

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
June 10, 2019, 6:15 pm, CES Library

BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Ian Wiggins, Chris Ouellette, Kara Harris
ADMIN TEAM PRESENT: Cathy Hurowitz-Superintendent, Tami Burgher-Board Secretary, Brad Thorud-CES Principal, Jim Helmen-CMHS Principal, Tami Montague-Business Manager
GUESTS: Lucius Jones, Billi Leinonen, Noel Jones

- I. CALL TO ORDER: 6:16 pm
 - A. Flag Salute
 - B. Agenda Review

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

- B. Student Body Report: None
- C. Oregon School Employees Association Representative Report: None
- D. Clatskanie Education Association Representative Report: None

III. OLD BUSINESS: None

IV. NEW BUSINESS

- A. Budget Resolution - Adopting the Budget
- B. Budget Resolution - Making Appropriations
- C. Budget Resolution - Imposing the Tax
- D. Budget Resolution - Categorizing the Tax

A motion was made to adopt the budget, make appropriation, impose the tax and categorize the tax (see attached for full motion)

KE/KH - UNANIMOUS

- E. Budget Resolution - Transfer Appropriations: Tami Montague explained why the board needs to do a Transfer of Appropriations. This is a housekeeping item that needs to be done when there are negative balances in funds.

A motion was made to transfer appropriations, see attached.

CO/KE - UNANIMOUS

- F. 2019-2020 Board Calendar

A motion was made to accept the 19-20 Board Calendar as presented.

CO/IW - UNANIMOUS

- G. June Enrollment Information
- H. Policy Updates - 1st Reading
 - 1. BBAA - Individual Board Member's Authority and Responsibilities
 - 2. ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone
 - 3. GBC-AR - Staff Ethics

4. GBEBBA - Staff-HIV, AIDS, and HBV
5. GBH/JECAC - Staff/Student/Parent Relations
6. GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying - Staff
7. GBNA-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying - Staff
8. GCBDC/GDBDC - Domestic Violence, Harassment, Sexual Assault, or Stalking Leave
9. IGDJ - Interscholastic Activities
10. IKF - Graduation Requirements
11. IKF-AR - Graduation Requirements
12. JEC - Admissions
13. JECAC/GBH - Staff/Student/Parent Relations
14. JECB - Admissions of Nonresident Students
15. JECB-AR - Admissions of Nonresident Students
16. JECF - Interdistrict Transfer of Resident Students
17. JECF-AR - Interdistrict Transfer of Resident Students
18. JHCF - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence - Student
19. JHCF-AR - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence - Student
20. LBE - Public Charter Schools

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written
- B. 7-12 Principal Report: Written
- D. Special Education Report: Written. The district is working on a contract with our school psychologist, Jen Cooper, to have her here full time next year. Roxane Wilcoxon will be a district office staff member again next year and she will be training to bill for medicaid.
- E. Superintendent Report: Written. C. Hurowitz discussed the difficulties that CES is having with a lack of space. The district has a chance to get a portable for free (just the moving and set up costs), but it is too large to be on CES campus. It may go to CMHS back parking lot for the alternative program, discussion followed.
- Financial Report: T. Montague explained this month's financial report. We have received most all of the funds we will get this year. There will be lots of payroll going out in June. The ending balance looks good. We are still playing catch up in Food Services.

- VI. BOARD MEMBERS REPORTS: C. Ouellette - graduation was a very moving experience to be involved in. He thought Jim did a bang up job and he took great pleasure in seeing what the kids have accomplished. It was very humbling and that made it worth being on the board. K. Harris commented on the science fair. She was a judge for it for the first time and the projects were fabulous. Everyone was very knowledgeable about their projects. James Helmen did one on the bacteria found around the school, it made her want to go home and wash her hands. It was fun and interesting. I. Wiggins dittoed the comments on the science fair and graduation, "well done Jim". K. Engel also agreed with the comments made about the science fair and graduation. She got to go to the science fair during negotiations. She really enjoyed Chase Baker's presentation on texting while driving. She also commented on the district's website and how some things are out of date and how some links lead nowhere. Stephen Tack is working on getting a better package from our company for our district website. We also need to get CES's student handbook up on the website for 19-20 school year. M. Evenson heard a lot of people talk about how great graduation was. It is obvious the relationship Mr. Helmen has with the kids by all of the hugs...thank you and congrats.

VII. CONSENT AGENDA

- A. Financial Report
- B. Designate Fund Balances for GASB 54
- C. Hire CES Teachers Billi Leinonen (Kindergarten), Sara Neuhauser (Kindergarten) and Charlotte Kyle (temporary 4th grade)
- D. Hire CES Teacher Hallie Parker at .4 FTE (2 days per week) and transfer Amanda Tompkins to a .6 FTE (3 days per week) job share for one 1st grade classroom.
- E. Administrative Contract Renewals
- F. Approve Minutes of May 13, 2019 board meeting

T. Montague explained that the GASB 54 item on the consent agenda needs to be re-adopted per our auditors.. It is also a housekeeping item to remain in compliance with GASB 54 rules. K. Engel also some missing information on R. Wilcoxon's and P.

Simmons' contracts. It needs to specify what their accrual rate is for sick leave, vacation and personal business. It currently says "will accrue at the current rate" without specifying the rate.

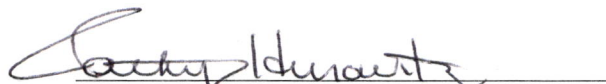
A motion was made to approve the consent agenda with the additional language mentioned above added to R. Wilcoxon's and Paul Simmons' contracts.

KE/CO - UNANIMOUS

ADJOURNMENT: 6:58 pm

NEXT BOARD MEETING: July 8, 2019


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

**CLATSKANIE SCHOOL DISTRICT 6J
RESOLUTION TO TRANSFER APPROPRIATIONS WITHIN FUNDS
2018-19 BUDGET**

Appropriation Transfer Details

- General Fund – The adjustment to Support Services is necessary to provide budget authority for shifting of staff positions between Instruction and Support Services functions.
- Special Revenue Funds – The increase in Support Services is due to expenditures associated with Chronic Absenteeism and anticipated TAP grants along with the financing of two buses. These increases are supported by State grants and other financing revenues. The adjustment from Instruction to Facilities Acquisition & Construction is necessary to provide budget authority for additional expenditures related to the parking lot project.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2018, the budget transfers shown below, in order to provide proper budget authority as described in the detail above, are hereby appropriated as indicated within the funds listed:

GENERAL FUND

| <u>Revenue Function</u> | <u>Adopted Budget</u> | <u>Budget Adjustments</u> | <u>Adjusted Budget</u> |
|-------------------------|---------------------------|-------------------------------|----------------------------|
| Local Sources | \$ 3,774,500 | | \$ 3,774,500 |
| Intermediate Sources | 13,000 | | 13,000 |
| State Sources | 4,152,290 | \$ | 4,152,290 |
| Transfers | 340,000 | | 340,000 |
| Beginning Fund Balance | 298,548 | | 298,548 |
| Total | <u>\$ 8,578,338</u> | <u>\$ -</u> | <u>\$ 8,578,338</u> |

| <u>Expenditure Function</u> | <u>Adopted Budget</u> | <u>Budget Adjustments</u> | <u>Adjusted Budget</u> |
|-----------------------------|---------------------------|-------------------------------|----------------------------|
| Instruction | \$ 5,044,817 | \$ (150,000) | \$ 4,894,817 |
| Support Services | 3,238,521 | 150,000 | 3,388,521 |
| Transfers | 95,000 | | 95,000 |
| Contingency | 200,000 | | 200,000 |
| Total | <u>\$ 8,578,338</u> | <u>\$ -</u> | <u>\$ 8,578,338</u> |

SPECIAL REVENUE FUNDS


| <u>Revenue Function</u> | <u>Adopted Budget</u> | <u>Budget Adjustments</u> | <u>Adjusted Budget</u> |
|-------------------------|---------------------------|-------------------------------|----------------------------|
| Local Sources | \$ 749,645 | | \$ 749,645 |
| State Sources | 202,613 | \$ 137,000 | 339,613 |
| Federal Sources | 551,000 | | 551,000 |
| Transfers | 95,000 | | 95,000 |
| Other Financing | - | 222,892 | 222,892 |
| Beginning Fund Balance | 282,250 | | 282,250 |
| Total | <u>\$ 1,880,508</u> | <u>\$ 359,892</u> | <u>\$ 2,240,400</u> |

| <u>Expenditure Function</u> | <u>Adopted Budget</u> | <u>Budget Adjustments</u> | <u>Adjusted Budget</u> |
|---------------------------------|---------------------------|-------------------------------|----------------------------|
| Instruction | \$ 765,779 | (20,000) | \$ 745,779 |
| Support Services | 207,334 | \$ 359,892 | 567,226 |
| Enterprise & Community Services | 427,395 | | 427,395 |
| Facilities Acquisition & Const. | 15,000 | 20,000 | 35,000 |
| Transfers | 340,000 | | 340,000 |
| Contingency | 125,000 | | 125,000 |
| Total | <u>\$ 1,880,508</u> | <u>\$ 359,892</u> | <u>\$ 2,240,400</u> |

ADOPTED by the Board of Directors of Clatskanie School District 6J this 10th day of June 2019.

ATTEST:


 Megan Evenson, Chair


 Cathy Hurowitz, Superintendent

**CLATSKANIE SCHOOL DISTRICT 6J
2019-2020 BUDGET RESOLUTIONS**

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Clatskanie School District 6J hereby adopts the budget for the fiscal year 2019-2020 in the total of \$12,912,568 now on file at the District Office located at 815 S. Nehalem, Clatskanie, OR, 97016.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019 for the following purposes:

GENERAL FUND (100)

| | |
|---------------------------|---------------------|
| Instruction | \$ 5,525,408 |
| Support Services | 3,602,838 |
| Transfers | 115,000 |
| Contingency | 250,000 |
| Total General Fund | \$ 9,493,246 |

DEBT SERVICE FUND (300)

| | |
|--------------------------------|-------------------|
| Debt Service | \$ 773,000 |
| Total Debt Service Fund | \$ 773,000 |

CAPITAL PROJECTS FUND (400)

| | |
|------------------------------------|------------------|
| Support Services | \$ 80,000 |
| Total Capital Projects Fund | \$ 80,000 |

SPECIAL REVENUE FUNDS(200)

| | |
|--|------------|
| Instruction | \$ 909,510 |
| Support Services | 537,512 |
| Enterprise & Community Services | 496,100 |
| Facilities, Acquisition and Construction | 105,200 |
| Transfers | 340,000 |
| Contingency | 125,000 |

SCHOLARSHIP FUND (700)

| | |
|---------------------------------|------------------|
| Enterprise & Community Services | \$ 53,000 |
| Total Scholarship Fund | \$ 53,000 |

Total Special Revenue Funds **\$ 2,513,322**

TOTAL APPROPRIATIONS, All Funds **\$ 12,912,568**

TOTAL ADOPTED BUDGET **\$ 12,912,568**

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2019-20:

- (1) At the rate of \$4.6062 per \$1000 of assessed value for permanent rate tax
- (2) In the amount of \$719,000 for debt service on general obligation bonds

CATERGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

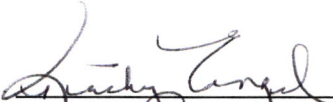
Subject to the Education Limitation

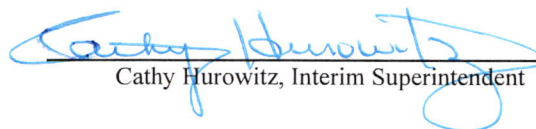
Permanent Rate Tax \$4.6062/ per \$1000

Excluded from Limitation

General Obligation Bond Debt Service \$ 719,000

The above resolution statements were approved and declared adopted on the 10th day of June 2019.


Kathy Engel, Vice Chair


Cathy Hurowitz, Interim Superintendent

CLATSKANIE SCHOOL DISTRICT 6J
PO BOX 678
CLATSKANIE, OR 97016

BOARD OF DIRECTORS' MEETING SCHEDULE FOR 2019-2020
(SECOND Monday unless otherwise noted)

All meetings are held at 6:30 p.m. in CES Library, located at 815 S Nehalem, Clatskanie, OR 97016 unless otherwise stated.

| | |
|-------------------|--|
| July 8, 2019 | Board Workshop Meeting (Organizational) |
| August 12, 2019 | Board Meeting |
| September 9, 2019 | Board Meeting |
| October 14, 2019 | Board Meeting |
| November 12, 2019 | Board Meeting (2nd Tuesday due to Veteran's Day) |
| December 9, 2019 | Board Meeting |
| January 13, 2020 | Board Meeting |
| February 10, 2020 | Board Meeting |
| March 9, 2020 | Board Meeting |
| April 13, 2020 | Board Meeting |
| May 11, 2020 | Board Meeting |
| June 8, 2020 | Board Meeting |

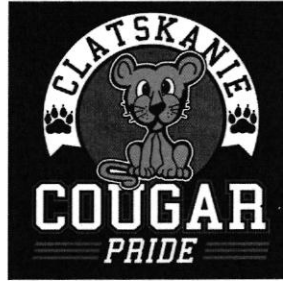
Adopted: June 10, 2019

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2018-2019

| Grade Level | 2017-2018 | | 2018-2019 | | | | | | | | | |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | 9/18/17 | 6/4/18 | 9/18/18 | 10/18/18 | 11/19/18 | 12/6/18 | 1/9/19 | 2/6/19 | 3/6/19 | 4/3/19 | 5/8/19 | 6/4/19 |
| K | 62 | 55 | 54 | 52 | 52 | 53 | 52 | 49 | 48 | 50 | 49 | 49 |
| 1 | 49 | 51 | 58 | 58 | 59 | 59 | 56 | 56 | 57 | 57 | 57 | 58 |
| 2 | 56 | 53 | 53 | 54 | 53 | 53 | 53 | 53 | 51 | 53 | 53 | 53 |
| 3 | 56 | 55 | 59 | 59 | 60 | 61 | 58 | 58 | 57 | 57 | 56 | 57 |
| 4 | 53 | 54 | 58 | 59 | 59 | 59 | 60 | 61 | 58 | 58 | 58 | 59 |
| 5 | 40 | 40 | 53 | 53 | 52 | 53 | 53 | 54 | 52 | 53 | 53 | 53 |
| 6 | 53 | 50 | 48 | 49 | 50 | 51 | 49 | 49 | 46 | 48 | 48 | 48 |
| <i>Elementary Total</i> | 369 | 358 | 383 | 384 | 385 | 389 | 381 | 380 | 369 | 376 | 374 | 377 |
| 7 | 58 | 61 | 55 | 55 | 54 | 55 | 58 | 55 | 55 | 55 | 53 | 53 |
| 8 | 50 | 51 | 63 | 62 | 59 | 60 | 63 | 62 | 63 | 63 | 62 | 62 |
| 9 | 76 | 76 | 49 | 51 | 49 | 47 | 47 | 46 | 45 | 46 | 45 | 46 |
| 10 | 52 | 53 | 74 | 73 | 71 | 72 | 72 | 69 | 70 | 73 | 73 | 73 |
| 11 | 50 | 48 | 50 | 49 | 48 | 48 | 48 | 49 | 49 | 51 | 50 | 50 |
| 12 | 69 | 57 | 55 | 57 | 55 | 54 | 56 | 54 | 54 | 53 | 55 | 54 |
| TR | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Mid/High Total</i> | 357 | 348 | 346 | 347 | 336 | 336 | 344 | 335 | 336 | 341 | 338 | 338 |
| SCHOOL TOTALS | 726 | 706 | 729 | 731 | 721 | 725 | 725 | 715 | 705 | 717 | 712 | 715 |
| 17-18 TOTALS | | | 726 | 720 | 722 | 721 | 719 | 717 | 721 | 709 | 710 | 706 |
| CES In | | | | | | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| CMHS In | | | | | | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Total IDT In* | 16 | 17 | 4 | 4 | 5 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| CES Out | | | | | | 12 | 13 | 14 | 16 | 17 | 18 | 18 |
| CMHS Out | | | | | | 16 | 16 | 16 | 16 | 15 | 15 | 14 |
| IDT Out** | 18 | 26 | 21 | 23 | 26 | 28 | 29 | 30 | 32 | 32 | 33 | 32 |

* Interdistrict Transfers into our district
 ** Interdistrict Transfers out of our district

Clatskanie Elementary School



Monday, June 10th, 2019

- **New Kindergarten Open House:**
 - On Thursday, May 30th CES hosted a New Kindergarten Open House. All new incoming kinders were invited to CES to meet their future teachers and other staff members, take a tour of the school, and meet and greet with teachers and other students and families at a pizza social at the end of the event. The event was well attended with over a 160 guests, and we welcomed more than 85% of our newly enrolled Cougars.

- **Math RTI Implementation:**
 - During the dedicated team time throughout the end May and early June the teachers at CES have met to develop Math Instructional Standards of Practice.
 - The teachers have developed a year-long pacing guide to ensure the curriculum targeting priority standards in each chapter are addressed and explicitly taught over the course of the year. Furthermore, the teaching staff is working to develop a curriculum guidance document detailing the components of the curriculum that will be taught throughout each chapter, the Effective Mathematics Teaching Practices that will be used throughout instruction, and other strategies to target the development of number sense, fact fluency, and mathematics rigor.
 - Standards of Practice for Instruction are a set of expectations and agreements collaboratively developed amongst teaching staff that identify the effective teaching practices, time allotted for math instruction, and the resources and materials from the core curriculum teachers should use to deliver effective math instruction. Establishing Standards of Practice for Instruction is the first step in the development of the Tier I practices within a Response to Intervention system.

- **Oregon State University - Campus Visit and Tour:** On Tuesday, May 28th and Wednesday, May 29th, the 6th grade Cougars from CES traveled to Corvallis to visit the campus of Oregon State University and to participate in the OSU Science and Engineering Day. On Tuesday the 28th, our Cougars attended the OSU Science and Engineering day. This is a day full of hands-on science, engineering, and technology activities and a baseball game starring the minor league team - The Corvallis Knights. On Wednesday the 29th the students received a guided tour of campus with a variety of hands-on STEM activities throughout the day. In the evening we hosted a pizza party and bowling social in the basement of the Memorial Union on campus. I would like to

thank Mrs. Crawford for organizing this truly rewarding experience; I look forward to this tradition continuing, and to offer more opportunities to engage our students in the exploration of post-graduation learning pathways. I would also like to Mrs. Thorud and Jacks and Mouse for their time and support - we could not have done this trip without them.

- **Enrollment and Class Sizes:**

- Total Enrollment = **374**
- Kindergarten:
 - Jones = 21
 - Turner = 26
- 1st Grade:
 - Corne = 27
 - Tompkins = 27
- 2nd Grade:
 - Sittloh = 26
 - Tallman = 26
- 3rd Grade:
 - Jones = 28
 - Bauman = 25
- 4th Grade:
 - Rowland/Thorud = 28
 - Horness = 29
- 5th Grade:
 - Ingamells = 25
 - Van Voorst = 24
- 6th Grade:
 - Crawford = 24
 - Weedin = 22
- Kinder-6th Grade:
 - Takalo = 8
 - Warren = 8

- **June Events:**

- **PSEA Field Day** - On Tuesday, June 11th the PSEA will host the annual CES Field Day. The PSEA has scheduled a full-day of activities and wet-and-wild fun. Students will engaged in a variety of field day activities including a variety of games, sack races, and the amazing CES slip-n-slide. We would like to thank our PSEA leadership and the numerous PSEA volunteers for committing to make this day great. In addition, we would like to thank the Clatskanie Fire Department for once again providing the engines that will make the slip-n-slide possible.
- **Academic Awards and 6th Grade Recognition** - On Wednesday, June 12th at 9:00AM, the staff at CES will host the annual CES Academic Awards and 6th Grade Recognition in the Cardiff Gym. Cougars will be recognized for various accomplishments including academic achievement, improvement, attendance, and citizenship.
- In addition, to celebrate our Cougars for their reading accomplishments, members of our local Masonic Lodge of Clatskanie will be in attendance in order to award bikes for the winners of the Books for Bikes program. Books for Bikes is a reading incentive program that for all CES Cougars have the opportunity to participate by reading thirteen books at their reading level. In addition, the Clatskanie PSEA will award two Kindles per grade level to students selected through the Books for Bikes Program.
- The staff at CES will also said goodbye to our wonderful 6th grade Cougars at the 6th grade recognition and reception. We will miss this group of students very much at Clatskanie Elementary School, and we wish them the best of luck as they advance in their education and continue to grow and learn.

Clatskanie Middle/High School

Home of the "Tigers"



Building Report: 6/16/19

Jim Helmen- Principal

Graduation

- For School Board Members: GRADUATION PRACTICE- FRIDAY, June 7th @ 9:00 a.m. Meet in main gym- Practice minimum of 3x's. Board members and Cathy will be practicing handing out diplomas
- Baccalaureate – June 8th 1PM in Auditorium. Speaker will be Ed Guinto
- Graduation: Sat, June 8th 2:30 p.m. Board Members will be in Gym no later than 2:15 (Brown Chairs- name on chair for you), Students and staff CMHS no later than 1:45 in RM 107.

Senior Awards Night:

I am happy to share that this year's Scholarship/Dinner Night was a success. CMHS had 17 seniors earn \$351,224.93 in scholarships. We had 48 senior students and their families present.

Measure 98 Funding- Extension

Measure 98 Expenditure Change(s) for High School Success application has been submitted to ODE requesting and extension in spending for the of \$53,000. I have requested the funds to develop/enhance the following programs:

- Development Computer-Aided Design (CAD) program focused Industrial Design and Product Development Engineering. This program will allow increased engagement in student learning and tie directly into the development CMHS STEM and Robotics programs we are currently developing. Purchase of CAD system and computer software.- \$30,000
- Purchase of computers, programming software and 3-D printer for development of STEM HS/MS program at CMHS. In efforts to increase student engagement and learning, we need to increase student options and access to technical education. The focus of this program is to promote self-directed learning, provide hands on opportunities through exploration, and create real life connections to high wage-high demand jobs, increase awareness to occupational job clusters, increase communication through student partnerships, competition, and public speaking- \$18,000
- MS Robotics Program- Purchase of 20 robotic starter kits. We have limited options for CTE courses at MS level due to limited staffing. Developing a MS robotics course along with access

in technology education and will increase student engagement, increase attendance, and student learning. We have a large population of MS students and parents requesting additional options to science and tech based options- These kits will meet the beginning needs we have to start an effective program here at CMHS-\$4,000

Special Education Director 7-12.

Current caseloads and Staffing:

- Life skills: 12 students – 1 certified teacher/ 5 classified staff
- Resource/ Transition/Behavior: 48 Students- 1 certified teacher/ 4 classified staff

Athletics

Congratulations to the Girls softball team for winning the girls 3A state Championship. There will be a community celebration on Wednesday June 12 at 10AM in the auditorium.

Upcoming Events

- 6th graders visit CMHS – June 12th
- MS 6th/7th/8th grade dance – June 12th 6-8PM- CMHS Commons
- Senior graduation practice and photo – June 7th 8:30AM
- Baccalaureate – June 8th 1PM In Auditorium
- Graduation – June 8th 2:30PM
- All grades check out (library, locker, etc.) – June 10th (Regular Bell Schedule)
- All School Awards/Field Day – June 13th Dismiss Noon
- Gym re-opens/Teacher will Work Day – June 14th

- Thank you to the Masons, PSEA, and all the staff at CES that has worked to make this recognition assembly possible. Please join us in celebrating the culmination of another year.

Superintendent's Report
6/10/2019

Chronic Absentee: We are in the process of closing out the grant. I had a phone conference with a representative from ODE who was pleased with how we have used the funding. If we are funded again next year we will continue to have staff trained in Collaborative Problem Solving as well as Cultural and Climate improvement.

Collaborative Behavior Program: The meeting with the local superintendents and the GOBHI Director was positive. I will be working with the group to present a budget for the program. As we move forward I will keep you informed. The most convenient location is still the former Indian Education building.

Principal Interviews: We have 4 candidates to interview. Interviews will be on Monday June 10 beginning at 8:00 in room 107 at the middle/high school. I will have the questions ready as well as a score sheet as we interview each candidate.

Staffing: It looks like we are going to have a large group of new special education staff next year as well as a few new teachers. We are continuing to post for those positions.

Bargaining: Both associations have come to agreements with the District. I have a concern with Article 12 and have requested a change. I am sure it is just an error as we agreed to table the article and create a Memo of Understanding at a later date. Then the contracts have to be voted on by the members.

Alternative Classroom: At this time I have not had confirmation from the Port regarding using the space in the old Jr. High. I will have more information at the Board Meeting. I will be using some of next year's Federal Funds that are earmarked for teacher professional development to send Dawn and her assistant to a conference and training in Kentucky in July to learn how to incorporate Project Based Learning/Instruction into the alternative program.

Special Education

School Psychologist: I am working out a contract for full time school psychology services for next year. This will be a big support for our programs.

Medicaid Billing: Roxanne will be getting training during the summer to do our own Medicaid billing. We will be able to bill for many services that we are providing for our students including: psychology, counseling, speech therapy, nursing, occupational therapy, and physical therapy. We stand to recoup a significant amount of funds from the billing that can go into our special education programs.

**Clatskanie School District
Monthly Financial Report
July 1, 2018 - May 31, 2019**

| | Budget | Year-to-Date 5/31/2019 | Encumbered ¹ | Budget Remaining | Percent Remaining |
|------------------------------|---------------------|---------------------------|-------------------------|---------------------|----------------------|
| GENERAL FUND | | | | | |
| Revenue: | | | | | |
| Property Taxes | \$ 3,640,000 | \$ 3,403,374 | \$ - | \$ 236,626 | 6.50% |
| Charges for Services | 116,500 | 135,038 | - | (18,538) | -15.91% |
| Earnings on Investments | 18,000 | 61,533 | - | (43,533) | -241.85% |
| Intermediate Sources | 13,000 | - | - | 13,000 | 100.00% |
| State Sources | 4,152,290 | 4,464,557 | - | (312,267) | - 7.52% |
| Other Sources | 340,000 | - | 340,000 | - | 0.00% |
| Beginning Fund Balance | 298,549 | 300,659 | - | (2,110) | - 0.71% |
| Total Revenues | \$ 8,578,339 | \$ 8,365,161 | \$ 340,000 | \$ (126,822) | - 1.48% |
| Expenditures: | | | | | |
| Instruction | \$ 5,044,817 | \$ 3,980,778 | \$ 802,236 | \$ 261,803 | 5.19% |
| Support Services | 3,238,521 | 2,887,252 | 414,260 | (62,991) | - 1.95% |
| Transfer of Funds | 95,000 | 75,000 | - | 20,000 | 21.05% |
| Contingency | 200,000 | - | - | 200,000 | 100.00% |
| Total Expenditures | \$ 8,578,338 | \$ 6,943,030 | \$ 1,216,496 | \$ 418,812 | 4.88% |
| SPECIAL REVENUE FUNDS | | | | | |
| Revenue: | | | | | |
| Local Sources | \$ 749,645 | \$ 628,179 | \$ - | \$ 121,466 | 16.20% |
| State Sources | 202,613 | 161,978 | - | 40,635 | 20.06% |
| Federal Sources | 551,000 | 347,654 | - | 203,346 | 36.90% |
| Interfund Transfers | 95,000 | 75,000 | 20,000 | - | 0.00% |
| Beginning Fund Balance | 282,250 | 241,332 | - | 40,918 | 14.50% |
| Total Revenues | \$ 1,880,508 | \$ 1,454,143 | \$ 20,000 | \$ 406,365 | 21.61% |
| Expenditures: | | | | | |
| Instruction | \$ 765,779 | \$ 395,931 | \$ 104,182 | \$ 265,666 | 34.69% |
| Support Services | 207,334 | 441,620 | 3,651 | (237,937) | -114.76% |
| Enterprise and Comm Services | 427,395 | 301,687 | 87,735 | 37,973 | 8.88% |
| Transfer of Funds | 340,000 | - | 340,000 | - | 0.00% |
| Other Uses | 125,000 | - | - | 125,000 | 100.00% |
| Total Expenditures | \$ 1,880,508 | \$ 1,174,167 | \$ 535,568 | \$ 170,773 | 9.08% |

Note 1 - Encumbrances are primarily for payroll.

Clatskanie School District Food Service Fund
Monthly Financial Report
July 1, 2018 - May 31, 2019

| | <u>Budget</u> | <u>Year-to-Date 5/31/2019</u> | <u>Encumbered¹</u> | <u>Budget Remaining</u> | <u>Percent Remaining</u> |
|---------------------------------|--------------------------|-----------------------------------|-------------------------------|-----------------------------|------------------------------|
| Revenue: | | | | | |
| Federal Reimbursement | \$ 240,000 | \$ 173,471 | \$ - | \$ 66,529 | 27.72% |
| Federal Commodities | 23,000 | - | - | 23,000 | 100.00% |
| SSF Lunch Match | 10,000 | 9,008 | - | 992 | 9.92% |
| Cash Sales | 127,645 | 80,035 | - | 47,610 | 37.30% |
| Transfers in | 20,000 | - | 20,000 | - | 0.00% |
| Beginning Fund Balance | - | (15,978) | - | - | 0.00% |
| Total Revenues | <u>\$ 420,645</u> | <u>\$ 246,536</u> | <u>\$ 20,000</u> | <u>\$ 138,131</u> | <u>32.84%</u> |
| Expenditures: | | | | | |
| Salaries | \$ 127,870 | \$ 107,707 | \$ 32,393 | \$ (12,230) | - 9.56% |
| Associated Payroll Costs | 93,174 | 89,174 | 29,673 | (25,673) | -27.55% |
| Purchased Services: | | | | | |
| Professional & Technical | 24,000 | - | - | 24,000 | 100.00% |
| Travel | 500 | 150 | - | 350 | 70.00% |
| Supplies and Materials: | | | | | |
| Consumable Supplies & Materials | 500 | 336 | - | 164 | 32.80% |
| Supplies/Cafeteria | 9,000 | 5,427 | 1,098 | 2,475 | 27.50% |
| Food/Cafeteria | 158,000 | 87,773 | 24,571 | 45,656 | 28.90% |
| Commodities | - | - | - | - | 0.00% |
| Computer Software | 1,600 | 2,623 | - | (1,023) | -63.94% |
| Other Objects | 6,000 | 5,544 | - | 456 | 7.60% |
| Total Expenditures | <u>\$ 420,644</u> | <u>\$ 298,734</u> | <u>\$ 87,735</u> | <u>\$ 34,175</u> | <u>8.12%</u> |

Note 1 - Encumbrances are primarily for payroll.