

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, April 26, 2021

I. ROUTINE MATTERS*

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

PRESENT

Gerald Flanagan
David C. MacDonald (zoom)
Charles Burns
Lori Perloff
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Victoria Rozanski

Absent

Via Zampirri
Ronald Golden

Also, in Attendance

Christopher Armstrong, Superintendent
Rose Millar, School Business Administrator
Patti Donlan, Vice-Principal

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: March 2021

F. Approval of Minutes: March 8 & March 22, 2021

G. Approval of financial statements as of March 31, 2021, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF March 31, 2021,

On a motion made by Mrs. Perloff and seconded by Mrs. Rozanski, the board unanimously approved the Secretary and Treasurer’s Report for March 31, 2021, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of March 31, 2021, and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Charles Burns, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 31, 2021.

Rose Millar, Secretary _____

H. Approval of bill list: April 2021

Motion: Mrs. Perloff Second: Mrs. Rozanski

Voting Yes:

- Gerald Flanagan
- David C. MacDonald (zoom)
- Charles Burns
- Lori Perloff
- Scott McCracken
- Laura Stefankiewicz
- Michael Brown, Sr.
- Victoria Rozanski

II. REPORTS**

A. Board President:
Committee Report
WHS Update

B. Administration reports:
Superintendent
Business Administrator

C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

IV. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, approved the contract for School Business Administrator Rose M. Millar, and the salary of \$108,533 for the 2021-2022 school year for submission to the Cape May County Office of the Department of Education for county level approval.
2. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 66,917.50 for Pete Gutierrez as Facilities Director.
3. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 122,553 for Patricia Donlan as Assistant Principal.
4. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 122,553 for Carolyn Morey as Supervisor of Student Services.
5. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 58,038 for Janet Neill as Assistant to the Board Secretary.
6. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 47,125 for Joseph Catanoso as School Resource Officer (60% reimbursement from the City of North Wildwood).
7. On the recommendation of the Superintendent, approved a 2021-2022 salary of \$ 46,328 for Michael Goodroe as Night Time Custodial Supervisor.
8. On the recommendation of the Superintendent, approved the appointment of Carolyn Morey as ADA Coordinator, Affirmative Action Officer, Anti-Bullying Coordinator, and Title IX Coordinator for the 2021-2022 school year.
9. On the recommendation of the Superintendent, approved the appointment of Patricia Donlan as Issuing Officer for Working Papers and Section 504 Compliance Officer for the 2021-2022 school year.
10. On the recommendation of the Superintendent, approved Todd Burkey as Treasurer of School Monies for the 2021-2022 school year in the amount of \$5,085.
11. On the recommendation of the Superintendent, approved the renewal of contracts for the following certificated staff members for the 2021-2022 school year at negotiated salaries:

Tenured 2021-2022

<u>Name</u>	<u>Current Year</u>	<u>Guide Step</u>	
V. Aiken	BA	Step 13	+longevity
J. Amenhauser	MA	Step 6	
K. Andre	BA+15	Step 13	+longevity
L. Basile	MA	Step 9	
A. Brojakowski	MA+15	Step 13	+longevity
D. Capaldi	BA+15	Step 13	+longevity
D. Carr	MA	Step 13	+longevity
C. Clarke	BA+15	Step 13	+longevity
M. Clemens	BA	Step 13	+longevity
M. Delaney	BA+30	Step 13	+longevity
S. DelCorio	MA+30	Step 13	+longevity
D. DeRitis	BA	Step 13	
E. DiPadova	MA	Step 13	+longevity
T. Donzola	MA+15	Step 13	+average of guide steps
K. Emberger	MA+30	Step 13	+longevity
K. Erdo	BA	Step 10	
M. Farrell	MA +15	Step 13	+longevity
R. Forrest	BA+30	Step 9	
J. Golden	BA+15	Step 13	+longevity
T. Hawthorne	MA	Step 9	
K. Holland	BA	Step 13	+longevity
L. Kobierowski	BA+30	Step 13	+longevity
M. Lowe	MA	Step 13	+longevity
J. Flounders	BA+30	Step 9	
R. Fuentes	MA+15	Step 8	
P. McCabe	MA+30	Step 13	+longevity
T. McClure	MA	Step 13	+longevity
R. Morinelli	MA	Step 13	+longevity
K. Nichols	MA+15	Step 13	+longevity
C. Parker-Elbert	MA	Step 13	+longevity
K. Resnick	MA	Step 13	+longevity
M. Rucci	MA	Step 13	+longevity
C. Sell	MA+15	Step 13	+longevity
A. Stone	BA+30	Step 13	+average of guide steps
T. Tomlin	MA	Step 13	+longevity
P. Way	MA+30	Step 13	+longevity
K. Weiser	BA+30	Step 13	+longevity

12. On the recommendation of the Superintendent, approved the renewal of contracts for the following certificated staff members for the 2021-2022 school year at negotiated salaries:

<u>Non-tenured</u>	<u>Tenure Date</u>		<u>Current Step</u>
A. Meyers	09-01-23	BA	Step 3
A. Winters	09-01-2024	MA+30	Step 12

13. On the recommendation of the Superintendent, approved the following appointments for the 2021-2022 school year:

<i>Custodian of Public Records</i>	Rose Millar
<i>Public Agency Compliance Officer</i>	Rose Millar
<i>Qualified Purchasing Agent</i>	Rose Millar
<i>Asbestos Coordinator</i>	Pete Gutierrez
<i>Integrated Pest Management Coordinator</i>	Pete Gutierrez
<i>Right-to-Know Coordinator</i>	Renee Forrest
<i>District Anti-Bullying Specialist</i>	Amy Winters

14. On the recommendation of the Superintendent, approved the reappointment of non-teaching staff members for the 2021-2022 school year at negotiated salaries.

<i>Office Support</i>	Linda Matthews Margaret Sabins, Sherri Davis
<i>Custodians</i>	Geemel Casanova, Kevin Davies, William Phillips, Steve Ward
<i>Custodian Substitutes</i>	Annefrances Connolly Marjorie Fox Tim Johnson Kim Royster Lee Sylvester Kyle Ward
<i>Food Service Supervisor</i>	Annefrances Connolly
<i>Student Support and District Operations</i>	Desiree Reuter, Patricia Singley, Letita Sylvester, Thomas Flounders, Dina Harris, Tamara Snyder

15. On the recommendation of the Superintendent, approved Tammy Tomlin as Homework Club Monitor for the current school year.
16. On the recommendation of the Superintendent, approved David Capaldi to work at home through May 7, 2021 (See Board Info).
17. On the recommendation of the Superintendent, accepted with regret, the resignation of Monica Garriott, as of June 30, 2021 (See Board Info).
18. On the recommendation of the Superintendent, approved hiring Jessica Elliott as a long-term substitute teacher (per diem) for Corinne Clarke starting April 27, 2021.

B. Financial

PUBLIC HEARING AND FINAL ADOPTION 2021-22 NORTH WILDWOOD SCHOOL BUDGET

1. Discussion and recommendations.
2. Motion to open the Public Hearing on the 2021-22

		<u>Local Tax Levy</u>
General	\$9,461,054	\$7,327,828
Special Revenue	\$ 858,033	\$ - 0 -
Debt Service	\$ 370,125	\$ 233,178

Be it resolved to acknowledge that the 2021-22 School budget, as described above results in a General Fund Tax Levy of \$7,327,828

Tax Levy Cap:

Prebudget year adjusted tax levy	\$ 7,327,828
Adjustment for increase in health care costs	\$ -0-
Use of Banked Cap	<u>\$ -0-</u>
	\$ 7,327,828

BE IT FURTHER RESOLVED that per NJAC 6A:23B-1.2(b) the North Wildwood Board of Education establishes a maximum of \$35,000 in the general fund for 2021-22, allotted for travel and travel related expenditures.

PUBLIC HEARING

Motion to adopt: Mr. Burns Second: Mr. Flanagan

Voting Yes:

- Gerald Flanagan
- David C. MacDonald (zoom)
- Charles Burns
- Lori Perloff
- Scott McCracken
- Laura Stefankiewicz
- Michael Brown, Sr.
- Victoria Rozanski

1. On the recommendation of the Superintendent and School Business Administrator, approved Ford Scott and Associates to auditor for the fiscal year ending June 30, 2021 annual audit at \$22,500. Additionally, acknowledge and approve their Peer Review documentation.
2. On the recommendation of the Superintendent and School Business Administrator, approved to accept non-resident regular education tuition students. The tuition rate to be set for 2021-22 will be \$4,500 for a full year for one student. \$7,000 for a family with two students and an additional \$2,000 for each additional student.

3. On the recommendation of the Superintendent and School Business Administrator, approved to accept non-resident self-contained classroom students. The tuition rate for 2021-22 will be \$30,415 for a full year.
4. On the recommendation of the Superintendent and the School Business Administrator, approved the professional service contract between North Wildwood School District and Garrison Architects as Architect of Record for the 2021-22 school year.
5. On the recommendation of the Superintendent and the School Business Administrator, approved the vended meals contract with the Wildwood Board of Education for the 2021-22 school year.
6. On the recommendation of the Superintendent and the School Business Administrator, approved the 2021-22 Cape May County Homeless Agreement.
7. On the recommendation of the Superintendent and the School Business Administrator, approved the 2021 – 2022 Cape May Tech School tuition agreements in the amount of \$207,775 less adjustment of (\$27,095) = \$180,680.
8. On the recommendation of the Superintendent and the School Business Administrator, approved the 2021-2022 West Wildwood tuition agreements in the amount of \$567,446.00.
9. On the recommendation of the School Business Administrator, approved the transportation contract for the 2021-22 school year with CMC Shared Services.
10. On the recommendation of the School Business Administrator, approved the 2021-2022 contract with Student Assistance Contract with Cape Assist in the amount not to exceed \$28,400.

C. Policy ~ NONE

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved accepting the following donations from the Lunch with Lynch Foundation:
 - \$400.00 – Domino’s Gift Cards
 - \$150.00 – Acme Gift Cards
 - Tricycle for the Playground
- B. On the recommendation of the Superintendent, approved accepting the following donation from the Step Back Foundation: Tricycle for the playground.

- C. On the recommendation of the Superintendent, approved the professional development workshop and field trips as listed.
- D. On the recommendation of the Superintendent, approved the 2021-2022 School Calendar (See Board Info).
- E. On the recommendation of the Superintendent, approved the 2021 Summer School Program for grades Pk-3 and a primary / elementary enrichment program. Summer school will begin Tuesday, July 6, and end Friday, July 30, 2021.
Summer school hours are: 8:00 a.m. – 12:15 p.m.
- F. On the recommendation of the Superintendent, approved the Greater Wildwood Little League's use of the field for Tee-Ball and softball.
- G. On the recommendation of the Superintendent, approved the updated Return to Learning Plan (See Board Info).

VI. CLOSED SESSION - no closed session

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE

VIII. GOOD OF THE ORDER

- A. COVID-19 Update
- B. Discipline Report

IX. PUBLIC COMMENT

X. ADJOURNMENT @ 6:25 PM

Motion: Mr. McCracken

Second: Mr. Flanagan

Voting Yes:

Gerald Flanagan
David C. MacDonald (zoom)
Charles Burns
Lori Perloff
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Victoria Rozanski

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

- A. Letter of Request
- B. Letter of Resignation
- C. School Calendar – 2021-2022
- D. Return to Learning Reopening Plan
- E. Certificates of Insurance (2)

XII. NEXT MEETING

May 24, 2021

Regular Board meeting at 6:00 p.m.

WORKSHOP APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
Donzola	Virtual	Promoting Rapid Change for Children with Severe Phonologic Disorders	May 12	\$279

FIELD TRIP APPROVAL

GRADE	PLACE	DATES
8 th Grade Class	North Wildwood Municipal Court Building	April 30
8 th Grade Class	Washington, D.C.	May 21