



Onaway Area Community Schools

Notice of Posting for Professional Position

July 28th, 2026

Working Together to Prepare Students for Life

Full-time Secondary Para-Professional

Onaway Secondary School is seeking a dedicated and caring full-time paraprofessional to join our team. The successful candidate will support students in both individual and small-group settings while helping create a positive, inclusive, and supportive learning environment.

The paraprofessional may work with students who require academic, behavioral, social-emotional support, and providing additional assistance as identified by class-room teachers, the special education team, and administration. Previous experience working with children is preferred.

General Duties & Responsibilities

- Provide a positive, welcoming environment for all students, consistent with school-wide academic and behavioral expectations.
- Provide instructional support to individual students and small groups under the direction of classroom teachers and other certified staff
- Support the implementation of individual student plans, behavior plans, and other interventions.
- Work collaboratively with teachers, administration, COP staff, and parents/guardians to support student success.
- Promote positive behavior and reinforce school-wide positive behavior supports
- Assist with maintaining a safe, orderly, and effective learning environment.
- Perform other duties as assigned by administration and special education staff to support the needs of the students and the school.
- Participate in additional training as required based on student and school placement.

Required Qualifications

- High school diploma or equivalent
- Two years of college coursework or equivalent training
- Ability to work effectively as part of a collaborative school team
- Strong communication and interpersonal skills
- Patience, flexibility, and genuine desire to support student growth and success
- Ability to maintain confidentiality and demonstrate professionalism
- Willingness to participate in required training and professional development

Please email a statement of interest along with your credentials to Bryan Pyle, bpyle@oacsd.com

ONAWAY SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER

The Onaway School shall not discriminate in its policies and practices because of an individual's race, color, religion, sex, age, national origin, height, weight, marital status, political belief, disability or handicap which does not impair an individual's ability to perform adequately in that individual's particular position or activity.

Any person suspecting a discriminatory practice should contact the Superintendent at Onaway Area Community Schools, 4549 M-33HWY, Onaway, MI 49765, (989) 733-4950.