Frazier School District

Board of School Directors Regular Monthly Board Meeting Held On: Thursday, June 20th, 2024

The Regular Monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Thursday, June 20th, 2024, and was called to order at 6:45 p.m. by Board President, Douglas Clingan, the meeting was held in the Elementary School Cafeteria, Perryopolis, PA.

Present:

Rick Adams, Doug Clingan, Jill Devine, Stacey Erdely, Megan Hoff, Melissa Patitucci, Alicia Puskar,

Thomas Shetterly, Vicki Olexa

Others:

Superintendent: Mr. Michael V. Turek High School Principal: Mr. Jason Pappas Elementary Principal: Mrs. Amanda Law

District Business Manager: Mrs. Rebecca Rodriguez

Director, Technology: Mr. Scott Hazelbaker

Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni

Solicitor: Attorney Sam Davis / Davis & Davis

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Douglas Clingan.

Comments by the Public on Agenda Items:

• Patty Olinzock – Addressed the Board asking several questions. Why do we have Nutrition, Inc? How did we get into this mess and how did we get this point that a tax increase is needed?

• Gentri Tidholm - What cuts were not made that should have been made? Why are taxes constantly increasing.

Motion by Olexa, second by Devine, to approve the agenda, as presented.

[Roll Call Vote]

Vote: Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa

(Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the regular monthly meeting minutes held on Monday, May 20th, 2024, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the reclassify the position and job duties for Jason Pappas, High School / Middle School Principal (6th through 12th), effective July 1, 2024, with an increase in salary of \$5,000. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to rescind the furlough letter of Eric Wilkins, French teacher, effective immediately.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to move to furlough the following positions commencing with the 2024-2025 school year in accordance with Section 11-124 of the Public School Code. The furloughs are being made for economic reasons that require a reduction in professional employees.

- Middle School Principal
- School Resource Officer
- Part-time Cafeteria Worker
- School Psychologist IU1

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to move to furlough Jodi Madigan, Elementary Teacher, commencing with the 2024-2025 school year in accordance with Section 11-124 of the Public School Code. The furlough is being made for economic reasons that require a reduction in professional employees. [Roll Call Vote]

Vote:

Yes - Adams, Clingan, Devine, Erdely, Shetterly

No - Hoff, Patitucci, Puskar, Olexa (Summary: Five yes, Four no. Motion carried).

Motion by Shetterly, second by Devine, to approve the Resolution authorizing a tax Anticipation Note (TAN) as proposed by Somerset Trust Company in the amount of \$2,500,000.00, at an interest rate of \$5.975% fixed.

Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve payment of bills due and payable, as presented. [Roll Call Vote]

Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa Vote: (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Clingan, to approve the Budget Resolution for the 2024-2025 school year "Be It Resolved, that the Board of Directors of the Frazier School District adopt the General Fund budget for the Frazier School District for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in the amount of \$21,853,570 and the necessary taxes levied and appropriated as set forth in the 2024-2025 General Fund Budget." [Roll Call Vote]

Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Real Estate Property Tax Resolution "And It Is Resolved, that the Frazier School Board of School Directors does hereby levy for the school fiscal year July 1, 2024 – June 30, 2025, on each dollar of the total assessment of all real estate property in the Frazier School District comprised of Perry Township, Jefferson Township, Perry Borough, Newell Borough, and Lower-Tyrone Township, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of 23.8954 under the new 100% Assessment of each one dollar of assessed valuation of taxable property, for general purposes and the payment of teacher salaries and rentals of state authorities.

[Roll Call Vote]

Vote: Yes - Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa

No - Adams

(Summary: Eight yes. One no. Motion carried).

Motion by Olexa, second by Devine, to approve the Per Capita – Section 679 S.C.

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public School Code of 1949 (Section 679) as amended, beginning July 1, 2024 and ending June 30, 2025."

[Roll Call Vote]

Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Per Capita - Act 511 S.C.

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as Local Tax Enabling Act, beginning July 1, 2024 and ending June 30, 2025.

Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Earned Income Tax – Act 511 S.C.

"Resolved, that the Frazier School Board of Directors hereby reenacts and continues an earned income tax to be levied in the amount of one percent (1%) on salaries, wages, commissions, and other compensations, earned during the period beginning July 1, 2024 and ending June 30, 2025, on all residents of the Frazier School District who have attained the age of eighteen (18) years and older, and on the net profit earned during said period from businesses, professions, or other activities conducted by residents and non-residents of the said District in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as a Local Tax Enabling Act."

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Realty Transfer Tax – Act 511 S.C. "Resolved, that the Frazier Board of School Directors hereby reenacts a Realty Transfer Tax, to be levied in the amount of one percent (1%) on transfers beginning July 1, 2023 and ending July 1, 2024 of real property or any interest in real property, situated within the School District of Frazier in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as the Local Tax Enabling Act." [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Local Service Tax

"Be It Resolved, by the Frazier Board of School Directors to participate with the district townships and boroughs, in the imposition of Local Service Tax as adopted by the ordinances of the townships and boroughs. Further, to authorize Southwest Regional Tax Bureau to remit that portion of this tax, the "Local Service Tax" to the Frazier School District pursuant to Act 7, P.C. 13, as enacted June 21, 2007. This remittance shall replace the previous Act 511 Tax known as the Occupational Privilege Tax. Said collections and remittances to the District shall run concurrent with the collections by the boroughs and townships.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, approval to name Somerset Trust Bank, Perryopolis Office, as the school districts' depository for the 2024-2025 school year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Investment Resolution for the following banks/institutions for the 2024-2025 school year:

Somerset Trust Bank

US Bank

State Treasurer's INVEST Program for Local Governments

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the Act 1 Resolution - Homestead/Farmstead Exemption in the amount of \$180.89.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the request submitted by Becky Rodriguez, Business Manager, to hire OSG Connect at an estimated cost of \$8,000, which includes the cost of postage to print tax bills. [Roll Call Vote]

Vote: Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion to take 7b, 7c, and 7d as one motion, with one motion and second.

Motion by Olexa, second by Devine, to approve the following:

7b. **Auction Company**

Approval to accept the proposal from Joe R. Pyle Complete Auction and Reality, LLC to conduct an online public auction with the contents of the old middle school building. (Date to be determined.)

7c. Rittenhouse Bus Lines, Inc.

Approval to accept the agreement with Rittenhouse Bus Lines, Inc. to provide transportation services to Frazier School District students for the 2024-2025 and 2025-2026 school years. [Cost varies based on services provided and number of runs.]

7d. **Bleacher Repair**

Approval of request submitted by Mr. Turek to accept the proposal from Eichenlaub Company for cable repair of the middle school bleachers in the amount of \$4,937. [Funds to come from capital reserve.]

[Roll Call Vote]

Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Devine, to approve the request to renew the district's membership to PSBA in the amount of \$7,537.49, which is inclusive of the web-based policy system (BoardDocs.) [Roll Call Vote]

Vote: Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Olexa, second by Olexa, to approve the request to trim trees and remove debri at the stadium along the bleacher area and stadium lights in the amount of \$1,600.00 [Roll Call Vote]

Vote: Yes - Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion to take 7g, 7h, and 7i as one motion, with one motion and second.

Motion by Olexa, second by Devine, to approve the following:

7g. **Discard Old Textbooks**

Approval to discard to the following textbooks and materials:

- 30 Sociology textbooks The Study of Human Behavior, Copyright 2010
- 10 History textbooks A History of the Modern World, Copyright 2002
- **Elementary Building Listing:**
 - 90 textbooks Science, Copyright 2002
 - 60-75 textbooks The Music Connection, Copyright 1995
 - 103+ textbooks 5th Grade Social Studies, Copyright 2001
 - One large textbook Science, Copyright 1970
 - One large textbook ELA, Copyright 2001
 - 77 textbooks 3rd grade Reading, Copyright 2008
 - All decodable readers ELA, Copyright 2008

 - 62 textbooks 1st grade Science, Copyright 2002 52 textbooks 1st grade Social Studies, Copyright 2001
 - 27 textbooks teacher materials 1st grade ELA, Copyright 2008
 - 74 textbooks Writing- Copyright dates range 1994-2005
 - 21 textbooks 1st grade Science Copyright 2002
 - 21 textbooks 1st grade Social Studies Copyright 1992
 - 5 textbooks Reading, Copyright 2008

7h. <u>Use of Facilities</u>

- 1. Approval of request submitted by Yolanda Pato, on behalf of the Olive Branch Baptist Church and C.E.F., to use the elementary cafeteria to hold the "Good News Club." Usage with be on Tuesday evenings from 3:30 pm to 5:00 p.m., beginning October 2024 through May 2025. No costs to the district and participants are district students.
- 2. Approval of request submitted by Heather Rubish, on behalf of the Youth Football & Cheer Organization, to use the football stadium to distribute equipment on Saturday, July 13th, 2024. Games to be held on Saturdays from 10:00 am to 8:00 pm beginning August through October 2024. Custodial and security services to be covered by the Youth League. No cost for use of the facilities.

7i. <u>Clelian Heights</u>

Approve the annual Service Agreement with Clelian Heights to provide educational services for the 2024-2025 school year, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly second by Devine, to approve the following conference request:

Rebecca Rodriguez, Business Manager School Operations Academy – PASBO July 16th – 18th, 2024 – Harrisburg, PA Registration - \$220.00 Hotel - \$273.00 Mileage/Tolls - \$250.00 Meals - \$100.00 **Total Cost to the District - \$843.00**

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion to take 7k and 7l as one motion, with one motion and second.

Motion by Shetterly, second by Olexa, to approve the following:

7k. Approval to accept the proposal from Horizon Information Services in the amount of \$29,055.00 to replace the New Central Life Safety Communication System and Clocks (overhead paging system) in the High School building. [Funding from PCCD grant.]

71. Mastowski Contracting

Approval of request to accept the revised proposal for grass cutting service from Mastowski Contracting to include the football stadium. Total revised bill is \$575.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion made to table the renewal of the Nutrition, LLC food service contract for the 2024-2025 school year. All in favor – motion carried.

Motion to take 7n, 7o, 7p, and 7q, as one motion, with one motion and second.

Motion by Shetterly, second by Devine, to approve the following:

7n. <u>Insurance Proposal</u>

Approval to accept the insurance proposal from Arthur J. Gallagher & Company to provide insurance to the district from July 1, 2024 to July 1, 2025. The total combined premium is \$138,165 (which is an increase of \$11,505 over the previous year.)

7o. Pre-K Readiness Program

Approval to hire one (1) Teacher and two (2) Paraprofessionals for the Pre-K Readiness Program for the 2024-2025 school year to be held at the Frazier Elementary School. Teacher and Aides will require a 6-hour prep/meeting day prior to the start of the program and four (4) days at 7.5 hours each day.

7p. <u>Professional Development</u>

Approval for five (5) professional staff members and one (1) paraprofessional (PBIS Core Team at the elementary building) to attend TIPS training at a cost of \$1,943.00 to be paid using ESSERS Funds.

7q. Educational Services Agreements

Approval to participate in the educational services provided by IU1 for the 2024-2025 school year, as follows:

- ACCESS Services Agreement IU1 Based Staff
- > ACCESS Reimbursement Service Agreement Administrative Support Only Charges vary based on services provided.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to approve the request to participate in the Western PA Learning 2025 Alliance on behalf of The Grable Foundation. The grant award totals \$17,676 and is to be used in conjunction to offset the cost of the following:

- > Fee to participate in AASA Learning 2025
- > Attend a National Conference
- > Host a Free community event during Remake Learning Days)
- Professional Development

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion to take 8a, 8b, and 8c, as one motion, with one motion and second.

Motion by Shetterly, second by Devine, to approve the following:

a. Election of Athletic Director

Approval to renew Mandy Hartman, as the Athletic Director for the 2024-2025 school year (effective July 1, 2024), at a salary of \$6,834.00

b. Election of Assistant Athletic Director

Approval to renew Nic Hixenbaugh as the Assistant Athletic Director for the 2024-2025 school year (effective July 1, 2024), at a salary of \$2,500.

c. <u>Athletic Trainer</u>

Approval to elect Elizabeth Armbruster as the Athletic Trainer for the 2024-2025 school year at a salary of \$48,960.00 plus benefits.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion made to table the Support Staff Salaries for the 2024-2025 school year. All in favor – motion carried.

Motion by Shetterly, second by Devine, to approve the request to elect Scott Hazelbaker as the Safety Coordinator for the district effective, July 1, 2024.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to retroactively approve the request from a professional staff member to take a FMLA, effective Monday, June 10th, 2024. Estimated date of return is Monday, August 12th, 2024. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Olexa, to accept the letter of retirement from Mike Steeber, Physics Teacher, effective July 1, 2024, and receive benefits in accordance with the Collective Bargaining Agreement. [20 years of service].

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to accept the letter of resignation from Buck Watkins, Head Coach, Wrestling, effective immediately [7 years of service].

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to accept letter of resignation from Lori Kirchner, High School Learning Support Teacher, effective May 31, 2024. [12 years of service]. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to accept the letter of resignation from Mary Jo Babyak, Paraprofessional, effective the end of the 2023-2024 school year. [20 years of service]. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Olexa, to move Lisa Kortina, full-time cafeteria worker to the full-time custodial position, effective July 1, 2024. There will be a 30-day probationary period, at the increased rate of pay, with an end date of August 20th, 2024. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Olexa, to elect David Columbus as the High School Physics Teacher, at Step 4 Bachelors and benefits in accordance with the Collective Bargaining Agreement. Start date to be determined. [Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to approve the election of the students for summer employment beginning Tuesday, June 25th, 2024, at \$12.50/hour. [Total hours collectively, not to exceed 56/hrs. a week.]

- Delaney Anderson
- Tanner Merrill
- Scott Brundege
- Alissa Lane

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Olexa, to accept the letter of resignation from Eric Johnson, Special Education Director, effective August 16th, 2024.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to accept the letter of resignation from Stacey Erdely, Board Member, effective immediately. [18 years of service.]

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Adams, second by Shetterly, to move to appoint Michael Tretinik, Jr. to the vacant Board seat and to finish out the term, which will occur at the November 2025 Municipal election.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Motion by Shetterly, second by Devine, to approve the following staff for the Kindergarten Readiness Program.

- Five (5) Teachers
- Five (5) Paraprofessionals
- One (1) School Nurse

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar Shetterly, Olexa (Summary: Nine yes. Motion carried).

Comments from the Public:

- Beth Lutica Who decided which FRO was going to be let go?
- Karina Sratula What are the class sizes and who is affected? Who is taking the Director of Special Education's place.
- Patty Olinzock Does anyone ever look into applying for grants? Why is Pre-K not free
- Maria Adams Why are we paying more money in the Pre-K and we are losing Ms. Madigan?

Motion by Olexa, second by Shetterly, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held Tuesday, June 20th, 2023, adjourned at 8:50 p.m.

Board President

Hiche Olip Board Secretary

VO:dts