



Kay Ivey
Governor

Bill Poole
Finance Director

STATE OF ALABAMA
Department of Finance
Office of the State Comptroller

100 North Union Street, Suite 220
Montgomery, Alabama 36130-2602
Telephone (334) 242-7063 Fax (334) 353-0442
www.comptroller.alabama.gov




Kathleen D. Baxter, PhD, CGFM, CPM
State Comptroller

Michael G. Hudson, CGFM
Deputy State Comptroller

MEMORANDUM

To: All State Agencies
All Chief Fiscal Officers

From: Kathleen D. Baxter
State Comptroller 

Date: December 26, 2024

Subject: Travel Mileage Rate for 2025

Effective January 1, 2025, the mileage rate paid to persons traveling in privately owned vehicles on official business for the State will increase to 70 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, 36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after January 1, 2025, will be calculated at the new rate of 70 cents per mile.

When calculating the amount reimbursed, all mileage listed on an expense account must be totaled and then multiplied by 70 cents (Example: 110 miles x .70 = \$77.00). Should you have any questions concerning this directive, please contact the Accounts Payable HOTLINE at 334-242-4444 or email travel questions to travel@comptroller.alabama.gov.

KDB/lb