

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: March 8, 2023

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Kevin Bell
Joe Bossie
Jasmine Weeden
Tamra Ham
Brian Angelone
Ashley Youngheim

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Mark Pribbenow, Principal
Debbie O'Connor, Financial Manager
Sharon Holt, Assistant to the Superintendent
Bart King, Technology Support
Kristy Duris, Teacher Representative

PUBLIC PRESENT REMOTELY:

Heather Krill
Paula Houde
Tony Drapeau

PUBLIC PRESENT:

Robert Wetherell

The School Board meeting was held in the Elementary School Multipurpose Room.

Meeting Call to Order:

School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:01 PM.

Minutes:

Tamra Ham made a motion to approve the February 15, 2023 School Board meeting minutes. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the meeting minutes. All Board members were in favor and the motion carried.**

Tamra Ham made a motion to approve the February 15, 2023 Budget Hearing minutes. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the Hearing minutes. All Board members were in favor and the motion carried.**

Correspondence:

- Superintendent McGann mentioned email correspondence had been received from Paul Schirduan. Superintendent McGann and Principal Pribbernow looked into Mr. Schirduan's concerns and found that one section of the Student Assessment Data reported to the Board by Mr. Pribbernow on February 8, 2023 contained the incorrect year's data. That information will be fixed and the updated 2021-2022 will be presented at the next Board meeting which will be held on April 5, 2023. Superintendent McGann thanked Mr. Schirduan for bringing this to the District's attention. Jay Duguay and Tamra Ham asked about the errors Mr. Schirduan's communication suggested were in the Annual Report? Superintendent McGann answered, there were no errors in the data presented in the Annual Report.
- Jay Duguay read: "Denise Drapeau has resigned from her employment by the Lincoln-Woodstock Cooperative School District, effective February 28, 2023."

Warrant Article Assignments: Jay Duguay welcomed School District Moderator, Robert Wetherell.

- Robert Wetherell noted he was present to go over the Warrant Articles for the Annual School District meeting to get an idea of which Articles would require presentations and which Board members would present.
- Warrant Article 3: The Board and Mr. Wetherell discussed Warrant Article 3 relating to the Middle/High School HVAC project. Mr. Wetherell mentioned as Article 3 is a Bond Article, the Article will be voted by Ballot with the polls open for one hour and will require a 3/5 majority to pass.
 - Brian Angelone will present the mechanical details and history of the Middle/High School HVAC project.
 - Debbie O'Connor will present the financial portion of Article 3, having mentioned the financial portion of the Article is complicated as it contains a number of components.

- Robert Wetherell mentioned he generally gives the Board and presenters 10 minutes per Article to present and asked if this would be enough time for both the project and finance portion of the presentation for Article 3. Brian Angelone and Debbie O'Connor agreed 10 minutes total would be enough time for this presentation.
- Robert Wetherell mentioned follow up questions and rebuttal for each Article would be limited to three minutes each.
- Warrant Article 4: Tamra Ham will plan to make a motion to accept the reports as written.
- Warrant Article 6: Jay Duguay will present the Operating Budget.
- Warrant Article 7: Tamra Ham will present the LWEA Collective Bargaining Agreement.
- Warrant Article 8: Warrant Article 8 was discussed. Tamra Ham mentioned she would plan to make a motion to pass over Article 8 if Article 7 passes. Robert Wetherell suggested the better motion would be to table Article 8. Tamra Ham will plan to make a motion to table Article 8 if Article 7 passes.
- Warrant Articles 9-12: Jay Duguay noted these Articles regularly appear on the Warrant each year but he will present/answer questions, as necessary.
- Warrant Article 13: Jay Duguay will present the Increase Retention Article. Jay Duguay mentioned this Article is on the Warrant to bring the District in line with the current statute.
- Robert Wetherell and the Board discussed restricting reconsideration of Articles after the voice vote for each. Mr. Wetherell suggested motions to restrict reconsideration be made after Article 4, after Article 6 (for 5 & 6), after Article 8 (for 7, & 8 if necessary), and after Article 13 (for Articles 9 -13). Tamra Ham mentioned she would be prepared to make the motions to restrict reconsideration.
- Robert Wetherell mentioned that the meeting may have to be recessed after Article 13 to allow for the full hour to pass for ballot voting on Article 3. The meeting will then be resumed upon completion of the voting time and votes are counted.
- Warrant Article 14: The Board discussed items to include under Article 14. Tamra Ham mentioned there are no big announcements or retirements to announce. Kevin Bell mentioned discussing the funding formula at this time to increase public awareness and gain community involvement in the process. Kevin Bell recommended that the funding formula information discussed with the Board be posted on the School District website. Debbie O'Connor indicated a funding formula tab would be created on the website to post the information. Tamra Ham noted the tab should be included in the SAU (District) section of the website. Kevin Bell will lead the presentation on the funding formula within Article 14 and Jasmine Weeden will assist with the presentation.
- Brian Angelone asked if there would be tables with presentations and information on the warrant Articles during the voting session? Debbie O'Connor answered in the affirmative.
- Robert Wetherell mentioned he prefers the closing motion of the meeting be a motion to dissolve the meeting.

Business Administrator's Report:

- Debbie O'Connor thanked the Board members for signing the payroll manifests.
- Debbie O'Connor mentioned hand-out information on the Warrant Articles will be available during the day voting session of the Annual Meeting and asked that Board members reach out to the SAU if additional information is needed for their Warrant Article presentations.

Superintendent's Report:

- Superintendent McGann noted Board members would be receiving talking points for their Warrant Article presentations.
- Superintendent McGann mentioned the North Country Superintendents are working with North Country Education Services (NCES) on a professional development day for North Country educators. Lin-Wood teachers and other North Country educators will travel to Berlin to take part. This is an example of how NCES supports the education system in the North Country.
- Superintendent McGann mentioned the April Board meetings would be held on the first and third Wednesdays in April (April 5th and April 19th) instead of the second and fourth Wednesdays. Jay Duguay asked if the new Board members would be sworn in at the April 5th meeting. Superintendent McGann answered yes.

Principal's Report:

- Mark Pribbernow indicated "graffiti" has turned up in the Elementary School bathrooms. The "graffiti" is actually wonderful murals done by the Elementary School custodial staff.
- Mark Pribbernow congratulated Dalton Lylyk on representing Lin-Wood in the 2nd round of the Rotary Speech competition. Dalton will not be moving forward in the competition but did a great job!
- Tamra Ham mentioned the Principal's report in the Board packet included information on past report card closing and distribution dates and asked when the next report cards would be distributed? Mark Pribbernow mentioned the interim progress reports close this week.

Committees:

Policy Committee:

- Superintendent McGann mentioned the Policy Committee Meeting minutes were included in the Board packets.
- Jay Duguay mentioned policy DN-School Properties Disposal Procedure had previously been discussed by the Board in relation to facilitating the donation of *Chromebooks* and asked if there were any comments on the revisions to the policy. Tamra Ham noted the revisions were well done.

Tamra Ham made a motion to move policy DN to second reading. Brian Angelone seconded the motion.

Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

- Jay Duguay mentioned an age in policy IHBAAA-Child Find was being updated to coincide with the current state statute, 21 is now 22.

Tamra Ham made a motion to move policy IHBAAA to second reading. Jasmine Weeden seconded the motion.

Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried.**

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations: None

New Business: None

Continuing Business:

COVID-19: None

ESSER Funds: None

Strategic Plan: None

Recognition of Visitors/Public Participation:

Staff: Jay Duguay welcomed Kristy Duris.

- Kristy Duris mentioned information provided by Heather Krill congratulating Dalton Lylyk on his performance in the Rotary Speech contest.
- Kristy Duris mentioned information provided by Heather Krill regarding the K-12 Cultural Food Festival in May. Those wishing to help should reach out to Mrs. Krill. Mark Pribbernow noted a flyer had gone out about this new event and the response has been positive.
- Kristy Duris mentioned information provided by Aaron Loukes thanking the administration, teachers, and community for their support of the ski teams this winter. The High School Boys finished 2nd in the division, the Girls finished 3rd, and the Middle School also finished 2nd. Additionally, Lin-Wood had the fastest team in the Peabody Race for students in grades 3-6.

Student: None

Community:

- Tamra Ham congratulated Lin-Wood alumni on making it to the national ski meet with their College team.

Jasmine Weeden made a motion to adjourn the School Board meeting. Joe Bossie seconded the motion.

Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the meeting adjourned at 6:52 PM.**

Respectfully submitted,
Sharon Holt, Assistant to the Superintendent, SAU#68