

2022-2023



Parent/Student Guide

Dear Mount Zion High Students and Parents,

Welcome back! On behalf of the administration, faculty and staff, we welcome you to the 2022-2023 school year at Mt. Zion High School. We are excited about the possibilities of this school year! Providing a quality education for students is a challenge not only for teachers and administrators, but also for parents and the entire community. Parent and community support is essential in order to ensure that the students and school continue to grow.

Our goal at Mount Zion High School is to maintain a challenging, nurturing learning environment. Students will grow into lifelong learners by participating in our classrooms, on the athletic field, and in extracurricular activities. The faculty and staff of Mount Zion High are committed to empowering all students to reach their personal best. Everyone – administrators, faculty, parents, staff, and students – works together to create a solid foundation for achievement in all areas of life.

With these thoughts in mind, it is very important that all students and parents thoroughly read the parent/student guide. It is a guide to all the policies and procedures that govern our school. School days run much more smoothly when there is no confusion about procedures or expectations of students' behavior. Teachers will go over the handbook with students during the first week of school. It will keep everyone better informed and hopefully will eliminate unnecessary problems during the school year.

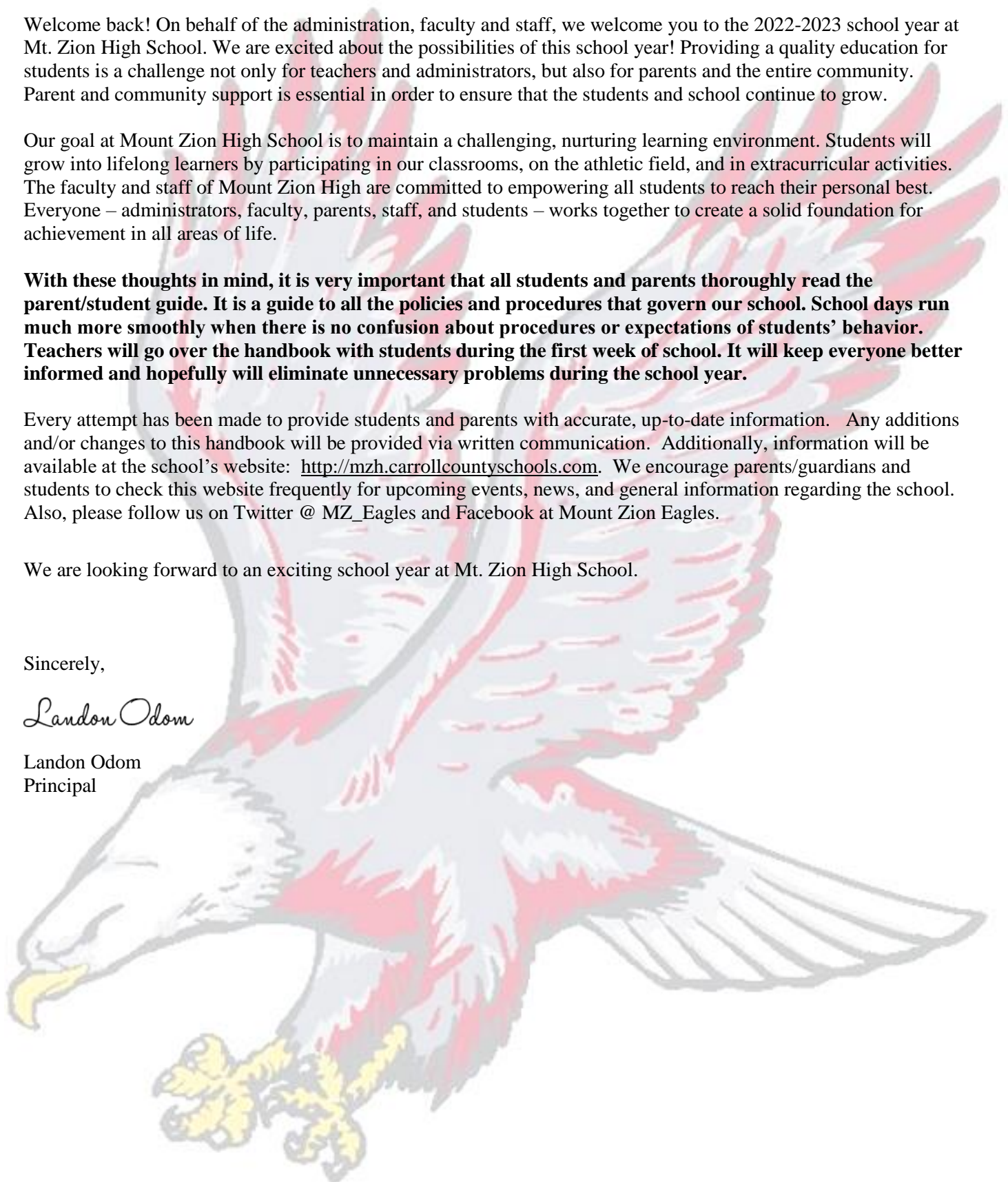
Every attempt has been made to provide students and parents with accurate, up-to-date information. Any additions and/or changes to this handbook will be provided via written communication. Additionally, information will be available at the school's website: <http://mzh.carrollcountyschools.com>. We encourage parents/guardians and students to check this website frequently for upcoming events, news, and general information regarding the school. Also, please follow us on Twitter @ MZ_Eagles and Facebook at Mount Zion Eagles.

We are looking forward to an exciting school year at Mt. Zion High School.

Sincerely,

Landon Odom

Landon Odom
Principal



Vision Statement

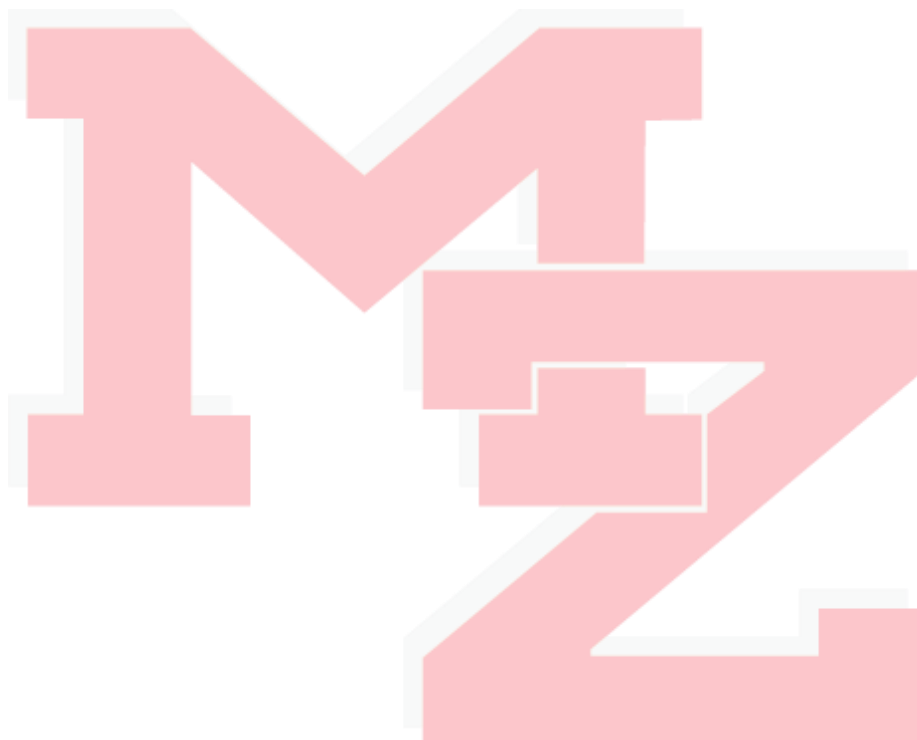
Through premier educational opportunities, each generation of Eagles ascends to greater heights.

Mission Statement

Our mission is to teach, guide, and support students so they can become individually successful.

Belief Statements

- **Student learning is the focus of our school.**
- **The process of learning is equally important to what is learned.**
- **Teachers, administrators, parents, students, and the community share responsibility for student academic achievement and success.**
- **Students will be educated in a safe, positive, and orderly environment.**
- **Continuous improvement efforts must be flexible, responsive, and aligned to meet the needs of our students, teachers, and community.**



**Mount Zion High School
Bell Schedule 2022-2023**

<u>Period</u>	<u>Time</u>
1st	8:10am – 9:00am
2nd	9:04am – 10:15am
3rd	10:19am – 11:09am
4th (Lunch)	11:13am – 12:37pm
5th	12:41pm – 1:30pm
6th	1:34pm – 2:23pm
7th	2:27pm – 3:16pm

Lunch

1st Lunch 11:13am – 11:34am
2nd Lunch 11:34am – 11:55pm
3rd Lunch 11:55am – 12:16pm
4th Lunch 12:16pm – 12:37pm

CCA Schedule

1st Block 8:40am – 10:00am
2nd Block 10:35am – 11:55am
3rd Block 12:40pm – 1:55pm



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ALCOHOL AND DRUG AWARENESS PROGRAM

All ninth graders will be taught the Alcohol and Drug Awareness Program (ADAP) as a part of their health curriculum. The ADAP test (necessary for a driver's license for those under the age of 18) will be announced and given at school. Information regarding makeup testing can be found on the DMV website.

ARRIVAL & DEPARTURE

- Students may not arrive on campus prior to 7:30am and are tardy after 8:10am.
- Upon arrival, students should immediately report to the cafeteria to eat breakfast.
- Drop Off: In the mornings students should be dropped off in the student parking lot at the courtyard entrance. Students dropped off after 8:10am **MUST** come through the front office and check in. Please do not drop students off at the cafeteria as this is a safety issue for the buses.
- Pick Up: Students should be picked up in the front (front office entrance) of the school at 3:16pm.
- Students who are participating in after school tutoring, athletics, band, or other extracurricular activities must report immediately to their activity. Failure to follow this may result in disciplinary action.
- Students should not remain after school to watch practices or wait for participants who are involved in activities. Students not participating in activities should be off campus by 3:30pm (unless waiting for a bus).
- The weight room / gym are off limits to all students before and after school unless under the direct supervision of a faculty member.

CERTIFICATE OF ENROLLMENT

All students who plan to receive their learner's or driver's license must have a Certificate of Enrollment. Students can request this information via their grade level Google Classroom or the various QR codes posted around the school. These forms are completed every Wednesday of each week. Forms are only good for 30 days, and a replacement fee may apply if students request an excessive number of forms. **Summer forms should be completed the last two weeks of school and are good for the whole summer**

Per the Georgia Law, in order for a school official to issue a Certificate of Enrollment, the following requirements must be met:

Effective July 1, 2015, schools will simply have to certify that a student is enrolled in and not under expulsion from a public or private school to be eligible for a driver's license or learner's permit.

CHECK-IN/CHECK-OUT PROCEDURES

Check-In:

- Any student who checks in after 8:10am must do so in the front office.
- Students checking in after 8:10am will be considered tardy. Please see the Tardy Policy for more information.
- Students who check in after 11:30am will be considered absent from school for that day.

Check Out:

- **Early Checkout:** Leaving school prior to the end of the instructional time or day.
 - **Students who check out early must do so in the front office.**
- **Excused:** Early checkouts for emergencies, illness, or other reasons that the principal deems necessary or reasonable. Documentation is required to excuse an early checkout.

- **Unexcused:** Early checkouts for reasons other than those approved by the principal.
 - Excessive incidents of unexcused early checkouts may result in disciplinary action and/or loss of credits.
- **Parents must come into the office to sign a student out, or the student may bring a signed note to the front office prior to 8:10am. Notes must include a phone number and will be verified by the front office staff before a student may check out of school.**
- **Once a student has checked out of school, a parent must accompany the student back to school to sign him/her back into school. However, a student may be allowed to check back in with legal, written documentation, i.e. doctor's/dentist note, court, etc.**
- *****Regardless of age, NO student will be allowed to check him/herself out of school.**
 - Students will only be allowed to be checked out of school by those persons listed on their student information verification form.
 - Only in emergency situations will check out by other means be allowed with approval by an administrator.
- A student should never leave campus without following the proper procedure. Failure to follow the proper procedure may result in disciplinary action.

MZHS CLUBS

Student participation in school clubs and organizations is voluntary. See below for a list that includes the name, purpose, faculty advisor, fees, and planned activities of clubs or organizations in which your child may participate. Written parent permission will be required prior to a student's participation in any new club begun after the start of the school year.

Art Club

Sponsor: Anna Aldridge

The Art Club encourages student appreciation of art and art history. Students participate in various field trips as well as art experiences. Membership is open to any student interested in grades 9-12. Membership fees will be announced at the first meeting.

Fellowship of Christian Athletes/Students

Sponsors: Justin Joyner / Wade Traylor

The Fellowship of Christian Athletes/Students is touching millions of lives, one heart at a time. The Fellowship of Christian Athletes/Students focuses on serving local communities by equipping, empowering and encouraging people to make a difference for Christ.

Future Business Leaders of America

Sponsor: Tewanna Brown

Future Business Leaders of America brings business and education together through innovative leadership and career development programs. Membership is open to any student interested in grades 9-12. Membership fees will be announced at the first meeting.

Future Farmers of America

Sponsor: Nikki Webb

The National FFA Organization is dedicated to making a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

Senior Beta Club

Sponsors: Sonya Shelton

The Beta Club is a selective organization based upon outstanding scholarship, character, leadership and service. All sophomores, juniors, and seniors who have completed at least one full semester at Mt. Zion High School and have a 3.50 or better scholastic average are invited to become members. Membership is granted with a majority

vote of the Faculty Council. Members must pay a one-time \$25.00 membership fee to join. A student who falls below the 3.50 average is placed on probation for the following semester.

Spanish

Sponsor: Shannon Rainwater

The purpose of Spanish Club is to provide educational opportunities outside of the classroom for those interested in the Spanish language and culture.

Student Council

Sponsor: Levi Williams

The Student Council of Mt. Zion High School is an organization made up of a President, Vice-President, Secretary, Treasurer, and two other representatives from each class. The purpose of this organization is the following:

1. Develop attitudes of, and practice in, good citizenship
2. Promote harmonious relations throughout the school
3. Improve student-teacher relations
4. Improve school morale
5. Provide a forum for student expression
6. Assist in the management of the school
7. Promote the general welfare of the school

In addition to student council, Mt. Zion High School has a **Principal's Advisement Committee** comprised of randomly selected students that meets periodically to discuss and suggest improvements to improve the culture of all students.

STEM Club

Sponsor: Jennifer Robinson

The purpose of this club is to foster interest in, knowledge of, and direct exposure to the extensive opportunities available to students in the fields of science, technology, engineering and mathematics with a focus on involving underrepresented groups. The Science, Technology, Engineering, and Mathematics Club, S.T.E.M. Club, program engages students in a variety of S.T.E.M. leadership activities, competitions, robotics, and career exploration opportunities.

National Honors Society

Sponsor: Anna Driver

The National Honor Society (NHS) is a nationwide organization in the United States. Selection may be based on four criteria: scholarship, leadership, service, and character. The time spent working on these projects contributes towards the yearly service hour requirement. To be eligible for the Mount Zion High School chapter of the National Honor Society, a student must first meet the scholarship level of attaining a 3.75 GPA at the end of the 9th grade year.

DELIVERIES TO SCHOOL

When it is necessary for parents to bring articles to school, such articles are to be delivered to the front office. These items will be delivered to the students during **non-instructional time**.

EXTRACURRICULAR ELIGIBILITY

Students participating in competitive interscholastic activities must pass five (5) out of seven (7) classes during the previous semester. These subjects must carry credit towards graduation or grade promotion. Students not meeting this requirement are not eligible for interscholastic competition until they complete this requirement at the end of a subsequent semester **and** are on-track for graduation.

All students must have a physical exam on file before tryouts or athletic practice begins. All eligibility requirements established by GHSA must be met and maintained.

*Special Note from the Georgia High School Athletic Association: In order to participate in high school sports...

1.53 Students must accumulate Carnegie units towards graduation according to the following criteria:

(a) First-year students (entering 9th grade) are eligible academically. Second semester first-year students must have passed courses carrying at least 2.5 Carnegie units the previous semester in order to participate.

(b) Second-year students must have accumulated five (5) total Carnegie units in the first year, AND passed courses carrying at least 2.5 Carnegie units in the previous semester.

(c) Third-year students must have accumulated eleven (11) Carnegie units in the first and second years, AND passed courses carrying at least 2.5 Carnegie units in the previous semester.

(d) Fourth-year students must have accumulated seventeen (17) Carnegie units in the first three years, AND passed courses carrying at least 2.5 Carnegie units in the previous semester.

Fifth-year students are not eligible to participate in competitive events. They may participate in other activities provided they meet eligibility requirements.

Students who withdraw or transfer must meet GHSA requirements regarding "bona fide move" and eligibility. More information may be obtained by contacting the school's athletic director or the GHSA website.

FACULTY & STAFF

Landon Odom	Principal
Lisa Puckett	Assistant Principal
Yvonne Fjeran	Counselor
Wade Traylor	ISC for Special Education and Athletic Director
Heather Morse	Media Specialist
Brad Gordon	Head Football Coach
Melody Prater	Secretary
Amy Collins	Bookkeeper
Tiffany Bright	Parapro
Jana Crews	Parapro
Jaime Roberts	Parapro
Sonya Shelton	ISS/Parapro
Heather North	Graduation Facilitator
Jennifer Cheely	PASS Site Coordinator

Math Department

Tyler Wright
Will Gross
Austin Harper
Mark Lyle
Adam Watts

Social Studies Department

Brad Gordon
Tim Barrett
Caleb Hannah

Science Department

Levi Williams
Jennifer Robinson
Brigette Williams

English Department

Jennifer Roland
Chyna Gowan
Danielle Greenhaw

Special Education Department

Wade Traylor
Anna Driver
Krista McKenney
Shaun Melson

CTAE Department

Tewanna Brown
Nikki Webb

Physical Ed. Department

Leronnice Davis
Justin Joyner
David Thrower

Fine Arts Department

Scott Jones
Anna Aldridge
Lydia Clarke

Foreign Language Department

Shannon Rainwater

FEES

Locker Fee - \$15.00 per year

Parking Fee - \$40.00 per year / \$25 per semester

Prom Fee - \$85.00 until December, 16th, 2022 (Add an additional \$10.00 for each month they are not paid). If you are Senior and did not pay the Junior Dues last year, you will have to pay the \$85.00 Prom Fee.

Senior Fee - \$100.00 per year

Yearbook Fee - \$70.00 until September 23rd, 2022 (This price will continue to increase until yearbooks are distributed)

FIELD TRIPS

Field trips are an integral part of the instructional process. In instances where advanced tickets must be purchased, money **will not be refunded** under any circumstances. Students may be denied the right to participate in field trips due to behavior and absences. Students should be “in good standing” in all of their classes in order to attend field trips during the instructional day.

FIRE DRILLS

Fire drills are necessary for the safety of the students and faculty. Everyone should know the specific directions for reaching a point of safety from those areas of the building in which he/she may be. Exit information will be posted in each classroom. General rules for fire drills are the following:

1. Students will follow designated exit instructions, walk, refrain from talking, and proceed to a distance approximately 100 feet from the point of exit.
2. The teacher should be the last one out of the room. The teacher will take the classroom roster, emergency red bag and key. The teacher will close the door and remain with the group.
3. The teacher will take attendance once the group has reached its proper distance from the building.
4. When the all clear has sounded, students will return to their classrooms in the same orderly fashion.

FOOD AND DRINKS

Drinks from the vending machines are available to students throughout the day. Each **teacher will determine whether or not food/drinks may be consumed in his/her classroom**. The decision of the teacher is final. Food or drink items may not be sold on campus without the approval of the administration.

Students are not allowed to use food delivery apps during school hours. Any food that is delivered can be picked up in the front office by the student at the end of the day or by a parent at any time. Outside food deliveries are not allowed. Any outside food must be checked in to the front office by a parent/guardian.

***Food & drinks should be purchased between classes, not during class.**

GRADUATION

Graduates are required to attend all practices sessions as well as adhere to the rules & dress code established by Mrs. Roland and Mr. Odom. All **graduates must pay senior dues by April 28th, 2023** in order to participate. Failure to comply with these requirements will result in the student not being allowed to participate in graduation ceremonies.

Valedictorian/Salutatorian- The class Valedictorian is the senior honor graduate with the highest class ranking as determined by the cumulative grade point average. The class Salutatorian is the senior honor graduate with the second highest class ranking as determined by the cumulative grade point average. Students must attend a full senior year at the school of graduation to be named valedictorian or salutatorian. Students engaged in postsecondary options or early admission must attend at least one course each semester of the senior year at the school of graduation. Transfer credit used for determination of class ranking shall be accepted only from high schools accredited by a regional accrediting agency.

Honor Graduate- The term *honor graduate* signifies academic excellence based on the total high school record. Students who maintain a 3.5 or higher weighted GPA at the end of the 3rd grading period of their senior year will be designated as honor graduates. Beginning with the Class of 2023, students who maintain a 3.5 or higher weighted GPA in core classes and Foreign Language at the end of the 3rd grading period of their senior year will be designated as honor graduates.

Only MZHS-approved regalia may be worn at graduation. This includes the following:

- Graduate with Honors – red/white honor cords (purchased/awarded by school)
- Carroll County Scholar – single white cord (purchased/awarded by school)
- Valedictorian/Salutatorian Medallion - provided by MZHS
- Class Officer Stole

Students are permitted to wear school-approved, school-affiliated club/group regalia. This includes the following groups: National Honor Society, Student Council, National Beta Club, FBLA, FFA, HOSA, JROTC. Students should talk with the club/group sponsor for more information.

Students are NOT permitted to wear regalia that may have been awarded from an outside society, company, or "club".

HOMECOMING

No girl is allowed to be a homecoming court representative more than one time during grades 9-11. However, all senior girls are eligible to be elected. Escorts must be a male parent/guardian or family member or a male student enrolled at Mt. Zion High School who does not participate in varsity football or marching band.

HONOR ROLL & ACADEMIC AWARDS

Mt. Zion High School recognizes superior academic achievement by students with a publicized honor roll at the end of each nine weeks. Students can qualify for the high honor roll by having a 4.0 GPA and the regular honor roll with a 3.5 GPA on their report cards for the semester. Students who maintain all A's each nine weeks will be recognized with an "All A's" ice cream parties, snow cone parties and/or luncheons. Students who demonstrate consistently high academic standards will be recognized at the annual Academic Awards Program at the end of each year. Seniors graduating with a 3.5 GPA or higher will receive a cord and be recognized as an honor graduate. Beginning with the class of 2023, students who maintain a 3.5 or higher weighted GPA in core classes and Foreign Language at the end of the 3rd grading period of their senior year will be designated as honor graduates.

LOCKERS

- Lockers are made available to students for \$15.00 per year.
- Lockers are the property of Mt. Zion High School and are subject to searches by school administrators at any time.
- Keep your locker combination a secret and your locker closed and locked at all times.
- Use only the locker assigned to you, no trading.
- Jamming locker mechanisms, trading lockers, locker vandalism, etc. may result in loss of locker use.
- Keep your locker clean.
- Do not bring valuables to school to store in your locker. The school is not responsible for students' personal property.
- Do not share your locker with others not assigned to it. You are responsible for its contents.
- Locker money will not be refunded.

MEDIA CENTER

The media center opens at 8:00am and remains open until the end of the school day. Teachers may issue passes for students so that they may visit the media center during class periods. Students will not be allowed in the media center during instructional time without a pass from their teacher. **Overdue book fees are assessed at \$.05 per day.**

PARKING

On-campus student parking is a privilege provided to students by the Carroll County School System and as such is subject to certain regulations.

Student vehicles permitted to park on campus must be registered with the school. Registered vehicles must be owned by the student or parent/guardian. Parking permits must be displayed on the designated areas of the vehicle. A detailed list of regulations and parking rules will be given to each student and parent to read. A signed verification form and parking permit are required prior to a student parking on campus. Parking privileges can be revoked! You must operate your vehicle in a safe and proper manner at all times on any Carroll County School campus. Students who are chronically tardy or absent to school may have their parking privileges revoked.

PROM

Prom dues are \$85.00, **if paid before December 16th, 2022.** Add an additional \$10.00 for each month they are not paid. **No dues will be collected two weeks prior to the prom. There will be no refund on prom dues.** If you are a Senior and did not attend prom last year or did not pay Junior dues, this fee will be due in order for you to attend the prom. Only students in grades 9th-12th are allowed to attend prom. **Students who are out of school will need prior approval by the Administration.**

SCHEDULE CHANGES

Schedules are devised according to student needs and class availability. In cases where conflicts occur, changes are made according to alternate choices whenever possible. Changes will be made with administrative approval based on need and space availability. In order for schedule changes to be considered, students must provide a valid reason and demonstrate a need for the change. The counselor will notify students if the schedule change has been made.

Students should not go to the counselor's office to discuss schedule changes unless called by the counselor. No class changes can or will be made after 7 school days into the semester.

SCHOOL ADVISORY COUNCIL

Parent and community support is an important component of successful education reform. Local school councils were created by law in Georgia to involve teachers, parents and businesspersons in local school issues focusing on student achievement.

The Mount Zion Cluster has a local school advisory council consisting of a minimum of the following:

- Parents and students
- Certified teachers
- MZ cluster principals

The Mount Zion Cluster council meets at least four times a year. Further information may be obtained by calling the school principal. Please contact any member if you have suggestions or concerns.

STUDENT ADVISEMENT

The purpose of the student advisement framework is to build meaningful connections between adults and students resulting in improved student performance and more students graduating college or career ready.

The advisement program at Mt. Zion High School is a cooperative effort between administrators, teachers, counselor, students, and parents. The counselor will work with students to determine educational and career goals, maintain a close watch on the student's academic progress, and review the student's credits earned toward graduation. Students will meet every other month with their advisors.

Parents are encouraged to be aware of the requirements for graduation and to work closely with school personnel in order to help their child meet these requirements. More information on the advisement process and graduation requirements may be obtained in the counselor's office at Mt. Zion High School.

VISITORS

Visitors are welcome to visit Mount Zion High School throughout the school year. All visitors, including parents, are required to report to the Front Office upon arrival on campus. For more information, please refer to the Carroll County Schools Student Handbook.