

REVISED Minutes of the November 13, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

## **1. OPENING**

### **1.a. Call to Order**

Dr. Nathan Goates, President, called the meeting to order at 8:37 p.m.

### **1.b. Roll Call**

On roll call, the following members were present: Dr. Nathan Goates, Board President, Mrs. Steph Eberly, Board Vice President; Dr. Michael Lyman; Mrs. Becky Wolfinger; Mr. Charlie Suders; Mr. Jim Bard; Mr. Fred Scott; Mr. Levi Cressler; Mr. Kirk Naugle; and Aryan Gaonkarl, Student Representative. Lily Kell, Student Representative was absent.

Others present were: Mr. William August, Superintendent; Mrs. Leslee DeLong, Assistant Superintendent; Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment; Dr. Troy Stevens, Technology Coordinator; parents; concerned citizens; and Mrs. Cristy Lentz, Chief Financial Officer/Board Secretary.

### **1.c. Pledge of Allegiance**

### **1.d. President's Charge to the Board**

### **1.e. Moment of Silence**

*Pamela Jo Perry* ~ November 25, 1962 - October 22, 2023  
1980 Graduate

*Janet Ommert* ~ February 15, 1932 - October 25, 2023  
1949 Graduate

*Sandra Dyarman* ~ November 30, 1952 - October 30, 2023  
1970 Graduate

Dr. Goates announced two Executive Sessions - last Thursday regarding legal issues, contracts, and real estate matters, and before tonight's meeting at 6:30 p.m. to discuss legal and personnel issues.

## **(Action)**

### **1.f. Agenda Approval**

Dr. Goates asked Mr. August if there were any changes and Mr. August responded that wording was updated to item 6.g.

On a motion of Wolfinger, seconded by Scott, to approve tonight's agenda.

On voice call, all present voted yes to approve tonight's agenda.

**(Information)**

**2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS**

Don Hilbinger, resident of SASD, thanked Dr. Goates for allowing him to speak at the first comment section. He thanked Charlie Suders for his commitment to the community. He served on the SASD Board and the FCCTC Board with Charlie and is in awe of the number of people who approached Charlie for advice and voiced their concerns and he would hear their opinions. Charlie was always fair and equitable and consistent with past practice when applicable.

Kerri Burrows, resident of SASD, spoke about the negativity during COVID and how political ideology in the last eight to ten years is tearing our nation apart. She noted how she met Mrs. Becky Wolfinger and feels Becky is a superhero for speaking up in the community for what is right.

Daren Donovan, resident of SASD, believes that all new incoming Board members should make their first request to do a walk through the construction project.

**3. REPORTS**

**3.a. Student Representatives -Aryan Gaonkar**

Aryan Gaonkar reported on additional events at the High School and the following events at the Middle School:

**HIGH SCHOOL HAPPENINGS:**

- The Art Honor Society raised funds by selling Halloween themed pins and magnets from October 25th through Halloween.
- On Thursday, October 26th, at 7 p.m. in our library, candidates who hoped to be elected to a position on our school board answered public questions.
- A Club Fair was held on October 27th during FLEX. Many SASHS clubs had set up stands for new admissions.
- The Student vs. Teacher Basketball championship was held on October 30th.
- The Interactive Media Club started a Wii Bowling tournament on October 31st during FLEX.
- A Focus on Finance Career field trip was held on November 2nd. Students interested in Finance could explore careers in this field through this trip.
- The FFA collected 176 toys for Weston's Toy Drive. These toys will be donated to Penn State's Children's Hospital.
- The woodworking club hosted a Hat Day on Tuesday, Nov 7th, to raise money.
- The Math AMC exam was held on November 8th in the high school auditorium. It will also be held tomorrow, on November 14, for other students interested in completing the exam.
- The SECCO Electric Career trip will also be held tomorrow, November 14, for students interested in exploring Electrical Apprenticeships & Careers at SECCO Electric.
- Both of our JV and Varsity High School Quizbowl teams won against Central Dauphin East on October 23rd. Later, the Varsity team beat Trinity and Pennsboro High Schools' teams on October 30th. Update: just beat CD and Bishop McDevitt

**MIDDLE SCHOOL HAPPENINGS:**

- SAMS Student Council is partnering with SASHS Student Council to collect items for the Ronald McDonald house. SAMS has currently collected 125 items and will continue to collect through Friday Nov 17th.
- SAMS Cherrydale fundraiser has been a huge success with almost \$40000 sold!
- SAMS Holiday Hangout is Nov 17 after school with games, dancing, face painting, bracelet

making and concessions.

**3.b. Franklin County Career and Technology Center Report - Becky Wolfinger, Charlie Suders; Jim Bard Alternate**

No report.

**3.c. Board Committee Reports**

**3.c.a. Transportation Committee**

Meeting was held on October 26, 2023 and the following items were discussed:

- Routing
- Possibility of adding additional buses
- Possibility of an activity bus
- RFP when current bus contract expires
- Community members were present and talked about student behavior

Mrs. Wolfinger asked if made aware of student walkers - Middle School to Roxbury, near the treatment center and Mr. August stated that he would look into it.

**3.c.b. Safety and Security Committee**

Meeting was held on November 1, 2023 and the following items were discussed:

- Safe School funding process at impasse
- David Lindenmuth discussed train the trainer
- Update on camera project - Elementary camera project complete
- Move camera oversight under Technology Department instead of Maintenance Department
- Chief Young provided SRO updates - Ship PD still has staffing concerns

Mr. Scott inquired if paying for every car or one car and does the District pay for officers to go through training.

**3.d. Curriculum Report - Dr. Susan Donat**

Dr. Donat shared the following in her report:

- English Language Learners evening event held
- The professional staff took part in meaningful professional development during today's in-service day
- Future Ready Index - to view Dr. Donat's presentation, click [here](#)

**3.e. Superintendent's Report**

**3.e.a. Enrollment Report**

Mr. August reviewed the November 1, 2023 Enrollment Report with the Board.

Kindergarten	277	Fifth Grade	279	Tenth Grade	298
First Grade	299	Sixth Grade	295	Eleventh Grade	288
Second Grade	291	Seventh Grade	285	Twelfth Grade	285
Third Grade	272	Eighth Grade	270	Out of District	23
Fourth Grade	272	Ninth Grade	252	Total Enrollment	3686

Dr. Lyman asked for historical trend data for the enrollment reports.

**3.e.b. Activity Account Balances**

The State Auditors recommend reporting Activity Fund balances to the Board of School Directors on a quarterly basis. The following are the balances as of September 30, 2023:

Senior High School	\$84,226.87
Middle School	\$41,105.14
Intermediate School	\$14,997.17
James Burd	\$ 3,075.72
Nancy Grayson	\$11,528.29

Copies of a detailed listing for the Senior High School and the Middle School were provided to the Board.

Mr. August presented Mr. Suders with a plaque for 16 years of service and also thanked Becky Wolfinger for her service on the Board.

**3.e.c. Donation Report**

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

**Hub City Club**, \$1,000.00 monetary donation to support the Veterans Day Program at the High School.

**Kiwanis Club of Shippensburg**, \$200.00 monetary donation to support the High School Veteran's Day Program.

**Volvo**, \$500.00 monetary donation to support the High School Facility Dog Ambassador Club.

**Rebecca Myers**, Logan 350 Elite Matt Cutter for use to cut mats for District students artwork. Approximate value of the donation is \$145.00.

**Hub City Club**, \$1,000.00 monetary donation to support the Middle School PBIS Program.

**Andoco, Inc.**, S.A.M.S. PBIS Spirit Wear sales profit to be used for the Middle School PBIS Program. Value of the donation is \$228.75.

**Anonymous**, S.A.M.S. PBIS Spirit Wear sales donations for the Middle School PBIS Program. Value of the donation is \$87.00.

**American Legion Post 223**, \$200.00 monetary donation to support the High School PBIS Program.

**Volvo**, \$700.00 monetary donation for the High School Band in appreciation of upcoming performance at the Volvo Christmas Light Show event.

**Volvo**, \$700.00 monetary donation to reimburse the Athletic Department for transportation for girls basketball for having to make a home game an away game during the Volvo Christmas Light Show event.

**Scott, Cathy, Derek and Devin Goodhart**, \$100.00 monetary donation in memory of Wayne F. Craig III to support the Shippensburg Area FFA.

**McInroy-Sheffer People Trust**, \$500.00 monetary donation in memory of Mary McInroy Sheffer to support interscholastic academic competitions for District students.

**Nancy Grayson PTO**, 30 library bound book box sets for use in the library at the Nancy Grayson Elementary School. Value of the donation is \$874.37.

(Action)

**4. CONSENT AGENDA**

On a motion of Wolfinger, seconded by Eberly to approve items 4.a. and 4.c. through 4.g. of the Consent Agenda.

**4.a. Approval of Minutes**

Recommend approval of the minutes as presented from the October 23, 2023 Planning/Action Board meetings.

**4.c. Policies for Second Reading and Approval**

Administration recommends approval of the following revised policies:

- 104
- 328, 331, 340, 341, 342, 343
- 603, 604, 605, 605.1, 606, 607, 608, 618
- 811
- 913

Copies of all of the policies were provided to the Board.

On voice call, all present voted yes to item 4.

**4.d. Appointment of Title IX Coordinator**

Administration recommends the appointment of Mrs. Leslee DeLong, Assistant Superintendent, as Title IX Coordinator.

**4.e. Request to Form a New Club**

Ms. Amber Keller, ESL Teacher, is requesting to form a Multicultural Club at the High School. The purpose of the new club is to unify and educate members about one another's cultures through presentations and fun-filled activities. The club would be open to all students.

Administration recommends approval of the club.

**4.f. Title Change and Updated Job Description - Director of Technology**

Administration recommends approval to the title change and updated revisions made to the job description for Director of Technology.

A copy of the revised job description was provided to the Board.

**4.g. Title Change and Updated Job Description - Executive Assistant**

Administration recommends approval to the title change and updated revisions made to the job description for Executive Assistant to the Superintendent.

A copy of the revised job description was provided to the Board.

On voice call, all present voted yes to items 4.a and 4.c. through 4.g. on the Consent Agenda.

**(Action)**

**4. CONSENT AGENDA**

On a motion of Wolfinger, seconded by Cressler to approve items 4.b.of the Consent Agenda.

**4.b. Finance**

Recommend approval of the following:

- 1. Bills of Payment**
- 2. Financial Reports**
  - a.) Treasurers
  - b.) Capital Reserve Fund
  - c.) Cafeteria Fund
- 3. Tax Report**
- 4. Budget Reports**
  - a.) Budget Summary
  - b.) Budget Transfers

Copies of the paid bills/reports were provided to the Board.

On voice call, all present voted yes to item 4.b. of the Consent Agenda.

**(Action)**

**4. CONSENT AGENDA**

On a motion of Eberly, seconded by Naugle to approve item 4.h. of the Consent Agenda.

**4.h. Personnel - Professional and Support**

**Professional Staff**

**Administration recommends the approval of the following qualifying leave of absence requests:**

- 1. Anna M. Thiessen** – Teacher at Shippensburg Area High School is requesting leave effective tentatively March 8, 2024 and continuing through the last day of the 2023-2024 school year, with an expected return to work date of the first in-service day of the 2024-2025 school year
- 2. Laurie R. Wolz** – Teacher at Shippensburg Area Middle School is requesting leave effective tentatively March 11, 2024 and continuing through the last day of the 2023-2024 school year, with an expected return to work date of the first in-service day of the 2024-2025 school year

**Administration recommends approval of the following leave of absence extension request:**

- 3. Grace Y. Spencer** – Reading Specialist at Shippensburg Area Intermediate School is requesting an extension to her current School Board approved leave, effective December 4, 2023 and continuing through December 20, 2023, with a return-to-work date of January 2, 2024

**Administration recommends the approval of the following FMLA qualifying leave of absence request:**

4. **Lindsay N. Pittman** – Teacher at Nancy Grayson Elementary School is requesting leave effective tentatively February 1, 2024 and continuing through March 28, 2024, with an expected return to work date of approximately April 2, 2024

**Administration recommends approval of the following salary correction:**

5. **Brenden J. Lupey** - Special Education Teacher at Shippensburg Area High School at a salary of \$55,729.00 (Bachelors Step 2) for military experience, previously approved on October 9, 2023 at \$54,069.00 (Bachelors Step 1)

**Administration recommends approval of Professional Contract status (tenure) for the following professional staff member who has successfully completed three years of satisfactory service with the Shippensburg Area School District:**

6. **Marissa N. Bear** –First Grade Teacher, effective November 13, 2023

**Administration recommends approval of the following substitute:**

7. **Andrea Youngblood** – Nurse

#### Support Staff

**Administration recommends approval of the following resignations:**

8. **Anissa M. Burkholder** – Part-Time Classroom Assistant at James Burd Elementary School effective retroactive October 20, 2023

9. **Stacy M. Shank** – Full-Time Classroom Assistant at Shippensburg Area High School effective retroactive November 6, 2023

**Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:**

10. **Debra D. Danglo-Griffis** – Classroom Assistant at Shippensburg Area Middle School, effective November 16, 2023

11. **Dee M. Goodhart** – District Registrar at Shippensburg Area Administration Building, effective retroactive October 23, 2023

12. **Brianna M. Hall** – Noon-Time Aide at Nancy Grayson Elementary School, effective retroactive October 23, 2023

13. **Jessica L. Krall** – Health Room Assistant at Shippensburg Area Middle School, effective retroactive October 23, 2023

14. **Richard A. Menton Jr.** – Technology Specialist at Nancy Grayson Elementary School, effective retroactive October 23, 2023

15. **Kelsey S. Pittman** – Classroom Assistant at Shippensburg Area Middle School, effective retroactive October 23, 2023

On voice call, all present voted yes to item 4.h. of the Consent Agenda.

**(Action)**

#### **4. CONSENT AGENDA**

On a motion of Wolfinger, seconded by Scott to approve item 4.i. of the Consent Agenda.

**4.i. Personnel - Administration**

**Administration recommends the approval of the following resignation:**

1. **Chad D. Kreitz** – Director of Operations and Maintenance effective December 8, 2023

On voice call, all present voted yes to item 4.i. of the Consent Agenda.

**(Action)**

**5. ACTION AGENDA**

**5.a. District Social Media Accounts**

On a motion of Lyman, seconded by Eberly to approve the following Action Agenda item:

Pursuant to Board Policy 815.1, the Board shall approve all official social media accounts created and/or maintained as District-owned accounts, including social media. Dr. Troy Stevens, Director of Technology, oversees all social media accounts for the District and serves as the primary contact person for these accounts.

Administration recommends Board approval for the District social media accounts.

The Board was provided a list of social media accounts

On voice call, all present voted yes to item 5.a. of the Action Agenda.

**5.b. Approval to Apply and Accept Two PDE Food Service Equipment Grants**

On a motion of Suders, seconded by Scott to approve the following Action Agenda item:

The SASD Food Service Department is requesting approval to apply and accept two USDA Food Service Equipment Grants. If awarded, the funds would be used to purchase two steamers (one for SAMS and one for SASHS). These items are not working properly and are near or at the end of their life expectancy. The estimated cost for each steamer is \$21,604.14 and any price increase that occurs between the application process and when the purchase is actually made would be covered by the Food Service Fund.

Administration recommends approval to apply and accept these grants. Should the District not receive these funds, the Administration is requesting authorization to purchase these items with Food Service Funds.

A copy of the sales quote for the steamers was provided to the Board.

On voice call, all present voted yes to item 5.b. of the Action Agenda.

**5.c. Additional Option through PenServ**

On a motion of Eberly, seconded by Lyman to approve the following Action Agenda item:

Administration recommends the Board provide district Administration with the authority to secure a Roth option to the District's 403 (b) Plan.

On voice call, all present voted yes to item 5.c. of the Action Agenda.

**5.d. Memorandum of Agreement Between SASD and the Shippensburg Area Education Association**

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:



Administration recommends approval of the MOA between the District and the Shippensburg Area Education Association regarding supplemental positions and stipends paid for yearly concerts throughout the District.

A copy of the MOA with the list of items to be eliminated/added was provided to the Board.

On voice call, all present voted yes to item 5.d. of the Action Agenda.

**5.e. Approval to Contract with Hurley Auctions**

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

In order to maximize advertising capabilities, Administration recommends approval to contract with Hurley Auctions of Greencastle, PA to auction District surplus items online. All items will be posted for sale, an email will be sent to all District employees and posted on the District website and Facebook page to attract as many bidders as possible. The commission for Hurley Auctions is 25% of gross sales. The District has contracted with Hurley Auctions in the past and was very pleased with their services and the result of the sale.

A copy of the contract was provided to the Board.

On voice call, all present voted yes to item 5.e. of the Action Agenda.

**(Information)**

**6. DISCUSSION AGENDA**

**6.a. Updated Job Description - Director of Operations and Maintenance**

Administration recommends approval to the updated revisions made to the job description for the Director of Operations and Maintenance.

A copy of the job description was provided to the Board.

**6.b. Grants for Growing**

Lisa Boltz, Agriculture Teacher and FFA Advisor, is seeking approval to apply for and accept funds from Grants for Growing (G4G), which is a grant program for middle and high school FFA chapters that are developing and improving project-based or experiential learning opportunities for students. FFA chapters may apply for up to \$5,000.00 through the G4G program, sponsored by Tractor Supply Company. Ms. Boltz has applied for \$4,942.00 and if awarded, the funds would be used to purchase three manikins; a life form canine, life form feline, and CasPeP the CPR dog for students to use in their Veterinary Science and Technology course.

A copy of additional information regarding the grant was provided to the Board..

Administration recommends approval of the grant.

**6.c. Request to Form a New Club at the High School**

Amy Brandt, Life Skills Teacher at the High School is requesting approval to form the *Buddy Club*. The purpose of the club is to advocate for inclusion for all students, especially those in Life Skills, to help create a positive High School experience for everyone.

**6.d. Nancy Grayson Playground Equipment - Final Report**

On February 27, 2023, the Board of School Directors approved the purchase and installation of new playground equipment at the Nancy Grayson Elementary School. At that time, a list of potential donations were approved and approval was granted to pay any unfunded balance with SASD Fund Balance. Below is the final list of donations as well as the amount that will need covered with SASD Fund Balance:

\$ 5,000.00	JLG Industries, Inc. (a change from the anticipated donation of \$10,000 which was Board approved on February 27, 2023)
\$ 7,500.00	Nancy Grayson PTO (Board approved on February 27, 2023)
\$ 8,772.00	Nancy Grayson PTO from community donations and grants (Board approved on June 26, 2023)
\$ 5,500.00	Nancy Grayson PTO from community donations (Board approved on August 14, 2023)
\$28,600.00	Greyhound Foundation through individual donors, Foundation Education Committee, Foundation General Fund, and Partnership for Better Health Funds)
<u>\$13,701.00</u>	SASD Fund Balance
\$69,073.00	Total Cost of Project

Administration recommends approval of the changes to the original donation list, approval of the donation from the Greyhound Foundation, and approval to use SASD Fund Balance to pay for the remainder of the project.

**6.e. Substitute Custodial Services**

Administration recommends entering into a one year agreement with Ames Janitorial Services, for substitute janitorial services on an as needed basis, to help the District with custodial help. There is no charge to the District if we do not use their services.

Additional information regarding Ames Janitorial Services was provided to the Board.

A discussion occurred between the Board regarding student custodians and comparing hourly costs to current staff.

**6.f. PowerSchool Predictive Enrollment Analytics**

Administration recommends approval of an agreement with PowerSchool to purchase Predictive Enrollment Analytics for the initial six (6) month term of January 1, 2024 through June 20, 2024 at a cost of \$5,243.69 followed by an annual term of July 1, 2024 through June 30, 2025 at an estimated cost of \$10,545.00.

A copy of the sales quote and additional information was provided to the Board.

Mrs. Eberly stated that she would like more information shared at the next Committee of the Whole Meeting regarding this agreement.

**6.g. Addendum to Agreement with Education Staffing Services (ESS)**

Administration recommends approval of the Addendum to the Agreement with ESS Northeast, LLC. to pay for the substitute teachers that picked up classroom assistant substitute positions in error.

A copy of the Addendum was provided to the Board.

**6.h. Disposal of Obsolete High School Textbooks**

Administration requests approval for the sale, donation, or disposal of the following outdated textbooks:

Title of Book	Publisher	Copyright Date	# of Books for Disposal/Sale
Modern Biology	Holt Rinehart Winston	1991	1
Modern Earth Science	Holt Rinehart Winston	1991	43
Exploration of the Universe	Saunders College Publishing	1993	30
Modern Biology	Holt Rinehart Winston	1985	22
Environmental Science	Macmillan	1993	37
Earth Science	Merrill	1995	107
Community of Life - Application	CORD	1999	63
Waste and Waste Management	CORD	1999	45
Air & Other Gases - Application	CORD	1999	46
Natural Resources - Application	CORD	1999	28
Water - Applications in Bio/Che	CORD	1999	61
Environmental Science - AG	McGraw Hill	2012	1
Environmental Science	McGraw Hill	2016	3
Environmental Science - AG	McGraw Hill	2012	2

**7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS**

Daren Donovan, resident of SASD, spoke on the following topics:

- Curriculum Report - A goal for the future is that Shippensburg Area School District to be the best ranked school in PA
- Janitorial average pay is \$13-\$15/hr.
- Student custodians - community service could be a disciplinary action
- Thanked Becky and Charlie for their service and hope they stay involved

## 8. BOARD COMMENTS

Mrs. Eberly thanked Charlie for his service. Tonight talked a lot about facilities - possible new realignment options.

Mr. Scott thanked Charlie and Becky for their service.

Mrs. Wolfinger shared her experience with serving on the School Board. She thanked Board members for allowing her to be part of something special. She challenges current and future Board members to keep students at the center of their decisions. She wished Mr. August nothing but the best and reassured him that he made the right decision. Mrs. Wolfinger thanked the students and parents of the District.

Mr. Cressler announced the Power Puff game would be held tomorrow at 6 p.m. He shared that winter sports start this Friday. Speaking to the two outgoing Board members, he said "kudos" for Charlie for serving 16 years and extended best wishes to Becky and thanked her for everything she has done for the students.

Mr. Bard thanked Charlie and Becky for their service. He stated that this was a long, but informative meeting.

Mr. Naugle thanked Becky for what she has done - she has touched a lot of kids and he wished her well. He stated that he knows why Charlie's hair is grey and Mr. Naugle has a new respect for what he has done. He thanked and congratulated Charlie.

Mr. Suders stated that he was disappointed in the parent loop during his term - this needs to be done as it is a safety issue. He thanked everyone for their support and said that he will always be a Greyhound.

Dr. Lyman shared with Becky that he is proof you can't leave the Board even if you lose an election. He stated to Charlie that he doesn't know anyone who knows Shippensburg or has some connection with everyone like he does. Dr. Lyman shared that he believes Charlie has done stuff anonymously and never wanted recognition.

Dr. Goates stated that he met Becky during the COVID crisis and didn't like him much but beyond that they recognized that they could respect each other and work together. He shared that he knew Charlie by reputation. He said it has been a pleasure getting to know Charlie and how much he cares about the community. He appreciates the time together on the Board and valued his input and conversations.

## INFORMATION

### 9.a. Date Saver

**December 4:** Committee of the Whole Meeting/Reorganization Meeting/School Board Meeting

**December 14:** Transportation Committee Meeting

**January 3:** Safety and Security Committee Meeting

**January 8:** Committee of the Whole Meeting/Reorganization Meeting/School Board Meeting

**January 10:** Athletics Committee Meeting

**January 18:** Facilities Committee Meeting

**January 22:** Committee of the Whole Meeting/Reorganization Meeting/School Board Meeting  
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**November 22:** Two hour early dismissal (Thanksgiving Break) for students, teachers, and staff

**November 23-27:** Thanksgiving Holiday - District Closed

**November 28:** In-Service Day (Conference Swap Day) - no school for students and teachers

**December 20:** Two hour early dismissal (Winter Break) for students and teachers

**December 21:** Two hour early dismissal (Winter Break) for staff

**December 22:** January 1: District Closed (Winter Break)

**10. ADJOURNMENT**

Dr. Goates announced the meeting was adjourned at 10:02 p.m.



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Cristy Lentz, Board Secretary