

**KELLIHER PUBLIC SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #36
MEETING AGENDA
Monday, February 23, 2025**

A. Organizational Items

1. Call to Order – Mary Thayer

Time: _____

2. Roll Call of Members	Waldo 448	Present	Absent
	Jensen 198	Present	Absent
	Jorgensen 103	Present	Absent
	Koisti 105	Present	Absent
	Neft 1077	Present	Absent
	Thayer 418	Present	Absent

3. Pledge of Allegiance

4. Approval of the Agenda

Motion made by _____, *seconded by* _____

carried / *denied*

B. Citizen's forum:

The Board values community participation and has established this forum to ensure all voices are heard on school district matters. The Board Chair may limit time for each speaker to ensure timely completion of the meeting agenda. Comments must not reference identifiable information about students or employees or include personal attacks.

The Board will listen but may not respond or take action on items raised at this meeting. The Board Chair has full discretion over this forum and may rule out of order any comments that violate data privacy laws or board policy.

While board meetings remain open to the public, we ask that comments be reserved for this designated forum period. This protocol balances community engagement with the Board's need to efficiently conduct district business.

C. Reports & Presentations

1. Presentations

2. Administrative Reports
 - a. [Superintendent](#) (Jeff Nelson)
 - b. [Business Manager](#) (Aliza Lundin)
 - c. [Principal](#) (Sherri Dahl)

3. Committees Reports

- a. Wellness Committee

4. Director's Forum

E. Written Communications & Informational

- 1. [Kelliher School Credit Opinion Rating upgrade](#)
- 2. [Thank You Note](#) from Music Class
- 3. [Preschool Programming Restructure Proposal](#)
- 4. [Lease Termination Letter](#) from Sanford
- 5. [MSBA Upcoming Workshops and Events](#)

F. Regular Business

- 1. Approval of the [Meeting Minutes from January 5, 2026](#)
Motion made by _____, seconded by _____
 carried / denied
- 2. Approval of November [Treasurer's Report, District Board Bills and Payroll.](#)
Motion made by _____, seconded by _____
 carried / denied

G. Consent Agenda

- 1. Approve [Resolution Accepting Donations.](#)
- 2. Appoint Ben McCurdy as Trap Team Coach for 2025-2026 Season total salary \$1483.77.
- 3. Appoint Lizzy Adegun as Paraprofessional at Step 1, \$24.15/hour effective 01/12/26
- 4. Appoint Debbie Horton as full-time Kelliher Kids Center paraprofessional at \$20.00/hour effective 01/12/26
- 5. Accept [resignation letter](#) from Mitchell Stevens, Special Education Teacher
- 6. Approve the [AIPAC Compliance Overview](#) with a vote of concurrence
- 7. First reading of the [2026-2027 School Calendar](#) (final approval at March meeting)
- 8. Approve board to board open enrollment: 1 in grade 6

Motion made by _____, seconded by _____
 carried / denied

H. Action Items

- 1. Approve replacement of fuel tank monitor system by Minnesota Petroleum Service total estimated cost: \$15,039.63 ([Quotes](#))
Motion made by _____, seconded by _____

carried / *denied*

2. Approve First Reading of [Policy 533 Wellness](#)

Motion made by _____, *seconded by* _____

carried / *denied*

Next School Board Public Meeting: **Monday, March 16, 2026 at 6:00 p.m.** in the Media Center.

Kelliher Public School Board Report

Jeff Nelson, Superintendent
January 5, 2026

- **Enrollment Update**

Since the start of the school year ISD 36 has experienced a gradual enrollment decline from 327 students to the current 316 students as of February 23, 2026. This represents an 11-student decrease over the course of the school year, with monthly declines ranging from 1-6 students.

The most recent [Enrollment Report 02/19/2026](#) saw the largest single-month adjustment, with 9 student withdrawals and 3 new enrollments contributing to a net loss of 6 students. This enrollment pattern reflects typical mid-year student mobility common in rural districts, particularly given our significant open enrollment population from surrounding communities.

- **Policy Manual Audit Complete**

The comprehensive audit of our district's Policy Manual by the Minnesota School Boards Association (MSBA) has been completed. Dr. Terence Morrow, MSBA General Counsel/Director of Legal and Policy Services, delivered the final audit results on February 9.

Audit Findings: The audit reviewed 144 policies across nine series and found:

- 22 policies missing and recommended for addition
- 84 policies requiring substantive review and updates
- 38 policies needing only minor technical edits

The audit categorized policies into three types: 39 Mandatory (required by law), 55 Legal Requirements (mirror state/federal law), and 50 Recommended (best practices).

Implementation Plan: MSBA recommends a three-stage approach over 1-3 years:

Stage 1: Mandatory Policies (immediate priority)

- Update the 28 mandatory policies requiring review
- Ensure proper posting/distribution as required by law

Stage 2: Legal Requirements Policies

- Review and adopt the 55 legal requirement policies by series priority
- Focus on 500 Series (Students), 600 Series (Education Programs), and 400 Series (Personnel)

Stage 3: Recommended Policies

- Review and consider adoption of best practice policies based on board priorities

Next Steps: Over the coming months, we will systematically work through these recommendations, bringing updated policies to the board for approval and posting all final policies on our district website. This audit ensures our policy framework meets current legal requirements and supports effective district operations.

- **Superintendent Mid-Year Evaluation Overview**

In mid-January, I sent out information about my mid-year evaluation process. As discussed at our August Board Workshop with Gail Gillman, we agreed to focus my evaluation on visibility and communication. The evaluation form was developed using the MSBA resource guide "[A Goals- and Standards-Based Superintendent Evaluation](#)" and targets the specific standards we identified.

Given that we're already through February, the board has two options: proceed with the mid-year evaluation now, or skip the mid-year process and move directly to the comprehensive end-of-year evaluation in May/June.

Evaluation Focus Areas:

- Standard 3, Element 3.f: Visibility and Approachability (External/Community)
- Standard 5, Element 5.a: Internal Communications
- Standard 5, Element 5.d: Visibility and Approachability (Internal/Staff)

[Link: [School Board's Mid-Year Superintendent Formative Evaluation](#).]

Evaluation Process (whether conducted now or at year-end):

1. **Individual Evaluations:** Each board member completes their own evaluation
2. **Compilation:** Board Chair collects and compiles individual evaluations into one final evaluation
3. **Closed Session:** Board meeting closes for superintendent evaluation discussion
4. **Public Report:** Final summary communicated at the next open public meeting

Action Needed: Board to decide whether to proceed with mid-year evaluation or move directly to end-of-year process, and confirm timeline.

- **Written Communications & Informational**

Moody's Financial

I'm pleased to share that Moody's has upgraded Kelliher ISD 36's credit rating from A1 to Aa3. Moody's, one of the nation's leading financial rating agencies, classifies this as "high-grade" and specifically noted our strong financial position—which is particularly impressive for a small rural school district: [Kelliher School Credit Opinion](#)

- **What This Means:** Think of this like a credit score for the district. An Aa3 rating is near the top tier, meaning Moody's views Kelliher as having very strong financial health and an excellent ability to meet our obligations. This is particularly exceptional for a rural district of our size serving around 300 students. Moody's highlighted our strong cash reserves, careful budget management, and low debt levels. The upgrade reflects years of disciplined financial practices and strategic planning.
- **Why It Matters:** This rating saves taxpayer money. When we need to borrow for major projects, a higher rating means lower interest rates—the same way a better personal credit score gets you a better mortgage rate. It also demonstrates to families, staff, and the state that Kelliher ISD is exceptionally well-managed and financially stable.
- **Recognition:** This achievement reflects Business Manager Aliza Lundin's outstanding work, the School Board's fiscal oversight, and the solid financial stewardship established by past administration. Together, this multi-generational commitment to responsible

budgeting has built the strong financial foundation that Moody's recognized. In a small rural district where every dollar counts, this dedication to fiscal responsibility positions us well for the future..

Thank You Note from Music Class

I'd like to share a thank you note from our music students expressing appreciation for the board's financial support that helped defray costs for their field trip. It's nice to see this appreciation from both students and staff, and their handwritten message serves as a reminder of the impact of your investment in our students.

Proposal for changes to Preschool and Childcare Center Programs

I'm presenting a proposal to restructure our early childhood programming that addresses a significant financial challenge facing our district.

- Currently, we're subsidizing early childhood services with over \$107,000 in annual general fund transfers - \$66,000 for Early Childhood programming and \$41,000 for Childcare Center operations. This level of subsidy isn't sustainable long-term, especially when we're providing free services to families who may not remain in our district for K-12 education.
- The proposal maintains quality programming while reducing the level of subsidies and increasing operational efficiencies. We'd continue free VPK services for 4-year-olds in our main building using state funding, while transitioning 3-year-old programming to fee-based childcare in the Old School building. This would generate revenue to help offset costs, while providing affordable regional childcare options for families and ensuring access to financial assistance programs.
- I want to be clear that this is a proposal - not a final decision. I've shared this information with potentially affected staff members personally before bringing it to you. This is the beginning of our deliberative process, not the conclusion.

I'm seeking your direction on whether you'd like me to continue developing this proposal for a decision at our March meeting. This timeline would allow us to conduct a comprehensive analysis of staffing needs across the district and determine any necessary staffing reassignments, reductions, or increases for the 2026-27 school year.

Sanford Sanford Health Clinic Closure Update

As I reported to the board at our January 5th meeting, Sanford Health notified us of their decision to close the Kelliher clinic at the end of February due to ongoing volume and staffing difficulties. I am now formally presenting their official [letter of termination](#) to this public meeting.

In response to this closure, an ad hoc community committee has been established to address our healthcare access needs. The committee has already met with administration from Sanford Health to discuss the situation and explore options.

The committee is currently scheduling a follow-up meeting to examine potential alternative healthcare services that could utilize our setup at the old school building. We

will continue to keep the board and community updated as we work through these discussions and identify viable healthcare options for our students and families.

- **Consent Agenda Items**

- Appoint Ben McCurdy as Trap Team Coach for 2025-2026 Season.**

- As reported at the beginning of February, we received a resignation from our Trap Coach. Athletic Director Dan Alto has conducted a search for a replacement and is recommending Mr. Ben McCurdy for the position. The salary for the Trap Coach position is \$1,483.77.

- Appoint Lizzy Adegun as Paraprofessional at Step 1, \$24.15/hour effective 01/12/26; and Debbie Horton as full-time Kelliher Kids Center paraprofessional at \$20.00/hour effective 01/12/26**

- Following a paraprofessional retirement, we are implementing staffing transitions to maintain continuity of services. Lizzy Adegun will transition to a paraprofessional position serving 1st grade students, and Debbie Horton will move from part-time/substitute status to full-time at the Kelliher Kids Center. These appointments ensure seamless support for our students while providing career advancement opportunities for our staff.

- Accept [resignation letter](#) from Mitchell Stevens, Special Education Teacher**

- We are currently actively advertising to fill this position.

- Approve the [AIPAC Compliance Overview](#) with a vote of concurrence**

- On February 14, the AIPAC Committee reviewed progress on our American Indian Education grant goals and voted unanimously to approve.

- First reading of the [2026-2027 School Calendar](#) (final approval at March meeting)**

- The proposed school year calendar is being presented tonight for public review. This allows the opportunity to provide feedback before final approval at the March school board meeting. The calendar follows Kelliher's traditional framework of starting after Labor Day and ending before Memorial Day, with graduation scheduled for Memorial Day Saturday.

- Approve board to board open enrollment: 1 in grade 6**

- We received one board-to-board enrollment request for grade 6. With one student withdrawal, the class remains at 21 students.

- **Action Items**

- Approve replacement of fuel tank monitor system total estimated cost: \$15,039.63 ([Quotes](#))**

Our 25-year-old fuel monitoring system has failed and parts are no longer available for repair. State regulations require working fuel tank monitoring, so replacement cannot be delayed.

Carver Nelson, Transportation Director, obtained two quotes for a new system:

- **Minnesota Petroleum Service: \$15,039.63** (recommended)

- Westmor Industries: \$17,682.00

Both contractors propose installing the same modern Veeder Root system to replace our broken EECO 1500 unit. The new system will provide required leak detection and tank monitoring to meet legal compliance.

Note: There may be additional electrical work required that could necessitate hiring a separate electrician, which would add to the total project cost.

Recommendation: Accept the Minnesota Petroleum Service quote from Tim Williams for \$15,039.63 to restore our fuel monitoring capabilities and maintain regulatory compliance.

Approve First Reading of [Policy 533 Wellness](#)

- The wellness committee has been actively working on our Triennial Review. As part of this process, we reviewed current policy to ensure compliance with state and federal requirements. The committee recommends the attached policy revisions (shown in redline) for board approval. This represents the first reading of three required for adoption.

2/23/2026

For Month Ended January 31, 2026

Business Manager's Report

1. Treasurer's Report for Approval

Supporting Documentation:

- Bank Reconciliation Worksheet
- Outstanding Checks
- FSB Bank Statement
- MSDLAF+ Bank Statement
- BMO Credit Card Statement
- Expenditure Summary – By Fund & Program
- Student Activity Guideline

2. Board Bills & Donations for Approval

3. Board Minutes for Approval

4. Current and Upcoming Tasks

a. Year-End Reporting

- i. Affordable Care Act insurance reporting will be submitted and 1098 forms generated for employees
- ii. OSHA 300A Reporting
- iii. Title IA, IIA, IVA mid-year grant drawdowns and budget revisions

b. Revised and Next Year Budgets Update

- i. Revised budget for the current school year in process –
Working Budget "WB26"
 - (a) Special Education revisions for disability/program allocation will be received from BRIC for adjustments
- ii. Next Year Budget Assumptions
Working Budget "WB27" (until approved in June as Adopted Budget "A27")
 - (a) Compensatory calculation released - \$400k decrease if only using Direct Certification, would be \$35k increase from this year if they 'hold harmless' another year using October 2024 count data
 - (b) Projection Model to include revised Fund Balance Policy, if increased/passed



Customer Service
PO Box 11760
Harrisburg, PA 17108-11760

ACCOUNT STATEMENT

KELLIHER SCHOOL DISTRICT #36

For the Month Ending
January 31, 2026

Client Management Team

Amber Cannegieter

Key Account Manager
213 Market Street
Harrisburg, PA 17101-2141
1-888-4-MSDLAF
cannegietera@pfmam.com

Danny A. Nelson

Director
800 Nicollet Mall, 4th Floor
Minneapolis, MN 55402
612-371-3747
nelsond@pfmam.com

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Individual Accounts

Accounts included in Statement

600445	GENERAL FUNDS
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Important Messages

MSDLAF will be closed on 02/16/2026 for Presidents Day.

KELLIHER SCHOOL DISTRICT #36
JEFF NELSON
PO BOX 259
KELLIHER, MN 56650

Online Access www.msdlaf.org

Customer Service 1-888-4-MSDLAF

Important Disclosures

Important Disclosures

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Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

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Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED

NO BANK GUARANTEE

MAY LOSE VALUE

Account Statement - Transaction Summary

For the Month Ending **January 31, 2026**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

MSDLAF+ Liquid Class	
Opening Market Value	51,070.84
Purchases	38,809.43
Redemptions	(50,000.00)
Unsettled Trades	0.00
Change in Value	0.00

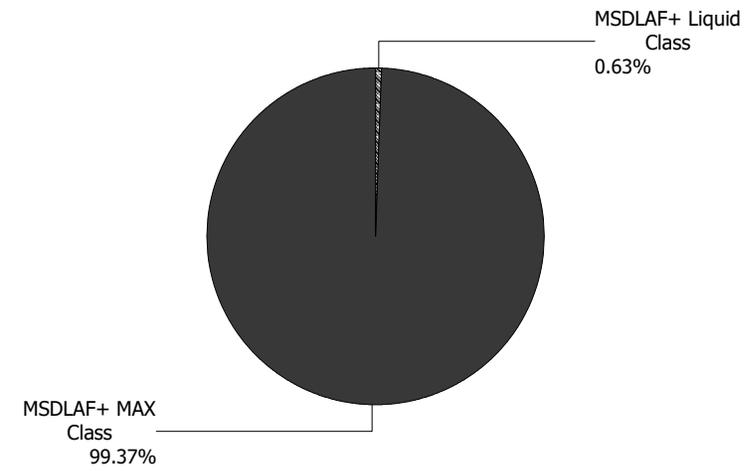
Closing Market Value	\$39,880.27
Cash Dividends and Income	131.48

MSDLAF+ MAX Class	
Opening Market Value	6,598,091.35
Purchases	485,638.84
Redemptions	(750,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$6,333,730.19
Cash Dividends and Income	19,519.40

Asset Summary	January 31, 2026	December 31, 2025
MSDLAF+ Liquid Class	39,880.27	51,070.84
MSDLAF+ MAX Class	6,333,730.19	6,598,091.35
Total	\$6,373,610.46	\$6,649,162.19

Asset Allocation



Account Statement

For the Month Ending **January 31, 2026**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ Liquid Class					
Opening Balance					51,070.84
01/02/26	01/02/26	MN State-MMB	1.00	10,418.01	61,488.85
01/14/26	01/14/26	MN State-MMB	1.00	569.55	62,058.40
01/15/26	01/15/26	Redemption - ACH Redemption	1.00	(50,000.00)	12,058.40
01/22/26	01/22/26	MN State-MMB	1.00	27,690.39	39,748.79
01/30/26	02/02/26	Accrual Income Div Reinvestment - Distributions	1.00	131.48	39,880.27
Closing Balance					39,880.27

	Month of January	Fiscal YTD July-January		
Opening Balance	51,070.84	105,174.04	Closing Balance	39,880.27
Purchases	38,809.43	334,706.23	Average Monthly Balance	43,005.00
Redemptions (Excl. Checks)	(50,000.00)	(400,000.00)	Monthly Distribution Yield	3.59%
Check Disbursements	0.00	0.00		
Closing Balance	39,880.27	39,880.27		
Cash Dividends and Income	131.48	1,040.05		

MSDLAF+ MAX Class					
Opening Balance					6,598,091.35
01/05/26	01/05/26	Redemption - ACH Redemption	1.00	(400,000.00)	6,198,091.35
01/15/26	01/15/26	MN State-MMB	1.00	246,456.42	6,444,547.77

Account Statement

For the Month Ending **January 31, 2026**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ MAX Class					
01/15/26	01/15/26	Redemption - ACH Redemption	1.00	(150,000.00)	6,294,547.77
01/22/26	01/22/26	Redemption - ACH Redemption	1.00	(200,000.00)	6,094,547.77
01/30/26	01/30/26	MN State-MMB	1.00	219,663.02	6,314,210.79
01/30/26	02/02/26	Accrual Income Div Reinvestment - Distributions	1.00	19,519.40	6,333,730.19

Closing Balance **6,333,730.19**

	Month of January	Fiscal YTD July-January		
Opening Balance	6,598,091.35	6,256,804.24	Closing Balance	6,333,730.19
Purchases	485,638.84	3,626,925.95	Average Monthly Balance	6,253,514.70
Redemptions (Excl. Checks)	(750,000.00)	(3,550,000.00)	Monthly Distribution Yield	3.68%
Check Disbursements	0.00	0.00		
Closing Balance	6,333,730.19	6,333,730.19		
Cash Dividends and Income	19,519.40	150,241.10		



Statement

Account Name:	KELLIHER DEPARTMENT	Card Number:	xxxx-xxxx-xxxx-3220
Company Name:	KELLIHER PUBLIC SCHOOL	Account Limit:	\$ 20,000.00
Employee ID:	1001	Available Credit:	\$ 18,786.84
Statement Date (MM/DD/YYYY):	12/27/2025	Currency:	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	01/23/2026		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 2,211.57
Payments:	\$ -2,211.57
Adjustments:	\$ 0.00
Net Purchases:	\$ 1,213.16
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 1,213.16

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-3220 KELLIHER DEPARTMENT					
12/04	12/04 625645982	AUTOMATIC PYMT RECEIVED	\$ -2,211.57	\$ 0.00	\$ -2,211.57
			TOTAL CREDITS	xxxx-xxxx-xxxx-3220	\$ -2,211.57
			TOTAL DEBITS	xxxx-xxxx-xxxx-3220	\$ 0.00
Card Number xxxx-xxxx-xxxx-7155 PAYABLE, ACCOUNTS					
11/30	12/01 625247975	WIX.COM 1211487323 NEW YORK NY	\$ 348.00 047573	\$ 0.00	\$ 348.00
12/01	12/02 625359855	GOOGLE WORKSPACE KELLI CC GOOGLE.COM CA	\$ 4.80 016606	\$ 0.00	\$ 4.80
12/03	12/04 625849109	MATH MASTERS OF MN BEM 1612597789 MN	\$ 131.70 028125	\$ 0.00	\$ 131.70
12/03	12/04 625849111	WALMART.COM WALMART.COM AR	\$ 213.03 096183	\$ 0.00	\$ 213.03
12/03	12/04 625849110	MATH MASTERS OF MN BEM 1612597789 MN	\$ 131.70 017438	\$ 0.00	\$ 131.70
12/10	12/11 626911036	VARSITYSCOREBOARDS.COM MURRAY KY	\$ 175.00 094138	\$ 0.00	\$ 175.00
12/15	12/16 627836152	WM SUPERCENTER #3233 BEMIDJI MN	\$ 118.98 079084	\$ 0.00	\$ 118.98
12/23	12/24 629150867	SP THE MASTER TEACHER MANHATTAN KS	\$ 89.95 041847	\$ 0.00	\$ 89.95

TOTAL CREDITS xxx-xxx-xxx-7155

\$ 0.00

TOTAL DEBITS xxx-xxx-xxx-7155

\$ 1,213.16



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9234

Lost/Stolen cards: 1-844-227-0528

Outside USA and Canada call collect: 262-780-8662

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-2-DINERS (1-800-234-6377)

Lost/Stolen cards: 1-800-234-6377

Outside USA and Canada call collect: 1-514-877-1577

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
You may send your payment via overnight mail to:	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in US dollars, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

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The balance due will be automatically debited from your bank account as you authorized.



Ind School District 36
 345 4th St NW
 PO Box 259
 Kelliher MN 56650

NOW Account
 Account number 90018
 Statement date 1/31/26
 Statement page 1

Summary for 90018 NOW Account 86

Previous statement on 12/31/25		258,470.00
Deposits and other credits	32	870,747.32
Checks and other debits	105	856,921.50
Interest paid		144.27
Current balance		272,440.09
Interest rate	0.45%	
Annual percentage yield earned	0.45%	
Average balance	377,478.60	
Days in statement cycle	31	
2025 interest		1,761.19

Deposits and other transactions

Date	Amount	
1/02/26	500.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/02/26	731.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/05/26	61.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/05/26	130.08+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/05/26	400,000.00+	REDEMPTION MSDLAF ACH 4361010/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
1/05/26	49.83-	FEES SEP TUITIONEXPRESS /84870022652818 KELLIHER PUBLIC SCHOOL
1/06/26	1,213.16-	BMO PYMT BMO PAYMENT /600220323577001 KELLIHER PUBLIC SCHOOL
1/07/26	75.00+	3XXXXX7888 i3Education SV9T KEL-26006-08154 Regular Settlement
1/07/26	500.00-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL
1/07/26	865.17-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL
1/07/26	936.02-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL



Ind School District 36
345 4th St NW
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NOW Account
Account number 90018
Statement date 1/31/26
Statement page 2

Deposits and other transactions

Date	Amount	Description
1/08/26	2.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/08/26	574.99-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL
1/08/26	575.00-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL
1/09/26	73.85+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/09/26	300.00+	3XXXXX7888 i3Education SV9T KEL-26008-15920 Regular Settlement
1/09/26	8,058.61+	Deposit
1/12/26	19.50-	MPN I3 VERTICALS LLC /7618/Kelliher Public School
1/13/26	175.00+	3XXXXX7888 i3Education SV9T KEL-26012-25079 Regular Settlement
1/14/26	200.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/14/26	110,429.55-	PAYROLL ISD #36 /1 /ISD #36
1/15/26	50.00+	3XXXXX7888 i3Education SV9T KEL-26014-36035 Regular Settlement
1/15/26	50,000.00+	REDEMPTION MSDLAF ACH 4368497/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
1/15/26	150,000.00+	REDEMPTION MSDLAF ACH 4368498/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
1/16/26	20.00+	3XXXXX7888 i3Education SV9T KEL-26015-40976 Regular Settlement
1/16/26	140.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/16/26	1,000.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/16/26	8,586.99+	Deposit
1/16/26	436.00-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL
1/16/26	999.00-	6XXXXX9970 Xperitas /KELLIHER PUBLIC SCHOOL KELLIHER PUBLIC SCHOOL



Ind School District 36
345 4th St NW
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NOW Account
Account number 90018
Statement date 1/31/26
Statement page 3

Deposits and other transactions

Date	Amount	Description
1/16/26	5,501.65-	MN Rev pay MN DEPT OF REVEN /XXXXX3392 INDEPENDENT SCHOOL DIS
1/16/26	33,369.45-	USATAXPYMT IRS /270641662414791 COUNTIES OF BELTRAMI &
1/21/26	30.00+	3XXXXX7888 i3Education SV9T KEL-26020-51792 Regular Settlement
1/21/26	50.00+	3XXXXX7888 i3Education SV9T KEL-26020-51791 Regular Settlement
1/21/26	70.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/21/26	485.00-	ST OF MN STATE OF MINN /90679602/IND SCHOOL DIST # 0036
1/21/26	2,192.52-	PLAN FUND WEX HEALTH INC /26209113C906 KELLIHER PUBLIC SCHOOL
1/21/26	2,598.20-	PLAN FUND WEX HEALTH INC /2620F3D128DF KELLIHER PUBLIC SCHOOL
1/21/26	9,039.63-	PERA MN PERA /SOMPERXXXXX4212/LundinAliza TXP*PERA*1682XX*XXX42026****\
1/21/26	9,125.00-	ePay Edu Benefit Cons /Kelliher ISD #36 Kelliher ISD #36
1/21/26	16,574.28-	MNTRA MN Teachers Ret /TRATRAXXXX4085/LundinAliza
1/22/26	35.00+	3XXXXX7888 i3Education SV9T KEL-26021-58993 Regular Settlement
1/22/26	45.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/22/26	808.00+	PAYABLES GREATER TWIN CIT XXXXX9534 KELLIHER PUBLIC SCHOOL
1/22/26	200,000.00+	REDEMPTION MSDLAF ACH 4373177/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
1/22/26	10,721.94-	20260121B1 BPA /486237NONE/MHC KELLIHER PUBLIC SC
1/23/26	4.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/23/26	15.00+	3XXXXX7888 i3Education SV9T KEL-26022-63676 Regular Settlement



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PO Box 259
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NOW Account
Account number 90018
Statement date 1/31/26
Statement page 4

Deposits and other transactions

Date	Amount	
1/26/26	126.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/26/26	219.50-	WH Admin WEX HEALTH INC /2295917-CR KELLIHER PUBLIC SCHOOL
1/29/26	30.00+	3XXXXX7888 i3Education SV9T KEL-26028-83906 Regular Settlement
1/29/26	49,070.79+	Deposit
1/30/26	360.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
1/30/26	138,520.55-	PAYROLL ISD #36 /1 /ISD #36
1/31/26	144.27+	Interest Deposited

Checks and withdrawals in order by check number

Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
25597	1/06	330.54	46323*	1/02	937.30	46357	1/13	7,045.10
25604*	1/26	1,085.56	46324	1/05	1,889.54	46358	1/13	696.00
25605	1/23	1,085.56	46327*	1/08	1,700.00	46359	1/13	3,188.50
25608*	1/08	1,022.56	46329*	1/05	125.00	46360	1/20	52.35
25610*	1/20	59.74	46330	1/06	231.00	46361	1/06	436.80
25611	1/26	59.74	46336*	1/05	231.00	46362	1/13	1,107.03
25615*	1/30	179.21	46340*	1/13	57.18	46364*	1/12	1,710.21
46155*	1/23	130.00	46341	1/14	145.98	46365	1/13	137.85
46192*	1/09	2,000.00	46342	1/15	40.00	46366	1/13	1,430.00
46222*	1/16	400.00	46343	1/23	997.86	46367	1/20	215.00
46269*	1/05	916.15	46344	1/13	2,495.00	46368	1/29	185.00
46275*	1/29	315.00	46345	1/13	387,200.00	46369	1/15	87.98
46276	1/07	22,221.26	46346	1/13	829.62	46370	1/14	215.00
46281*	1/02	25.00	46347	1/21	250.00	46371	1/16	149.85
46290*	1/16	325.00	46348	1/13	574.03	46372	1/26	3,200.00
46291	1/07	78.87	46349	1/14	470.70	46373	1/29	215.00
46295*	1/14	610.00	46350	1/15	51.39	46374	1/14	325.00
46297*	1/05	250.00	46351	1/14	661.56	46375	1/21	3,531.31
46307*	1/13	10,100.00	46352	1/13	1,652.36	46376	1/14	185.00
46312*	1/21	175.00	46353	1/14	1,411.75	46378*	1/23	200.00
46317*	1/05	1,045.19	46355*	1/13	2,420.41	46379	1/20	250.00
46320*	1/07	209.26	46356	1/14	618.29	46380	1/16	2,900.00



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NOW Account
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Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
46381	1/14	3,559.76	46387	1/21	154.56	46394	1/23	1,530.81
46382	1/22	185.00	46388	1/23	930.00	46395	1/22	2,776.97
46383	1/21	13,250.00	46389	1/22	880.83	46396	1/21	600.00
46384	1/21	185.00	46391*	1/30	125.00	46397	1/28	699.26
46385	1/22	375.00	46392	1/26	1,125.00	46399*	1/22	4,453.62
46386	1/21	5,376.66	46393	1/23	691.50			

* Indicates break in sequence

Balance by date

Date	Balance	Date	Balance	Date	Balance
12/31	258,470.00	1/12	628,308.19	1/22	374,184.58
1/02	258,738.70	1/13	209,550.11	1/23	368,637.85
1/05	654,423.07	1/14	91,117.52	1/26	363,074.05
1/06	652,211.57	1/15	290,988.15	1/28	362,374.79
1/07	627,475.99	1/16	256,654.19	1/29	410,760.58
1/08	623,605.44	1/20	256,077.10	1/30	272,295.82
1/09	630,037.90	1/21	192,689.94	1/31	272,440.09

OVERDRAFT / RETURN ITEM FEES

	Total for this Period	Total Year to Date
Total Overdraft Fees	.00	.00
Total Returned Item Fees	.00	.00

March

Saturday, March 7 – Winter Festival – Sponsored by Beltrami County – Open to the Public – All Ages – 11:00 – 2:00 p.m. at the Kelliher School

Thursday, March 19 – Ham Bingo – School Commons

Friday, March 20 – March 31 – Spanish Class Trip

Sunday, March 22 – Kelliher School PBIS Committee – Positively Present Pizza Event – Family Event 1:00 to 4:00 p.m. – Kelliher School

Monday – Wednesday, March 30/April 1- 5-6th Grade Wolf Ridge Trip

CREDIT OPINION

10 February 2026



Send Your Feedback

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EMEA 44-20-7772-5454

Kelliher Independent School District 36, MN

Update to credit analysis following upgrade

Summary

[Kelliher Independent School District 36, MN's](#) (Aa3) credit profile is characterized by its strong reserve and liquidity levels and moderate leverage burden balanced against its limited local economy and smaller operating size compared to peers.

Credit strengths

- » High full value per capita compared to peers
- » Strong reserves and liquidity compared to budget

Credit challenges

- » Smaller operating size compared to peers
- » Aging demographics poses long-term enrollment challenges

Rating outlook

We do not assign outlooks to local governments with this amount of debt.

Factors that could lead to an upgrade

- » Growth and diversification of the local economy
- » Increased operating size well above \$10 million while maintaining reserve ratios over 50%

Factors that could lead to a downgrade

- » An available fund balance ratio below 35%
- » A long-term liabilities ratio well above 250%

Key indicators

Exhibit 1

Kellihier Independent School District 36, MN

	2022	2023	2024	2025	Aa Medians
Economy					
Resident income	114.3%	114.4%	N/A	N/A	N/A
Full value (\$000)	\$200,400	\$245,276	\$277,975	\$292,376	\$4,352,123
Population	1,268	1,195	N/A	N/A	30,690
Full value per capita	\$158,044	\$205,252	N/A	N/A	\$136,490
Enrollment	297	329	328	311	3,879
Enrollment trend	1.4%	2.7%	3.6%	1.5%	N/A
Financial performance					
Operating revenue (\$000)	\$7,785	\$7,539	\$9,273	\$8,544	\$79,491
Available fund balance (\$000)	\$3,725	\$4,037	\$5,113	\$5,021	\$22,417
Net cash (\$000)	\$3,397	\$4,186	\$6,361	\$6,915	\$27,164
Available fund balance ratio	47.8%	53.6%	55.1%	58.8%	28.7%
Net cash ratio	43.6%	55.5%	68.6%	80.9%	36.5%
Leverage					
Debt (\$000)	\$5,621	\$5,302	\$4,966	\$4,624	\$50,348
ANPL (\$000)	\$13,702	\$10,748	\$9,944	\$7,344	\$77,231
OPEB (\$000)	\$231	\$230	\$207	\$223	\$6,210
Long-term liabilities ratio	251.2%	215.9%	163.0%	142.7%	N/A
Implied debt service (\$000)	\$450	\$393	\$368	\$344	\$3,492
Pension tread water (\$000)	\$236	\$387	\$380	\$314	\$3,023
OPEB contributions (\$000)	\$17	\$23	\$12	\$20	\$379
Fixed-costs ratio	9.0%	10.7%	8.2%	7.9%	N/A

For definitions of the metrics in the table above please refer to the [US K-12 Public School Districts Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [K12 Median Report](#).

Sources: US Census Bureau, Kellihier Independent School District 36, MN's financial statements and Moody's Ratings

Profile

Kellihier Independent School District 36 is in Beltrami County in north central Minnesota, approximately 135 miles northwest of Duluth. The district serves a population base of over 1,100 residents and provides pre-K-12 education to around 300 students.

Detailed credit considerations

The district's local economy will likely remain stable, but relatively limited because of its remote location. The district benefits from numerous nearby lakes and state parks. Agriculture and seasonal tourism are important drivers of the economy and support a strong resident income ratio at 114% and a high full value per capita at nearly \$245,000. The district is also adjacent to the Red Lake Indian Reservation.

The enrollment base is small, tending to hover around 300 students and will remain stable because the district draws many students through open enrollment and maintains a wait list. Although the three-year enrollment trend is positive, it is largely driven by a large increase in 2023 and the district projects enrollment to gradually decline over the next few years. Over the longer term, enrollment will likely be challenged by the area's aging population.

The district's financial position will continue to strengthen in fiscal 2026 because of a projected slight surplus driven by prudent expenditure management and an increase to the district's local optional revenue (LOR). The district currently levies \$461 per pupil and has notable room before they reach the current cap of \$724 per pupil. Management maintains a five-year forecast which projects further increases in reserves driven by staffing adjustments through attrition and they have the option to increase the LOR. While the district's reserves are strong, its operating size is well below peers and a couple of negative budget variances should strain the district's credit quality.

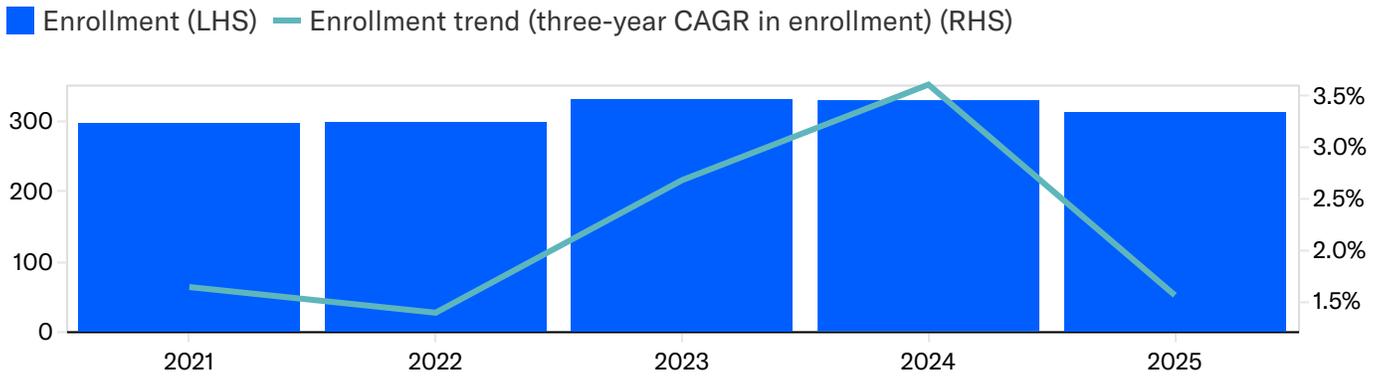
This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the issuer/deal page on <https://ratings.moody's.com> for the most updated credit rating action information and rating history.

Long-term leverage will remain moderate with no debt plans at this time.

Economy

Exhibit 2

The enrollment trend peaked in 2024 and is projected to stabilize over the next three years



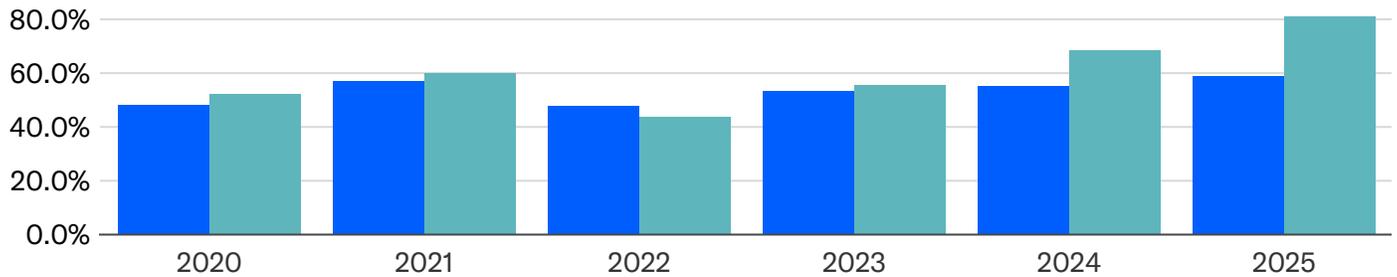
Source: Moody's Ratings

Financial operations

Exhibit 3

Reserves and liquidity have grown and should remain strong through at least fiscal 2026

■ Fund Balance as a % of Revenues ■ Cash Balance as a % of Revenues



Source: Moody's Ratings

ESG considerations

Environmental

Environmental considerations are factored into the district's credit quality but are not major drivers at this time.

Social

Social considerations such as wealth and income are drivers of the district's credit quality and are discussed in the detailed credit considerations. The district's population is gradually declining and the median age is older than the nation at 50 years old.

Governance

The district has a solid history of maintaining high reserves and keeps a five year financial forecast. The fund balance policy is to maintain at least 25% of general fund expenditures, which they currently exceed. Minnesota school districts have an Institutional Framework score of A. The state controls the bulk of school district revenue through a per-pupil funding formula. The state has

provided for regular annual increases in the funding formula for several years but has occasionally delayed disbursements. Districts can generate a moderate amount of additional locally determined revenue with the ability to levy up to \$724 per pupil. Most districts levy at the cap and can go to voters for an additional levy up to the standard referendum cap.

Rating methodology and scorecard factors

The US K-12 Public School Districts Methodology includes a scorecard, a tool providing a composite score of a school district's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare school district credits.

The assigned rating is two notches below the scorecard indicated outcome because of the district's limited local economy, its smaller operating size compared to similar and higher rated peers, and the expectation that the enrollment trend will level out.

Exhibit 4

Kelliher Independent School District 36, MN

	Measure	Weight	Score
Economy			
Resident Income (MHI Adjusted for RPP / US MHI)	114.4%	10.0%	Aa
Full value per capita (full valuation of the tax base / population)	244,666	10.0%	Aaa
Enrollment trend (three-year CAGR in enrollment)	1.5%	10.0%	Aa
Financial performance			
Available fund balance ratio (available fund balance / operating revenue)	58.8%	20.0%	Aaa
Net cash ratio (net cash / operating revenue)	80.9%	10.0%	Aaa
Institutional framework			
Institutional Framework	A	10.0%	A
Leverage			
Long-term liabilities ratio ((debt + ANPL + adjusted net OPEB) / operating revenue)	142.7%	20.0%	Aa
Fixed-costs ratio (adjusted fixed costs / operating revenue)	7.9%	10.0%	Aaa
Notching factors			
No notchings applied			
Scorecard-Indicated Outcome			Aa1
Assigned Rating			Aa3

The complete list of outstanding ratings assigned to the Kelliher Independent School District 36, MN is available on their [issuer page](#). Details on the current ESG scores assigned to the Kelliher Independent School District 36, MN are available on their [ESGView page](#).

Sources: US Census Bureau, Kelliher Independent School District 36, MN's financial statements and Moody's Ratings

Appendix

Exhibit 5

Key Indicators Glossary

	Definition	Typical Source*
Economy		
Resident income	Median Household Income (MHI), adjusted for Regional Price Parity (RPP), as a % of the US	MHI: American Community Survey (US Census Bureau) RPP: US Bureau of Economic Analysis
Full value (\$000)	Estimated market value of taxable property accessible to the district	State repositories, district's audited financial reports, offering documents or continuing disclosure
Population	Population of school district	American Community Survey (US Census Bureau)
Full value per capita	Full value / population of school district	
Enrollment	Student enrollment of school district	State data publications
Enrollment trend	3-year Compound Annual Growth Rate (CAGR) of Enrollment	State data publications; Moody's Ratings
Financial performance		
Operating revenue (\$000)	Total annual operating revenue in what we consider to be the district's operating funds	Audited financial statements
Available fund balance (\$000)	Committed, assigned and unassigned fund balances in what we consider to be the district's operating funds	Audited financial statements
Net cash (\$000)	Net cash (cash and liquid investments minus short-term debt) in what we consider to be the district's operating funds	Audited financial statements
Available fund balance ratio	Available fund balance / Operating Revenue	Audited financial statements
Net cash ratio	Net Cash / Operating Revenue	Audited financial statements
Leverage		
Debt (\$000)	District's direct gross debt outstanding	Audited financial statements; official statements
ANPL (\$000)	District's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Ratings
OPEB (\$000)	District's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Ratings
Long-term liabilities ratio	Debt, ANPL and OPEB liabilities as % of operating revenue	Audited financial statements, official statements; Moody's Ratings
Implied debt service (\$000)	Annual cost to amortize district's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Ratings
Pension tread water (\$000)	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Ratings
OPEB contributions (\$000s)	District's actual contribution in a given period, typically the fiscal year	Audited financial statements; official statements
Fixed-costs ratio	Implied debt service, pension tread water and OPEB contributions as % of operating revenue	Audited financial statements, official statements, pension system financial statements

*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US K-12 Public School Districts Methodology](#).

Source: Moody's Ratings

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REPORT NUMBER 1473017

CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

T O D A Y
AND
Always
by american greetings

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Thanydis Adams ~~Boley Natter~~
 Lean Skol ~~Angela Jacobs~~ ~~maker~~ ~~Libri~~
~~Treyson Barrett~~ Alison Walden
~~Ammy F.~~ ~~Ari~~ ~~Smuntz~~
 Emily Weston ~~Alana's~~ ~~Hockey~~
~~Walter~~ ~~Miss Red Lake nation~~
~~Princess - Kulla~~
 Bristol K ~~Tessera~~ ~~Hayleigh~~
 Bailey ~~Kenma~~
 NIKK ~~Lattrell~~
 Ciara
 Allison
 Augusti ~~Six~~
 Poxi ~~Brasel~~
~~French~~ ~~Seicen~~ ~~Kimberly~~ ~~Farned~~
 maddie ~~Annabelle~~ ~~Linda~~
 Iye Van Pelt
 and
 Miriam Kindem

Dear Kelliker School Board,

Thank you so much for your generous support of our students, in your donation to the music department. Your assistance helped 11 students with their funding, and your support means a lot to all of us. Thank you again for your generosity!

Via Certified Mail

January 6, 2026

Kelliher School District #36
Attn: Jeff Nelson, Superintendent
345 4th St. NW
Kelliher, MN 56650

Re: Termination of Real Estate Lease

Dear Superintendent Nelson:

I am sending this letter to formally terminate the Real Estate Lease Agreement between the Kelliher School District and Sanford Health of Northern Minnesota, in accordance with Sections 2 and 19 of the same. Termination will be effective February 28, 2026. We have sincerely appreciated our relationship over the years, and the opportunity provided by the School District for us to use this space to serve the community. We wish you the very best in the future.

Sincerely,



Jason Caron, MD
President & CEO
Sanford Health of Northern Minnesota

Preschool Programming Restructure Proposal

Kelliher ISD 36 - February 2026

Current Challenges

Our unique combination of childcare and early childhood programming creates some challenges for the district:

- **Significant district subsidies:** We provide over \$107,000 in annual general fund transfers to support Early Childhood programming (\$66,000) and Childcare Center operations (\$41,000), covering program specific costs including staff salaries, benefits, and classroom related expenses (this does not include custodial, utilities, and operational expenses to run the Old School)
- **Lost childcare revenue:** 3-year-olds only attend childcare one day per week (when preschool isn't in session), significantly reducing potential revenue
- **3-year-old preschool subsidy:** We provide free preschool programming four days per week with no revenue from families, requiring general fund transfers
- **Investment risk:** We're subsidizing children who may not remain at Kelliher for K-12 education after receiving these free services
- **Transportation safety risks:** Early childhood/3 year old age children are not quite developmentally ready to ride independently and be safely transported on a school bus
- **Shared classroom:** Staff from both daycare and school sharing the same classroom within the week creates coordination challenges and lessens continuity benefits for students

Proposed Solution

Four-Year-Old Programming: VPK/School Readiness (Main School Building)

- **Location:** Main school building with K-12 programming
- **Schedule:** Five days per week instead of current four days
- **Funding:** State funding through 0.6 ADM and School Readiness funds previously allocated to partially fund 3-year-old program - no tuition paid by families
- **Transportation:** Maintain current bus service from home to Main School

Three-Year-Old Programming: Fee-Based Childcare (Old School Building)

- **Change:** Move from free preschool to fee-based childcare programming under our childcare center
- **Location:** Old School building with other childcare services
- **Schedule:** Five days per week instead of current one day
- **Funding:** Tuition, CCAP reimbursements, Pathways I grants
- **Services:** School-based early childhood special education services still able to be provided for all childcare center students

Financial Impact

Reduce Current Losses

- **Reduce preschool subsidy:** Minimize general fund transfers for 3-year-old programming, 4-year-old/VPK, and Childcare Center
- **Maximize childcare revenue:** Generate tuition income five days per week instead of one day

Revenue Enhancement

- **Projected enrollment:** ~10 three-year-olds at fee-based rates
- **Multiple funding sources:** Families pay through various assistance programs, maintaining affordability
- **Sustainable model:** Self-supporting rather than district-subsidized

Operational Savings

- **Transportation:** Eliminate 3-year-old busing and shuttle services between buildings
- **Administrative efficiency:** Centralize all school programming in main building

Additional Benefits

- **Better service:** Five-day consistent programming for 3-year-olds and VPK 4-year-olds
- **Age-appropriate separation:** Different locations serve different developmental needs
- **Streamlined operations:** All K-12 and VPK services in one location
- **Staffing efficiency:** Reduce coordination between buildings

Implementation Items

- **Food service:** Re-evaluate needs and explore efficiency options, such as self-contained options for Old School building
- **Staffing adjustments:** System-wide analysis with recommendations forthcoming
- **Family communication:** Transition support and assistance program information

Board Decision

Does the Board approve moving to:

1. **4-year-olds:** Continue free VPK/School Readiness programming in main school building
2. **3-year-olds:** Move to fee-based programming through Childcare Center in Old School building

Expected Outcome: Reduce dual subsidies, increase childcare center sustainability, maintain quality programming with financial assistance for qualifying families.

Timeline: Board approval at March 16th School Board Meeting. Implementation for 2026-27 school year.

KNOWLEDGE IS A SUPERPOWER!!!

UPCOMING MSBA WORKSHOPS AND EVENTS

APRIL, MAY, JUNE 2026

PHASE III:

BUILDING A HIGH-PERFORMANCE SCHOOL BOARD TEAM

This workshop focuses on the stages of board development, characteristics of a high-performing school board team, navigating board dynamics, small-group interactions with school board video scenarios, and an overview of the MSBA School Board Self-Evaluation tool.

PHASE IV:

REPRESENTING YOUR COMMUNITY THROUGH POLICY AND ENGAGEMENT

This workshop offers in-depth discussions and real-world examples of a board member's role as a policy maker. Participants will take part in interactive small-group sessions that simulate a community engagement activity. The workshop also includes a segment on effectively working with the media and participating in public forums.

THIRD THURSDAY WEBINARS

This monthly webinar features timely subject matter. Experts share knowledge and expertise on topics relevant to boards and school districts.

Upcoming topics include:
- Superintendent Evaluation
- Strategic Planning

COFFEE AND CONVERSATION

A facilitated conversation for all board members based on topics you choose and are relevant to your board at the moment.

Learn and share with your fellow board members across the state.

FRIDAY CHAT ROOMS

The virtual Friday Chat Room — which one school board member called the “fastest half hour of the week” — provides MSBA members with a concise, weekly update on the education issues and legislative developments at the Capitol that school board members need to know.

FRIDAY CHAT ROOM PLUS

A bonus half-hour Q&A and discussion session after the Friday Chat Room each first Friday of the month. Get questions answered and have the opportunity to discuss the most current legislative issues at our state's capitol.

BOARD CHAIR CHAT

A virtual chat session for board chairs and vice chairs where the guided conversations center on your responsibilities and roles.

A great opportunity for best practice sharing.

“With the constant changing landscape of education, these special phase trainings are invaluable in keeping us updated, enabling us to lead and do a better job at the board table.”

TIMOTHY RIORDAN
ROCK RIDGE PUBLIC SCHOOLS
MSBA BOARD DIRECTOR PRESIDENT-ELECT

WAIT,
THERE IS
MORE!

msba

MSBA WORKSHOPS AND EVENTS

April 3rd: 9 a.m. to 10:00 a.m.	Friday Chat Room Plus (virtual)
April 7th: 8 a.m. to 9 a.m.	Coffee and Conversation (virtual)
April 8th: noon to 1 p.m.	Board Chair Chat (virtual)
April 8th: 6 p.m. to 9 p.m.	Building a High-Performance School Board Team: Phase III - Part A (virtual)
April 10th, 17th, 24th: 9 a.m. to 9:30 a.m.	Friday Chat Room (virtual)
April 10th: 9 a.m. to 12 p.m.	Building a High-Performance School Board Team: Phase III - Part A (virtual)
April 15th: 6 p.m. to 9 p.m.	Building a High-Performance School Board Team: Phase III - Part B (virtual)
April 16th: 1 p.m. to 2 p.m.	Third Thursday Webinar: Superintendent Evaluation (virtual)
April 17th: 9 a.m. to 12:00 p.m.	Building a High-Performance School Board Team: Phase III - Part B (virtual)
April 21st: noon to 1 p.m.	Coffee and Conversation (virtual)
April 29th: 6 p.m. to 9 p.m.	Representing Your Community Through Policy and Engagement: Phase IV Workshop - Part A (Virtual)
May 1st: 9 a.m. to 10 a.m.	Friday Chat Room Plus (virtual)
May 1st: 9 a.m. to 12 p.m.	Representing Your Community Through Policy and Engagement: Phase IV Workshop - Part A (Virtual)
May 5th: 8 a.m. to 9 a.m.	Coffee and Conversation (virtual)
May 6th: 6 p.m. to 9 p.m.	Representing Your Community Through Policy and Engagement: Phase IV Workshop - Part B (Virtual)
May 8th, 15th: 9 a.m. to 9:30 a.m.	Friday Chat Room (virtual)
May 8th: 9 a.m. to 12 p.m.	Representing Your Community Through Policy and Engagement: Phase IV Workshop - Part B (Virtual)
May 13th: noon to 1 p.m.	Board Chair Chat (virtual)
May 19th: 12 p.m. to 1 p.m.	Coffee and Conversation (virtual)
May 21st: 1 p.m. to 2 p.m.	Third Thursday Webinar: Strategic Plan - Setting Vision for the Future (virtual)
May 22nd: 9 a.m. to 10:30 a.m.	Friday Chat Room with End of Session Debrief (virtual)
June 18th: 1 p.m. to 2 p.m.	Third Thursday Webinar: Legal and Policy Update* (virtual)

APRIL

MAY

JUNE



are invited!

Because good governance starts with U

2/18

ONBOARD U PREVIEW DAY



DATE AND TIME

Thursday, February 18th
All Day

PLACE

Anywhere -virtual!



ADMIT ONE OnBoardU



2/19

VIRTUAL LAUNCH PARTY



DATE AND TIME

Thursday, February 19th
1:00 p.m. - 2:00 p.m.

PLACE

Anywhere -virtual!



ADMIT ONE OnBoardU



Log in. Learn. Lead.

MSBA's new online learning platform built by MSBA specifically for Minnesota school board members.





**TOGETHER, LET'S
ADVOCATE FOR
MINNESOTA'S
MOST PRECIOUS
ASSET:
OUR STUDENTS.**

**COME TO MSBA/MASA
JOINT DAY AT THE STATE CAPITOL.**

**MONDAY
MARCH 9
9:00AM - 3:00PM**



SCAN ME

**SCAN OR
CLICK FOR
MORE
INFORMATION
AND TO
REGISTER!**

This year's advocacy day features pre-scheduled appointments with Legislator(s) for your ease and to maximize your time. Registration is required and the cost is \$95 per person, which pays for parking, meals, refreshments, shuttle busses, and meeting logistics.

A **"Know Before You Go" Webinar** will be on **March 2nd** from 6:30 p.m. - 7:30 p.m. with more information about the day.

**KELLIHER PUBLIC SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #36
MEETING AGENDA
MONDAY, JANUARY 5, 2026**

The School Board of ISD #36, Kelliher, MN met January 5, 2026 in the School Media Center. The meeting was called to order by Chair Mary Thayer at 6:00 p.m. Members present: Mary Thayer, Rachel Jorgensen, Jake Neft, Dawn Jensen, Tessa Koisti, Kevin Waldo and Jeff Nelson, Superintendent, Ex-Officio. Members absent: None.

Visitors: Kari Christiansen, Sherri Dahl, Nichole Frenzel, Kimberly Frenzel, Emma Wang, Angela Leach, August Poxleitner, Shana Dreher, and Aliza Lundin.

The Pledge of Allegiance was said.

Motion by Dawn Jensen, second Kevin Waldo to approve the agenda moving Spanish Club presentation first. Motion passed unanimously.

Motion by Dawn Jensen, second by Kevin Waldo to call for officer nominations.

Kevin Waldo nominated Mary Thayer and Dawn Jensen nominated Rachel Jorgensen as Board Chairperson. Candidate A: Mary Thayer; Candidate B: Rachel Jorgensen. Roll Call Vote Results: Mary Thayer: Mary Thayer, Tessa Koisti: Mary Thayer, Kevin Waldo: Mary Thayer, Rachel Jorgensen: Rachel Jorgensen, Jake Neft: Mary Thayer, Dawn Jensen: Rachel Jorgensen. Result: Mary Thayer was elected as Chairperson with a majority vote of 4-2.

Motion by Kevin Waldo, second by Tessa Koisti to nominate Rachel Jorgensen as Board Clerk. There being no other nominations, motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Koisti to nominate Dawn Jensen as Board Treasurer. There being no other nominations, motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Koisti to nominate Kevin Waldo as Vice-Chair. There being no other nominations, motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Koisti to set the regular board meeting dates for the 3rd Monday of every month at 6:00 p.m. in the School Media Center. Motion passed unanimously.

Motion by Kevin Waldo, second by Dawn Jensen to set board member salaries at \$100 (previously \$75)/meeting, annual salaries of \$650 for Chair (previously \$600), \$550 for Clerk (previously \$550) and \$550 for Treasurer (previously \$500) and director's pay for attending workshops related to school business at \$150 (previously \$100) for half day or \$250 for full day (previously \$200) and committee meetings at \$100/meeting (previously \$75) with the addition of \$350 (previously \$300) annual salary for Vice-Chair. Motion passed unanimously.

Motion by Tessa Koisti, second by Rachel Jorgensen to make the following committee appointments:

1. Athletic Advisory/Sports Coop – Kevin Waldo and Rachel Jorgensen
2. Meet & Confer – Mary Thayer, Tessa Koisti, and Jake Neft
3. BRIC Representative – Dawn Jensen
4. EdMN Kelliher Negotiations – Kevin Waldo, Mary Thayer, and Jake Neft
5. EdMN Kelliher Support Staff Negotiations – Tessa Koisti, Dawn Jensen, Rachel Jorgensen
6. Legislative Liaison – Rachel Jorgensen
7. Staff Development – Mary Thayer
8. MN State High School League – Kevin Waldo
9. Student Hearings Committee – Rachel Jorgensen, Jake Neft
10. Technology Committee – Rachel Jorgensen, Tessa Koisti, Jake Neft
11. Old School Committee – Rachel Jorgensen, Tessa Koisti, Mary Thayer
12. Early Childhood and Childcare Center Committee – Dawn Jensen, Rachel Jorgensen, Mary Thayer
13. Health Insurance Committee – Kevin Waldo
14. Curriculum Review Committee – Rachel Jorgensen, Mary Thayer, Dawn Jensen
15. Career and Tech Ed Representative – Kevin Waldo
16. Finance Committee – Dawn Jensen, Tessa Koisti, Mary Thayer
17. Tribal Consultation Committee – Rachel Jorgensen, Tessa Koisti
18. School Forest Committee – Dawn Jensen
19. Wellness Committee – Mary Thayer, Kevin Waldo

Motion passed unanimously.

Citizen's forum:

1. None.

Reports & Presentations:

1. Presentations
 - a. Spanish Club Advisor Kari Christiansen presented on their upcoming Spain Trip, scheduled for March 20-31, 2026. A donation request for \$1,000 & transportation (suburban & ramp/parking fees) was made to the board.
2. Administrative Reports
 - a. Superintendent Jeff Nelson gave an enrollment update stating 319 students, reported the policy review with MSBA is in process, relayed past field trip cost data, discussed mileage reimbursements, and relayed Sanford clinic to close end of February.
 - b. Business Manager Aliza Lundin relayed year end tax reporting timeline, Beltrami County festival proposal, budget revision status, and an update for Minnesota Paid Leave, with payroll deductions beginning on January 14, 2026 payroll.
 - c. Principal Sherri Dahl relayed itinerary for upcoming Professional Development day featuring AED, MNTSS, and Crisis Go training and reported students will be taking Pre-ACT and ASVAB tests.

Committee Reports:

1. The Wellness Committee met on December 17, 2025

Directors' Forum:

1. Rachel Jorgensen shared the idea of creating a Board Handbook (template from MSBA) as a reference guide.
2. Dawn Jensen expressed how great it is to have grandchildren excited about reading and inquired on the new reading tools being used.
3. Mary Thayer thanked Dan Alto and those involved for all the time spent with the new banners in large gym.

Regular Business:

1. Motion by Kevin Waldo, second by Dawn Jensen to approve the December 15, 2025 Regular Board Meeting minutes. Motion passed unanimously.
2. Motion by Tessa Koisti, second by Dawn Jansen to approve the December Treasurer's Report and December payroll and District bills in the amount of \$780,180.36. Motion passed unanimously.

Consent Agenda:

1. Select the Minnesota School District Liquid Asset Fund and First State Bank of Bigfork, Kelliher as official depositories of the Kelliher School District.
2. Designate Bear Country Chronicles as the official school district publication.
3. Appoint the firm of Knutson, Flynn and Deans as the official school district attorney.
4. Designate board officers as signatories for school district accounts.
5. Designate the Business Manager, and Superintendent to conduct financial transactions at the official depositories on behalf of the Kelliher School District.
6. Set mileage rates for 2026 IRS standard rate \$0.73/mile. When using a personal vehicle because a school vehicle is not available. Mileage rate when using a personal vehicle and a school vehicle is available will be \$0.63/mile. Prior approval from administration is required for staff members requesting reimbursement for use of their personal vehicle.
7. Designate the Superintendent as authorized L.E.A. representative for Title I, II, IV, VI, VII, Impact Aid and all other federal and state programs and grants.
8. Authorize the Business Manager and Superintendent to initiate electronic transfers between official depository accounts, electronic payroll deposits and other electronic payments as required.
9. Approve Resolution Accepting Donations.

Motion made by Rachel Jorgensen, seconded by Jake Neft to approve the consent agenda.
Motion passed unanimously.

Action Items:

1. Consider the Spanish Club request for March Spain Trip.

Motion by Rachel Jorgensen, second by Kevin Waldo to approve the Spanish Club request of \$1,000 to offset trip costs and request school suburban to airport and parking ramp cost (\$267 plus tax). Motion passed unanimously.

2. Adjourn

Motion by Rachel Jorgensen, second by Tessa Koisti to adjourn the meeting at 7:45. Motion passed unanimously.

The next Regular School Board Meeting is scheduled for Monday, February 23, 2026 at 6:00 p.m. in the School Media Center.

Kelliher Public Schools #36
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
CSB		37769		Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR		No	No	No	01/19/2026	9,125.00
CSB		37770		Wire	2	30004	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	01/19/2026	9,039.63
CSB		37771		Wire	2	30009	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	01/19/2026	16,574.28
CSB		37772		Wire	2	30012	MN DEPT. OF REVENUE		No	No	No	01/19/2026	5,501.65
CSB		37773		Wire	2	30013	INTERNAL REVENUE SERVICE		No	No	No	01/19/2026	33,369.45
CSB		37774		Wire	2	3018	WEX		No	No	No	01/19/2026	15,512.66
CSB		37790		Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR		No	No	No	02/05/2026	4,300.00
CSB		37791		Wire	2	30004	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	02/05/2026	12,908.05
CSB		37792		Wire	2	30009	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	02/05/2026	17,238.32
CSB		37793		Wire	2	30012	MN DEPT. OF REVENUE		No	No	No	02/05/2026	6,789.22
CSB		37794		Wire	2	30013	INTERNAL REVENUE SERVICE		No	No	No	02/05/2026	40,583.09
CSB		37795		Wire	2	3018	WEX		No	No	No	02/05/2026	2,598.20
CSB		37854		Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR		No	No	No	02/17/2026	8,525.00
CSB		37855		Wire	2	30004	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	02/17/2026	12,386.86
CSB		37856		Wire	2	30009	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	02/17/2026	17,294.79
CSB		37857		Wire	2	30012	MN DEPT. OF REVENUE		No	No	No	02/17/2026	6,615.42
CSB		37858		Wire	2	30013	INTERNAL REVENUE SERVICE		No	No	No	02/17/2026	38,942.32
CSB		37859		Wire	2	3018	WEX		No	No	No	02/17/2026	14,663.00
CSB		37917		Wire	1	10653	FIRST STATE BANK OF BIGFORK		No	No	No	01/31/2026	288.83
CSB		37918		Wire	1	3019	BMO CREDIT CARD		No	No	No	01/31/2026	1,213.16
CSB		37919		Wire	1	3305	XPERITAS		No	No	No	01/31/2026	4,886.18
CSB		37754	46367	Check	1	3166	BAUGHMAN, BRIAN		Yes	No	No	01/09/2026	215.00
CSB		37752	46368	Check	1	3050	BOEN, SHANNON		Yes	No	No	01/09/2026	185.00
CSB		37738	46369	Check	1	1097	BSN SPORTS, LLC		Yes	No	No	01/09/2026	87.98
CSB		37755	46370	Check	1	3267	CORRADI, CHRISTOPHER		Yes	No	No	01/09/2026	215.00
CSB		37742	46371	Check	1	2050	FP MAILING SOLUTIONS		Yes	No	No	01/09/2026	149.85
CSB		37749	46372	Check	1	3014	HERRON, ALEXIS		Yes	No	No	01/09/2026	3,200.00
CSB		37743	46373	Check	1	2704	HODGSON, JOHN		Yes	No	No	01/09/2026	215.00
CSB		37751	46374	Check	1	3047	HOLTHUSEN, ANTHONY		Yes	No	No	01/09/2026	325.00
CSB		37741	46375	Check	1	1970	INTERNAL REVENUE SERVICE		Yes	No	No	01/09/2026	3,531.31
CSB		37747	46376	Check	1	2746	JOURDAIN, DAN		Yes	No	No	01/09/2026	185.00
CSB		37745	46377	Check	1	2744	LAWRENCE, THOMAS		Yes	No	No	01/09/2026	325.00
CSB		37740	46378	Check	1	1783	MN BOARD OF SCHOOL ADMIN		Yes	No	No	01/09/2026	200.00
CSB		37744	46379	Check	1	2743	MOLNAR, ANASTASIA		Yes	No	No	01/09/2026	250.00
CSB		37756	46380	Check	1	3319	OWEN, KOOPER		Yes	No	No	01/09/2026	2,900.00
CSB		37750	46381	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	01/09/2026	3,559.76
CSB		37746	46382	Check	1	2745	ROOSDETT, JEFFERY		Yes	No	No	01/09/2026	185.00
CSB		37739	46383	Check	1	11621	STELLHER HUMAN SERVICES INC.		Yes	No	No	01/09/2026	13,250.00

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											Void	Date	
CSB		37753	46384	Check	1	3068	STEWART, JAMES		Yes	No	No	01/09/2026	185.00
CSB		37748	46385	Check	1	2845	VANBUESEKOM, COLE		Yes	No	No	01/09/2026	375.00
CSB		37757	46386	Check	1	10013	BELTRAMI ELECTRIC		Yes	No	No	01/16/2026	5,376.66
CSB		37765	46387	Check	1	3300	BIX PRODUCE		Yes	No	No	01/16/2026	154.56
CSB		37760	46388	Check	1	1097	BSN SPORTS, LLC		Yes	No	No	01/16/2026	930.00
CSB		37768	46389	Check	2	30001	EDUCATION MINNESOTA		Yes	No	No	01/16/2026	880.83
CSB		37761	46390	Check	1	1532	GOOD NEWS TOUR & TRAVEL		Yes	No	No	01/16/2026	8,000.00
CSB		37766	46391	Check	1	3321	MASPA / STATE NEGOTIATORS		Yes	No	No	01/16/2026	125.00
CSB		37763	46392	Check	1	2811	MIDWEST CUSTOM AQUARIUM		Yes	No	No	01/16/2026	1,125.00
CSB		37758	46393	Check	1	10091	MN DEED		Yes	No	No	01/16/2026	691.50
CSB		37759	46394	Check	1	10115	PAUL BUNYAN COMMUNICATIONS		Yes	No	No	01/16/2026	1,530.81
CSB		37764	46395	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	01/16/2026	2,776.97
CSB		37767	46396	Check	1	3324	THUNDER, DARLENE		Yes	No	No	01/16/2026	600.00
CSB		37762	46397	Check	1	1928	1 WASTE MANAGEMENT		Yes	No	No	01/16/2026	699.26
CSB		37775	46398	Check	1	11282	BEMIDJI STATE UNIVERSITY		Yes	No	No	01/22/2026	500.00
CSB		37778	46399	Check	1	2503	DWA AUTO REPAIR, LLC		Yes	No	No	01/22/2026	4,453.62
CSB		37780	46400	Check	1	2751	GREENDAHL, PAT		Yes	No	No	01/22/2026	215.00
CSB		37779	46401	Check	1	2704	HODGSON, JOHN		Yes	No	No	01/22/2026	215.00
CSB		37776	46402	Check	1	1873	KEHOE, RICK		Yes	No	No	01/22/2026	215.00
CSB		37777	46403	Check	1	2097	MARCO, INC.		Yes	No	No	01/22/2026	989.13
CSB		37782	46404	Check	1	10313	KELLIHER AUTO SALES		Yes	No	No	01/30/2026	187.95
CSB		37781	46405	Check	1	10072	KELLIHER, CITY OF		Yes	No	No	01/30/2026	1,576.24
CSB		37787	46406	Check	1	2713	LAKES GAS CO.		Yes	No	No	01/30/2026	36,089.66
CSB		37784	46407	Check	1	1958	NORTHWEST TIRE, INC.		Yes	No	No	01/30/2026	3,018.54
CSB		37786	46408	Check	1	2535	1 OVERDRIVE, INC.		Yes	No	No	01/30/2026	250.00
CSB		37789	46409	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	01/30/2026	4,402.76
CSB		37788	46410	Check	1	2835	RUSS DAVIS WHOLESALE, INC		Yes	No	No	01/30/2026	4,417.00
CSB		37785	46411	Check	1	1972	VERIZON WIRELESS		Yes	No	No	01/30/2026	137.84
CSB		37783	46412	Check	1	1928	1 WASTE MANAGEMENT		Yes	No	No	01/30/2026	332.62
CSB		37805	46413	Check	1	2073	AVIBEN, LLC		Yes	No	No	02/06/2026	141.72
CSB		37796	46414	Check	1	10064	BELTRAMI COUNTY SOLID WASTE		Yes	No	No	02/06/2026	1,069.14
CSB		37800	46415	Check	1	1166	BLACKDUCK LEEVERS FOODS		Yes	No	No	02/06/2026	128.69
CSB		37813	46416	Check	1	3281	BREAKDOWN SPORTS USA		Yes	No	No	02/06/2026	150.00
CSB		37802	46417	Check	1	1283	CLARITY GLASS		Yes	No	No	02/06/2026	3,075.20
CSB		37814	46418	Check	2	30001	EDUCATION MINNESOTA		Yes	No	No	02/06/2026	854.59
CSB		37803	46419	Check	1	16266	EHLERS & ASSOCIATES, INC.		Yes	No	No	02/06/2026	850.00
CSB		37801	46420	Check	1	12627	FISHER PETROLEUM, INC.		Yes	No	No	02/06/2026	8,017.47
CSB		37810	46421	Check	1	3263	IND. SCHOOL DISTRICT #308		Yes	No	Yes	02/06/2026	125.00

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											Void	Date	
CSB		37810	46421	Check	1	3263	IND. SCHOOL DISTRICT #308		Yes	No	Yes	02/12/2026	(125.00)
CSB		37811	46422	Check	1	3263	IND. SCHOOL DISTRICT #308		Yes	No	Yes	02/06/2026	125.00
CSB		37811	46422	Check	1	3263	IND. SCHOOL DISTRICT #308		Yes	No	Yes	02/12/2026	(125.00)
CSB		37809	46423	Check	1	3053	KAPSNER, BOB		Yes	No	No	02/06/2026	185.00
CSB		37807	46424	Check	1	2713	LAKES GAS CO.		Yes	No	No	02/06/2026	1,567.11
CSB		37806	46425	Check	1	2097	MARCO, INC.		Yes	No	No	02/06/2026	1,409.84
CSB		37797	46426	Check	1	10115	PAUL BUNYAN COMMUNICATIONS		Yes	No	No	02/06/2026	1,485.35
CSB		37808	46427	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	02/06/2026	2,385.60
CSB		37812	46428	Check	1	3265	RUDRUD, BROOKLYN		Yes	No	No	02/06/2026	185.00
CSB		37799	46429	Check	1	1152	TAYLOR PUBLISHING		Yes	No	No	02/06/2026	900.00
CSB		37804	46430	Check	1	1911	VAADELAND, HAAKON P.		Yes	No	No	02/06/2026	185.00
CSB		37798	46431	Check	1	10134	VILLAGE ONE STOP		Yes	No	No	02/06/2026	122.31
CSB		37815	46432	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	02/06/2026	755.87
CSB		37816	46433	Check	1	3033	VILLAGE INN		Yes	No	No	02/06/2026	2,895.00
CSB		37848	46434	Check	2	2813	AFLAC		Yes	No	No	02/13/2026	169.74
CSB		37853	46435	Check	2	3231	ASSURITY		Yes	No	No	02/13/2026	87.62
CSB		37843	46436	Check	1	3261	CM2		Yes	No	No	02/13/2026	94.10
CSB		37852	46437	Check	2	3230	COMPANION LIFE		Yes	No	No	02/13/2026	820.24
CSB		37844	46438	Check	1	3267	CORRADI, CHRISTOPHER		Yes	No	No	02/13/2026	231.66
CSB		37818	46439	Check	1	1017	DACOTAH PAPER CO.		Yes	No	No	02/13/2026	94.28
CSB		37849	46440	Check	2	30001	EDUCATION MINNESOTA		Yes	No	No	02/13/2026	789.30
CSB		37827	46441	Check	1	1532	GOOD NEWS TOUR & TRAVEL		Yes	No	No	02/13/2026	6,000.00
CSB		37822	46442	Check	1	11141	2 GRAINGER		Yes	No	No	02/13/2026	25.30
CSB		37823	46443	Check	1	11560	HILLYARD		Yes	No	No	02/13/2026	445.56
CSB		37840	46444	Check	1	3047	HOLTHUSEN, ANTHONY		Yes	No	No	02/13/2026	185.00
CSB		37824	46445	Check	1	1157	1 HOME DEPOT		Yes	No	No	02/13/2026	916.08
CSB		37842	46446	Check	1	3222	IND. SCHOOL DIST. #115		Yes	No	No	02/13/2026	125.00
CSB		37826	46447	Check	1	11701	IND. SCHOOL DISTRICT #308		Yes	No	No	02/13/2026	125.00
CSB		37830	46448	Check	1	2270	INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	02/13/2026	3.95
CSB		37831	46449	Check	1	2483	INTERQUEST DETECTION CANINES		Yes	No	No	02/13/2026	440.00
CSB		37832	46450	Check	1	2575	IT OUTLET		Yes	No	No	02/13/2026	3,825.00
CSB		37835	46451	Check	1	2744	LAWRENCE, THOMAS		Yes	No	No	02/13/2026	231.66
CSB		37828	46452	Check	1	2097	MARCO, INC.		Yes	No	Yes	02/13/2026	1,130.11
CSB		37828	46452	Check	1	2097	MARCO, INC.		Yes	No	Yes	02/17/2026	(1,130.11)
CSB		37845	46453	Check	1	3269	MARSH & MCLENNAN AGENCY		Yes	No	No	02/13/2026	514.00
CSB		37847	46454	Check	1	3326	MASTIN, MIKE		Yes	No	No	02/13/2026	420.00
CSB		37838	46455	Check	1	2877	MENARDS - BEMIDJI		Yes	No	No	02/13/2026	418.55
CSB		37851	46456	Check	2	30015	MN PEIP		Yes	No	No	02/13/2026	48,998.28

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CSB		37829	46457	Check	1 2246		MOECO FIRE AND SAFETY		Yes	No	No	02/13/2026		209.00
CSB		37834	46458	Check	1 2743		MOLNAR, ANASTASIA		Yes	No	No	02/13/2026		125.00
CSB		37850	46459	Check	2 30005		NCPERS MINNESOTA		Yes	No	No	02/13/2026		48.00
CSB		37819	46460	Check	1 10178		NORTH CENTRAL INTERNATIONAL, LL		Yes	No	No	02/13/2026		35.89
CSB		37821	46461	Check	1 11103		NORTHHOME RENTAL & HARDWARE		Yes	No	No	02/13/2026		149.00
CSB		37839	46462	Check	1 3030		PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	02/13/2026		5,370.28
CSB		37846	46463	Check	1 3317		RANTANEN, JASON		Yes	No	No	02/13/2026		325.00
CSB		37836	46464	Check	1 2745		ROOSDETT, JEFFERY		Yes	No	No	02/13/2026		231.66
CSB		37841	46465	Check	1 3068		STEWART, JAMES		Yes	No	No	02/13/2026		185.00
CSB		37825	46466	Check	1 11653	1	THE MCGRAW-HILL COMPANIES		Yes	No	No	02/13/2026		267.24
CSB		37833	46467	Check	1 2718		TYLER TECHNOLOGIES, INC.		Yes	No	No	02/13/2026		6,205.00
CSB		37820	46468	Check	1 11087		US FOODSERVICE		Yes	No	No	02/13/2026		889.33
CSB		37837	46469	Check	1 2845		VANBUESEKOM, COLE		Yes	No	No	02/13/2026		125.00
CSB		37817	46470	Check	1 10134		VILLAGE ONE STOP		Yes	No	No	02/13/2026		218.75
CSB		37864	46471	Check	1 3267		CORRADI, CHRISTOPHER		Yes	No	No	02/19/2026		185.00
CSB		37862	46472	Check	1 2679		CULLIGAN OF BEMIDJI		Yes	No	No	02/19/2026		252.00
CSB		37861	46473	Check	1 2097		MARCO, INC.		Yes	No	No	02/19/2026		2,302.97
CSB		37865	46474	Check	2 30015		MN PEIP		Yes	No	No	02/19/2026		62,595.96
CSB		37863	46475	Check	1 3167		MORAN, ROBERT		Yes	No	No	02/19/2026		185.00
CSB		37860	46476	Check	1 1980		SCHULTZ, BRIAN		Yes	No	No	02/19/2026		285.00
CSB		37903	46477	Check	1 2519		ACT		Yes	No	No	02/23/2026		331.16
CSB		37894	46478	Check	1 1838		ADAMS, GLENDA		Yes	No	No	02/23/2026		150.00
CSB		37890	46479	Check	1 1382		AMAZON		Yes	No	No	02/23/2026		5,385.53
CSB		37867	46480	Check	1 10014		AUTO VALUE BEMIDJI		Yes	No	No	02/23/2026		1,055.94
CSB		37898	46481	Check	1 2073		AVIBEN, LLC		Yes	No	No	02/23/2026		145.98
CSB		37883	46482	Check	1 11522		BASC		Yes	No	No	02/23/2026		3,921.00
CSB		37866	46483	Check	1 10013		BELTRAMI ELECTRIC		Yes	No	No	02/23/2026		5,560.00
CSB		37911	46484	Check	1 3300		BIX PRODUCE		Yes	No	No	02/23/2026		180.84
CSB		37885	46485	Check	1 1166		BLACKDUCK LEEVERS FOODS		Yes	No	No	02/23/2026		342.57
CSB		37868	46486	Check	1 10019		BRIC		Yes	No	No	02/23/2026		20,408.48
CSB		37880	46487	Check	1 1097		BSN SPORTS, LLC		Yes	No	No	02/23/2026		1,111.98
CSB		37909	46488	Check	1 3261		CM2		Yes	No	No	02/23/2026		554.95
CSB		37873	46489	Check	1 1017		DACOTAH PAPER CO.		Yes	No	No	02/23/2026		1,292.88
CSB		37876	46490	Check	1 10366		DEPT. OF PUBLIC SAFETY		Yes	No	No	02/23/2026		25.00
CSB		37899	46491	Check	1 2120		DEPT. OF PUBLIC SAFETY		Yes	No	No	02/23/2026		1,498.00
CSB		37872	46492	Check	1 10130		DICK'S PLUMBING & HEATING, INC		Yes	No	No	02/23/2026		198.23
CSB		37904	46493	Check	1 2523		FIRST BOOK		Yes	No	No	02/23/2026		354.58
CSB		37889	46494	Check	1 12627		FISHER PETROLEUM, INC.		Yes	No	No	02/23/2026		7,618.39

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CSB		37884	46495	Check	1	11649	GOPHER		Yes	No	No	02/23/2026		473.58
CSB		37882	46496	Check	1	11141	2 GRAINGER		Yes	No	No	02/23/2026		910.68
CSB		37897	46497	Check	1	2024	3 HEIM, RON		Yes	No	No	02/23/2026		187.50
CSB		37902	46498	Check	1	2484	IRONHIDE EQUIPMENT, INC.		Yes	No	No	02/23/2026		280.85
CSB		37871	46499	Check	1	10108	JOHNSON CONTROLS FIRE PROTECT		Yes	No	No	02/23/2026		5,129.05
CSB		37879	46500	Check	1	10896	KNUTSON, FLYNN & DEANS		Yes	No	No	02/23/2026		2,186.25
CSB		37905	46501	Check	1	2713	LAKES GAS CO.		Yes	No	No	02/23/2026		13,207.44
CSB		37886	46502	Check	1	12037	LUEKEN'S VILLAGE FOODS		Yes	No	No	02/23/2026		131.84
CSB		37892	46503	Check	1	1605	MARCO		Yes	No	No	02/23/2026		274.11
CSB		37893	46504	Check	1	1774	MDE-MCIS: ACCOUNT 621892		Yes	No	No	02/23/2026		493.80
CSB		37891	46505	Check	1	1581	MIDWEST BUS PARTS, INC.		Yes	No	No	02/23/2026		1,911.67
CSB		37869	46506	Check	1	10096	MINN SCH. BRD. ASSOC.		Yes	No	No	02/23/2026		1,500.00
CSB		37887	46507	Check	1	12133	MN ASSN. SCHOOL BUS. OFFICIALS		Yes	No	No	02/23/2026		125.00
CSB		37914	46508	Check	2	3323	MN DEED - PAID LEAVE		Yes	No	No	02/23/2026		1,431.64
CSB		37878	46509	Check	1	10549	NORTH CENTRAL BUS SALES		Yes	No	No	02/23/2026		952.01
CSB		37874	46510	Check	1	10178	NORTH CENTRAL INTERNATIONAL, LL		Yes	No	No	02/23/2026		3,081.95
CSB		37907	46511	Check	1	3040	NORTHHOME GROCERY		Yes	No	No	02/23/2026		140.11
CSB		37870	46512	Check	1	10106	NORTHWEST SERVICE COOPERATIVE		Yes	No	No	02/23/2026		2,997.50
CSB		37896	46513	Check	1	1958	NORTHWEST TIRE, INC.		Yes	No	No	02/23/2026		1,749.90
CSB		37875	46514	Check	1	10203	NORTHWOODS LUMBER CO.		Yes	No	No	02/23/2026		38.02
CSB		37877	46515	Check	1	10449	POPPLER'S MUSIC, INC.		Yes	No	No	02/23/2026		354.75
CSB		37906	46516	Check	1	2934	REGION 8		Yes	No	No	02/23/2026		180.00
CSB		37900	46517	Check	1	2186	SANFORD HEALTH		Yes	No	No	02/23/2026		110.00
CSB		37910	46518	Check	1	3296	SCHWARZKOPF, KAYLA		Yes	No	No	02/23/2026		504.00
CSB		37913	46519	Check	1	3328	SOUTHWEST METRO - DEAN LAKES E		Yes	No	No	02/23/2026		2,698.95
CSB		37912	46520	Check	1	3320	STRIVE		Yes	No	No	02/23/2026		4,800.00
CSB		37901	46521	Check	1	2480	TEACHERS PAY TEACHERS		Yes	No	No	02/23/2026		133.99
CSB		37888	46522	Check	1	1250	TECH CHECK		Yes	No	No	02/23/2026		780.00
CSB		37908	46523	Check	1	3100	UPPER MISSISSIPPI SOFTBALL CONFI		Yes	No	No	02/23/2026		350.00
CSB		37881	46524	Check	1	11087	US FOODSERVICE		Yes	No	No	02/23/2026		3,135.29
CSB		37895	46525	Check	1	1928	1 WASTE MANAGEMENT		Yes	No	No	02/23/2026		1,075.84

Bank Total: \$660,759.48

Report Total: \$660,759.48

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Kelliher, ISD 36, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
BELTRAMI ELECTRIC	\$1,200	SCHOLARSHIP DONATION
FIRST STATE BANK OF BIGFORK	\$400.00	KNOWLEDGE BOWL SWEATSHIRT DONATION
TIM BARTEL	\$2.50	RENTAL DONATION
UPPER RED LAKE AREA ASSOCIATION	\$2,000	YEARBOOK DONATION
COOKIES ON UPPER RED LAKE	\$200.00	COMMUNITY SCHOLARSHIP DONATION
FIRST STATE BANK OF BIGFORK	\$500.00	COMMUNITY SCHOLARSHIP DONATION
PAUL BUNYAN COMMUNICATION	\$1,000	PAULBUNYAN SCHOLARSHIP DONATION
IMAGE PHOTOGRAPY & FRAMING	\$265.00	PBIS DONATION
FIVE STAR COMPANY	\$45.63	STUDENT COUNCIL VENDING PROCEEDS DONATION
KELLIHER AUTO SALES	\$500.00	COMMUNITY SCHOLARSHIP DONATION

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

Mitchell Stevens
439 Maple Drive NW
Kelliher, MN 56650
mstevens@kelliher.k12.mn.us
(218) 469-1171

January 28, 2026

Mr. Jeff Nelson
Kelliher School District
345 4th St. NW
Kelliher, MN 56650

Dear Mr. Nelson,

I am writing to formally resign from my position as Special Education teacher at Kelliher School effective May 27, 2026. After careful consideration, I have decided to resign due to personal reason.

This decision was not made lightly, and I struggled to make my decision to leave my position and the Kelliher School District. During my time at Kelliher school I have been lucky to meet many wonderful colleagues and to teach students that I enjoy. I am proud of the work that has been done while I have been employed here in Kelliher, and I am grateful for the support and encouragement that I have received during my tenure.

Please let me know how I can assist during the transition period. I am willing to help in whatever ways possible to ensure a smooth handover of my responsibilities.

Sincerely,

A handwritten signature in blue ink that reads "Mitchell Stevens". The signature is written in a cursive style with a long, sweeping underline.

Mitchell Stevens

Annual Compliance (Vote of Concurrence or Nonconcurrence)

District, Charter School, Cooperative, or Tribally Controlled School Name

School Year

American Indian Parent Advisory Committee (AIPAC) Vote

The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote
Date the AIPAC Presented to the School Board

The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of American Indian Education (OAIE).

Date of Nonconcurrent Vote
Date the AIPAC Presented to the School Board
Date the Written Response from the School Board is Due

The District, Charter School, Cooperative, or Tribally Controlled School Does Not Have an AIPAC

The district or school does not yet have an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes 2024, section 124D.78. By signing below, district, charter school, cooperative, or Tribally controlled school leadership commits to working with the Office of American Indian Education on committee formation.

Required Signatures

School Board Chairperson

Date

Superintendent or Charter School/Tribally Controlled School Director

Date

AIPAC Chairperson

Date



Minnesota Petroleum Service
 682 39th Avenue NE
 Columbia Heights MN 55421
 Phone: 763-780-5191
 Fax: 763-780-5472

QUOTE

DATE	Quote #	CUST #
2/13/2026	0000170672	0005126

BILL TO:
Kelliher Bus Garage
 345 4th Street
 Kelliher MN 56650

SHIP TO:
Kelliher Bus Garage
 345 4th Street
 Kelliher MN 56650

P.O. NUMBER		TERMS	SALES PERSON	
		NET30	Tim Williams	
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	Remove EECO 1500 tank monitor system and install Veeder Root TLS4B w/ static tank test software, (2) in tank probes with install kits, external report printer, and outside overfill alarm. Program for site and train on operation. Complete MPCA annual ATG certification and submit paperwork to site.		896.00	896.00
2.00	Travel Time Labor		112.00	224.00
2.00	Mobilization		45.00	90.00
2.00	Fuel/Vehicle Maintenance Surcharge		15.00	30.00
1.00	MISC	Veeder Root TLS4B w/ SLD tank test software, external printer w/ wall mount bracket, (2) 64" HGP probes w/ gas and diesel install kits, probe riser cap and adapters, and outside overfill alarm	13,144.35	13,144.35
1.00	MISC	trade in credit for removed monitor and probes	-1,900.00	-1,900.00
1.00	MISC	Electrical: disconnect and remove existing monitor and overfill alarm install and wire new monitor and alarm in existing locations w/ existing wires disconnect old probes and make connections for new probes includes minor extending of existing wires at the monitor and alarm only, no new wires included. Any wiring, conduit, or j-box repairs will be additional.	1,383.45	1,383.45
SUBTOTAL				\$13,867.80
TAX				\$1,171.83
TOTAL				\$15,039.63



3 Development Drive
PO Box 683
Morris, MN 56267
800-992-8981
320-589-2100
Fax 320-589-2206

January 22, 2026

Carver Nelson
Kelliher Bus Garage
453 Lakin Ave
Kelliher, MN 56650

Phone Number: 218-647-8437
Email: cnelson@kelliher.k12.mn.us

Re: New Tank Monitor

Carver,

I would like to thank you for allowing Westmor Industries the opportunity to present a proposal regarding your location in Kelliher, MN.

In the proposal we have included replacing your existing EECO 1500 tank monitor with a new Veeder Root TLS4B tank monitor. The tank monitor will include Static Leak Detection, overfill alarm and acknowledgement switch, and two new 64" probes. This tank monitor does not come with a printer but will be programmed to your computer so you can print off reports.

The customer is responsible for all electrical.

Option#1: Pricing for Westmor to include the electrical portion of this proposal.

The following is an itemization of the equipment and services that Westmor is proposing to furnish:

- 1 - Console, Tls4B, Touchscreen, Color, Edim.UI
- 1 - Software, Application, Tls4B, 6 Universal Inputs
- 1 - Software, Sld, Tls4B, Tls4I, Tls4C
- 1 - Alarm, Emc, External, Overfill
- 1 - Switch, Remote, Acknowledgement
- 2 - Probe, 5'4", Hgp, Ss Mag Plus, Water Detection
- 1 - Float, Kit, Phase-Two, 4", Gas 5Foot, Cable
- 1 - Install Kit 4" Diesel 5' Mag Plus Probe
- 2 - Adapter, 4" X 4", No Lugs Emco Wheaton
- 2 - Cap, 4", Vapor, Tank, Probe

Labor, Mileage, Subsistence, Freight

TOTAL WESTMOR PROPOSAL
\$17,682.00
TAXES NOT INCLUDED

Option#1: If you would like Westmor to include the electrical subcontractor for this proposal, it will cost an additional \$3,411.00 more than the base bid. Taxes not included.

Westmor Industries is covered by Comprehensive General Liability Insurance.

There will be a 30% restocking charge if parts have been ordered and the job is canceled.

Warranties will apply according to manufacturer's specifications.

Please note that this contract must be signed and the deposit paid before any equipment is manufactured or ordered. We will be able to schedule your project after these conditions have been met.

***Third-Party Price Increases:**

While Westmor is doing all we can to maintain quoted prices, in the current environment Westmor has been experiencing vendor price increases without prior notice as well as unexpected increases in freight costs. Again, Westmor is doing all we can to mitigate the effects of these third-party price changes on our customers, but in some instances these effects are beyond Westmor's control.

For these reasons, and only in cases of documented third-party vendor price increases (including surcharges, adjustments, recovery charges, freight charges, and shipping and handling fees), Westmor reserves the right: (a) prior to acceptance of this proposal, to increase the quoted price by the amount of the third-party vendor price increase by written notice to the customer; and (b) after acceptance of this or any subsequent or modified proposal, to pass along any third-party vendor price increase in the invoiced amount to the customer.

In both cases (a) and (b) above, documentation of the third-party vendor price increase will be provided either with the new quote or invoice, or upon written request from the customer.

***Other than as provided above under "Third-Party Price Increases", this proposal is valid for 15 days from the date of this proposal.**

We thank you for the opportunity to submit this proposal and are looking forward to working with you on this project. If you have any questions, please contact me at 1-800-992-8981 Ext. 7454.

Attached hereto and hereby incorporated into this proposal are the Westmor Industries Terms and Conditions. By agreeing to this proposal, you hereby acknowledge that you have received a copy of and agree to be bound by such Terms and Conditions

Payment Terms: 30% down (based on total contract price), due upon acceptance of proposal. Parts and equipment will not be ordered until down payment received, and any price increase in parts and equipment occurring prior to receipt of the down payment will be added to the contract price. Progress invoices will be sent on as parts and equipment are received on job site and/or Westmor inventory, with progress payments being due on such payment terms (net 30 or net 10) identified on the progress invoice. Balance due upon completion of project.

Buyer
Signature _____

Please Print Name _____

Date _____

Respectfully Submitted

BY  _____
Jesse Schmidgall

WESTMOR INDUSTRIES, LLC TERMS AND CONDITIONS

1. **OFFER AND ACCEPTANCE.** Westmor Industries, LLC's ("Seller") acceptance of Buyer's order to purchase products (the term products includes any services being provided by Seller) described in the proposal to which these Terms and Conditions are made a part of ("Proposal") is expressly made conditional on assent to these Terms and Conditions, which constitute a binding "Contract" between the parties. This Contract constitutes the complete and final agreement between Seller and Buyer for the products. Any additional or different terms or conditions contained in any document furnished by Buyer, including but not limited to, any purchase order or any acknowledgment, are deemed to be material and are hereby objected to and rejected by Seller. If such agreement shall be deemed an offer or counter-offer by Buyer, Seller expressly rejects such offer or counter-offer and limits acceptance to these Contract terms and expressly objects to any different or additional terms proposed by Buyer. Any actual performance by Buyer or Seller thereafter shall be deemed a renewal of the offer contained in this Contract and acceptance of this Contract without change. In the event of a conflict between the terms of this Contract and the terms of any other document, the terms of this Contract shall control. The offer to sell Seller's products is valid for thirty (30) days from the date of the Proposal.

2. **PAYMENT TERMS.** All prices specified in this Contract are FOB Seller's designated location for delivery. All risk of damage to or loss of the products from any cause whatsoever shall pass to Buyer upon delivery, even if Seller arranges for shipment of the product. Unless otherwise expressly provided in the Proposal, payment shall be made within thirty (30) days from the earlier of the date of delivery or the date of an invoice, without discount. Any discount which may be expressly provided in the Proposal applies to the sale price of the products at the shipping point, and does not apply to any charges made for taxes, storage, loading or transportation. All payments shall be made in United States dollars. Interest will be charged at the rate of eighteen percent (18%) per annum, or the maximum interest rate allowable by applicable law, whichever is lower, on all unpaid invoices. Buyer shall reimburse Seller for any and all costs in collecting amounts due Seller from Buyer, including, without limitation, attorneys' fees, whether or not suit is filed. Buyer shall pay all taxes and charges of any nature imposed by any federal, state, or local governmental authority by reason of the sale, use or delivery of the products whether levied or assessed against Seller, Buyer, or the products. Such applicable taxes or charges, if not included in this Contract, shall be invoiced separately. If Buyer is in any default (material or otherwise) or, in Seller's opinion, doubt exists as to Buyer's financial condition, Seller may, at any time and without prejudice to any other rights or remedies, suspend or terminate performance of any order, decline to ship, stop any product in transit, or require full or partial payment by Seller in advance.

3. **DELIVERY; TITLE.** Any delivery or promise date indicated on the Proposal is an estimate of the date Seller believes the products will be available for delivery, provided, however, Seller shall not be responsible for any delays in delivery. Title to the products will not pass to Buyer until all required payments have been made to Seller.

4. WARRANTY.

a. **Limited Warranty; Exclusion of Third Party Components.** Subject to the terms, conditions and limitations contained herein, Seller warrants only to the original Buyer that Seller's new products will not materially fail to operate in accordance with their specifications due to defects in material or workmanship during the period which ends one (1) year from the date of delivery, normal wear and tear excluded. The foregoing period is sometimes referred to as "original warranty period." The foregoing limited warranty does not apply to any part, portion or component of any product which is manufactured by a third-party ("Third-Party Component").

b. **DISCLAIMER OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY.** THE LIMITED WARRANTY SET FORTH IN THE FOREGOING PARAGRAPH IS THE SOLE AND EXCLUSIVE WARRANTY WITH RESPECT TO THE PRODUCTS. SELLER MAKES NO OTHER EXPRESS WARRANTY OF ANY KIND OR NATURE AS TO THE PRODUCTS OR THEIR PERFORMANCE EXCEPT FOR THOSE LIMITED WARRANTIES EXPRESSLY SET FORTH IN THE FOREGOING PARAGRAPH AND SPECIFICALLY DISCLAIMS ANY AND ALL REPRESENTATIONS OR WARRANTIES OF ANY KIND OR NATURE CONCERNING THE PRODUCTS, INCLUDING, BUT NOT LIMITED TO, ANY REPRESENTATION OR WARRANTY THAT THE PRODUCTS COMPLY WITH ANY LAW, RULE OR REGULATION. SELLER MAKES NO WARRANTIES WITH RESPECT TO ANY THIRD PARTY COMPONENT AND SELLER SPECIFICALLY SELLS SUCH THIRD-PARTY COMPONENTS "AS IS" WITHOUT ANY WARRANTY. FURTHER, SELLER MAKES NO IMPLIED WARRANTY OF ANY KIND OR NATURE WITH RESPECT TO ITS PRODUCTS OR ANY THIRD-PARTY COMPONENT AND SPECIFICALLY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, OR COMPLIANCE WITH ANY FEDERAL, STATE OR LOCAL LAW, RULE OR REGULATION. IN ADDITION, SELLER EXPRESSLY DISCLAIMS TO THE FULLEST EXTENT ALLOWED BY LAW, RULE OR REGULATION ANY WARRANTY PROVIDED UNDER ANY FEDERAL, STATE OR LOCAL LAW, RULE OR REGULATION.

c. **Terms and Conditions of Warranty; Voiding of Warranty; Notice Requirements.** The limited warranties set forth above shall be null and void if (a) any alterations or modifications are made to a product, (b) a product is not maintained in strict compliance with the maintenance requirements set forth in the maintenance manual for such product or otherwise provided to Buyer, (c) any repairs are made to a product which are not authorized by Seller in writing, (d) any failure of a product to comply with the above limited warranty is not reported to Seller in writing within thirty (30) days of the date such failure first occurs, (e) a product is operated after the failure of any warranty first occurs, (f) a product is used for any purpose other than for the purpose for which it was manufactured, (g) a product is not operated in strict compliance with the terms and conditions set forth in any operating manual for the product (including but not limited to exceeding the load bearing capacity of the product), (h) a product is abused or damaged, (i) Buyer fails to deliver the product to Seller for inspection and testing if requested by Seller or Buyer disposes of the product or any part or component on or before the sixtieth (60th) day after sending a written claim under the warranty to Seller, or (j) such failure of the limited warranty results from a failure of any Third-Party Component.

d. **Course of Dealing; Course of Performance; Usage of Trade.** No course of dealing or course of performance of Seller with respect to the products sold under this Contract and no usage of trade shall be considered in interpreting this Contract or any part thereof and none of the foregoing shall be considered a waiver or modification of any such terms, conditions, disclaimers or limitation of the limited warranties or disclaimers contained in this Contract. No statement, whether written or oral, made by any employee, sales person, distributor, agent or contractor of Seller which is not set forth in this Contract shall be considered a covenant, representation or warranty with respect to any product, its specifications or its performance and all such statements are hereby disclaimed.

e. **Exclusive Remedies for Breach of Warranty.** The sole and exclusive remedy for any failure of any product to comply with the limited warranty set forth above or any other warranty imposed upon Seller by law, if any, shall, at the election of Seller, in its sole discretion, be either (a) the repair or replacement of the product which failed to comply with such warranty or (b) the refund of the purchase price of the product. Buyer is responsible for all labor costs in connection with the repair or replacement of any equipment. Except as provided below, any repair or replacement shall carry the same warranty as the original product but only for the remainder of the original warranty period. Buyer's exclusive remedy with respect to any claim arising out of or as a result of Third-Party Component shall be against the third-party manufacturer.

f. **Warranty Claims; Notice Requirement; Limited Time to Bring Claims.** Any and all claims under the above limited warranty shall be made to Seller only in writing and not later than thirty (30) days after the date the product first fails to comply with the above limited warranty but in no event later than the expiration of the original warranty period with respect to which the claim is being made. Any claim under the above limited warranty made after such period for making a claim shall be null and void. After receiving written notice of the warranty claim and Seller's confirmation that the claimed issue falls under this limited warranty, Seller shall determine whether to (a) repair or replace the product or part or (b) refund the purchase price of the product. Seller may require Buyer to return any product or part thereof which Buyer claims to be defective to Seller at Buyer's cost for inspection as a condition to any claim under the above limited warranty. No product or part may be returned to Seller without Seller's prior written authorization. If a product which is returned is determined by Seller in its sole discretion not to have failed to comply with the limited warranty, Buyer shall pay costs of removal, repair and/or replacement for such product. If a product which is returned is determined by Seller in its sole discretion to have failed to comply with the limited warranty, Seller shall pay for all repair and/or replacement costs for such product (or refund the purchase price if so elected by Seller) and Seller shall reimburse Buyer for the reasonable costs of shipping the defective product or part to Seller.

g. **Limitation on Liability for Breach of Warranty and Other Claims.** If the warranty and the remedy for any failure of any product to comply with any warranty are deemed for any reason to fail their intended purpose, Seller's liability for any failure of any product to comply with any such warranty, together with any and all other liability, if any, arising out of or in connection with such product, including, but not limited to, all claims, whether in contract, tort, or otherwise, arising out of, connected with, or resulting from the manufacture, sale, delivery, resale, repair, replacement, or use of the product, shall not exceed the purchase price for such product. In no event shall Seller be responsible or liable to Buyer or any third party under any circumstances for (i) any indirect, consequential, special, punitive or exemplary damages or losses, (ii) any and all damages for loss of profits, (iii) loss of goodwill or (iv) loss of use of the product or any other equipment or other intangible losses which may be incurred in connection with the product, in each case regardless of the type of claim or the nature of the cause of action, even if Seller has been advised of the possibility of such damage or loss. Any and all claims that Buyer has against Seller, whether or not Buyer is aware of such claims, must be brought by Buyer within thirty (30) days after the date that such claim first arose, but in any event within the applicable warranty period set forth above. Any claim not brought by Buyer within the applicable thirty (30) day period shall be deemed null and void.

5. **INDEMNIFICATION.** Buyer will indemnify and hold harmless Seller, its affiliates and their respective officers, directors, employees, agents and other representatives and will, at Seller's option, defend any action brought against the same with respect to any claims, judgments, actions, suits, demands, damages, liabilities, costs or expenses (including, but not limited to, attorneys' fees and legal expenses) associated with or arising from the ownership, use or operation of the products by Buyer or any third party, including, without limitation, direct claims and third party claims.

6. **TERMINATION OF PERFORMANCE.** Buyer may cancel its purchase only with the written consent of Seller and upon terms that will indemnify and compensate Seller from any loss, damage and expense arising from such cancellation. Seller may terminate this Contract pursuant to Section 2 and/or 9 hereof, and in such event, Seller shall have no further liability to produce or ship any products hereunder and shall have no liability for damages to Buyer or any third party.

7. **ADVICE.** No obligation or liability shall arise out of Seller's rendering of technical or other advice in connection with Buyer's order or the recommendation of or use of products. Any such advice furnished, or recommendations made by Seller or any employee or representative of Seller, concerning any use, application or installation of any products or parts furnished under this Contract is believed to be reliable, but Seller makes no covenant, representation or warranty, express or implied, related thereto. Buyer assumes all responsibility and risk for loss or damage resulting from the recommendation, handling, installation or use of any products or parts in accordance with such advice or recommendation. The selection of the products ordered, or design of any custom products, shall be Buyer's sole and ultimate responsibility, and Seller shall have no liability whatsoever for any design defects of custom products, or if the products ordered are unsuitable for Buyer's intended use. Any advice or assistance provided by Seller to Buyer in connection with Buyer's selection or design of the products is at Buyer's sole risk, and Seller makes no covenant, representation or warranty whatsoever in connection with such advice or assistance. Without limiting the foregoing, even if Seller recommends, sells or installs a product for Buyer, Seller is not responsible for ensuring (i) the security of any hardware, software, network or other device or (ii) that Buyer's systems are or will be in compliance with any PCI (or similar body) standards or protocols.

8. **GOVERNING LAW.** This Contract shall be construed, interpreted, and governed by the laws of Minnesota without regard to its conflict of laws principles. The exclusive forum for any disputes arising out of or relating to this Contract shall be any federal or state court sitting in Minneapolis, Minnesota. The parties irrevocably consent to such exclusive jurisdiction in such courts and to the proper venue therein. If Seller must resort to legal action or remedies, Buyer shall reimburse Seller for all of Seller's legal fees and expenses, whether or not suit is filed by Seller.

9. **FORCE MAJEURE.** Seller does not assume the risk of and shall not be liable for failure to perform any obligation caused by civil insurrection, war, riot, quarantine, terrorism, fire, strike, labor stoppages or other labor disturbances, acts of God, acts or omissions of Buyer, acts or omissions of any government body or entity, floods, epidemics, freight embargoes, shortages of labor, fuel, energy or materials, failure of suppliers or subcontractors to satisfactorily meet scheduled deliveries, accidents to machinery, delays in transportation or any other cause beyond the reasonable commercial control of Seller. Upon the occurrence of any such event, Seller may terminate this Contract without liability.

10. **NOTICES.** Any notices, consents or other communications required or permitted under this Contract must be in writing and delivered personally, overnight air courier, registered or certified mail or facsimile. Unless otherwise stated in this Contract, notices, consents or other communication will be deemed received (a) on the date delivered, if delivered personally or by facsimile transmission; (b) on the next business day if sent via overnight air courier; or (c) three (3) business days after being sent, if sent by registered or certified mail.

11. **Confidential Information.** All specifications, drawings, designs, data, information, ideas, methods, patents, technical matters, samples and inventions made, conceived, developed or acquired by Seller, whether or not incident to this Contract (collectively "Confidential Information") is and shall be the exclusive property of Seller and any disclosure to Buyer is only to assist Buyer with the use of the product, and such disclosure is made on a confidential basis and in no way shall impair the confidential nature thereof. Buyer shall not at any time disclose, or cause or permit any employee, agent or affiliated, controlled or controlling entity of Buyer to disclose, to any person or entity, or use for its own or their benefit, or reproduce, the Confidential Information. Upon cancellation or termination of the Contract the Buyer shall promptly return to Seller all Confidential Information.

12. **MISCELLANEOUS.** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision of this Contract. No waiver of any of the provisions of this Contract shall be deemed or shall constitute a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. The Section headings herein are for the convenience of the parties only and in no way alter, limit or restrict the obligations of the parties. There shall be no third-party beneficiaries to this Contract. Seller shall have the right to deduct from any sums it owes Buyer, any sums or the value of any obligation owed by Buyer to Seller. The terms set forth herein constitute the sole terms and conditions of the Contract. To the extent this Contract conflicts with the terms or conditions of any written agreement between the parties, the agreement most favorable to Seller shall control. No other warranty, term, condition or understanding, whether oral or written shall be binding upon Seller, unless hereafter expressed in writing, approved and signed by an officer of Seller. Buyer shall not assign its rights or obligations under this Contract without the prior written consent of Seller, which consent may be withheld for any reason in the sole discretion of Seller. Any attempt at such assignment by Buyer without the prior written consent of Seller shall be deemed null and void. This Contract will be binding upon the parties hereto and their successors and permitted assigns. The provisions of Sections 2 through 5 and 7 through 12 shall survive the termination and performance of this Contract.



VEEDER-ROOT

Powered by Vontier

TLS4 & TLS4B Automatic Tank Gauges

Proven Fuel System Management

The Veeder-Root TLS4 and TLS4B Automatic Tank Gauges (ATGs) help keep your sites running profitably. These ATGs combine precision performance with sophistication, customization, and ease of use to deliver proven results.

The TLS4 and TLS4B ATGs are ideal for small retail, commercial, and industrial applications. Ensure your site is running at peak performance with a TLS4 Series ATG.



PERFORMANCE

The TLS4 and TLS4B Automatic Tank Gauges are premier fuel inventory management solutions. They deliver accurate, crucial information, including:

Fuel Inventory with Temperature Compensated Volume

Sophisticated algorithms compensate for the impact of temperature changes on product volume and deliver a clear inventory picture.

Business Inventory Reconciliation (BIR)

Automate your daily inventory management process by utilizing dispenser transaction data with TLS probe data resulting in accurate inventory reconciliation. For improving inventory control, utilize AccuChart™ with BIR.

Automatic Tank Calibration – AccuChart

Proven third generation tank calibration technology provides flexibility in programming to ensure calibration success, delivering the most precise picture of your inventory. AccuChart reconciles tank irregularities that improve your inventory control outcome.

Continuous Statistical Leak Detection (CSLD) – TLS4 Only

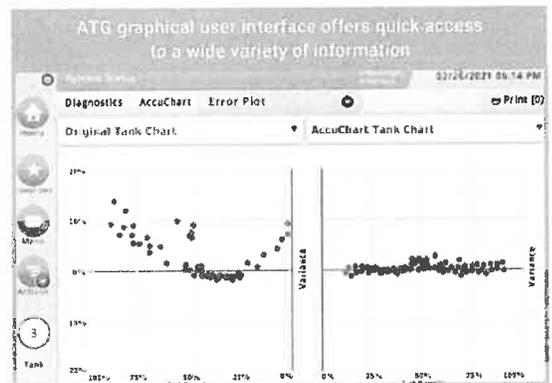
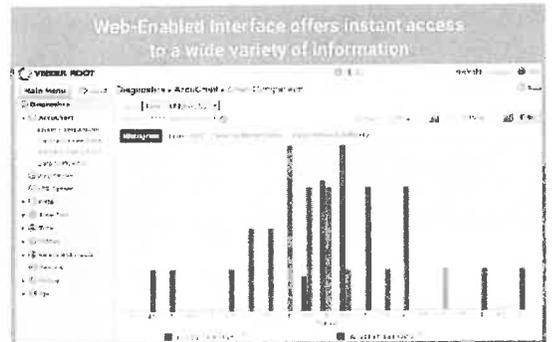
Avoid site shutdown when using CSLD for your monthly tank leak detection requirements. CSLD is certified to meet, or exceed, the EPA 0.2 Gallons Per Hour (GPH)/0.76 Liters Per Hour (LPH) standard.

In-Tank Static Leak Detection (SLD)

Meet your monthly leak detection requirements with SLD, which can perform a 0.1 GPH/0.38 LPH and 0.2 GPH/0.76 LPH. SLD is certified to meet, or exceed, the EPA standards.

Data Logger

The built-in data logging capability enables advanced inventory management functionality when combined with Insite360 SaaS (Software-as-a-Service).





PROTECTION

The Veeder-Root TLS4 and TLS4B ATGs use sensors, probes, and advanced software solutions to deliver accurate Underground Storage Tank (UST) and Aboveground Storage Tank (AST) information. They protect your fuel assets whether you are on-site or off-site.

Partitioned Networks – TLS4 Only

Two built-in Ethernet switch networks protect point-of-sale data from the public internet domain.

Data Protection

Up to 3 years of data storage that is protected in the event of a power outage, battery replacement, or software upgrade.

Reduced Risks

The TLS4 and TLS4B ATGs eliminate manual tank dipping, reduce health and safety risks, such as fumes and forecourt access.

Customized User Access

A user-configurable login enables deployment of company specific security controls and procedures.

Timed Sudden Loss Detection

Provides visibility to changes in inventory due to theft or a possible catastrophic leak during quiet periods via programmable scheduling.

REMOTE CONNECTIVITY OPTIONS

The remote management options for the TLS4 Series ATGs deliver critical inventory and site data when and where it's needed. Monitor site performance and receive real-time alerts, compliance reports, and variance analysis.



The Veeder-Root Device Management cloud app provides a real-time, consolidated view of your ATG network — including inventory, alarms, advanced diagnostics, predictive maintenance, remote upgrades, and actionable insights — to maximize uptime.



THE PLUS VIEW app is available for accessing inventory, delivery, and alarm data in real-time for remote displays on-site or for more remote mobile applications.



The Web-Enabled Interface provides browser-based access to the ATG, with the ability to change configurations and programming as needed, from anywhere in the world, from any internet-connected device.



PROFITABILITY

The compact and powerful monitoring systems are extremely easy to use. View, configure, and control these ATGs using the graphical user interface or access remotely to manage multiple locations to improve efficiency and reliability.

Color Touch Screen

Easy, clear navigation provides access to critical site information.

Fast Problem Resolution

Context sensitive help allows remote troubleshooting and diagnosis, preventing unnecessary dispatch and more efficient service calls.

Customized Home Screen & Favorites

Ease of use saves operator response time.

Customized Alarms

Provides the ability to rename default alarms to specific action-oriented alarm names that store personnel use to manage the fueling system.

Future Ready

Performance enhancement features such as BIR, AccuChart, SLD, CSLD can be added as your business environment changes. Expand the TLS4 by adding a TLS-XB Expansion Box to add more sensors, or the ability to use 10-Amp Relay, Low Voltage Dispenser Interface Module (LVDIM), and Mechanical Dispenser Interface Module (MDIM).



TLS4 & TLS4B CAPABILITIES GUIDE

Determine whether the TLS4 or TLS4B ATG is right for your business based on the console features of each.



Console Features	TLS4	TLS4B
System Capabilities		
Universal Probe and Sensor Inputs	✓	✓
Maximum # of In-Tank Probes	12/32 *	6
Maximum # of Universal Probe and/or Sensor Inputs	12/76 *	6
TLS-XB Expansion Box	✓	N/A
Interface		
Color Display	7" WVGA	7" WVGA
No Display Option	✓	✓
Printer Option	✓	✓
Communications		
Configurable RS-232/485 Serial Ports	2	2
Ethernet Port(s)	3	1
Ethernet Network(s)	2	1
External USB Ports	2	2
Inventory Control		
Hourly Reconciliation Monitoring (HRM)	Optional	Optional
Timed Sudden Loss	Optional	Optional
Business Inventory Reconciliation (BIR)	Optional	Optional
In-Tank Calibration		
AccuChart	Optional	Optional
In-Tank Leak Detection		
Static Leak Detection (SLD)	✓	Optional
Continuous Statistical Line Leak Detection (CSLD)	Optional	N/A
Digital Pressurized Line Leak Detection (DPLLD)	N/A	N/A
Additional Functionality		
3 Years Minimum Data Storage	✓	✓
Data Logger Built-in	✓	✓
THE PLUS VIEW App (iOS, Android) for Remote Access on Smart Phones and Tablets	✓	✓
Web-Enabled Interface	✓	✓
Workflow Wizard	✓	✓
Contextual Embedded HELP	✓	✓
Phase Separation Detection Up to E20	✓	✓
Fuel Density Monitoring	✓	✓
Mag-FLEX Tall Tank AST Monitoring	✓	✓
HydrX™ Fuel Conditioning System	✓ *	N/A

* One TLS-XB Expansion Box is required

TLS-XB Expansion Box

Connect the TLS-XB to the TLS4 for a system solution that is designed to grow with your fuel management needs. *

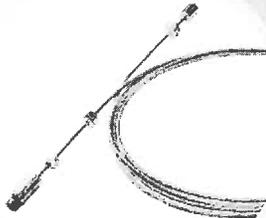
Mag Plus Probe

Designed for both aboveground and underground storage tank applications that require extremely accurate and reliable readings for inventory reconciliation and leak detection.



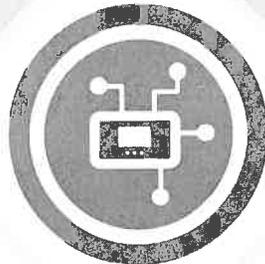
Mag Sump Sensor

Uses proven magnetostrictive technology to quickly and accurately detect the presence and amount of fuel and/or water, minimizing emergency dispatch for water intrusion.



Mag-FLEX Probe

A powerful and flexible inventory management system to avoid dangerous and time consuming tank scaling for manual inventory readings of aboveground storage tanks.



Interstitial Sensors

Liquid and/or position sensing solutions which detect leaks in the interstitial space of double wall storage tanks.

Additional accessories and functionality available

** Compatible with the TLS-450PLUS and TLS4 ATGs*



PARTNERSHIP

Founded over a century ago, Veeder-Root is the global leader of automatic tank gauges, backed by an unmatched service network. Around the globe more than half a million petroleum marketers and commercial fueling businesses enjoy increased profits and protection of their fuel assets with Veeder-Root solutions.

Our proven company history, combined with the highest precision levels in our wet stock management tools, delivers results that matter. The performance, prevention, and protection you need. The partner you deserve.



Console Description	<p>The TLS4B Automatic Tank Gauge is a non-expandable console ideally suited for customers seeking to streamline their inventory management using an affordable, web-enabled technology to eliminate manual dipping procedures. The TLS4B has 6 universal sensor or probe inputs (when using only two-wire devices).</p>													
TLS4B Consoles, Standard Hardware & Software	<table border="1"> <thead> <tr> <th data-bbox="386 537 917 579">Console Part # & Description</th> <th data-bbox="917 537 1516 579">Standard Hardware & Application Software</th> </tr> </thead> <tbody> <tr> <td data-bbox="386 579 917 642">1. 0860196-020 TLS4B Console, Color Touch Screen Display, EDIM, UL</td> <td data-bbox="917 579 1516 642">Software – 0333435-001 Application Software (must be ordered with Console) includes Web-enabled, Custom Alarm, On-Console Help, Extended Storage</td> </tr> <tr> <td data-bbox="386 642 917 705">2. 0860196-010 TLS4B Console, No Display, EDIM, UL</td> <td data-bbox="917 642 1516 705">Hardware – Included with Console: Two Configurable RS-232/485 Serial Ports (Isolated), One Ethernet Port, Two External USB 2.0 Ports, Two Relay Outputs (120/240VAC 5A; 30VDC 5A; Fuse Ratings 5A, 250VAC Type T (Slo-Blo)), One Low Voltage Input (max. contact closure ratings 12VDC 0.015A Class I wiring is required for 12 volt closure circuits)</td> </tr> <tr> <td data-bbox="386 705 917 768">3. 0860166-x20 TLS4B Console, Color Touch Screen Display, EDIM or IFSF, ATEX</td> <td data-bbox="917 705 1516 768"></td> </tr> <tr> <td data-bbox="386 768 917 890">4. 0860166-x10 TLS4B Console, No Display, EDIM or IFSF, ATEX</td> <td data-bbox="917 768 1516 890"></td> </tr> </tbody> </table>	Console Part # & Description	Standard Hardware & Application Software	1. 0860196-020 TLS4B Console, Color Touch Screen Display, EDIM, UL	Software – 0333435-001 Application Software (must be ordered with Console) includes Web-enabled, Custom Alarm, On-Console Help, Extended Storage	2. 0860196-010 TLS4B Console, No Display, EDIM, UL	Hardware – Included with Console: Two Configurable RS-232/485 Serial Ports (Isolated), One Ethernet Port, Two External USB 2.0 Ports, Two Relay Outputs (120/240VAC 5A; 30VDC 5A; Fuse Ratings 5A, 250VAC Type T (Slo-Blo)), One Low Voltage Input (max. contact closure ratings 12VDC 0.015A Class I wiring is required for 12 volt closure circuits)	3. 0860166-x20 TLS4B Console, Color Touch Screen Display, EDIM or IFSF, ATEX		4. 0860166-x10 TLS4B Console, No Display, EDIM or IFSF, ATEX				
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Specifications														
Operating Temperature	+32 to +122°F (0 to +50°C)													
Storage Temperature	-40 to +158°F (-40 to +70°C)													
Installation Location	NEMA 4 or indoors; must maintain Operating Temperature requirement stated above.													
Relative Humidity	0-90% (non-condensing)													
External Dimensions	13" x 8" x 3.5" (33.02cm x 20.32cm x 8.89cm)													
Construction	16GA (0.060"/0.1524cm) powder coated steel													
Console Power Wiring Requirements	AC Power Wiring – Wires carrying 120 or 240VAC from power panel to the console should be #14 AWG (or larger) wire for line, neutral & chassis ground (3); and 4 sq. mm, rated for at least 90C for barrier ground.													
Probe & Sensor to Console Wiring Requirements	<ol style="list-style-type: none"> Wire Type – Shielded cable required regardless of conduit material or application. Shielded cable must be rated less than 100 picofarad per ft manufactured with a suitable material such as Carol C2534 or Belden 88760, 8760, or 8770. Cable must be oil and gas resistant. Wire Length – maximum 1,000ft (304.8m) to meet intrinsic safety requirements. Improper system operation could result for runs over 1,000ft (304.8m). Wire Gauges – Color coded – shielded cable used in all installations. Wires should be #14 - #18 AWG stranded copper wire and installed as Class 2 circuits. As an alternate method when approved by the local authority having jurisdiction, #22 AWG wire such as 88761 may be suitable with the following requirements: wire run is less than 750ft (228.6m), Capacitance does not exceed 100 pF/foot, Inductance does not exceed 0.2 uH/ft. 													

Specifications (continued)		System Compatibilities Guide																																																																																																																
System Power Requirements	Either AC input or DC input, but not both. 1. Universal AC power supply: 100 to 249VAC, 50/60Hz, 2A max. 2. DC power supply: +24VDC, 2A max. and +5VDC, 4A max. Um <= 250Vrms or 250VDC.	<table border="1"> <thead> <tr> <th>Feature/Console</th> <th>TLS4B</th> </tr> </thead> <tbody> <tr> <td colspan="2">CONSOLE DESIGN</td> </tr> <tr> <td>Modular/Expandable Features</td> <td>N/A</td> </tr> <tr> <td>LCD with Touch Screen</td> <td>7" WVGA Color</td> </tr> <tr> <td>Integral Roll Printer</td> <td>N/A</td> </tr> <tr> <td>Universal Power Supply</td> <td>•</td> </tr> <tr> <td colspan="2">INVENTORY CONTROL</td> </tr> <tr> <td>Graphical Inventory Status</td> <td>•</td> </tr> <tr> <td>Complete Inventory Reports</td> <td>•</td> </tr> <tr> <td>Programmable Auto Report Times</td> <td>•</td> </tr> <tr> <td>Inventory Increase Report</td> <td>•</td> </tr> <tr> <td>Timed Sudden Loss Detection</td> <td>Optional</td> </tr> <tr> <td colspan="2">BUSINESS INVENTORY RECONCILIATION (BIR)</td> </tr> <tr> <td>Shift-Based Reconciliation</td> <td>Optional</td> </tr> <tr> <td>Reconciliation by Tank</td> <td>Optional</td> </tr> <tr> <td colspan="2">TANK CALIBRATION</td> </tr> <tr> <td>AccuChart™</td> <td>Optional</td> </tr> <tr> <td>Multi-Pass Tank Calibration</td> <td>Optional</td> </tr> <tr> <td>Single-Pass / Metered Drop</td> <td>Optional</td> </tr> <tr> <td>Limited Range Calibration</td> <td>Optional</td> </tr> <tr> <td>Supports Multiple Tank Charts per Tank</td> <td>Optional</td> </tr> <tr> <td>Supports Multiple Line Manifold Tanks</td> <td>N/A</td> </tr> <tr> <td>Graphical / Text Calibration Diagnostics</td> <td>Optional</td> </tr> <tr> <td>Automatic and Manual Meter Mapping</td> <td>Optional</td> </tr> <tr> <td colspan="2">IN-TANK LEAK TEST</td> </tr> <tr> <td>0.1 GPH Tank Tightness Testing</td> <td>Optional</td> </tr> <tr> <td>0.2 GPH Tank Tightness Testing</td> <td>Optional</td> </tr> <tr> <td>Continuous Statistical Leak Detection</td> <td>N/A</td> </tr> <tr> <td>Selectable Test Rates</td> <td>Optional</td> </tr> <tr> <td>Programmable Automatic Test Schedules</td> <td>Optional</td> </tr> <tr> <td>PASS, FAIL, or INVALID Indicators</td> <td>Optional</td> </tr> <tr> <td colspan="2">LINE LEAK DETECTION</td> </tr> <tr> <td>Integral Line Leak Detector</td> <td>N/A</td> </tr> <tr> <td>Programmable Line Test Features</td> <td>N/A</td> </tr> <tr> <td colspan="2">INTERSTITIAL/SUMP LEAK SENSING</td> </tr> <tr> <td>Tank Annulus</td> <td>•</td> </tr> <tr> <td>Sump</td> <td>•</td> </tr> <tr> <td>Dispenser Pan</td> <td>•</td> </tr> <tr> <td>Mag Sump</td> <td>•</td> </tr> <tr> <td>Sensor Location Identifiers</td> <td>•</td> </tr> <tr> <td colspan="2">VAPOR WELL MONITORING</td> </tr> <tr> <td>Hydrocarbon Vapor Detection</td> <td>•</td> </tr> <tr> <td>High Water Level Alarm</td> <td>•</td> </tr> <tr> <td colspan="2">GROUNDWATER MONITORING</td> </tr> <tr> <td>Hydrocarbon Liquid Detection</td> <td>•</td> </tr> <tr> <td>Low Water Alarm</td> <td>•</td> </tr> <tr> <td colspan="2">AIR VAPOR MONITORING</td> </tr> <tr> <td>Vapor Collection Monitor</td> <td>Optional</td> </tr> <tr> <td colspan="2">ALARMS</td> </tr> <tr> <td>Leak</td> <td>•</td> </tr> <tr> <td>Overfill</td> <td>•</td> </tr> <tr> <td>High Level</td> <td>•</td> </tr> <tr> <td>Sudden Loss</td> <td>Optional</td> </tr> <tr> <td>High Water</td> <td>•</td> </tr> <tr> <td>Low Inventory</td> <td>•</td> </tr> <tr> <td>Programmable Alarm Limits</td> <td>•</td> </tr> </tbody> </table>	Feature/Console	TLS4B	CONSOLE DESIGN		Modular/Expandable Features	N/A	LCD with Touch Screen	7" WVGA Color	Integral Roll Printer	N/A	Universal Power Supply	•	INVENTORY CONTROL		Graphical Inventory Status	•	Complete Inventory Reports	•	Programmable Auto Report Times	•	Inventory Increase Report	•	Timed Sudden Loss Detection	Optional	BUSINESS INVENTORY RECONCILIATION (BIR)		Shift-Based Reconciliation	Optional	Reconciliation by Tank	Optional	TANK CALIBRATION		AccuChart™	Optional	Multi-Pass Tank Calibration	Optional	Single-Pass / Metered Drop	Optional	Limited Range Calibration	Optional	Supports Multiple Tank Charts per Tank	Optional	Supports Multiple Line Manifold Tanks	N/A	Graphical / Text Calibration Diagnostics	Optional	Automatic and Manual Meter Mapping	Optional	IN-TANK LEAK TEST		0.1 GPH Tank Tightness Testing	Optional	0.2 GPH Tank Tightness Testing	Optional	Continuous Statistical Leak Detection	N/A	Selectable Test Rates	Optional	Programmable Automatic Test Schedules	Optional	PASS, FAIL, or INVALID Indicators	Optional	LINE LEAK DETECTION		Integral Line Leak Detector	N/A	Programmable Line Test Features	N/A	INTERSTITIAL/SUMP LEAK SENSING		Tank Annulus	•	Sump	•	Dispenser Pan	•	Mag Sump	•	Sensor Location Identifiers	•	VAPOR WELL MONITORING		Hydrocarbon Vapor Detection	•	High Water Level Alarm	•	GROUNDWATER MONITORING		Hydrocarbon Liquid Detection	•	Low Water Alarm	•	AIR VAPOR MONITORING		Vapor Collection Monitor	Optional	ALARMS		Leak	•	Overfill	•	High Level	•	Sudden Loss	Optional	High Water	•	Low Inventory	•	Programmable Alarm Limits	•
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Custom User Access	Front Panel Display control through user specific log-in; User defined roles to restrict access/functionality. Screen permissions can be limited to view, edit, perform.																																																																																																																	
System Security	1. Port availability control: SSH Port (22), HTTPS Port (443), Serial Command Port (10001) 2. Reassign Port Numbers (i.e., HTTPS on 50443) 3. System Integrator CVE Scans & Fixes 4. Periodic System Updates to protect against persistent threats																																																																																																																	
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Notice

Veeder-Root makes no warranty of any kind with regard to this publication, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

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Example Illustrations

Illustrations used in this guide for example sensor installations may contain components that are customer supplied and not included with the sensor. Please check with your Veeder-Root Distributor for recommended installation accessories.

Third Party Evaluations

Third party evaluations of the Veeder-Root sensors contained in this application guide can be found under the Veeder-Root vendor name on the National Work Group on Leak Detection Evaluations (NWGLDE) website: <https://neiwpsc.org/nwglde/>

533 KELLIHER SCHOOL WELLNESS POLICY

I. Purpose

The Kelliher Public School district shall strive to make a significant contribution to the general well being, mental and physical capacity and learning ability of each student. We will afford students the opportunity to fully participate in the educational process. The district shall promote a healthy school by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The district shall support a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, the school contributes to the basic health status of children. Improved health optimizes student performance and helps ensure that no child is left behind.

II. GENERAL STATEMENT OF POLICY

Healthy eating and physical activity are demonstrably linked to reduced risk for mortality and a reduction in the development of many chronic diseases as adults. To help insure the health and well-being of all students, it is the policy of the Kelliher School Board to support a School-wide Wellness Plan that allows for the provision and teaching of an active school day and healthy eating habits that will become life-long habits for students and staff as follows:

A. Ensure that all children have access to adequate and healthy food choices on scheduled school days at reasonable prices. All meals or food sold to students at Kelliher School must:

1. Be a "whole grain-rich" grain product; or
2. Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or

3. Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or
4. Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).*
5. Staff members are ~~prohibited~~ discouraged from using food as a reward and prohibited from denying food as a form of punishment (see 11. Learning Incentives below)

*food incentives may be used on a limited basis and must follow healthy snack guidelines (see 9. Food and Beverages Offered to Students at Food Functions above)

**Staff are responsible to know about any student allergy restrictions and must send prior notice to parents of any food items being used for an incentive

* On July 1, 2016, foods may not qualify using the 10% DV criteria

B. Ensure that food sales/parties for students are held during hours that will not conflict with the lunch and breakfast programs. The district operates under the National School Lunch, National School Breakfast and National After-School Snack/Supper program regulations.

C. Support and promote proper dietary habits contributing to students' health status and academic performance. All food available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the district nutritional guidelines. Emphasis should be placed on foods that are nutrient dense per calorie. Food should be served with consideration toward variety, appeal, taste, safety and packaging to ensure high quality meals. Staff should be encouraged to focus on the Dietary Guidelines for Americans, including compliance with the 2025-2030 Dietary Guidelines emphasizing avoidance of highly processed foods and no added sugars for children under age 10. Kelliher School does not advertise or market foods and beverages that do not meet the Smart Snacks criteria to students.

FEDERAL COMPLIANCE REQUIREMENTS (Updated February 2026):

1. ADDED SUGARS LIMITS (USDA Final Rule, April 2024):

Effective July 1, 2025 - Product-based limits:

- Breakfast cereals: Maximum 6 grams added sugars per dry ounce
- Yogurt: Maximum 12 grams added sugars per 6 ounces
- Flavored milk: Maximum 10 grams added sugars per 8 fluid ounces

Effective July 1, 2027 - Weekly dietary limits:

- Less than 10% of weekly calories from added sugars

2. SODIUM REDUCTION REQUIREMENTS:

Effective July 1, 2027:

- 10% reduction in breakfast sodium from baseline levels
- 15% reduction in lunch sodium from baseline levels

3. MILK PRODUCTS (Whole Milk for Healthy Kids Act of 2025, effective January 14, 2026):

Both flavored and unflavored milk shall be made available during the school lunch program. Schools may offer low-fat (1%), non-fat (skim), 2% reduced-fat, and whole milk to all students as a choice option. Milk fat in fluid milk is exempt from saturated fat limits. Lactose-free alternatives shall also be available.

D. Provide a comprehensive learning environment for developing and practicing life-

Support and promote proper dietary habits contributing to students' health status and academic performance. All food available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the district nutritional guidelines. Emphasis should be placed on foods that are nutrient dense per calorie. Food should be served with consideration toward variety, appeal, taste, safety and packaging to ensure high quality meals. Staff should be encouraged to focus on the Dietary Guidelines for Americans. Kelliher School does not advertise or market foods and beverages that do not meet the Smart Snacks criteria to students

D. Provide a comprehensive learning environment for developing and practicing life-long wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence a student's understanding, beliefs and habits as they relate to good nutrition and regular physical activity. A healthy school environment should not be dependent on revenue.

[FARM TO SCHOOL INITIATIVES]: Whenever possible, the district will be proactive in seeking out opportunities for farm-to-school connections that will provide fresh produce for school meals, help teach students where their daily produce comes from, and help students become knowledgeable regarding what constitutes a healthy farm or school diet. In addition, the district will utilize the farm to school and school garden initiatives as an educational tool assisting in the teaching of nutrition in school.

When feasible and cost-effective, the district will prioritize procurement of locally produced foods for school meals. This supports local agriculture, provides

fresher options for students, and offers educational opportunities about food systems and agriculture. Food service personnel will work with local farmers and producers when possible to source seasonal, local ingredients.

E. Coordinate school food service with this policy to reinforce messages about healthy eating and to ensure that food offered promotes good nutrition and contributes to the development of life-long, healthy eating habits. Food service personnel shall adhere to all federal, state and local food safety and security guidelines while making every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-priced school meals.

F. Regularly evaluate the effectiveness of this policy in promoting healthy eating and change the program as appropriate to increase effectiveness.

G. The school district encourages the involvement of students, parents, teachers, food service staff, and other interested persons in implementing, monitoring and reviewing school district nutrition and physical activity policies.

H. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that ensure that student access to foods and beverages meet or exceed all federal, state and local laws and guidelines; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

I. The Kelliher School District requires that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to the Child Nutrition Act (42 U.S.C. 1771 et seq.) and sections 9(f) (i) and 17 (a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758 (f) (I), 1776(1), as those regulations apply to schools.

J. The Kelliher School district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.

K. The Kelliher School District will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the day.

L. The Kelliher School District will discourage tutoring, club or organizational meeting or activities during mealtimes, unless students may eat during such activities.

M. Provide School staff involved in nutrition education and in supporting a healthy school environment, with adequate pre-service and ongoing in-service training that focuses on strategies for behavioral change.

N. Involve family members and the community in supporting and reinforcing nutrition education and the promotion of healthy eating lifestyles.

O. All students in grades K-12 will have opportunities, support and encouragement to be physically active on a regular basis. The following opportunities for physical activity will be provided for all students:

1. Every-day physical education classes lasting 20 minutes for elementary students;
2. Supervised, unstructured daily recess for 30 minutes
3. from either denying or requiring physical activity as a means of punishment.
4. Two 10-minute classroom exercise activity breaks: aerobics, yoga, palates and/or balance routines will be encouraged;
5. Provide opportunities for junior high and high school students to receive more access to the gym in the morning or after school for physical activity;
6. Provide more supervision for the weight room for better accessibility for students before and after school hours and during lunch;
7. Provide structured exercise sessions for students and staff (P90x, Aerobics videos, organized dance, etc.) before and after school;
8. Dental hygiene and personal hygiene information given to the students on a regular basis

Physical Education Curriculum

The district has a written physical education curriculum that is aligned with national and/or state standards and is implemented consistently for every grade level. The curriculum:

1. Includes instruction in a variety of physical activities and movement skills;
2. Promotes lifelong physical activity and fitness;
3. Is developmentally appropriate for each grade level;
4. Includes assessment of student learning and skill development.

Physical Education Teacher Qualifications

All physical education classes will be taught by state-licensed teachers who meet all state licensing requirements ~~and are endorsed to teach physical education, ensuring high-quality instruction that meets professional standards.~~

Promoting Physically Active Lifestyles

The physical education program promotes physically active lifestyles by:

1. Teaching skills and knowledge needed for lifelong physical activity;
2. Providing opportunities for students to experience success in physical activity;
3. Emphasizing enjoyment and personal improvement over competition;
4. Encouraging students to be physically active outside of school;
5. Teaching fitness concepts and self-assessment skills.

P. Require the Kelliher School Health Committee meet a minimum of four times yearly and report results of said meetings to the board.

Q. Communications with parents:

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

R. Privacy Protection for Students Receiving Free or Reduced-Price Meals

The school district will take steps to protect the privacy and prevent the overt identification of students who qualify for free or reduced-price meals. Methods will include:

1. **Using electronic payment systems or prepaid meal accounts that do not distinguish between students paying full, reduced, or free meal prices;**
2. **Providing all students with the same type of meal service (no separate lines or visible identifiers);**
3. **Training staff to maintain confidentiality regarding student meal eligibility status;**
4. **Ensuring communication about meal balances is done privately and respectfully.**

S. Information About Free and Reduced-Price Meal Eligibility

The school district will actively inform families about eligibility for free or reduced-price meals through:

- 1. Annual notifications sent to all families at the beginning of the school year;**
- 2. Information posted on the district website;**
- 3. Information included in student registration materials;**
- 4. Regular reminders throughout the school year about the availability of meal assistance;**
- 5. Direct, confidential outreach to families who may be potentially eligible based on participation in other assistance programs.**

III. GUIDELINES

The following nutritional guidelines shall apply to all students:

A. Foods and Beverages

All foods & beverages served and offered during the school day meet the USDA's Smart Snacks in School nutrition standards: All foods and beverages served and offered to students during the school day meet or exceed the USDA's Smart Snacks in School nutrition standards. This includes snacks that are not part of a federally reimbursed child nutrition program, birthday parties, holiday parties, and school-wide celebrations.

All foods & beverages sold during the extended school day meet the USDA's Smart Snacks in School nutrition standards: All foods and beverages sold to students during the extended school day meet or exceed the USDA's Smart Snacks in School nutrition standards. This includes vending machines, school stores, and snack or food carts. This includes snacks that are not part of a federally reimbursed child nutrition program, birthday parties, holiday parties, and school-wide celebrations.

1. Water Consumption

Staff should encourage increased consumption of water throughout the day. Staff members should be particularly sensitive to student needs for water during periods of hot weather. The Principal may want to authorize students to carry water bottles during the school day using the suggested water bottle policy shown below. Teachers may need to call for extra water breaks too. Even during periods of moderate temperatures, staff members should remind students of the value of consuming water.

Water sales should be a significant option through school vending and concession services. Water should be available during mealtimes, at least through water fountains.

2. Water Bottles

Each wing shall determine when students may bring water bottles for use during the school day and establish a policy for whether or not bottles may be refilled during school time.

- Water bottles must be clear and have secure caps.
- Students may not share water bottles.
- Empty bottles should on a regular basis be recycled (if appropriate), discarded or take home for sanitized reuse.
- Students misusing water bottles shall be subject to disciplinary actions.
- Teachers have discretion in determining classroom use.
- Water bottles may not be used in computer labs, science labs and the school media center.

3. Fat Content

Foods from reimbursable meals shall, over the course of five days, derive no more than 30 percent of their total calories from fat and less than 10 percent of their total calories from saturated fats. These recommendations are consistent with federal mandates.

4. Content from Added Sugars

No individual item served by food service as a part of a traditional meal, as an ala cart item, or as a snack item may contain more than one third of its weight from added sugar. An exception may be made periodically for a traditional meal treat.

5. Milk Products

Milk shall be promoted during all meals. Milk shall be available to students who bring sack lunches. Both flavored and unflavored milk shall be made available during the school lunch program. **Schools may offer low-fat (1%), non-fat (skim), 2% reduced-fat, and whole milk to all students as a choice option. Milk fat in fluid milk is exempt from saturated fat limits. Lactose-free alternatives shall also be available.**

6. Juice-Based Drinks

Pure juice may be available as an additional beverage during the school breakfast time.

Other juice based drinks without added sugars (e.g., juice diluted with water or flavored waters) may be served. No sweetener-based "juice drinks" or sport drinks which derive more than one-third of their weight from added sugars shall be served at mealtimes.

In all cases, single-serving sizes shall be featured.

Children who bring sack lunches from home are encouraged to bring 100 percent juice or water with them instead of consuming heavily sweetened "juice drinks" and sport drinks.

7. Soda Pop

No soda pop shall be allowed during the school day including students bringing lunches or snacks.

8. Caffeine and Additives

Products containing caffeine shall not be available during mealtimes. An exception shall be made for chocolate.

The food service shall be sensitive to the presence of dyes, sulfites, MSG and other additives to food by limiting their use whenever possible or finding alternative products that have fewer additives. The food service shall follow federal guidelines regarding sodium content in all food.

Marketing Healthy Food and Beverage Choices

The school district will use marketing strategies to promote healthy food and beverage choices, including:

- 1. Prominently displaying healthy options in serving areas;**
- 2. Using appealing names and descriptions for healthy menu items;**
- 3. Creating posters, signs, and promotional materials highlighting nutritious foods;**
- 4. Featuring student taste-testing events for new healthy menu items;**
- 5. Ensuring that marketing and advertising visible to students during the school day promotes only foods and beverages that meet Smart Snacks nutrition standards.**

Nutrition Education: Agriculture and Food Systems

Nutrition education will include age-appropriate instruction about agriculture and the food system, helping students understand:

- 1. Where food comes from and how it is produced;**
- 2. The journey of food from farm to table;**

- 3. The role of local agriculture in food supply;**
- 4. Connections between agriculture, nutrition, and environmental sustainability;**
- 5. Opportunities for hands-on learning through school gardens or farm visits when possible.**

9. Food and Beverages Offered to Students at Food Functions

Kelliher School may sell the following beverages:

- Plain water (with or without carbonation)
- Unflavored low fat milk
- Unflavored or flavored fat free milk and milk alternatives permitted by NSLP/SBP
- 100% fruit or vegetable juice and
- 100% fruit or vegetable juice diluted with water (with or without carbonation), and no added sweeteners.

Kelliher Elementary school may sell up to 8-ounce portions to its students, while Kelliher High School (grades 7-12) may sell up to 12-ounce portions of milk and juice to its students. There is no portion size limit for plain water.

The district encourages the use of nutrient dense foods for all school functions and activities. Nutrient dense foods are those foods that provide students with calories rich in the nutrient content needed to be healthy. At any school functions (e.g., parties, celebrations, feasts, sporting events) healthy food choice options should be available. Some suggested foods are listed below:

- Raw vegetables sticks/slices with low –fat dressing or yogurt dip
- Fresh fruit and 100 percent fruit juices
- Frozen fruit juice pops
- Dried fruits (e.g., raisins, banana chips)
- Trail mix
- Dry roasted peanuts, tree nuts and soy nuts (not coconut or palm nuts)

- Low-fat meats and cheese sandwiches (use low-fat mayonnaise in chicken/tuna salads)
- Party mix (variety of cereals, nuts, pretzels, etc.)
- Low-sodium crackers
- Baked Corn chips and fat-free potato chips with salsa and low-fat dips (e.g., ranch, French, onion, bean)
- Multi-grain granola bars
- Angel food and sponge cakes
- Flavored yogurt and fruit parfaits
- Jell-O and low fat pudding cups
- Frozen yogurts and sherbets
- Low-fat and skim milk products
- Pure ice cold water

10. Fund-Raising Activities and Concessions

To create a school environment that supports the promotion of healthy food and beverage choices for children, it is important to consider all venues where food and beverages are consumed or sold.

Any fund-raising requires administration approval. The following recommendations are made to promote healthy choices for children related to fund-raising activities supported by the school:

- Offer only non-food items as the items that raise funds such as books, gift wrap, candles, plants, flowers and school promotional items.

All fundraisers involving food and beverage sold during school hours must meet the Smart Snack nutrition standards.

~~The majority (greater than 50%) of school sponsored fundraising events conducted outside of the school day will include only non-food items or only foods and beverages that meet or exceed USDA's Smart Snacks in School nutrition standards.~~

Organizations operating concessions at school functions must include at least some healthy food and drink choices in their offerings. It is recommended that groups market these healthy options at a lower profit margin to encourage selection by students.

- Food items that meet nutrition requirements are not limited.
- The standards do not apply during non-school hours, on weekends and at off-campus fundraising events.

11. Learning Incentives

Staff members are prohibited from using food as a reward or denying food as a form of punishment.

Kelliher School staff members are directed to utilize other incentives as rewards during the school day. Teachers are encouraged to use incentives and rewards that promote physical activity, encourage further learning, or provide an alternative to the routine schedule. The following are ideas that may be used as incentives:

- Plan a scavenger hunt or relay race to encourage exploration, physical activity, and intellectual stimulation;
- Plan a fun community service outing in the community;
- Provide "free choice" activities at the end of day;
- Provide additional time for recess;
- Schedule an arts and crafts activity;
- Schedule a dance or inflatable game party;
- Read a book related to the party theme;
- Allow a trip to the "treasure or prize box";
- Allow students to pick a book of their choice and ask the principal, superintendent, parent or other visitor to read it;
- Other activities as approved by administration.

***food incentives may be used on a limited basis and must follow healthy snack guidelines (see 9.Food and Beverages Offered to Students at Food Functions above)**

****Staff are responsible to know about any student allergy restrictions and must send prior notice to parents of any food items being used for an incentive**

12. Breast-feeding Policy

Kelliher School's workplace breastfeeding policy supports employees in providing their child(ren) with the healthiest food nature has to offer, their own mother's breast milk. The District will disseminate this policy in a fashion that informs all employees of this policy. This policy is a part of the District's written policies.

The policy of this school district is to support best practices as set forth by research and to be in compliance with the Fair Labor Standards Act. Kelliher School District adopts this policy to support the health and well-being of employees and their infant children by providing a workplace that supports a decision of an employee to breastfeed. The District supports and encourages the practice of breastfeeding and the expression of breast milk by employees who are breastfeeding when they return to work. Additionally, it is the policy of the District to prohibit discrimination and harassment of breastfeeding employees who exercise their rights under this policy.

Upon return to work after the birth of a child, and for one year thereafter, breastfeeding employees are allowed reasonable time to express milk during work hours.

Responsibilities:

Employee: The employee is responsible for requesting and arranging with their supervisor appropriate and reasonable break times or flexible scheduling for expressing milk. Employee must provide her own pump, adapter, and accessories as well as a small cooler or insulated bag.

District: The District is responsible for providing reasonable paid break times each day for employees wishing to express breast milk. The District will assist in providing a positive atmosphere of support for breastfeeding employees. The District will allow for creative use of normal breaks and earned time/leave for nursing and pumping. Examples of creative use include: taking flexible meal breaks, using break times, coming in to work earlier, providing substitutes to cover work time while employee is nursing or expressing milk.

The District will provide a clean, private space (not a toilet stall or restroom) with a lock on the door for nursing or expressing milk. The area shall include:

- A. Accessible electrical outlets for an electric breast pump;
- B. Comfortable chair;
- C. Small table;

The breastfeeding room shall be near a clean water source for washing hands and rinsing out any breast pump equipment.

The breastfeeding room shall be near a place for storing breast milk (a refrigerator) or the employee can bring a small cooler or thermos to work.

Private space for the expression of breast milk for employees:

- The District will provide a private space with a lock on the door for expressing milk.
- A bathroom stall or storage area does not serve as a lactation space.
- If employees prefer, they may also express milk in their own private office. 887ik

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy. The Wellness Coordinator for Kelliher School District is the Superintendent.

2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator (the Superintendent) regarding compliance matters upon request.

B. Public Involvement

The Final Rule of the Healthy, Hunger-Free Kids Act requires a description of the manner in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are provided an opportunity to participate in the development, implementation, and periodic review and update of the local school wellness policy. Therefore:

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

T. Joint-Use or Shared-Use Agreements

The district will explore and when appropriate establish joint-use or shared-use agreements with community partners to:

- 1. Maximize community access to school facilities for physical activity outside of school hours;**
- 2. Provide students and community members with safe spaces for physical activity;**
- 3. Support partnerships with community organizations promoting health and wellness;**
- 4. Ensure appropriate insurance, liability protection, and facility maintenance protocols are in place.**

U. Community and Family Physical Activity Opportunities

The school will provide opportunities for families and community members to engage in physical activity at school, which may include:

- 1. Family fitness events or activities;**
- 2. Community use of school facilities for physical activity during non-school hours;**
- 3. Walking programs or community fitness challenges;**
- 4. Information about community physical activity resources and opportunities.**

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

The Final Rule of the Healthy, Hunger-Free Kids Act requires a description of the plan for measuring the implementation of the local school wellness policy. Therefore:

1. After approval by the school board, the wellness policy will be implemented throughout the school district.

2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Final Rule of the Healthy, Hunger-Free Kids Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis. Therefore:

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

The Final Rule of the Healthy, Hunger-Free Kids Act requires a triennial assessment of schools' compliance with the wellness policy. The Act also requires school districts to inform the public about progress toward meeting the goals of the wellness policy by making the triennial assessment available to the public in an accessible and easily understood manner. Therefore:

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:

- a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;

- b. the extent to which the school district's wellness policy compares to model local wellness policies; and

- c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

4. Policy Review and Revision

The wellness policy shall be reviewed and revised as necessary based on:

- a. Results of the triennial assessment;**
- b. Changes in federal, state, or local laws and regulations;**
- c. Updates to nutrition science and best practices;**
- d. Input from stakeholders including the wellness committee, staff, students, and parents;**
- e. Changes in district priorities or resources.**

D. Recordkeeping

The Final Rule of the Healthy, Hunger-Free Kids Act requires school districts to retain records to document compliance with the requirements of 7 C.F.R. § 210.30. Therefore:

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.

2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.

3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

VII. KELLIHER SCHOOL MEAL DEFICIT POLICY

Policy:

~~Kelliher School will strive to maintain fiscal responsibility when dealing with student meal debt, without penalizing students through the use of food.~~ **Kelliher School will strive to maintain fiscal responsibility when dealing with student meal debt, while ensuring that no student is stigmatized, embarrassed, or denied meals due to unpaid balances.**

Procedure:

1. Throughout the following process, students will continue to receive the same service and the same posted menu meals at breakfast and lunch as all other students.
2. A monthly billing is sent to all students who carry a deficit on their meal account, requesting payment.
3. When no payment is received after 1-2 months, a note is typed onto the monthly billing requesting payment and signed by the superintendent.
4. If the meal deficit is greater than or equals \$25.00, an automated call is set up to call the family each day Monday through Thursday at 6pm, with a friendly reminder for payment on account.
5. If the family with the account in arrears is potentially eligible for free or reduced meals, information is sent regarding this opportunity in the monthly billing.

6. Seniors are provided with documentation of any outstanding debts, including meal account deficits, two weeks prior to graduation. Any debts must be paid for the Senior to attend graduation rehearsal.

7. No student will be publicly identified, required to perform chores or work, or given an alternative meal different from other students due to meal account debt. All communication regarding unpaid balances will be directed to parents/guardians only, not to students.

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy)

42 U.S.C. § 1751 et seq. (Healthy and Hunger-Free Kids Act)

42 U.S.C. § 1758b (Local School Wellness Policy)

42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)

7 U.S.C. § 5341 (Establishment of Dietary Guidelines)

7 C.F.R. § 210.10 (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us

Minnesota Department of Health, www.health.state.mn.us

County Health Departments

Action for Healthy Kids Minnesota, www.actionforhealthykids.org

United States Department of Agriculture, www.fns.usda.gov

Whole Milk for Healthy Kids Act of 2025 (Signed January 14, 2026)

USDA Added Sugars Final Rule (April 2024)

2025-2030 Dietary Guidelines for Americans (January 2026)

SUMMARY OF FEBRUARY 2026 FEDERAL COMPLIANCE UPDATES:

This policy revision incorporates critical federal regulatory changes that require immediate compliance attention:

1. Replaced outdated “one-third weight from added sugar”; language with specific federal product limits
 2. Added mandatory sodium reduction targets with specific timelines
 3. Updated milk policy to reflect new federal allowance for whole and 2% milk for all students
 4. Referenced 2025-2030 Dietary Guidelines emphasizing whole foods and limiting processed foods
- Districts must ensure compliance by specified effective dates to maintain federal funding eligibility.