

## **JPII Parent Association Exec Board Meeting Minutes 23 January 2025**

**Members in attendance:** Angela Lowe, Katherine Luders, Sharon Patterson, Jennifer Darville, and Diane Olszewski

Angela Lowe called the meeting to order and opened with a prayer. Minutes from the previous meeting were reviewed and approved.

**Treasurer Report – (Angela Lowe for Wendy Evans)** On 22 January 2025, Angela and Vickie Marks presented a check on behalf of the PA to Dr. Russell for \$32,000. This 32K came from funds raised by the 2024 Oktoberfest and was designated for the JPII Capital Campaign.

### **President's Report – Angela Lowe**

Angela asked about the status of the PA request to add auto assessment of \$25 PA fees starting with the 2025-26 school year. This request had been discussed and formally requested at previous meetings, and the results of a parent survey regarding PA fee auto assessment were positive. Diane reported that she did discuss it with Dr. Russell prior to today's Exec Board meeting, and she reported that Dr. Russell decided to table the idea until next year.

The next general PA meeting is scheduled for 11 February at 6 pm. To hopefully generate increased attendance, Angela proposed a restaurant gift card raffle or other incentive for parents who attend. Another idea was awarding house points for the parents who attend, possibly using the QR code that has been used to track/award house points for students who attend JPII sporting events. Angela will ask Ashley about awarding points as incentive and using the QR code for the 11 Feb meeting.

Angela suggested adding a communications component to the job description for the 2025-26 PA Board Marketing Chairperson position. This person would possibly create content and then ensure that PA information gets added to the JPII school newsletter through Vince Bellofatto on at least a quarterly basis. Content would include photos of events and updates/summaries of PA activities, along with a list of upcoming events.

Angela will create a midyear update letter to send to parents through email (class liaisons) and have posted on JPII social media. The update will include a summary of PA activities to date, upcoming events, and a report on the Oktoberfest donation.

This year for Catholic Schools Week (27 – 31 January 2025), the PA will add an appreciation component for the students. Angela will pick up cookies from Costco on Thursday of that week, and members of the PA Board will hand them out to students on that Friday during Power Hour.

Senior yard signs will go on sale through the PA on 3 February 2025. Sale to end on 14 Feb. Angela will coordinate with Vince, who will input each name on the sign for parents who request personalized signs, and he make the order with Allied Printing. Cost is approximately \$8 or \$9 per sign, which will be paid by the person purchasing the sign. Angela to check with Gay on how parents can pay through FACTS. Signs to be distributed at JPIL on either 27 or 28 Feb.

**JPIL Admin Report – (Diane Olszewski for Dr. Russell)** Diane reported that the final logo has been approved for the change to Lands End as the JPIL uniform provider, and the Lands End online store for JPIL will hopefully be active in the next two/three weeks.

Diane asks that the PA assist with reminding parents that 14 Feb will be a ½ day of school, 17 Feb will be a school holiday, and there will be a two hour delayed start of school on 25 Feb.

The 2025 Senior Picnic, to be hosted by the PA and junior class parents, will be held on Monday, 19 May 2025, from 10am to 12pm. Mary Rush, Junior Class Liaison, will be the lead on the event. The JPIL Guidance Department will be in charge of RSVPs and give the number to PA for catering/set up purposes.

Diane purchased and donated Christmas plates for next year's Faculty Christmas Luncheon and have them stored in the PA closet.

**Hospitality Report – (Angela Lowe for Marie Frelove and Kari Creehan)** There was great feedback from the teachers/staff for the Christmas luncheon again this year. Luncheon provided and staffed by the PA and catered by Bubby's Diner. PA also donated a \$50 gift card to each member of faculty/staff. Lots of food donations from parents, which really helped keep catering costs down.

**Oktoberfest Report – (Angela Lowe for Vickie Marks)** Oktoberfest and PA leadership met with the administration last week regarding the 2025 event. Oktoberfest date set for Saturday, 25 October 2025. Angela submitted request to reserve gym and MPR for set up and event. Gym use approved and added to official calendar, and Diane will check on ensuring the MPR is reserved also. Angela and the 2025 Oktoberfest Chair, Libby Parker, will work on Save the Date marketing materials.

**Class Liaisons** – Nothing to report

**New Business** – None

No Exec Board meeting in February, but there will be a general PA meeting for all parents on 11 Feb at 6pm. Next Exec Board meeting will be held on 19 March at 2pm.

Meeting adjourned at 2:53pm.