank said both were options. <p>Mr. Coppola moved to bring a recommendation to engage the Garland Company to develop bid specifications for the 1990's section of the SMS roof, which comprises approximately 20,000 square feet and to not seek reimbursement for this portion of the work, to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring a recommendation to engage the Garland Company to develop bid specifications for the 1990's section of the SMS roof, which comprises approximately 20,000 square feet and to not seek reimbursement for this portion of the work, to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Cafeteria Designs</p> <ul style="list-style-type: none"> Mrs. Sullivan said the designs presented, which were chosen with the input of building principals, will create a more welcoming environment for students. There will be educational signage regarding nutrition. The project will be completed within a month or so from start. Mr. Coppola asked how the project was being paid for and if Facilities staff would be used. Mrs. Sullivan said it is coming out of the Food Services budget and an outside company will do the work. Mrs. Faulenbach said she was in favor of this investment to our schools' buildings. Mrs. Chastain said she thought the project was very expensive and would prefer to see the money used to expand the breakfast program. 	<p>Items of Information</p> <p>Cafeteria Designs</p>

	<ul style="list-style-type: none">• Mr. Hubelbank said there are already plans to expand the breakfast program to all schools.• Mrs. Sullivan said the Food Services program has made significant cost saving measures in food and paper buying, equipment and in government commodities. As a result they have accumulated excess funds. State and federal guidelines require that any funds over three months operating expenses must be spent for the benefit of the lunch program. She has already made investments in the breakfast program and in the kitchen renovation at SMS. This project will be another improvement that benefits all schools.• Mr. Hubelbank said participation rates in the program are up too.• Mrs. Sullivan said in the seven years she has been here, lunch prices have increased only ten cents. Our prices in general are lower than other area towns. <p>B. Update on Overtime</p> <ul style="list-style-type: none">• Mr. Littlefield said that due to time constraints this update on overtime would be deferred to the next meeting.	<p>Update on Overtime</p>
<p>5.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:34 p.m. seconded by Mrs. Chastain and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:34 p.m.</p>

Respectfully submitted:



Dave Littlefield, Chairperson
Facilities Sub-Committee

RECEIVED
JAN 10 1964
U.S. DEPT. OF JUSTICE

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:37 p.m. by Mrs. Faulenbach. Mr. Littlefield was seated in the absence of Mr. Spatola.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if Human Resources was moving ahead yet on a replacement for the World Languages teacher who is retiring. Ms. Baldelli said that the opening is posted and they are networking sources as well. • Mr. Shaffer asked if the current long term sub in mathematics was leaving and if that meant we were back to square one for a replacement. Ms. Baldelli said the person was leaving, that we were not back to square one, and that they are working on it. • Ms. Baldelli said there would be a revised Exhibit A coming on Friday. <p>Mr. Shaffer moved to bring Exhibit A: Personnel -</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed</p>

<p>Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-670 2. Budget Position dated 11/30/14 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mrs. Faulenbach asked for comments or questions on the purchase resolution. • Mr. Shaffer asked for clarification on the last item on the list. Mrs. Olson said this is an occupational therapist who works with assistive technology for those students who cannot access their learning without a device of some kind. She said it was a budgeted expense. • Mr. Hubelbank discussed programs on the program report that were showing overages and said they would all have offsetting revenue. • In the object report, Mr. Hubelbank said the textbook balance was primarily for Adult Education programs taking place in the second semester. • Mr. Shaffer asked about object 540 advertising. Mr. Hubelbank said it was advertising used for vacancies and bids. • Mr. Shaffer asked about the 900 object code. Mr. Hubelbank said it was for student fees for sports, parking, gate receipts and facility rentals. • Mr. Shaffer asked what the ATTG dues were for and Mr. Hubelbank said they were for World Languages teachers. • Mrs. Volinski asked what the \$700 camera would be used for and Mr. Hubelbank said it would be used by Video Productions in their video studio. 	<p>unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-670 2. Budget Position dated 11/30/14 3. Request for Budget Transfers
--	---

	<ul style="list-style-type: none"> Mr. Littlefield asked what Naviance was and Mr. Hubelbank said it was a program used by the high school Guidance department. It was a budgeted expense but had a price increase. Mrs. Faulenbach said it is an excellent program and, as a parent, she very much appreciates it. <p>Mr. Shaffer moved to bring the monthly reports: Purchase Resolution D-670, Budget Position dated 11/30/14 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-670, Budget Position dated 11/30/14 and Request for Budget Transfers to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Fundraising Activity Forms</p> <ul style="list-style-type: none"> Mr. Hubelbank said these are revised forms designed to clarify what is a school activity vs. an activity sponsored by a supporting group such as the PTO or Booster Club. He worked in conjunction with the principals on the redesign. Mrs. Faulenbach noted that she thought it was good that multiple signatures are required. Dr. Paddyfote said there is a Board policy and regulation governing fundraising as well. <p>B. Update on MUNIS</p> <ul style="list-style-type: none"> Mr. Hubelbank said the mayor had called a meeting with Tyler Technologies who provides the MUNIS program to discuss progress and issues that have arisen which he attended. He said there is now a much clearer picture of what needs to be done going forward and that they will be having weekly conference calls to keep on track. July 1, 2015 is the planned implementation date for the general ledger. They are still discussing whether it would be 	<p>Items of Information</p> <p>Fundraising Activity Forms</p> <p>Update on MUNIS</p>

better to go active with Payroll in October 2015 or January 2016.

- Mr. Littlefield said he was disappointed that original dates fell through as he would have liked to have MUNIS for this year's budget.
- Mr. Hubelbank agreed that the current AS400 system was not adequate.
- Mr. Shaffer asked if MUNIS had been paid yet. Mr. Hubelbank said yes, and that the cost to the budget is approximately \$68,000 each year for ten years.

C. Internal Service Fund

Internal Service Fund

- Mr. Hubelbank said this is an insurance fund. He spoke to Mr. Jankowski who told him that the 2013-14 audit showed \$4,819,000 in the fund. The district is self-insured with the town. Budgeting is done at 100% of expected claims, a number that is developed by the insurance consultant for the town. Additional stop loss insurance covers individual claims over \$150,000 or over 120% of total claims. The internal service fund covers the difference between projected claims and 120% of projected claims, as well as a three month run out to cover claims. Specifically, \$1.3 million represents the three month run out; \$1.8 million represents the 20% difference between the 100% budgeted for expected claims and when the insurance kicks in at 120%; \$143,000 covers prescription drugs; and \$500,000 is needed by the Town to cover post-employment benefits, a requirement for municipalities, and funding for heart and hypertension primarily for police. The fund amount varies from year to year depending on claims usage. The current level is an appropriate amount.
- Mr. Shaffer asked if a high balance meant that members had been overcharged for health insurance and Mr. Hubelbank said absolutely not. The fund is dependent on claims usage. Some years are better than others.

	<ul style="list-style-type: none"> • Dr. Paddyfote said health insurance is contractually based and estimates come from the insurance consultant. • Mr. Shaffer asked if the town can use money in the fund to lower taxes. Dr. Paddyfote said funds can only be used to offset the medical line when budgeting. • Mr. Shaffer asked if the funds could be used for anything other than medical. Mr. Hubelbank said no. • Mr. Shaffer asked if the report on the internal service fund could be repeated to the whole Board so members could ask questions. • Mrs. Faulenbach said the minutes would reflect the discussion but that a request could be made to the Board Chair for consideration. 	
	<p>D. Draft 2015-2016 School Calendar</p> <ul style="list-style-type: none"> • Dr. Paddyfote said that as of July 1, 2015 districts may choose to adopt a uniform regional school calendar and that this will currently be mandated by the state for 2016. Education Connection is the Regional Educational Service Center (RESC) for our district, as well as for approximately 30 other towns. They formed a committee and developed a draft calendar for the region. Dr. Paddyfote distributed the final version to committee members. The state feels a regional calendar may provide cost savings in the areas of professional development and transportation. Mandated areas are for regional professional development days in August, October and November; for a uniform first day of school; for winter recess and for April recess. Under the proposed regional calendar for 2015-2016, the first day of school for students would be August 27th. New Milford's school year would end on June 15th without any snow days or other unexpected closings. • Mr. Littlefield asked if there would be school on the day before Thanksgiving and Christmas 	<p>Draft 2015-2016 School Calendar</p>

	<p>Eve. Dr. Paddyfote said these are currently half days but that due to the arbitration award, the calendar would no longer have half days. Her proposed calendar will call for no school those days.</p> <ul style="list-style-type: none">• Dr. Paddyfote said the 2016-2017 regional calendar presents more of a challenge for New Milford in that the first day of school is August 31st which is a late start for the schools.• Mr. Shaffer said the late start would not be good for Advanced Placement students who must test in May.• Mr. Shaffer asked if the Jewish holidays would still be days off. Dr. Paddyfote said they are not mandated but current practice would be used.• Mr. Littlefield said 28 hours of instructional time have been added for next year due to collective bargaining.	
5.	<p>Adjourn</p> <p>Mr. Littlefield moved to adjourn the meeting at 8:12 p.m. seconded by Mrs. Volinski and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:12 p.m.</p>

Respectfully submitted:


Wendy Faulenbach, Chairperson
Operations Sub-Committee