

Southwest Georgia STEM Charter Board of Directors Meeting

February 15, 2024 5:30 P.M. - Media Center at SGSC

Minutes

Meeting also offered through Teleconference Option due to COVID-19:

Dial-in Number 978-990-5080: Access Code: 6521665

advertised on the School Website as well.

Call to Order - 5:34 pm by Chairman Lee

Recognition of All Members in Attendance/Note Those Not Present - Chairman Tony Lee, Vice Chairman Chris Weathersby, By Phone: Board Member Erwin Thomas, Not Present: Board Member Patricia Goodman. Present for the meeting also: CFO Lori Wilson and School Leader Ginger Almon

Approval of January Minutes - Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor

Approval of Amended February Agenda - Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor: **Chairman Lee made a motion to amend the February Board Agenda for the following reasons:**

- **Approval of Sherri Cartwright as a new SGSC Board Member**
- **Expansion of School Grounds to be an Action Item instead of an Information Item**

Recite the current SGSC Mission Statement

- SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning.

Public Comment - None

School Liaison (Ms. Fincher) - None

School Leader's Report - Information Items

- **Athletics Information** - Information Item
The Board was provided schedules for soccer games, varsity baseball, and middle school baseball. Track will begin practicing next week and a schedule will be provided once their meets are confirmed.
- **Upcoming Events** - Information Item
SGSC will host a Ties and Tiaras Dance for Pre-K through 5th grade students at the Shellman Depot on Saturday, February 17th from 6:00 pm - 8:00 pm.
- **Enrollment Summary** - Information Item
507 students currently enrolled - 32.28% non white students

Academic - Information Items

- **Review of the 22-23 CPF Scores** - Information Item-
The scores were reviewed. For the 2022-2023 school year, SGSC received 85 in Finance (Enrollment Variance yielded a 15 point deduction) and 92 in Operations and Met in Academics. This is the 4th consecutive year that SGSC has been in the "green" in all areas. SGSC is on track for the 5-yr. Renewal.
- **Approval of 24-25 School Calendar** - Action Item-
Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor. The Board reviewed the calendar during the Governance meeting. All staff have had the opportunity to review the calendar and provide input. The calendar for the 24-25 school year has been approved.

Finance - Action Items and Information Items

- **Approval of January Financial Report** - Action Item -
Motion to approve by Erwin Thomas, 2nd by Chris Weathersby all in favor. The General fund reports ending in January 2024 were reviewed. The school is 58.33% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues total at 61.91%. Expenditures total at 62.04%. The total fund equity for January 2024 is \$4,317,944.23. Board members reviewed all of the financials for the General Fund. Fund equity has increased by \$60,757.48 when compared to December 2023.

- Cash Flow- The monthly cash flow variance for December 2023 is \$125,533.40. This amount includes drawdowns.
- **Approval of the January School Food Report** - Action Item-
Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor. The school nutrition fund for January 2024 was reviewed. The revenues total to 54.56%. The expenditures total at 64.19%. The fund equity increased by \$824.00 when compared to December financials.
- **CPF Point Calculation at this time** - Information Item-
The monthly cash flow variance for December 2023 is \$125,533.40. This amount includes drawdowns.
- **ARP ESSER III Update/Input** - Information Item-
No new information at this time.

Governance - Action and Information Items

- **Expansion of school grounds** - Action Item
Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
The Board votes to approve the expansion of school grounds to include adding a 14 classroom mobile building to facilitate high school classes. The next step will be to let the SCSC know that the Board has approved the expansion and get guidance from them related to next steps.
- **Required Board Training** - Information Item
The last Face-toFace Training will be held in Atlanta on April 17, 2024. CFO Lori Wilson and new Board Member Sherri Cartwright will attend this training in person. Every Board member and School Leader will also be responsible for the remaining 6 virtual hours which is due by April 30, 2024.
- **Operational and Fiscal Monitoring CPF Appeal Requests** - Information Item
Only one of the appeals that was sent in was approved and reversed to an Adverse Practice related to the SCSC Communications Policy
- **Approval of Corrective Action Plan for CPF Results** - Action Item
 - Approval of Conflict of Interest Policy - Action Item- Motion to approve by Erwin Thomas, 2nd by Chris Weathersby all in favor
 - Approval of the School Adhering to the SCSC Communications Policy - Action Item- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Approval of the updated School Enrollment Packet related to SSN - Action Item- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Approval of items related to Non-Discrimination Statement - Action Item- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Employment Applications- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Policy- Motion to approve by Erwin Thomas, 2nd by Chris Weathersby all in favor
 - Human Resource Manual- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Inventory Spreadsheet Amendments - Action Item- Motion to approve by Erwin Thomas, 2nd by Chris Weathersby all in favor
 - Federal Funds Policy - Action Item- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
 - Finance Policy - Action Item- Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor
- **New Board Member Approval- Action item-**
Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor. The motion to accept Sherri Cartright as a Board Member was approved.
- **Discuss the school leader's performance related to LKES** - Information Item
LKES Standard 4 was discussed. The Board feels that School Leader Almon has school safety at the forefront of all decisions. Overall, they feel that the area of Organizational Management is effective.

Adjourn Meeting - 5:58 pm - Motion to approve by Chris Weathersby, 2nd by Erwin Thomas all in favor