

Cornerstone Montessori Elementary School

Governance Committee Meeting Minutes (minutes in green)

Tuesday, February 22, 2022, 5:30 p.m. Online

Members: Chris Bewell, Jean Melancon, Maisah Outlaw, Julaine Roffers-Agarwal (Chair)

AGENDA

- 1) Call Meeting to Order 5:35pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today's meeting:
 - a) Review policy progress
 - i) Policies to review: (sending policies to Alyssa to review before February Governance meeting, wanted to give her more time to reacclimate to working at school)
 - (a) 513 Acceleration and Retention (reviewed by Alyssa and Julaine, see attachment) will present unedited to board
 - (b) 691 Inclusive Education Program (reviewed by Alyssa and Julaine, see attachment, may have more revisions at meeting) Will present with edits to board
 - (c) 506 Behavior and Dismissal (due 11/20/21, Alyssa is asking Special Ed Director for input on revisions) Chris will get feedback about Sp Ed laws for references to statutes; will present with edits to board
 - (d) 514 Bullying Prohibition (due 11/20/21, Alyssa asked for more time to review)
 - (e) 533 Wellness (in need of revision to add language to fulfill requirements from 2021 Omnibus bill, Chris reviewing) Chris anticipates more guidance from state agencies shortly, is waiting for that before revising
 - ii) Potential new policy discussion
 - (a) Staff sabbatical policy Discussed relevant state statute as well as example sabbatical policy from Avalon. Decided parameters that are appropriate for CMES (1 year sabbatical, need deadline dates which work best for contracts- will discuss with Alyssa) and Julaine will draft a potential policy for next month.
 - iii) Policies in need of updating (approaching 3 years since last reviewed):
 - (a) 410 Family and Medical Leave (due 4/16/22)
 - (b) 410.1 Extended Family and Medical Leave (due 4/16/22)
 - (c) 516 CMES Student Medication (due 6/11/22)
 - (d) 524 Internet Acceptable Use and Safety (due 6/22/22) **reviewed annually**
 - ii) For long-term future planning: What policies would need to be put in place for Jr High?
 - 2) Discussion of election candidates discussed asking current board members up for reelection if they will consider running again, then discussed other potential board candidates for this year and beyond
 - 3) Education (orientation, ongoing education, etc.)
 - a) Education for next board meeting- no education for March since we have two events planned in April with education components
 - b) Any additions to list of future board level education topics
 - i) Nancy Dana- governance training
 - ii) Understanding the budget
 - iii) Understand the academic goals and how to support them ask AMI consultant to talk about this as well as how AMI schools are collecting and presenting data demonstrating how AMI Montessori is different than traditional school
 - iv) Paris Dunning (ESABA Executive Director)
 - v) Sarah Plumb (Jr High teacher from Oak Hill)
 - vi) Sunny Hollow Jr High teacher

- vii) Visit to St Croix Montessori to visit Jr High site or operating Jr High site (Oak Hill, Lake Country, Sunny Hollow, maybe Parkway)
 - viii) Presentation about elected officials for the area- who represents us in the area at different levels, who we contact for what
 - ix) Presentation and discussion of who CMES families are (number of homeless, travel times to CMES, location, demographics, etc)
 - x) Presentation by specialty teachers so the board understands what value they add to the students (ELL, literacy, math, and behavior specialists) and the efforts to increase testing scores
 - xi) Follow up review to page 2 terms for Financial Statements after they are distributed for a month or two.
 - xii) Equity consultant will present full report to the board when complete (April, at joint meeting with MCM)
 - xiii) AMI consultant (Carol Hicks will be in town over April 19, 2022 board meeting)- topics she recommends based on our strategic initiatives
- 4) Discuss priority item list generated from February Board Retreat **Jean will synthesize board tasks into to do list for distribution**
 - 5) Next Meeting
 - a) Tuesday March 22, 2022 at 5:30 pm (Zoom link)
 - 6) Any other business
 - 7) Adjourn **7:00pm**