

**New Milford Board of Education
 Operations Sub-Committee Meeting Minutes
 September 10, 2024
 Sarah Noble Intermediate School Library Media Center**

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2024 SEP 12 P 2:34
 NEW MILFORD, CT

Present:	Mr. Eric Hansell, Chairperson Mr. Tom O'Brien Mr. Brian McCauley Mrs. Leslie Sarich
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Absent:	Mrs. Wendy Faulenbach
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Anthony Giovannone, Director of Finance Mrs. Teresa Kavanagh, Director of Human Services
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1.		Call to Order The New Milford Board of Education Operations Subcommittee was called to order at 7:30pm by Mr. Eric Hansell, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Discussion and Possible Action Monthly Reports 1. Budget Position dated August 31, 2024 2. Purchase Resolution D-786 3. Request for Budget Transfers Mr. Giovannone stated the report shows balances as of August 31st. For Goods and Services, there are expenses and encumbrances for contracts for the start of the year. The first payroll checks were sent out September 6th, but are not reflected on this report. The business office is working on encumbrances for next month's report. Mr. Giovannone stated on page 4 of 4, the Capital Reserve account remains unchanged. Later this month the district will be going to Town Council (TC) and Board of Finance (BOF) to request a Capital Reserve withdrawal. Mr. McCauley asked for the amount. Mr. Giovannone replied it is roughly \$1,400,000 dollars. Dr. Parlato stated it will be on the TC agenda on September 23rd and the BOF agenda on September 25th.	Discussion and Possible Action A. Monthly Reports 1. Budget Position dated August 31, 2024 2. Purchase Resolution D-786 3. Request for Budget Transfers

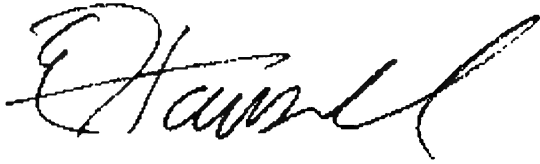
	<p>Mr. Giovannone stated the Purchase Resolution notes the purchases required by policy. Bold and italicized items are funded by grants (full or partial) and the rest are from the General Fund with notations for ones using approved 5 Year Capital. There are no requests for budget transfers.</p> <p><i>Mr. O'Brien moved to approve the Operations Subcommittee monthly reports to the Board of Education, seconded by Mr. McCauley. The motion passed unanimously.</i></p> <p>B. Tuition Rates for 2024-2025</p> <p>Mr. Giovannone stated this is a routine memo that captures a routine practice. It is what the district charges out of district families if they wish to send their children to New Milford Public Schools. Special Education and transportation is not included. The board does not keep the revenue; it goes to the town. The information provided does not include Sherman students. Mrs. Sarich asked what Sherman pays. Mr. Giovannone stated \$14,847 is the Sherman contracted rate. Mrs. Sarich asked how many students are from Sherman. Dr. Parlato stated last year there were 86 students. Mr. Hansell asked if that was just for high school. Dr. Parlato stated yes.</p> <p><i>Mrs. Sarich moved to approve the Tuition Rates for 2024-2025 to the Board of Education, seconded by Mr. McCauley. The motion passed unanimously.</i></p> <p>C. Tutor Rate of Pay</p> <p>Mr. Giovannone stated there is a recommendation to increase the pay to \$18.50/hour. The number of tutors year over year was decreased in the budget. The increase in pay is to attract and retain employees in these positions Mr. O'Brien asked if this increase makes them competitive with neighboring districts. Dr. Parlato stated not quite, but gets them closer.</p> <p><i>Mr. McCauley moved to approve the Tutor Rate of Pay to the Board of Education, seconded by Mr. O'Brien. The motion passed unanimously.</i></p>	<p>Motion passed to approve the Operations Subcommittee monthly reports to the Board of Education. Motion passed unanimously.</p> <p>B. Tuition Rates for 2024-2025</p> <p>Motion passed to approve the Tuition Rates for 2024-2025 to the Board of Education. Motion passed unanimously.</p> <p>C. Tutor Rate of Pay</p> <p>Motion passed to approve the Tutor Rate of Pay to the Board of Education. Motion passed unanimously.</p>
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	<p>D. Potential Use of 2% Set-Aside Funding: STEM and Enrichment Items</p> <p>Dr. Parlato stated they applied for, and received a 2% cost share grant. The first Board-approved item was a school counselor at Schaghticoke Middle School. Dr. Parlato stated she would like to request \$30,000 for materials for the Talented and Gifted and STEM program. It is the perfect use of the 2% money. Mr. O'Brien asked how much is left after the \$30,000 and the new school counselor. Dr. Parlato stated approximately \$120,000.</p> <p><i>Mr. O'Brien moved to approve the Potential Use of 2% Set-Aside Funding: STEM and Enrichment Items to the Board of Education, seconded by Mr. McCauley. The motion passed unanimously.</i></p>	<p>D. Potential Use of 2% Set-Aside Funding: STEM and Enrichment Items</p> <p>Motion passed to approve the Potential Use of 2% Set-Aside Funding: STEM and Enrichment Items to the Board of Education. Motion passed unanimously.</p>
4.	<p>A. Employment Report - September 2024</p> <p>Mrs. Kavanaugh stated they have hired 4 more teachers, and another one is starting at the end of September. They have hired 2 new Paraprofessionals.</p> <p>B. Enrollment Report - September 3, 2024</p> <p>Dr. Parlato stated the district is lining up with projections. October is the best snapshot. Mrs. Sarich asked about Schaghticoke Middle School, noting a drop and asked if it was students going to Shepaug instead. Dr. Parlato stated there are 19 New Milford students attending Shepaug in Grades 9-12. Dr. Parlato looked at the actual and the projected for the entire school year. The projected was 789 and the actual is 792.</p>	<p>Items of Information</p> <p>A. Employment Report - September 2024</p> <p>B. Enrollment Report - September 3, 2024</p>
5.	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
6.	<p>Adjourn</p> <p><i>Mr. McCauley moved to adjourn the meeting at 7:43 pm, seconded by Mr. O'Brien and passed unanimously.</i></p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:43 pm.</p>

Respectfully submitted:

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A handwritten signature in black ink, appearing to read "E. Hansell". The signature is fluid and cursive, with a large initial "E" and a long, sweeping tail.

Mr. Eric Hansell
Chairman, Operations Subcommittee